



CITY COUNCIL

Civic Center • 500 East Third Street • Loveland, Colorado 80537
(970) 962-2303 • FAX (970) 962-2900 • TDD (970) 962-2620

www.cityofloveland.org

PROCLAMATION

- WHEREAS** Samuel G. Betters has served the Housing Authority of the City of Loveland for thirty-five years; and
- WHEREAS** Samuel G. Betters has been an exemplary Executive Director of the Housing Authority of the City of Loveland since 1981; and
- WHEREAS** Samuel G. Betters has dedicated his professional career toward providing clean, safe, and affordable housing for the citizens of Loveland; and
- WHEREAS** Samuel G. Betters has provided assistance, leadership, and expertise to other affordable housing agencies throughout the State of Colorado; and
- WHEREAS** Samuel G. Betters is a strong advocate for the growth and personal development of Loveland residents who reside in affordable housing; and
- WHEREAS** Samuel G. Betters has served the City of Loveland as a member of its committees, boards, and commissions including Chairperson of the City of Loveland's Affordable Housing Commission; and
- WHEREAS** Samuel G. Betters' service and commitment to the citizens of Loveland has made the City of Loveland a better community.

NOW, THEREFORE, the City Council for City of Loveland, Colorado do hereby proclaim

SAMUEL G. BETTERS, "HONORED CITIZEN" OF THE CITY OF LOVELAND

and express the City's appreciation and gratitude for his leadership and the contributions he has made toward making Loveland the "jewel" of Northern Colorado.

Signed this 2nd day of August, 2011

Cecil A. Gutierrez, Mayor
City of Loveland, Colorado

Mayor Gutierrez called the Study Session of the Loveland City Council to order at 6:30 p.m. on the above date. Councilors present: Gutierrez, Heckel, Solt, Klassen, McEwen, Rice, Johnson and Shaffer. Councilor McKean was absent. City Manager, Bill Cahill was also present.

1. FINANCE

Discussion of November TABOR Ballot ISSUE

Budget Officer, John Hartman presented this item to Council. Staff is seeking direction on preparing materials to refer a November 1, 2011 ballot measure for the ability to retain revenue in excess of the TABOR (State Constitutional Amendment) revenue limits beginning January 2013. Mr. Hartman reviewed Loveland's history since the passage of TABOR. Restrictions on the uses for the monies collected were discussed and whether a sunset provision should be set in the ballot measure. The Citizens' Finance Advisory Commission Draft TABOR handout was discussed and feedback on design and usage provided to staff. Council directed staff to bring an ordinance to the August 2, 2011 Council meeting for consideration and a public hearing, referring the TABOR excess revenue retention issue to the voters at the November 1, 2011 election, with no sunset provision and continuing with the same restricted uses for fire, police, streets construction and maintenance and parks construction and maintenance.

2. WATER AND POWER

Dixon Creek to Horseshoe Substation 230 KV Electric Transmission Line Project Update

Acting Water and Power Director, Steve Adams presented this item to Council as a major electric transmission line project. Mr. Adams spoke about the history of the Platte River Power Authority project and the associated costs. City of Fort Collins Utilities Executive Director, Brian Janonis reviewed the Fort Collins chronology of the project. The City of Fort Collins plans to request a change to PRPA's current policy to include undergrounding of transmission lines in natural areas and open spaces and if adopted, that it apply immediately to Phase III of the Dixon Creek to Horseshoe Substation Project and that portion of the proposed transmission line in the Pine Ridge Natural Area be undergrounded. Any change to the currently designed project would cause a delay of two to three years, increase the project costs by \$12 to \$14 million and place a portion of Loveland's electrical load at risk. Discussion ensued.

Council directed staff to propose a solution at the July 28, 2011 PRPA Board meeting for keeping the project on schedule and pursue collaboration on a policy change with the four municipalities.

Respectfully Submitted,

Jeannie M. Weaver, Deputy City Clerk

Cecil A. Gutierrez, Mayor

CALL TO ORDER Mayor Gutierrez called the regular meeting of the Loveland City Council to order on the above date at 6:30 PM.

PLEDGE OF ALLEGIANCE

ROLL CALL Roll was called and the following responded: Gutierrez, McKean, Klassen, Heckel, McEwen, Johnson, Solt, and Rice. Councilor Shaffer was absent.

PROCLAMATION Councilor Johnson read a proclamation declaring July 20, 2011, as "Women of Vision Day". The proclamation was received by Ann Clarke.

PROCLAMATION

WHEREAS, women of vision have helped shape the past, present and future of life in our society; and

WHEREAS, women of vision have come from diverse backgrounds and philosophies, from homes, churches, the arts, the medical community, education, athletics, government, and business; and

WHEREAS, women of vision have applied their training, skills, innovation, creativity and leadership as writers, artists, actors, athletes, doctors, scientists, social and political activists, educators, inventors, wives and mothers to lead, influence and bring about positive change; and

WHEREAS, the contributions of these women of vision have often been overlooked and undervalued; and

WHEREAS, we stand at a time in history when the importance of vision, innovation, creativity and leadership has never been more critical to our society; and

WHEREAS, we seek to provide an inclusive platform designed to ensure women's voices, ideas and spirits continue to provide inspiration, leadership and encouragement; and

WHEREAS, we seek to celebrate female visionaries and leaders and highlight them as role models for our community;

NOW, THEREFORE, we the City Council of Loveland, do hereby proclaim the 20th day of July, 2011 to be

WOMEN OF VISION DAY

in Loveland and call upon our citizens to recognize the important contributions women of vision have made to improve the quality of life for all.

Signed this 19th day of July, 2011

Cecil A. Gutierrez, Mayor

PRESENTATION Members of the Friends of the Loveland Public Library and the Library Board presented a check to the City of Loveland in the amount of \$2,000,000 to be used in the remodel of the Library. Roseanne Wheeler, Co-Chair of the Capital Campaign Committee, made comments regarding donations of \$35,000 or more and indicated the rooms that would be named if approved by Council this evening. Bob Eatman, President of the Library Board, thank Council for moving up the construction date if the Friends of the Library could raise funds. Jodi Love, member of Friends of the Loveland Public Library, expressed appreciation to the Staff for their patience with the project.

PROCEDURAL INFORMATION Mayor Gutierrez made the following procedural announcement: Anyone in the audience will be given time to speak to any item on the Consent Agenda. Please ask for that item to be removed from the Consent Agenda. Items pulled will be heard at the beginning of the Regular Agenda. You will be given an opportunity to speak to the item before the

Council acts upon it. Public hearings remaining on the Consent Agenda are considered to have been opened and closed, with the information furnished in connection with these items considered as the only evidence presented. Adoption of the items remaining on the Consent Agenda is considered as adoption of the staff recommendation for those items. Anyone making a comment during any portion of tonight's meeting should come forward to a microphone and identify yourself before being recognized by the Mayor. Please do not interrupt other speakers. Side conversations should be moved outside the Council Chambers. Please limit your comments to no more than three minutes.

CONSENT AGENDA

Mayor Gutierrez asked if anyone in the audience, Council or staff wished to speak on any of the items or public hearings listed on the Consent Agenda. Councilor Johnson moved to approve the Consent Agenda. The motion was seconded by Councilor McEwen and a roll call vote was taken with all councilors present voting in favor thereof.

1. MINUTES

- a) Minutes for the June 28, 2011 study session were approved.
- b) Minutes for the July 5, 2011 regular meeting were approved.

2. CITY MANAGER

Board & Commission Appointments

Motion

Administrative Action: A motion recommending the following appointments was approved:

Golf Advisory Board: Jim Thompson was appointed as a regular member to a term effective until December 31, 2011.

Human Services Commission: Dell Rae Moellenberg was reappointed and April Lewis was appointed to three year terms effective until June 30, 2014. Alouette Greenridge was reappointed and Ally Miller appointed as high school members for three year terms effective until June 30, 2014.

3. DEVELOPMENT SERVICES

Supplemental Appropriation – Grant for Historic Preservation Brochure

Ordinance #5610

Administrative Action: "AN ORDINANCE ENACTING A SUPPLEMENTAL BUDGET AND APPROPRIATION TO THE 2011 CITY OF LOVELAND BUDGET FOR A HISTORIC PRESERVATION BROCHURE TO GUIDE TOURISTS" was approved and ordered published on second reading.

4. CITY CLERK

November Coordinated Election with Larimer County

Ordinance #5611

Legislative Action: "AN ORDINANCE PROVIDING THAT THE CITY OF LOVELAND'S REGULAR ELECTION TO BE HELD ON NOVEMBER 1, 2011, SHALL BE CONDUCTED AS A COORDINATED ELECTION WITH THE LARIMER COUNTY CLERK AND RECORDER AND, TO THE EXTENT NECESSARY TO SO CONDUCT THAT ELECTION AS A COORDINATED ELECTION, THE COLORADO UNIFORM ELECTION CODE OF 1992 SHALL GOVERN" was approved and ordered published on second reading.

5. FINANCE

Municipal Code Amendments Regarding Construction Contracts

1st Rdg Ord & P.H.

Legislative Action: A public reading was held and "AN ORDINANCE AMENDING THE LOVELAND MUNICIPAL CODE AT SECTION 3.12.140 CONCERNING PERFORMANCE AND PAYMENT BONDS REQUIRED FOR CONSTRUCTION

CONTRACTS, AND SECTION 3.12.150 CONCERNING RETAINAGE HELD ON CONSTRUCTION CONTRACTS” was approved and ordered published on first reading.

6. AIRPORT

Supplemental Appropriation – Airport Terminal Building

1ST Rdg Ord & P.H.

Administrative Action: A public reading was held and “AN ORDINANCE ENACTING A SUPPLEMENTAL BUDGET AND APPROPRIATION TO THE 2011 FORT COLLINS-LOVELAND AIRPORT BUDGET FOR THE PURCHASE OF A MODULAR BUILDING” was approved and ordered published on first reading.

7. DEVELOPMENT SERVICES

Easement Vacation Ferrero First Addition (Larimer County Food Bank)

1st Rdg Ord & P.H.

Legislative Action: A public hearing was held and “AN ORDINANCE VACATING A PORTION OF A UTILITY EASEMENT LOCATED ON LOT 2, BLOCK 1, OF THE AMENDED PLAT OF LOTS 1 AND 2, BLOCK 1, FERRERO FIRST ADDITION, CITY OF LOVELAND, LARIMER COUNTY, COLORADO” was approved and ordered published on first reading.

8. DEVELOPMENT SERVICES

Development Fee Waivers

Resolution #R-45-2011

Administrative Action: Resolution #R-45-2011 waiving building permit fees for renovation of a single-family home located at 1179 E. Third Street in Loveland, Colorado was approved.

