

## **Citizens' Finance Advisory Commission Minutes**

November 9, 2011 – 6:00 PM

City of Loveland Council Chambers, 500 E. 3<sup>rd</sup> Street, Loveland, CO 80537

**Committee Members Present:** Jon Smela, Ralph Trenary, Jim Atkins, John Case, Jennifer Travis.

**Staff & Council Liaison Present:** Councilor Ralph Trenary, John Hartman, Bonnie Steele, Julia Holland, Karen Rees

### **PUBLIC COMMENT:**

No public present.

### **CALL TO ORDER:**

Jon Smela called the meeting to order at 6:15PM.

### **APPROVAL OF MINUTES & AGENDA:**

Jon asked to approve the October minutes. **Motion was made and seconded to approve the minutes as submitted. Motion passed 5-0.**

### **REGULAR AGENDA:**

#### Dashboard:

John explained that the dashboard was up on the web and handouts were available for viewing. Questions are welcome when members have a chance to view them as it went up late due to transitions. It was suggested that Alan create a cover sheet as an overview page to signal if things have moved in a different direction.

#### City Health Clinic Report:

Julia and Karen from Human Resources discussed the Health Clinic and current status report. Julia & Karen offered an opportunity for everyone to ask questions. HealthStat is a leading provider of primary care and disease management services and was hired by the City to give services for the clinic. Primary objectives are to reduce the cost of medical care claims and to reduce how long that employee is away from work to receive said care while providing preventative care to head-off further, more serious, health care costs. Discussion ensued on the Health Clinic.

### **REPORTS:**

#### Counsel Update:

Councilor Trenary reported that:

- He will be the Council liaison for CFAC and Councilor McEwen has stepped down as liaison. .
- There are indicators of change in Loveland including change of ownership of the Davidson Chevrolet Building with a promising perspective on creating business.
- It was pointed out that the September snapshot showed retail sales tax in Loveland is remaining solid and is in the black.

#### Staff Liaison Update:

John H. reminded Jon and John C. of their terms coming to an end with a November 21<sup>st</sup> deadline to reapply. Jim suggested that Councilor Trenary suggest to City Council to revisit the restriction that

an advisory commission member can only serve on one committee. How can we draw attention to the committee to draw a larger pool for possible future members and steady their commitment? Additionally, month one is closed with the new financial system Innoprise with a good outcome and great reporting capability. The Payroll and Human Resources function will be the next large project on the IT side of things to be entered into Innoprise

Community Outreach Subcommittee:

Jennifer discussed that the Tabor Retention measure passed and gave a recap on the formal/informal workings of the measure and brought up what future members could bring to the table to make future measures of this nature even more prominent.

**OLD BUSINESS:**

Lessons Learned, Fiscal Austerity (2008-2011) (Councilor Trenary):

Councilor Trenary gave a presentation on the lessons learned process discussed that “Lesson’s Learned” is not just an AAR (After Action Review) but that it is an experience, observation, and historical study. That learning from mistakes saves money/time, in order to be good stewards of public funds, but don’t reinvent the wheel etc. How will we collect and organize the data and calculate desired outcomes? Councilor Trenary suggested that at the next meeting, a Lesson’s Learned Subcommittee shall be formed. Discussion continued on the presentation.

**NEW BUSINESS:**

Jon requested an additional person to help with the CFAC interviews. Jim volunteered to fill that position.

**ADJOURNMENT:**

**Motion was made and seconded for adjournment. Meeting was adjourned at 7:58PM**

Minutes respectfully submitted,

Chloe Romero  
Secretary to the Board