

1 **City of Loveland**
2 **Historic Preservation Commission**
3 **Meeting Summary**
4 **July 18, 2011**

5
6 A meeting of the Loveland Historic Preservation Commission was held Monday, July 18, 2011 at 6:00
7 P.M. in the City Council Chambers of the Civic Center at 500 East Third Street, Loveland, CO. Historic
8 Preservation Commissioners in attendance were: Jim Cox, Robin Ericson, Matt Newman, Trudi Manuel,
9 Cara Scohy, and Gerald Portugal. David Berglund was absent. Also present were Carol Johnson, City
10 Council Liaison, and staff member Bethany Clark.

11
12 **CALL TO ORDER**

13 Commission Chair Ericson called the meeting to order at 6:00 p.m.

14
15 **APPROVAL OF AGENDA**

16 *Commissioner Chair Ericson asked for approval of the agenda. Commissioner Cox motioned to approve*
17 *the agenda with a second from Commissioner Portugal and it passed unanimously.*

18
19 **APPROVAL OF MINUTES**

20 *Commissioner Cox motioned for approval of the minutes. The motion was seconded by Commissioner*
21 *Manuel and it passed unanimously.*

22
23 **CITIZEN REPORTS**

24 None

25
26 **CONSIDERATION OF NEW BUSINESS**

27 None

28
29 **CITY COUNCIL UPDATE**

30 Carol Johnson reported the following:

- 31
 - The letter of intent spelling out the terms of a purchase agreement from the developer selected

32 for the ACE project is due this week.

33
 - Commissioners also discussed the photo tour held at the Feed and Grain building as a fundraiser

34 for ArtSpace.

35
36 **STAFF UPDATE**

- 37
 - Commissioner Manuel asked about the contractor selected for the Odd Fellows rehabilitation

38 project and whether they were local. Bethany stated that the contractor was from Pueblo and

39 has worked on a number of other SHF projects.

40
 - Commissioner Cox wanted an update on the Chillers' encroachment permit. Bethany indicated

41 that as far as she was aware, the building division was continuing to work on this issue. She also

42 stated that City staff from a number of departments will be doing a walkthrough of the

43 downtown area on July 28th to identify non-compliant encroachments.

44
 - Commissioner Chair Ericson wanted a status update of the Bishop House. Bethany stated that

45 she had not heard any more from several months ago, when an individual had expressed

46 interest in purchasing and moving the property. Ericson suggested working with the media to

47 get word out about it and generate more interest.

- 48 • Councilor Johnson asked about the walking tour brochure. Commissioner Chair Ericson gave an
49 update of the meetings that had been held and what decisions had been made. She also
50 indicated that Tenfold Collective will be the graphic artist firm responsible for designing the
51 brochures.
52

53 **HISTORIC REVIEW AND BUILDING DIVISION PROCEDURES - Tabled**
54

55 **COMPREHENSIVE PLAN UPDATE**

56 Bethany Clark gave a presentation on the update of the Comprehensive Plan and the objectives assigned
57 to the Historic Preservation Commission. She stated that the City is currently in the process of updated
58 the plan to make it more usable and act as a decision making tool not only for City Council but for
59 boards and commissions. The end result will be a more manageable plan that will result in work plans
60 for each board or commission. She asked for the creation of a subcommittee to work with her on Phase
61 Two and Phase Three of the update. Commissioners Cox, Newman, and Portugal volunteered to be the
62 primary members of the subcommittee. The remaining commissioners also expressed interest in being
63 made aware of meetings, and will attend as available.
64

65 **OVERVIEW OF NEW CITY WEBSITE**

66 Bethany Clark presented a flowchart and walked through the organization of the new website as it
67 related to Historic Preservation. Several commission members stated that they liked the new design and
68 found it to be much more appealing than the old website. There was some discussion about
69 searchability of the website, especially since the search tool is Google based. Bethany explained that
70 getting the new website to show up on Google searches will take some time. Some commissioners asked
71 about the possibility of linking photos of each property on the register. Bethany stated that it could be
72 done but would take some time, as it is not an easy process and not all properties have photos readily
73 available.
74

75 **NEXT MEETING'S AGENDA**

76 Commissioner Chair Ericson reminded everyone that former commissioner Paula Sutton will attend the
77 August meeting to present her with a gift and celebrate at the Sports Station at The Depot after the
78 meeting.
79

80 Bethany also reminded everyone that Leslie Giles from SHF will be attending the August meeting to
81 discuss updated the Historic Survey, and there will also be a public hearing for nomination of the Stroh
82 Building to the Loveland Historic Register.
83

84 **COMMISSIONER COMMENTS**

- 85 • Commissioner Chair Ericson informed everyone that Sharon Danhauer is putting together tours
86 for the Loveland Historical Society to places such as Fort Laramie.
87

88 *Commissioner Manuel moved to adjourn the meeting and Commissioner Portugal seconded the motion.*
89

90 **Meeting adjourned at 7:13 p.m.**
91

92 Respectfully Submitted,
93

94 Robin Ericson

95 Robin Ericson, Chair