RESOLUTION #R-45-2011

A RESOLUTION WAIVING BUILDING PERMIT FEES FOR RENOVATION OF A SINGLE-FAMILY HOME LOCATED AT 1179 E. THIRD STREET IN LOVELAND, COLORADO

WHEREAS, Nicholas Dozier, the owner of a single-family home located at 1179 E. Third Street in Loveland (“House”), has requested the waiver of building permit fees required to renovate the House, construction of which will commence in 2011; and

WHEREAS, the House was used to produce methamphetamines prior to the date on which Mr. Dozier purchased it, and therefore the House requires significant renovation in order to make it habitable; and

WHEREAS, Mr. Dozier desires to renovate the House and to use it as his primary residence, and has obtained a loan from the Larimer Home Improvement Program from the Housing Authority of the City of Loveland to assist him with the cost of the renovation; and

WHEREAS, even with the above-referenced loan, Mr. Dozier is unable to fund the full cost of the renovation and has requested financial assistance from the City of Loveland in the form of building permit fee waivers in the total amount of \$1,081.25; and

WHEREAS, Section 16.38.070 of the Loveland Municipal Code provides that the City Council may by resolution grant an exemption from all or part of the capital expansion fees or any other fees imposed by the city upon new development, whether for capital or other purposes, upon a finding that such waiver is in the best interests of the public by encouraging activities that provide significant social, economic, or cultural benefits; and

WHEREAS, the City Council desires to waive the building permit fees for renovation of the House pursuant to Section 16.38.070 based on the finding and upon the conditions set forth below.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LOVELAND, COLORADO:

Section 1. That the City Council finds that waiver of the building permit fees for renovation of the House is in the best interests of the public because said waiver will facilitate renovation of a former methamphetamine house, eliminating a health hazard and blight to the surrounding neighborhood and thereby providing significant social and economic benefits.

Section 2. That building permit fees in an amount not to exceed \$1,081.25 required to renovate the House are hereby waived.

Section 3. That the building permit fee waiver granted in Section 2 above shall be effective through December 31, 2011 only. This City shall have no obligation to waive any building permit fees or other fees due for renovation of the House after December 31, 2011.

Section 4. That this Resolution shall be effective as of the date of its adoption.

ADOPTED this 17th day of July, 2011.

Cecil A. Gutierrez, Mayor

Attest: Teresa G. Andrews, City Clerk

9. LIBRARY

Naming Rooms in the Renovated Library

#R-46-2011

Administrative Action: Resolution #R-46-2011 approving the recommendations of the Loveland Public Library regarding the naming of rooms in the renovated Library was approved.

RESOLUTION #R-46-2011

A RESOLUTION APPROVING THE RECOMMENDATIONS OF THE LOVELAND PUBLIC LIBRARY REGARDING THE NAMING OF ROOMS IN THE RENOVATED LIBRARY

WHEREAS, pursuant to Resolution #R-36-2008, the City Council adopted policies and procedures that provide guidelines for naming rights within the Loveland Public Library (the "Library"); and

WHEREAS, pursuant to such policies and procedures City Council may receive recommendations as to the naming of rooms or buildings related to the Library based upon contributions to the Library of land, money or facilities or based upon an individual's or group's social contributions to the community or the Library; and

WHEREAS, in furtherance of such policies and procedures, the Loveland Public Library recommends that the rooms in the renovated Library be named as set forth in Exhibit A, attached hereto and incorporated by reference herein; and

WHEREAS, City Council finds that the honorary naming of rooms in the Library is a proper recognition of the contributions to the community and to the library of the individuals and groups identified in Exhibit A.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LOVELAND, COLORADO AS FOLLOWS:

Section 1. That the room names recommended by staff of the Loveland Public Library as set forth in Exhibit A are hereby approved.

Section 2. That this Resolution shall go into effect as of the date and time of its adoption.

ADOPTED this 19 day of July, 2011.

Cecil A. Gutierrez, Mayor

Attest: Teresa G. Andrews, City Clerk

Exhibit A is available in the City Clerk's Office

END OF CONSENT AGENDA

CITY CLERK READ TITLES OF ORDINANCES ON THE CONSENT AGENDA.

CITY COUNCIL

a) Citizens' Reports

Brian Wilms, CEO of the Chamber of Commerce announced that Betsey would be the 2011 Grand Marshal in the Corn Roast Parade.

b) Business from Council

Johnson

Councilor Johnson announced there were 2 positions open on both the Affordable Housing Commission and the Community Marketing Commission. Acting City Manager, Rod Wensing confirmed that Council would see a copy of the letter of intent from United Properties when staff had received it.

Rice

Councilor Rice announced Poudre Valley Health System and University of Colorado Hospital have signed a letter of intent to develop a joint operating agreement between the two organizations.

Councilor Rice commended all involved with the spectacular July 4th celebration.

- There will be a meeting on September 17, 2011 to discuss the “Colorado Rail Plan” in Longmont.

Councillor Rice participated in an inaugural tour of a new business in town that will conduct historic tours of Loveland.
- Klassen
 - There will be a Remembrance at the Big Thompson Association Building, July 31, 2011 at 7:00 p.m, 35 years after the Big Thompson Flood.
- Gutierrez
 - Mayor Gutierrez attended a Roundtable with Governor Hickenlooper’s cabinet to discuss ways to expedite transactions between municipalities and the State.

Mayor Gutierrez asked Staff for an update on the alignment of County Route 9.
- c) City Manager Report
 - Assistant City Manager Rod Wensing gave Council an update on the Governor’s Tourism conference scheduled for September 21 through the 23. The Community Marketing Commission has proposed \$65,00 be appropriated for this event.
- d) City Attorney Report
 - None

PROCEDURAL INFORMATION

Anyone who wishes to address the Council on any item on this part of the agenda may do so when the Mayor calls for public comment. All public hearings are conducted in accordance with Council Policy. When Council is considering adoption of an ordinance on first reading, Loveland’s Charter only requires that a majority of the Council present vote in favor of the ordinance for it to be adopted on first reading. However, when an ordinance is being considered on second or final reading, at least five of the nine members of Council must vote in favor of the ordinance for it to become law.

REGULAR AGENDA

CONSIDERATION OF ITEMS REMOVED FROM CONSENT AGENDA

10. FINANCE

Discussion with City Attorney concerning the Reporter-Herald lawsuit

City Attorney John Duval introduced this item to Council. This is a discussion item. The City Attorney will be requesting an executive session to discuss with the City Council various legal issues and matters that may be subject to negotiation concerning the City of Loveland v. Reporter-Herald lawsuit. Mr. Duval reviewed the six items that were identified in the lawsuit and explained the Court ruling on each. The outstanding issue is Attorney’s fees.

Councillor Johnson moved that the City Council go into executive session, as authorized in CRS Sections 24-6-402(4)(b), (4)(c) and (4)(g) and in City Charter Sections 4-4(c)(1), (c)(3) and (c)(6). This executive sessions concerns a lawsuit currently pending in Larimer County District Court, City of Loveland v. Prairie Mountain Publishing company, LLP, doing business as the Loveland Daily Reporter-Herald Newspaper, which lawsuit is currently subject to settlement negotiations, and related to this lawsuit and those negotiations: to receive reports from City staff concerning the progress and status of those negotiations; to develop the City’s negotiation positions and strategies; to instruct the City’s negotiators concerning those positions and strategies; to receive legal advice from the Loveland City Attorney; and to consider documents and records related to this lawsuit and negotiations that are protected by the mandatory non-disclosure provisions of the Colorado Open Records Act, including work product documents at 7:30 p.m. The motion was seconded by Mayor Pro Tem Heckel and carried with six voting in favor and Councillor Solt and Mayor Gutierrez voting against. Council reconvened at 8:32. Mr.

Duval explained that Council had directed him to negotiate with the Reporter-Herald on the settlement.

ADJOURNMENT

Having no further business to come before Council, the July 19, 2011 Regular Meeting was adjourned at 8:33 p.m.

Respectfully Submitted,

Teresa G. Andrews, City Clerk

Cecil A. Gutierrez, Mayor



CITY OF LOVELAND
DEVELOPMENT SERVICES DEPARTMENT
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AGENDA ITEM: 2
MEETING DATE: August 2, 2011
TO: City Council
FROM: Greg George, Development Services Director
PRESENTER: Kerri Burchett, Current Planning

TITLE:

AN ORDINANCE VACATING A PORTION OF A UTILITY EASEMENT ON LOT 2, BLOCK 1, OF THE AMENDED PLAT OF LOTS 1 AND 2, BLOCK 1, FERRERO FIRST ADDITION, CITY OF LOVELAND, LARIMER COUNTY, COLORADO

DESCRIPTION:

A legislative action to consider an ordinance on second reading vacating a 450 square foot utility easement located on Lot 2, Block 1 of the Amended Plat of the Ferrero First Addition. The applicant is DS Constructors, LLC representing the Larimer County Food Bank.

BUDGET IMPACT:

● No

SUMMARY:

The application proposes to vacate a portion of a utility easement located at 2600 N. Lincoln Avenue. The property was recently purchased by the Larimer County Food Bank, who is proposing to construct improvements to the building façade that would encroach into the easement. The easement currently contains a water meter and service line that is being relocated west of the building. The Water Department has reviewed the vacation application and is in support of the request. The vacation ordinance was adopted on first reading by City Council on July 19, 2011, on the consent agenda.

LIST OF ATTACHMENTS:

Easement vacation ordinance

RECOMMENDED CITY COUNCIL ACTION:

City staff recommends the following motion for City Council action:

“Move to make the findings in Section V of the staff memorandum dated July 19, 2011 and, based on those findings, adopt on second reading, “AN ORDINANCE VACATING A PORTION OF A UTILITY EASEMENT ON LOT 2, BLOCK 1, OF THE AMENDED PLAT OF LOTS 1 AND 2, BLOCK 1, FERRERO FIRST ADDITION, CITY OF LOVELAND, LARIMER COUNTY, COLORADO”

REVIEWED BY CITY MANAGER:

FIRST READING: July 19, 2011

SECOND READING: August 2, 2011

ORDINANCE NO. _____

AN ORDINANCE VACATING A PORTION OF A UTILITY EASEMENT LOCATED ON LOT 2, BLOCK 1, OF THE AMENDED PLAT OF LOTS 1 AND 2, BLOCK 1, FERRERO FIRST ADDITION, CITY OF LOVELAND, LARIMER COUNTY, COLORADO

WHEREAS, the City Council, at a regularly scheduled meeting, considered the vacation of a portion of a utility easement described below, located on Lot 2, Block 1, of the Amended Plat of Lots 1 and 2, Block 1, Ferrero First Addition, City Of Loveland, Larimer County, Colorado.

