

Citizens' Finance Advisory Commission Minutes
December 14, 2011 – 6:00 PM
City of Loveland Council Chambers, 500 E. 3rd Street, Loveland, CO 80537

Committee Members Present: Jon Smela, Jim Atkins, Jennifer Travis, Dave Clark, Mary Askham, Erik Trenary, Bruce Finger (left approximately 7:45PM)

Staff & Council Liaison Present: Councilor Ralph Trenary, John Hartman, Bonnie Steele,

PUBLIC COMMENT:

No public present.

CALL TO ORDER:

Jon Smela called the meeting to order at 6:03PM.

APPROVAL OF MINUTES & AGENDA:

Jon S. asked to approve the November minutes and agenda. **Motion was made and seconded to approve the minutes as submitted. Motion passed 8-0.**

REGULAR AGENDA:

Dashboard:

Jon S. went over changes made to dashboard. John H. said the dashboard would be updated shortly on the web. John H. and Councilor Trenary both mentioned positives in the sales tax and certificate of occupancy permits.

Lessons Learned:

Discussion revolved around the following key points:

- 1) Who are we trying to reach/who should we target?
- 2) How do we motivate them? Is it up to us?
- 3) How do we make it a living document?
- 4) Is this something that council would want/benefit from?

It was decided that the CFAC team needs to determine whether or not council has the desire for CFAC to open up such a project. Councilor Trenary will take this issue to the council meeting so CFAC can take the next steps necessary.

Brainstorm Project Ideas:

John H. presented a power point presentation (CFAC Mission, Roles and Responsibilities) and the team discussed the potential 2012 work plan. The January CFAC meeting will include framework set-up for the year 2012.

Staff Liaison Update:

John Hartman gave a brief synopsis to include the following:

- 1) Impact of October Snow Storm
 - a. 466k (positive news is much of this cost is ordinary cost such as payroll already planned)
- 2) Finance Director Position Posted
 - a. Applications will be accepted now through Jan. 20th (March at earliest for hire)
- 3) Number of Candidates for Vacancies
 - a. 4 slots were open and 3 candidates have been found thus far
 - b. Need to set interview dates

Community Outreach Subcommittee:

Jim and Jennifer made a motion to dissolve the Community Outreach Subcommittee but will be available to deal with situations as they arise. **Motion was made and seconded to approve the subcommittee be dissolved. Motion passed 8-0.**

OLD BUSINESS:

None

NEW BUSINESS:

Based on poor attendance, John H. recommended changing the requirement of having nine individuals make up the committee to only seven.

ADJOURNMENT:

Motion was made and seconded for adjournment. Meeting was adjourned at 8:05PM

Minutes respectfully submitted,

Chloe Romero
Secretary to the Board