WHEREAS, the City Council finds and determines that no land adjoining any right-of-way to be vacated is left without an established public or private right-of-way or easement connecting said land with another established public or private right-of-way or easement; and

WHEREAS, the City Council finds and determines that the utility easement to be vacated is no longer necessary for the public use and convenience; and

WHEREAS, the City Council further finds and determines that the application filed at the Development Center was signed by the owners of more than 50% of property abutting the easement to be vacated.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LOVELAND, COLORADO:

Section 1. That the following described portion of a utility easement be and the same is hereby vacated:

Vacated Easement being a portion of a Utility Easement on Lot 2 of the Amended Plat of Lots 1 and 2, Block 1, Ferrero First Addition to the City of Loveland, located in Section 12, Township 5 North, Range 69 West of the 6th Principal Meridian, City of Loveland, County of Larimer, State of Colorado being more particularly described as follows:

Considering the South line of said Lot 2 as bearing North 88°56'00" East and with all bearing contained herein relative thereto:

Commencing at the Southwest corner of said Lot 2; thence along said South line, North 88°56'00" East, 362.49 feet; thence departing said South line and along the East line of a 15.00 foot Utility Easement per Record Number 94090154, North 00°12'30" East, 101.00 feet to the Southwest corner of a Utility Easement on said Lot 2; thence along the South line of said Utility

Easement, North 88°56'00" East, 31.00 feet to the **POINT OF BEGINNING**; thence departing said south line, North 01°04'00" West, 15.00 feet to a point on the North Line of said Utility Easement; thence along said North line, North 88°56'00" East, 30.00 feet to the Northeast corner of said Utility Easement; thence along the East line of said Utility Easement, South 01°04'00" East, 15.00 feet to the Southeast corner of said Utility Easement; thence along the South line of said Utility Easement, South 88°56'00" West, 30.00 feet to the POINT OF BEGINNING.

The above described Vacated Easement contains 450 square feet more or less.

Section 2. That as provided in City Charter Section 4-9(a)(7), this Ordinance shall be published by title only by the City Clerk after adoption on second reading unless the Ordinance has been amended since first reading in which case the Ordinance shall be published in full or the amendments shall be published in full. This Ordinance shall be in full force and effect ten days after its final publication, as provided in City Charter Section 4-8(b).

Section 3. That the City Clerk is hereby directed to record the Ordinance with the Larimer County Clerk and Recorder after its effective date in accordance with State Statutes.

Signed this ____ day of _____, 2011.


ATTEST:

CITY OF LOVELAND, COLORADO:

City Clerk

Mayor

APPROVED AS TO FORM:


Assistant City Attorney



CITY OF LOVELAND
FINANCE DEPARTMENT

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AGENDA ITEM: 3
MEETING DATE: 8/2/2011
TO: City Council
FROM: Renee Wheeler, Assistant City Manager & Finance Director
PRESENTER: Renee Wheeler

TITLE:

Second Reading of an Ordinance Amending the Loveland Municipal Code at Section 3.12.140 Concerning Performance and Payment Bonds Required For Construction Contracts, and Section 3.12.150 Concerning Retainage Held on Construction Contracts

DESCRIPTION:

This is a legislative action to adopt an ordinance amending the Loveland Municipal Code at Section 3.12.150 concerning retainage held on construction contracts to be consistent with House Bill 11-1115, which will go into effect on August 10, 2011. The ordinance will also amend the Loveland Municipal Code at Section 3.12.140 concerning performance and payment bonds held on construction contracts to increase the threshold for requiring bonds from \$50,000 to \$100,000.

BUDGET IMPACT:

● No

SUMMARY:

Currently, the City holds retainage on all construction contracts of \$50,000 or more in an amount equal to 5% of the total contract price. The City collects this amount by retaining 10% of each progress payment until 5% of the total contract price is held by the City. Once that amount is reached, the City makes full progress payments to the contractor.

The Colorado General Assembly enacted House Bill 11-1115 as a result of pressure from the construction industry to lower the amount public entities can retain on construction contracts in order to sustain contractor cash flow. House Bill 11-1115 amends state law to lower the maximum retainage amount from 10% to 5% of the total contract price, and requires public entities to pay the contractor at least 95% of the calculated value of completed work *throughout*

the contract term. Although the amount retained is the same under Section 3.12.150 and the new state law (5% of the total contract price), the method of withholding is different. Upon examination, City staff has determined that the method of withholding under the new state law would ease current accounting practice for holding retainage and reduce staff time and expense in holding retainage. Therefore, City staff recommends that City Council amend Section 3.12.150 to be consistent with the new state law.

State law requires retainage to be held only on those construction contracts exceeding \$150,000 and for bonds to be required at \$50,000. Currently, the Loveland Municipal Code requires the City to hold retainage and to require performance and payment bonds on all construction contracts of \$50,000 or more. City Staff proposes that City Council increase the threshold for holding retainage and requiring bonds from \$50,000 to \$100,000. City staff recommends that the same threshold be used in order to provide for consistent accounting for construction contracts. We believe that the \$100,000 threshold is appropriate level of accountability for contractors; it aligns our limits with Fort Collins and Longmont for better coordination with contractors; and it reduces administrative processing for smaller contracts. Provisions in the municipal code section 3.12.140 (C) allow the project manager or managing department director to require bonds on a project of lesser value than \$100,000 if they believe the type of project warrants additional assurances.

In 2010 and the first 6 months of 2011 the City entered into 52 contracts above \$50,000 with a combined not to exceed dollar amount of \$30,931,019. Of those 52 contracts 11 were between \$50,000 and \$100,000 with a combined not to exceed dollar amount of \$858,048; that represents about 2.77% of the total dollars signed into contract during this time period.

The impact of leaving the threshold at \$50,000 is more administrative paperwork on behalf of the contractor and the City, which of course means cost. The absolute cost is not calculable because of the various factors that go into the cost of bonds for individual companies.

LIST OF ATTACHMENTS:

Ordinance

RECOMMENDED CITY COUNCIL ACTION:

Approve the Ordinance on second reading.

REVIEWED BY CITY MANAGER:

FIRST READING July 19, 2011

SECOND READING August 2, 2011

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE LOVELAND MUNICIPAL CODE AT SECTION 3.12.140 CONCERNING PERFORMANCE AND PAYMENT BONDS REQUIRED FOR CONSTRUCTION CONTRACTS, AND SECTION 3.12.150 CONCERNING RETAINAGE HELD ON CONSTRUCTION CONTRACTS

WHEREAS, the Colorado General Assembly enacted House Bill 11-1115, which requires public entities to pay at least ninety-five percent of the calculated value of completed work on all construction contracts over \$150,000; and

WHEREAS, House Bill 11-1115 takes effect on August 10, 2011; and

WHEREAS, City Council desires to amend the Loveland Municipal Code at Section 3.12.150 concerning retainage held on construction contracts to be consistent with the new state law and to streamline accounting procedures for holding retainage; and

WHEREAS, City Council also desires amend the Loveland Municipal Code at Section 3.12.140 concerning performance and payment bonds required for construction contracts to increase the threshold for requiring bonds from \$50,000 to \$100,000.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LOVELAND, COLORADO:

Section 1. That Section 3.12.150 of the Loveland Municipal Code is hereby amended to read as follows:

3.12.140 Bonds.

- A. For all construction contracts of \$100,000 or more, the following security shall be required:
 - 1. Security to ensure performance of the contract in the form of: (i) a bond provided by a surety company authorized to do business in the State of Colorado; (ii) the equivalent in certified funds; or (iii) otherwise supplied in a form satisfactory to the city attorney. Said security shall be in an amount equal to one hundred percent of the total contract price.
 - 2. Security to ensure payment of all subcontractors in the form of: (i) a bond provided by a surety company authorized to do business in the State of Colorado; (ii) the equivalent in certified funds; or (iii) otherwise supplied in a form satisfactory to the city attorney. Said

security shall be in an amount equal to one hundred percent of the total contract price.

- B. All bonds shall be in a form approved by the city attorney.
- C. Nothing in this section shall be construed to limit the authority of the city to require security in addition to that set forth herein or to prevent the city from requiring such bonds on contracts of less than \$100,000 as may be deemed necessary within the city’s sole discretion.

Section 2. That Section 3.12.150 of the Loveland Municipal Code is hereby amended to read as follows:

3.12.150 Retainage.

The city shall hold retainage on all construction contracts of \$100,000 or more. Unless otherwise required by special funding sources, including, without limitation, federal and state grants, the city shall hold retainage at a rate of five percent of each progress payment. The city shall hold retainage until the contract is completed satisfactorily and finally accepted by the city. The city shall release retainage in accordance with state law.

Section 3. That as provided in City Charter Section 4-9(a)(7), this Ordinance shall be published by title only by the City Clerk after adoption on second reading unless the Ordinance has been amended since first reading in which case the Ordinance shall be published in full or the amendments shall be published in full. This Ordinance shall be in full force and effect ten days after its final publication, as provided in City Charter Section 4-8(b).

ADOPTED this 2nd day of August, 2011.

Cecil A. Gutierrez, Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:



Assistant City Attorney



CITY OF LOVELAND
MUNICIPAL AIRPORT

4900 Earhart Road • Loveland, Colorado 80538
(970) 962-2852 • FAX (970) 962-2855 • TDD (970) 962-2620

AGENDA ITEM: 4
MEETING DATE: 8/2/2011
TO: City Council
FROM: Jason Licon, Airport Director
PRESENTER: Jason Licon

TITLE:

Ordinance on second reading enacting a supplemental budget and appropriation to the 2011 Ft. Collins – Loveland Airport budget for the purchase of a modular building

DESCRIPTION:

This is an administrative action. The ordinance if approved will appropriate funds from the airport funding subject to future Federal reimbursement for an addition to the holding area in the terminal.

BUDGET IMPACT:

Yes

Fund balance is available to meet the requirement.

SUMMARY:

The airport is in need of expanding the secure holding facility for airline passenger use. This is necessary to support the current growth of the airport's commercial airline service. The airline providing service at the airport will also be upgrading their aircraft to have the ability to hold 166 passengers in the near future. The current building is able to house approximately 150 people, and if there is ever weather or maintenance related delays for a flight, there is the potential to have over 300 people waiting to board multiple aircraft. The expansion will increase capacity from 150 people to approximately 400 people. It will also add additional restroom facilities, which is necessary as currently the building has only two restroom stalls. The Airport Steering Committee has reviewed the proposal, and has approved the request for improvement.

LIST OF ATTACHMENTS:

1. An ordinance enacting a supplemental budget and appropriation to the 2011 Ft. Collins – Loveland Airport budget for the purchase of a modular building

RECOMMENDED CITY COUNCIL ACTION:

Approve the ordinance on Second Reading

REVIEWED BY CITY MANAGER:

FIRST READING July 19, 2011

SECOND READING August 2, 2011

ORDINANCE NO. _____

AN ORDINANCE ENACTING A SUPPLEMENTAL BUDGET AND APPROPRIATION TO THE 2011 FORT COLLINS-LOVELAND AIRPORT BUDGET FOR THE PURCHASE OF A MODULAR BUILDING

WHEREAS, the Airport has received or has reserved funds not anticipated or appropriated at the time of the adoption of the Airport budget for 2011; and

WHEREAS, the City Council desires to authorize the expenditure of these funds by enacting a supplemental budget and appropriation to the Airport budget for 2011, as authorized by Section 11-6(a) of the Loveland City Charter.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LOVELAND, COLORADO:

Section 1. That reserves in the amount of \$165,000 from fund balance in the Airport Fund 018 are available for appropriation. Revenues in the total amount of \$165,000 are hereby appropriated for the purchase of a modular building to provide additional terminal space and transferred to the funds as hereinafter set forth. The spending agencies and funds that shall be spending the monies supplementally budgeted and appropriated are as follows:

**Supplemental Budget
Airport Fund 018 - Modular Terminal Purchase**

Revenues		
Fund Balance		165,000
Total Revenue		165,000
Appropriations		
018-5503-409-09-99	Other Capital	165,000
Total Appropriations		165,000

Section 2. That as provided in City Charter Section 4-9(a)(7), this Ordinance shall be published by title only by the City Clerk after adoption on second reading unless the Ordinance has been amended since first reading in which case the Ordinance shall be published in full or the amendments shall be published in full. This Ordinance shall be in full force and effect upon final adoption, as provided in City Charter Section 11-5(d).

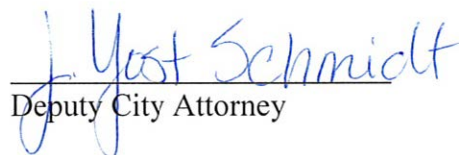
ADOPTED this 2nd day of August, 2011.

Cecil A. Gutierrez, Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:


Deputy City Attorney



CITY OF LOVELAND
POLICE DEPARTMENT

810 East 10th Street • Loveland, Colorado 80537
(970) 667-2151 • FAX (970) 962-2917 • TDD (970) 962-2620

AGENDA ITEM: 5
MEETING DATE: 8/2/2011
TO: City Council
FROM: Keith Reester, Public Works Director
PRESENTER: Keith Reester

TITLE:

Public Hearing and consideration of an ordinance enacting a supplemental budget and appropriation to the 2011 City of Loveland budget for a new school crossing guard at 29th Street and Madison Avenue.

DESCRIPTION:

This is an administrative action. The ordinance appropriates funds for a new school crossing guard at the beginning of the new school year.

BUDGET IMPACT:

Yes

Undesignated fund balance is used to fund the appropriation. The amount is for one quarter of the annual cost and begins in the Fall of 2011. The annual cost is estimated at \$5,000 and will need to be added to the 2012 budget.

SUMMARY:

The Thompson R2J School District has requested approval of the stationing and funding for another paid crossing guard position at 29th Street and Madison Avenue. The Public Works-Traffic division has reviewed the location and concurs with the request from a traffic and pedestrian safety standpoint.

Under the current IGA with the Thompson School District the City of Loveland pays 100% of the costs for crossing guards within the city limits, including equipment. This totals \$65,000 per year. In a recent review of other area cities staff found that this percentage of cost sharing is out of line with peer cities and districts. Fort Collins stands at 50% share, Longmont at 50%, and Greeley at 50%. Staff recommends that this issue be a discussion point in upcoming item reviews with the school district.

LIST OF ATTACHMENTS:

1. An ordinance enacting a supplemental budget and appropriation to the 2011 City of Loveland budget for a new crossing guard at 29th Street and Madison Avenue.

RECOMMENDED CITY COUNCIL ACTION:

Conduct a public hearing and approve the ordinance on first reading

REVIEWED BY CITY MANAGER:

FIRST READING August 2, 2011
SECOND READING _____

ORDINANCE NO. _____

AN ORDINANCE ENACTING A SUPPLEMENTAL BUDGET AND APPROPRIATION TO THE 2011 CITY OF LOVELAND BUDGET FOR A NEW SCHOOL CROSSING GUARD AT 29TH STREET AND MADISON AVENUE

WHEREAS, the City has received or has reserved funds not anticipated or appropriated at the time of the adoption of the City budget for 2011; and

WHEREAS, the City Council desires to authorize the expenditure of these funds by enacting a supplemental budget and appropriation to the City budget for 2011, as authorized by Section 11-6(a) of the Loveland City Charter.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LOVELAND, COLORADO:

Section 1. That reserves in the amount of \$1,240 from Undesignated Fund Balance in the General Fund 01 are available for appropriation. Revenues in the total amount of \$1,240 are hereby appropriated for the addition of a school crossing guard at 29th Street and Monroe Avenue and transferred to the funds as hereinafter set forth. The spending agencies and funds that shall be spending the monies supplementally budgeted and appropriated are as follows:

**Supplemental Budget
 General Fund 01 -School Crossing Guard**

Revenues		
Fund Balance		1,240
Total Revenue		1,240
Appropriations		
001-52505-409-03-34	School Crossing Guards	1,240
Total Appropriations		1,240

Section 2. That as provided in City Charter Section 4-9(a)(7), this Ordinance shall be published by title only by the City Clerk after adoption on second reading unless the Ordinance has been amended since first reading in which case the Ordinance shall be published in full or the amendments shall be published in full. This Ordinance shall be in full force and effect upon final adoption, as provided in City Charter Section 11-5(d).

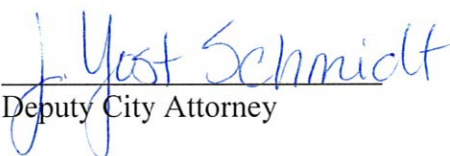
ADOPTED this ____ day of August, 2011.

Cecil A. Gutierrez, Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:



Deputy City Attorney



CITY OF LOVELAND
INFORMATION TECHNOLOGY DEPARTMENT
Civic Center • 500 East Third • Loveland, Colorado 80537
(970) 962-2335 • FAX (970) 962-2909 • TDD (970) 962-2620

AGENDA ITEM: 6
MEETING DATE: 8/2/2011
TO: City Council
FROM: Ed Roth, Information Technology
PRESENTER: None

TITLE:
PUBLIC HEARING AND FIRST READING OF AN ORDINANCE AMENDING THE LOVELAND MUNICIPAL CODE AT SECTION 2.60.070 TO DISSOLVE THE COMMUNICATIONS TECHNOLOGIES COMMISSION

DESCRIPTION:
This is a legislative action to dissolve the Communications Technologies Commission.

BUDGET IMPACT:

Yes

SUMMARY:

As part of the financial sustainability plan's review of the governance structure of the organization, Boards and Commissions were analyzed for resource consumption and effective use of the extraordinary talent that volunteers were willing to contribute. One of the outcomes of that review was a recommendation to eliminate the CTC as a scheduled, standing Commission. The primary reasons were the lack of topics for the CTC to consider over the last couple of years, and the problem with having a quorum in regular attendance even though the meetings were changed from a monthly to quarterly meeting frequency.

Current members of the CTC have been notified of the possible dissolution of the commission and none have stated any objection.

LIST OF ATTACHMENTS:

Ordinance

RECOMMENDED CITY COUNCIL ACTION:

Approve the ordinance on first reading.

REVIEWED BY CITY MANAGER:

FIRST READING August 2, 2011

SECOND READING _____

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE LOVELAND MUNICIPAL CODE AT SECTION 2.60.070 TO DISSOLVE THE COMMUNICATIONS TECHNOLOGIES COMMISSION

WHEREAS, as part of the City of Loveland’s financial sustainability plan, City staff reviewed the City’s current boards and commissions for effective use of volunteer talent and resource consumption; and

WHEREAS, as a result of that review, staff recommends that the Communications Technologies Commission be resolved due to the lack of issues for consideration and repeated failure to obtain a quorum, even at quarterly meetings; and

WHEREAS, the members of the Communications Technologies Commission have been informed of City staff’s recommendation and agree with said recommendation; and

WHEREAS, the City Council desires to dissolve the Communications Technologies Commission and to express its appreciation to the members of the Communications Technologies Commission for their service and contribution to the City of Loveland.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LOVELAND, COLORADO:

Section 1. That Section 2.60.070 of the Loveland Municipal Code establishing the Communications Technologies Commission is hereby repealed.

Section 2. That the Communications Technologies Commission is hereby dissolved.

Section 3. That the City Council hereby recognizes and expresses its appreciation to the members of the Communications Technologies Commission for their service and contribution to the City of Loveland. The City Council commends the members for their willingness to volunteer their time and talents for the betterment of our community.

Section 4. That as provided in City Charter Section 4-9(a)(7), this Ordinance shall be published by title only by the City Clerk after adoption on second reading unless the Ordinance has been amended since first reading in which case the Ordinance shall be published in full or the amendments shall be published in full. This Ordinance shall be in full force and effect ten days after its final publication, as provided in City Charter Section 4-8(b).

ADOPTED this _____ day of August, 2011.

Cecil A. Gutierrez, Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:



Assistant City Attorney



CITY OF LOVELAND
 COMMUNITY PARTNERSHIP OFFICE
 Civic Center • 500 East 3rd Street • Loveland, Colorado 80537
 (970) 962-2517 • FAX (970) 962-2945 • TDD (970) 962-2620

AGENDA ITEM: 7

MEETING DATE: August 2, 2011

TO: City Council

FROM: Greg George, Development Services Director

PRESENTER: Alison Hade, Community Partnership Office Administrator

TITLE:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOVELAND, COLORADO APPROVING A COMMUNITY DEVELOPMENT BLOCK GRANT ANNUAL ACTION PLAN AND GRANT APPLICATION FOR 2011 – 2012

DESCRIPTION:

This item is an administrative action to adopt a resolution approving the 2011-2012 Community Development Block Grant (CDBG) Annual Action Plan to allow the City to receive and distribute CDBG funds.

BUDGET IMPACT:

No

SUMMARY:

HUD requires the City of Loveland to complete an Annual Action Plan describing how the City intends to spend CDBG funding between October 1, 2011 through September 30, 2012. The Loveland City Council authorized the allocation of 2011-2012 CDBG funding on June 21, 2011 through the adoption of Resolution #R-43-2011. The Annual Action Plan provides detailed information for HUD and includes the city's official application for funding.

LIST OF ATTACHMENTS:

- A. Resolution
- B. Annual Action Plan

RECOMMENDED CITY COUNCIL ACTION:

Adopt the resolution approving the Annual Action Plan.

REVIEWED BY CITY MANAGER:

RESOLUTION #R-47-2011

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOVELAND, COLORADO APPROVING A COMMUNITY DEVELOPMENT BLOCK GRANT ANNUAL ACTION PLAN AND GRANT APPLICATION FOR 2011 – 2012

WHEREAS, the City of Loveland, Colorado receives federal Community Development Block Grant (“CDBG”) dollars from the U.S. Department of Housing and Urban Development (“HUD”); and

WHEREAS, HUD requires the City to submit an annual action plan and grant application providing detailed information regarding the City’s plan to spend the federal funding; and

WHEREAS, the City has developed a Community Development Block Grant Annual Action Plan and Grant Application for 2011 – 2012, a copy of which is on file with the City Clerk (“Annual Action Plan”); and

WHEREAS, the Annual Action Plan includes information regarding the allocation of 2011 – 2012 CDBG funds that were approved by the City Council on June 21, 2011 through the adoption of Resolution #R-43-2011; and

WHEREAS, the City Council desires to approve the Annual Action Plan.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LOVELAND, COLORADO:

Section 1. That the Community Development Block Grant Annual Action Plan and Grant Application for 2011 – 2012, a copy of which is on file with the City Clerk, is hereby approved.

Section 2. That this Resolution shall be effective as of the date of its adoption.

ADOPTED this 2nd day of August, 2011.

Cecil A. Gutierrez, Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:



Assistant City Attorney

2011-2012

Community Development Block Grant

Annual Action Plan

City of Loveland



The City of Loveland's 2011 – 2012 Community Development Block Grant (CDBG) Annual Action Plan was produced by the Loveland Community Partnership Office. For more information on the plan, or to provide public comments on the plan, contact:

Alison Hade

Community Partnership Administrator

City of Loveland

500 East Third Street, Suite 210

Loveland, Colorado 80537

(970) 962-2517

hadea@ci.loveland.co.us

www.cityofloveland.org/communitypartnershipoffice



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EXECUTIVE SUMMARY- 91.220(B)

The Annual Action Plan is a one-year plan of how the City of Loveland intends to spend CDBG funds during the time period from October 1, 2011 through September 30, 2012.

The objectives and proposed outcomes identified in the 2011 Annual Action Plan are to address decent housing by increasing availability, affordability and sustainability, and to increase economic opportunity for persons with lower incomes. Specific proposed outcomes and objectives for 2011-2012 that reflect the 5-year Consolidated Plan objectives listed under allocation priorities on Page 20 are:

HUD-Defined Objectives	One Year Proposed Outcomes from Activities
Increase availability of decent housing (shelter)	Begin construction of one shelter for victims of domestic violence.
Increase sustainability of decent housing	Rehabilitate four units of transitional housing for victims of domestic violence.
Increase sustainability of decent housing	Emergency funding to 10 homeowners with low to moderate income to maintain units as safe and decent housing.
Increase sustainability of decent housing	Provide low interest loans to two homeowners with low to moderate income to maintain units as safe and decent housing.
Increase sustainability of decent housing	Minor rehabilitation of 20 units of affordable housing for low income single parents with children.
Increase accessibility to economic opportunity	Minor rehabilitation to public facility that provides case management to homeless families.
Increase sustainability of decent housing	Minor rehabilitation in 107 homes of seniors with low to moderate income living independently.
Increase sustainability of decent housing	Rehabilitate 11 units of senior housing.
Increase accessibility to economic opportunity	Provide case management and shelter to 63 homeless persons in families.
Increase accessibility to economic opportunity	Provide overnight shelter and case management to 65 homeless persons.
Increase accessibility to decent housing	Rent assistance and housing counseling provided to 1,187 households.
Increase accessibility to economic opportunity	Provide case management to 120 chronically homeless individuals.



PAST PERFORMANCE - 91.220(B)

The past performance of City of Loveland CDBG sub-recipients has been thorough and timely. Many persons with low income have benefited through housing construction, rehabilitation, loan programs, case management and shelter. During the 2010 grant year, CDBG funds were expended to:

- Repair the subfloor and floor in three transitional housing units for victims of domestic violence.
- Purchase five lots to provide affordable single family housing for households with income below 50% of the area median income.
- Upgrade the fire alarm system in an affordable senior housing apartment complex of 72 units.
- Provide a low-interest loan for home rehabilitation.
- Provide minor home rehabilitation in 96 homes owned/occupied by low income seniors (3/4 year data; prorated for full year exceeds outcome by 77%).
- Down payment assistance for three households with low to moderate income.
- Overnight shelter and case management to 44 homeless persons (3/4 year data; prorated for full year meets 98% of outcome).
- Case management and shelter to 42 homeless persons in families (3/4 year data; prorated for full year meets 80% of outcome).
- Case management to 115 chronically homeless individuals (exceeds outcome by 15%).
- Rent assistance and housing counseling provided to 405 households (3/4 year data; prorated for full year exceeds outcome by 20%).

**Specific information regarding prior (full-year) performance is available through the Consolidated Annual Performance Evaluation Reports at:
www.cityofloveland.org/index.aspx?page=901.**



CITIZEN PARTICIPATION—91.220(B)

The citizen participation process was followed in completing the 2011 Annual Action Plan. The City of Loveland consulted with the Loveland Affordable Housing Commission and Human Services Commission (two volunteer City groups that review applications from sub-recipients for CDBG funding), Loveland City Council, and numerous human service agencies that serve lower income populations and Loveland citizens, to request that they share the Annual Action Plan with their clients (see list of human service agencies on page 24). Efforts to broaden public participation included open meetings of the two Commissions, discussion of the plan at public City Council meetings, public notice in the local newspaper, posting the document on the city's website, posting the document on the Community Partnership Office's Facebook page, making the document available in hard copy form, mailing the document to community members upon request, and providing a Spanish language version upon request. The Annual Action Plan was available for public comment from July 11, 2011 through August 11, 2011.

A public hearing on the use of funds for the 2011 grant year was held on June 21, 2011; Appendix C includes a copy of the City Council resolution adopting the use of CDBG funding for the grant year. A public hearing on the 2011 Annual Action Plan was held on August 2, 2011 in the Loveland City Council Chambers. A legal notice for this meeting was placed in the local newspaper and can be found in Appendix B.

A summary of comments or views, and a summary of comments or views not accepted and the reasons therefore are as follows:

Insert comments here.



FINANCIAL RESOURCES - 91.220 (c)(1) and (c)(2)

The federal, state, and local resources (including program income) the jurisdiction expects to receive to address the needs identified in the plan are listed below. Federal resources include Section 8 funds made available to the jurisdiction, Low-Income Housing Tax Credits, and competitive funds expected to be available to address priority needs and specific objectives identified in the plan. A brief explanation of how federal funds will leverage resources from private and non-federal public sources is included.

Resource	Estimated Amount	Leverage Additional Funds
2011 CDBG	\$275,178	CDBG funding can be considered local match to obtain other funding sources for local projects.
Title I/NCLB (received by school district, not city)	\$19,158 (pending)	Thompson School District resources.
Low Income Housing Tax Credits (applied for by housing developers, not city)	\$1,500,000	Creates equity to leverage other resources.
Section 8 Vouchers (made available to the Housing Authority, not to the city)	\$2,600,000	Housing authority resources.
State Division of Housing (applied for by Housing Authority and local non-profits)	\$1,115,681	CDBG and other local sources leverage state funds.
City of Loveland Human Services Grant	\$450,000	Private grants.
City of Loveland Fee Waivers	\$3,281,000	Government and private funds; fee locks for affordable housing/apartment complex.
Private Sources (grants, donations, corporations)	\$2,431,960	All of the above.
Program income	\$0	



ANNUAL OBJECTIVES - 91.220 (c)

Activity	Sub-Recipient Agency	HUD Objective	National Objective	One Year Goal—Proposed Outcome	CDBG \$
Safehouse construction	Alternatives to Violence	DH-1	LMC	Begin construction of shelter for victims of domestic violence.	\$60,000
Transitional housing rehabilitation	Alternatives to Violence	DH-3	LMH	Rehabilitate four units of transitional housing for victims of domestic violence.	\$21,000
Housing rehabilitation	Housing Authority	DH-3	LMH	Low interest loans to homeowners for housing rehabilitation for two households	\$25,000
Housing rehabilitation	Housing Authority	DH-3	LMH	Emergency funding to 10 homeowners for housing rehabilitation.	\$10,000
Housing rehabilitation	Housing Authority	DH-3	LMH	Rehabilitation of 20 units of affordable housing for low-income single parents.	\$6,500
Public facility rehabilitation	Interfaith Hospitality Network	EO-3	LMC	Rehabilitation of public facility that provides case management and day shelter to homeless families.	\$6,100
Housing rehabilitation	Neighbor to Neighbor	DH-3	LMH	Rehabilitate 11 units of senior housing.	\$34,267*
Housing rehabilitation	Volunteers of America	DH-3	LMH	Rehabilitate 107 homes of seniors living independently.	\$16,000
Sub total capital projects					\$178,867
Homeless case management	House of Neighborly Service	EO-1	LMC	Case management for 120 chronically homeless individuals	\$18,739
Homeless shelter and assistance	Interfaith Hospitality Network	EO-1	LMC	Shelter and case management for 63 homeless families.	\$11,566
Housing counseling	Neighbor to Neighbor	DH-1	LMC	Rent assistance and housing counseling for 1,187 households.	\$5,130
Homeless shelter	Catholic Charities	EO-1	LMC	Shelter and case management for 65 individuals	\$5,841
Sub total public services					\$41,276
Program administration	City of Loveland			Planning and administration	\$55,035
2011 CDBG funds					\$275,178
HUD Defined—Outcome / Objective Codes		Availability / Accessibility		Affordability	Sustainability
Decent Housing		DH-1		DH-2	DH-3
Suitable Living Environment		SL-1		SL-2	SL-3
Economic Opportunity		EO-1		EO-2	EO-3

LMH
LMC

Low-Mod Housing
Low-Mod Clientele

*Note that an additional \$11,053 of 2009-2010 funding will be distributed to this sub-recipient.



ANNUAL OBJECTIVES - 91.220 (c)(3)

Table 3A Summary of Specific Annual Objectives

Decent Housing with Purpose of New or Improved Availability/Accessibility (DH-1)								
Specific Objective		Source of Funds	Year	Performance Indicators	Expected Number	Actual Number	Percent Completed	
D H 1.1	Provide additional transitional housing for the homeless.	CDBG, City, other public and private sources	2010	# of units built	1	0	0%	
			2011		1			
			2012		1			
			2013		1			
			2014		1			
MULTI-YEAR GOAL					5	0	0%	
D H 1.2	Build shelter for victims of domestic violence.		2010	# of facilities constructed	1	0	0%	
			2011					
			2012					
			2013					
		2014						
MULTI-YEAR GOAL					1	0	0%	
D H 1.3	Housing counseling and rent assistance	2010	# of persons assisted	1,000	1,074	107.4%		
		2011		1,000				
		2012		1,000				
		2013		1,000				
		2014		1,000				
MULTI-YEAR GOAL					5,000	1,074	21.4%	
D H 1.4	Purchase land to provide affordable housing	2010	# of units purchased	5	5	100%		
		2011		5				
		2012		5				
		2013		5				
		2014		5				
MULTI-YEAR GOAL					25	5	20%	
Decent Housing with Purpose of New or Improved Affordability (DH-2)								
D H 2.1	Build additional affordable senior housing units.	CDBG, City, other public and private sources	2010	# of units built	5	0	0%	
			2011		50			
			2012		5			
			2013		10			
			2014		5			
MULTI-YEAR GOAL					75	0	0%	
D H 2.2	Down-payment assistance.		2010	# of households	20	3	15%	
			2011		20			
			2012		20			
			2013		20			
		2014	20					
MULTI-YEAR GOAL					100	3	3%	
Decent Housing with Purpose of New or Improved Sustainability (DH-3)								
D H 3.1	Assist seniors in remaining in housing units through housing rehabilitation.	CDBG, City, other public and private sources	2010	# of households served	35	138	394.2%	
			2011		35			
			2012		35			
			2013		35			
			2014		35			
MULTI-YEAR GOAL					175	138	78.8%	



Table 3A Summary of Specific Annual Objectives (cont.)

Decent Housing with Purpose of New or Improved Sustainability (DH-3)							
D H 3.2	Maintain transitional housing for victims of domestic violence	CDBG, City, other public and private sources	2010	# of units maintained	4	3	75%
			2011				
			2012				
			2013				
			2014				
			MULTI-YEAR GOAL				4

Economic Opportunity with Purpose of New or Improved Availability/Accessibility (EO-1)							
Specific Objective		Source of Funds	Year	Performance Indicators	Expected Number	Actual Number	Percent Completed
E O 1.1	Shelter homeless individuals, including day and night inclement weather shelter.		2010	# of persons served	100	153	153%
			2011		100		
			2012		100		
			2013		100		
			2014		100		
			MULTI-YEAR GOAL				500
E O 1.2	Shelter homeless families.		2010	# of families sheltered	18	15	83%
			2011		18		
			2012		18		
			2013		18		
			2014		18		
			MULTI-YEAR GOAL				90
E O 1.3	Provide case management to homeless individuals and families	CDBG, City, other public and private sources	2010	# of people served	150	144	96%
			2011		150		
			2012		150		
			2013		150		
			2014		150		
			MULTI-YEAR GOAL				750
E O 1.4	Shelter and case management to homeless veterans and the chronically homeless		2010	# of people served	50	58	116%
			2011		50		
			2012		50		
			2013		50		
			2014		50		
			MULTI-YEAR GOAL				250
E O 1.5	Assist low-income households through public service activities including child care, case management, mental health, health care, services to persons with disabilities and seniors.		2010	# of people served	1,000	3,355	335.5 %
			2011		1,000		
			2012		1,000		
			2013		1,000		
			2014		1,000		
			MULTI-YEAR GOAL				5,000
E O 1.6	Provide facilities that service needs of low income persons in Loveland	CDBG, City, other public and private sources	2010	# of facilities	2	0	0%
			2011				%
			2012				%
			2013				%
			2014				%
			MULTI-YEAR GOAL				2



2011-2012 Annual Action Plan

U.S. Department of Housing and Urban Development

OMB Approval No. 2506-0117 (Exp. 4/30/2011)

DESCRIPTION OF ACTIVITIES—91.220(D)

**Table 3C
Consolidated Plan Listing of Projects**

Jurisdiction's Name City of Loveland

Priority Need
Shelter for victims of domestic violence

Project
Public facility construction

Activity
Loveland Safehouse construction

Description
Construction of facility to provide shelter for up to 6-8 families at one time as they flee domestic violence and avoid homelessness.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category Availability/Accessibility Affordability Sustainability

Location/Target Area:
(Street Address): Suppressed
(City, State, Zip Code): Loveland, Colorado

Specific Objective Number DH-1	Project ID TBD by IDIS
HUD Matrix Code 03	CDBG Citation 570.201 (c)
Type of Recipient Non-profit organization	CDBG National Objective LMC
Start Date (mm/dd/yyyy) 10/01/2011	Completion Date (mm/dd/yyyy) 9/30/2011
Performance Indicator Public Facility	Annual Units 1
Local ID 11-ATV-01	Units Upon Completion 1

Funding Sources:

CDBG	60,000
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	1,041,409
Total	1,101,409

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs



U.S. Department of Housing and Urban Development

2011-2012 Annual Action Plan
OMB Approval No. 2506-0117
(Exp. 4/30/2011)

**Table 3C
Consolidated Plan Listing of Projects**

Jurisdiction's Name City of Loveland

Priority Need
Transitional housing for victims of domestic violence

Project
Housing rehabilitation

Activity
Transitional Living Center rehabilitation

Description
Rehabilitation of four-unit transitional living center that provides transitional housing for up to four families transitioning out of domestic violence.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category Availability/Accessibility Affordability Sustainability

Location/Target Area:
(Street Address): Suppressed
(City, State, Zip Code): Loveland, Colorado

Specific Objective Number DH-3	Project ID TBD by IDIS
HUD Matrix Code 14B	CDBG Citation 570.202 (a)(1)
Type of Recipient Non-profit organization	CDBG National Objective LMH
Start Date (mm/dd/yyyy) 10/01/2011	Completion Date (mm/dd/yyyy) 9/30/2012
Performance Indicator Housing units	Annual Units 4
Local ID 11-ATV-02	Units Upon Completion 4

Funding Sources:

CDBG	21,000
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	16,500
Total	37,500

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs



**Table 3C
Consolidated Plan Listing of Projects**

Jurisdiction's Name City of Loveland

Priority Need

Case management and shelter for homeless

Project

Public services

Activity

Case management and shelter for homeless

Description

Operation of 'The Mission' shelter that provides the only year-round shelter for persons who are homeless and cannot access assistance from Interfaith Hospitality Network or House of Neighborly Service/137 Homeless Connection.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area:

(Street Address): 460 Linden Center Drive
(City, State, Zip Code): Fort Collins, Colorado 80524

Specific Objective Number EO-1	Project ID TBD by IDIS
HUD Matrix Code 05	CDBG Citation 570.201 (e)
Type of Recipient Non-profit organization Faith based organization	CDBG National Objective LMC
Start Date (mm/dd/yyyy) 10/01/2011	Completion Date (mm/dd/yyyy) 9/30/2012
Performance Indicator Persons Served	Annual Units 65
Local ID 11-CCLC	Units Upon Completion 65

Funding Sources:

CDBG 5,841
 ESG
 HOME
 HOPWA
 Total Formula
 Prior Year Funds
 Assisted Housing
 PHA
 Other Funding 696,354
 Total 702,195

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs



U.S. Department of Housing and Urban Development

2011-2012 Annual Action Plan
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(Exp. 4/30/2011)

**Table 3C
Consolidated Plan Listing of Projects**

Jurisdiction's Name City of Loveland

Priority Need

Emergency affordable housing rehabilitation for owner/occupied households below 80% AMI

Project

Property rehabilitation

Activity

Emergency funding for housing rehabilitation

Description

Rehabilitate owner/occupied homes of households with income below 80% AMI.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area:

(Street Address): To Be Determined
(City, State, Zip Code): Loveland, Colorado

Specific Objective Number DH-3	Project ID TBD by IDIS
HUD Matrix Code 14A	CDBG Citation 570.202 (a)(1)
Type of Recipient Non-profit organization	CDBG National Objective LMH
Start Date (mm/dd/yyyy) 10/01/2011	Completion Date (mm/dd/yyyy) 9/30/2012
Performance Indicator Housing units	Annual Units 10
Local ID 11-LHIP EM	Units Upon Completion 10

Funding Sources:

CDBG 10,000
ESG
HOME
HOPWA
Total Formula
Prior Year Funds
Assisted Housing
PHA
Other Funding 25,000
Total 35,000

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs



U.S. Department of Housing and Urban Development

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OMB Approval No. 2506-0117
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**Table 3C
Consolidated Plan Listing of Projects**

Jurisdiction's Name City of Loveland

Priority Need

Affordable housing rehabilitation for owner/occupied households below 80% AMI

Project

Property rehabilitation

Activity

Low interest loans to homeowners

Description

Rehabilitate owner/occupied homes of households with income below 80% AMI.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area:

(Street Address): To Be Determined
(City, State, Zip Code): Loveland, Colorado

Specific Objective Number DH-3	Project ID TBD by IDIS
HUD Matrix Code 14A	CDBG Citation 570.202 (a)(1)
Type of Recipient Non-profit organization	CDBG National Objective LMH
Start Date (mm/dd/yyyy) 10/01/2011	Completion Date (mm/dd/yyyy) 9/30/2012
Performance Indicator Housing units	Annual Units 2
Local ID 11-LHIP	Units Upon Completion 2

Funding Sources:

CDBG 25,000
ESG
HOME
HOPWA
Total Formula
Prior Year Funds
Assisted Housing
PHA
Other Funding 570,000
Total 595,000

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs



**Table 3C
 Consolidated Plan Listing of Projects**

Jurisdiction's Name City of Loveland

Priority Need
 Sustainable, affordable housing for low-income single parents

Project
 Housing rehabilitation

Activity
 Willow Place housing rehabilitation

Description
 Gutter replacement of 20-unit apartment complex.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area:
(Street Address): 2600 No. Monroe Street
(City, State, Zip Code): Loveland, Colorado 80538

Specific Objective Number DH-3	Project ID TBD by IDIS
HUD Matrix Code 14B	CDBG Citation 570.202 (a)(1)
Type of Recipient Non-profit organization	CDBG National Objective LMH
Start Date (mm/dd/yyyy) 10/01/2011	Completion Date (mm/dd/yyyy) 9/30/2012
Performance Indicator Housing units	Annual Units 20
Local ID 11-Willow	Units Upon Completion 20

Funding Sources:

CDBG	6,500
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	6,500

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs



U.S. Department of Housing and Urban Development

2011-2012 Annual Action Plan
OMB Approval No. 2506-0117
(Exp. 4/30/2011)

**Table 3C
Consolidated Plan Listing of Projects**

Jurisdiction's Name City of Loveland

Priority Need

Case management and supportive services for homeless individuals

Project

Public services

Activity

Dedicated case management for persons who are homeless.

Description

Retain House of Neighborly Service case manager to work specifically with homeless to help transition out of homelessness and access services and housing.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area:

(Street Address): 565 Cleveland
(City, State, Zip Code): Loveland, Colorado 80537

Specific Objective Number EO-1	Project ID TBD by IDIS
HUD Matrix Code 05	CDBG Citation 570.201 (e)
Type of Recipient Non-profit organization	CDBG National Objective LMC
Start Date (mm/dd/yyyy) 10/01/2011	Completion Date (mm/dd/yyyy) 9/30/2012
Performance Indicator Persons Served	Annual Units 120
Local ID 11-HNS	Units Upon Completion 120

Funding Sources:

CDBG	18,739
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	48,238
Total	66,977

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs



U.S. Department of Housing and Urban Development

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OMB Approval No. 2506-0117
(Exp. 4/30/2011)

Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name City of Loveland

Priority Need

Case management for homeless families

Project

Public facility rehabilitation

Activity

Angel House rehabilitation

Description

Window replacement at public facility that provides case management and day shelter to homeless families.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area:

(Street Address): 101 East 6th Street
(City, State, Zip Code): Loveland, Colorado 80537

Specific Objective Number EO-3	Project ID TBD by IDIS
HUD Matrix Code 03	CDBG Citation 570.202 (a)(4)
Type of Recipient Non-profit organization	CDBG National Objective LMC
Start Date (mm/dd/yyyy) 10/01/2011	Completion Date (mm/dd/yyyy) 9/30/2012
Performance Indicator Housing units	Annual Units 1
Local ID 11-IHN AH	Units Upon Completion 1

Funding Sources:

CDBG	6,100
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	
Total	6,100

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs



U.S. Department of Housing and Urban Development

2011-2012 Annual Action Plan
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Table 3C
Consolidated Plan Listing of Projects

Jurisdiction's Name City of Loveland

Priority Need

Case management and shelter for homeless families

Project

Public services

Activity

Case management and shelter for homeless families

Description

Shelter through churches and case management through Angel House (IHN).

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area:

(Street Address): 101 East 6th Street
(City, State, Zip Code): Loveland, Colorado 80537

Specific Objective Number EO-1	Project ID TBD by IDIS
HUD Matrix Code 05	CDBG Citation 570.201 (e)
Type of Recipient Non-profit organization Faith based organization	CDBG National Objective LMC
Start Date (mm/dd/yyyy) 10/01/2011	Completion Date (mm/dd/yyyy) 9/30/2012
Performance Indicator Persons Served	Annual Units 63
Local ID 11-IHN	Units Upon Completion 63

Funding Sources:

CDBG 11,566
ESG
HOME
HOPWA
Total Formula
Prior Year Funds
Assisted Housing
PHA
Other Funding 123,434
Total 135,000

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs



U.S. Department of Housing and Urban Development

2011-2012 Annual Action Plan
 OMB Approval No. 2506-0117
 (Exp. 4/30/2011)

**Table 3C
 Consolidated Plan Listing of Projects**

Jurisdiction's Name City of Loveland

Priority Need
 Sustainable, affordable housing for seniors with low-income

Project
 Housing rehabilitation

Activity
 Willows senior housing rehabilitation

Description
 Kitchen and bathroom rehabilitation in 11-unit apartment complex.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area:
(Street Address): 533 East 4th Street
(City, State, Zip Code): Loveland, Colorado 80537

Specific Objective Number DH-3	Project ID TBD by IDIS
HUD Matrix Code 14B	CDBG Citation 570.202 (a)(1)
Type of Recipient Non-profit organization	CDBG National Objective LMH
Start Date (mm/dd/yyyy) 10/01/2011	Completion Date (mm/dd/yyyy) 9/30/2012
Performance Indicator Housing units	Annual Units 11
Local ID 11-WP	Units Upon Completion 11

Funding Sources:

CDBG	45,320 (\$11,053 is from 2009-10 grant year.)
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	42,103
Total	87,423

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs



U.S. Department of Housing and Urban Development

2011-2012 Annual Action Plan
OMB Approval No. 2506-0117
(Exp. 4/30/2011)

**Table 3C
Consolidated Plan Listing of Projects**

Jurisdiction's Name City of Loveland

Priority Need

Decent affordable and accessible housing for households with income below 50% AMI

Project

Housing counseling and rent assistance

Activity

Housing counseling and rental assistance provided by HUD-certified Neighbor to Neighbor counselors.

Description

Provide rent assistance and housing counseling by HUD-certified counselors.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area:

(Street Address): 565 Cleveland Ave
(City, State, Zip Code): Loveland, Colorado 80537

Specific Objective Number DH-1	Project ID TBD by IDIS
HUD Matrix Code 05	CDBG Citation 570.201 (e)
Type of Recipient Non-profit organization	CDBG National Objective LMC
Start Date (mm/dd/yyyy) 10/01/2011	Completion Date (mm/dd/yyyy) 9/30/2012
Performance Indicator Persons Served	Annual Units 1,187
Local ID 11-N2N	Units Upon Completion 1,187

Funding Sources:

CDBG 5,130
ESG
HOME
HOPWA
Total Formula
Prior Year Funds
Assisted Housing
PHA
Other Funding 195,545
Total 200,675

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs



U.S. Department of Housing and Urban Development

2011-2012 Annual Action Plan

OMB Approval No. 2506-0117 (Exp. 4/30/2011)

**Table 3C
Consolidated Plan Listing of Projects**

Jurisdiction's Name City of Loveland

Priority Need
Sustainable, affordable housing for seniors with low income

Project
Housing rehabilitation

Activity
Handyman program

Description
Provide minor safety rehabilitation in homes of seniors with low income living independently.

Objective category: Suitable Living Environment Decent Housing Economic Opportunity
Outcome category: Availability/Accessibility Affordability Sustainability

Location/Target Area:
(Street Address): To Be Determine
(City, State, Zip Code): Loveland, Colorado

Specific Objective Number DH-3	Project ID TBD by IDIS
HUD Matrix Code 14A	CDBG Citation 570.202 (a)(1)
Type of Recipient Non-profit organization	CDBG National Objective LMH
Start Date (mm/dd/yyyy) 10/01/2011	Completion Date (mm/dd/yyyy) 9/30/2012
Performance Indicator Housing units	Annual Units 123
Local ID 11-VOA	Units Upon Completion 123

Funding Sources:

CDBG	16,000
ESG	
HOME	
HOPWA	
Total Formula	
Prior Year Funds	
Assisted Housing	
PHA	
Other Funding	32,612
Total	48,612

The primary purpose of the project is to help: the Homeless Persons with HIV/AIDS Persons with Disabilities Public Housing Needs



GEOGRAPHIC DISTRIBUTION 91.220(F)

The map on the following page shows the location of the CDBG-funded projects with a physical office within city limits. The City of Loveland does not limit the use of CDBG funds to any specific geographic location within the city, or to any specific groups based on race, minority or ethnic concentration. Instead, all funds are used to serve persons with low to moderate income who live within the Loveland city limits.

CONCENTRATION OF MINORITY OR LOW INCOME HOUSEHOLDS

Areas of low income families are more prevalent in the north and northeast sections of the city. Areas of racial/minority concentration are more prevalent in the older, eastern sections of the city. Although these areas exist, as noted, the City of Loveland does not allocate CDBG funds based on ethnicity or race.

ALLOCATION PRIORITIES are based on need, income level of persons served, and whether or not a proposed activity meets one of the **objectives outlined in the 5-Year Consolidated Plan**, which are to:

1. Provide services to homeless and nearly homeless persons including shelter, case management, transitional and permanent housing.
2. Create and maintain housing for households with low income, giving funding priority to activities that serve households with income below 50% of the area median income.
3. Decrease poverty in the community by financially supporting services and facilities that meet basic needs and provide self-sufficiency opportunities.

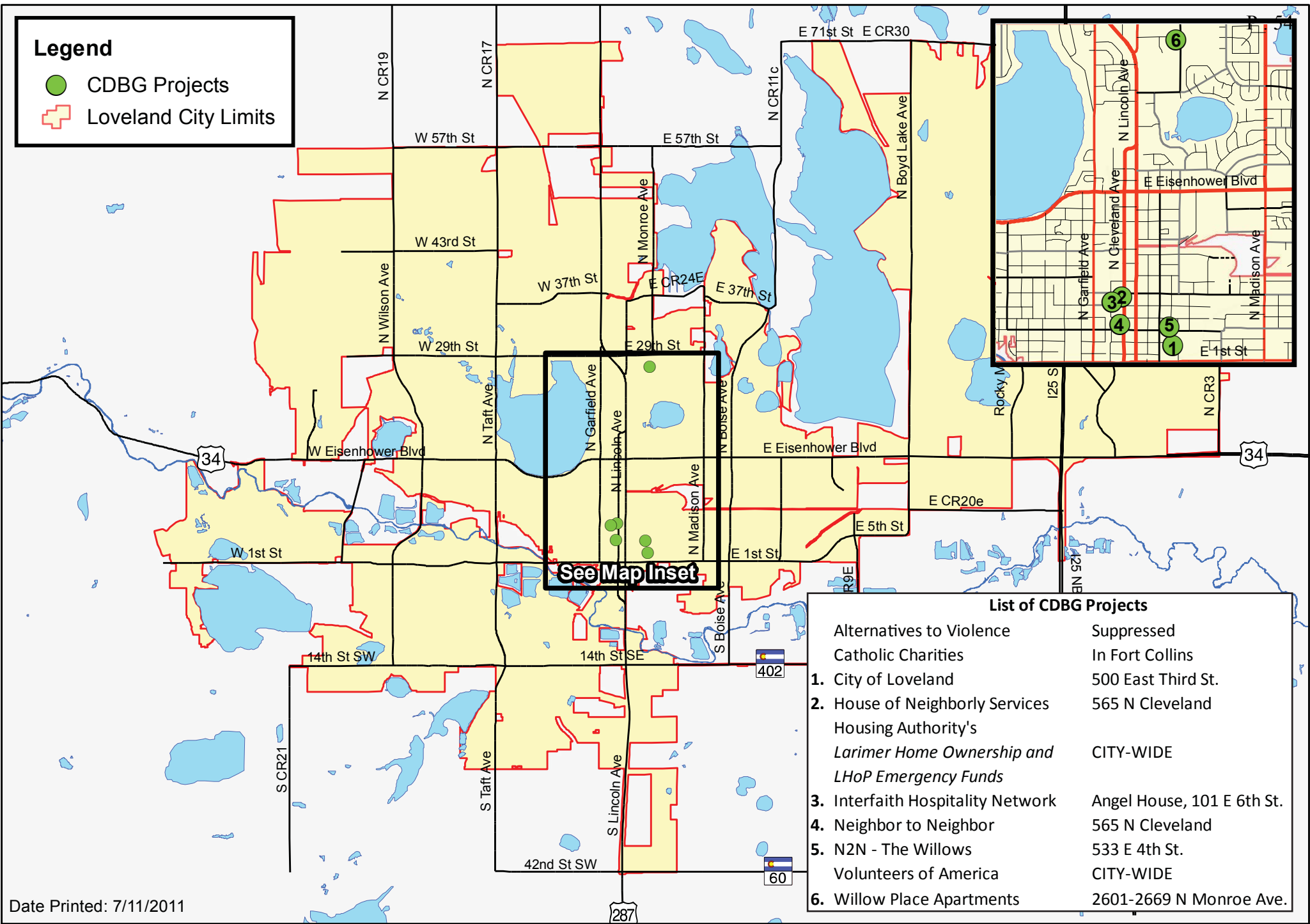
All CDBG funds received from HUD during the 2010-2015 timeframe will be used to address at least one of the priority needs categories listed above

Obstacles to meeting underserved needs include, but are not limited to:

- The leveling off and decrease in financial support available to local government and local organizations addressing homelessness.
- The increase in the number of chronically homeless individuals in Loveland. Although this number has not yet reached a critical mass to justify the substantial investment required to develop a permanent homeless shelter, not having a homeless shelter presents a challenge to continue to provide adequate services to this population.
- Growing poverty, increased unemployment, and an aging population.

Legend

-  CDBG Projects
-  Loveland City Limits



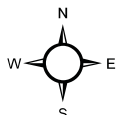
See Map Inset

List of CDBG Projects

Alternatives to Violence	Suppressed
Catholic Charities	In Fort Collins
1. City of Loveland	500 East Third St.
2. House of Neighborly Services	565 N Cleveland
Housing Authority's	
<i>Larimer Home Ownership and</i>	CITY-WIDE
<i>LHoP Emergency Funds</i>	
3. Interfaith Hospitality Network	Angel House, 101 E 6th St.
4. Neighbor to Neighbor	565 N Cleveland
5. N2N - The Willows	533 E 4th St.
Volunteers of America	CITY-WIDE
6. Willow Place Apartments	2601-2669 N Monroe Ave.

Date Printed: 7/11/2011

**Loveland Annual Action Plan 2011-2012
Community Development Block Grant Projects**





OMB Approval No. 2506-0117
2011-2012 Annual Action Plan (Exp. 4/30/2011)

Table 3B
ANNUAL AFFORDABLE HOUSING GOALS 91.220(G)
Table 3B Summary of Specific Annual Objectives

Grantee Name: City of Loveland Program Year: 2011-2012	Expected Annual Number of Units To Be Completed	Actual Annual Number of Units Completed	Resources used during the period			
			CDBG	HOME	ESG	HOPWA
BENEFICIARY GOALS (Sec. 215 Only)						
Homeless households	30		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Non-homeless households	458		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Special needs households	125		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Total Sec. 215 Beneficiaries*	613		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
RENTAL GOALS (Sec. 215 Only)						
Acquisition of existing units	0		<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Production of new units	0		<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Rehabilitation of existing units	102		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rental Assistance	450		<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Total Sec. 215 Affordable Rental	552		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
HOME OWNER GOALS (Sec. 215 Only)						
Acquisition of existing units	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Production of new units	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Rehabilitation of existing units	50		<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Homebuyer Assistance	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Total Sec. 215 Affordable Owner	61		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
COMBINED RENTAL AND OWNER GOALS (Sec. 215 Only)						
Acquisition of existing units	1		<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Production of new units	7		<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Rehabilitation of existing units	152		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rental Assistance	450		<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Homebuyer Assistance	3		<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
Combined Total Sec. 215 Goals*	613		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
OVERALL HOUSING GOALS (Sec. 215 + Other Affordable Housing)						
Annual Rental Housing Goal	552		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Annual Owner Housing Goal	61		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Total Overall Housing Goal	613		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



PUBLIC HOUSING – 91.220 (H)

Public housing no longer exists within the City of Loveland. Therefore, the jurisdiction will not address the needs of public housing. During the 2011-2012 CDBG grant year, funds will be used to support programs offered by the Housing Authority of the City of Loveland (HACOL). While HACOL does not provide public housing, the organization is the largest provider of affordable housing in our community. HACOL has not been designated as “troubled” by HUD nor is otherwise performing poorly.

HOMELESS AND SPECIAL NEEDS - 91.220(I)

The City of Loveland’s plan for the investment and use of available resources and specific planned actions over the next year aimed at eliminating chronic homelessness are:

- Use of CDBG funds to retain a case manager to work with chronically homeless persons.
- Work with local non-profits and the Loveland Homeless Task force to reduce all types of homelessness in our community, specifically addressing youth homelessness during 2011-2012.
- Use of CDBG funds to help offset the cost of providing overnight shelter and case management to chronically homeless persons at The Mission Shelter.
- Use of CDBG funds to offset the cost of providing overnight shelter and case management to homeless families at local churches in Loveland.

Specific action steps to address the needs of persons that are not homeless identified in accordance with 91.215(e) are to expend CDBG funds to:

- Provide emergency funding to rehabilitate homes to maintain them as decent and safe.
- Provide rent assistance and housing counseling to help community members avoid homelessness by retaining their homes.
- Rehabilitate existing housing by providing low interest loans to homeowners with low to moderate income.
- Upgrade existing affordable rental housing for persons who are frail, elderly, disabled or have special needs.
- Use of CDBG funds to construct a domestic violence shelter to give potentially homeless victims a means to avoid homelessness after leaving a violent partner.



HOMELESSNESS PREVENTION

Other planned action steps over the next year to address individuals and families with children at imminent risk of becoming homeless are to invest City of Loveland Human Services Grant Funds into the following services that will help individuals and families with children maintain financial stability and housing:

AGENCY	SERVICE
Alternatives to Violence	Transitional housing for domestic violence victims
Boys & Girls Club	Youth programs and child care
Center for Adult Learning	Adult education and job skills
Community Kitchen	Daily meal program
Food Bank for Larimer County	Food distribution and prepared meals for children
House of Neighborly Service	Food, clothing, medical assistance
Larimer Center for Mental Health	Mental health services
Matthews House	Life skills for youth aging out of foster care
Meals on Wheels	Meal distribution program
Neighbor to Neighbor	Foreclosure prevention
Northern Colorado AIDS Project	Food and shelter assistance, mental health services
Project Self-Sufficiency	Single parent family housing and case management
Respite Care	Child care services
Teaching Tree	Child care services
Thompson Valley Preschool	Preschool
United Way 2-1-1	Information & Referral Services



BARRIERS TO AFFORDABLE HOUSING 91.220(j)

Actions that will take place during the next year to remove barriers to affordable housing are:

- Full waiver of building permit fees for housing constructed by Habitat for Humanity purchased with CDBG funding in prior years. Consideration of building permit and development fee waivers for other builders and developers of qualified affordable housing.
- Credit of city use tax to all builders of affordable housing units.
- Density bonus policy development underway by Loveland Affordable Housing Commission.
- Investment of CDBG funds to assist in rehabilitation of affordable housing units.
- Specific CDBG-funded activities listed in this Action Plan.

OTHER ACTIONS 91.220(k)

Actions that will take place during the next year to address obstacles to meeting underserved needs, foster and maintain affordable housing, evaluate and reduce the number of housing units containing lead-based paint hazards, reduce the number of poverty-level families, develop institutional structure, and enhance coordination between public and private agencies are listed below:

- The City of Loveland will continue to partner with the United Way of Larimer County on the Loveland Alliance of Non-profits to provide a venue for education, communication, collaboration, and coordination between public and private agencies, many of which serve low-income persons.
- The City of Loveland will provide grant funding from the city general fund in the amount of \$450,000 to provide financial assistance to non-profit organizations serving persons with low income.
- The City will help foster and maintain affordable housing by investing CDBG in housing rehabilitation and purchase. Additionally, the City will waive permit fees for six units to be constructed by Habitat for Humanity and will consider additional fee waivers for other builders of affordable units.
- The City of Loveland will assist in reducing the number of housing units containing lead-based paint by requiring that all activities funded with CDBG dollars comply with federal regulations concerning lead-based paint. Lead-based paint reduction regulations are incorporated into all legal agreements between the city and grant sub-recipients.
- Efforts to reduce the number of poverty-level families will include financial investment in programs assisting persons with food, shelter, case management, housing, housing counseling, education, and child care. The city is a participant in the Larimer County Pathways Past Poverty Initiative, a county wide coalition of agencies, government, and citizens that is developing specific strategies to reduce poverty.



Actions to coordinate housing strategy with local and regional transportation planning strategies to ensure to the extent practicable that residents of affordable housing have access to public transportation include:

- City representation on the regional council on mobility.
- Coordination of information between the Development Services and Transportation departments.
- Encouraging new affordable housing development near major transportation corridors.
- Working with the Pathways Past Poverty transportation strategy committee to increase accessible transportation to persons with low income.

PROGRAM SPECIFIC REQUIREMENTS - 91.220(I)(1)

- A. No program income is expected to be received during the program year. No program income was received in the preceding program year.
 - B. No proceeds from Section 108 loan guarantees will be used during the year to address priority needs and specific objectives identified in the strategic plan.
 - C. No surplus funds from any urban renewal settlement for community development and housing activities will be used during the year.
 - D. No grant funds have been returned to the line of credit for which the planned use has not been included in a prior statement or plan.
 - E. No income will be received from float-funded activities.
- iii. No urgent need activities will be funded.
 - iv. 100% of funds allocated to sub-recipients will be used for activities that benefit persons of low and moderate income.

Note that \$11,053.00 from grant year 2009-2010 will be spent during the 2011-2012 year as described on pages 5 and 17.



APPENDICES

A: 2011 AREA MEDIAN INCOME CHART

B: AFFIDAVIT OF PUBLICATION

C: CITY COUNCIL RESOLUTION

D: CERTIFICATIONS

E: APPLICATION FOR FEDERAL ASSISTANCE SF-424



APPENDIX A

2011 AREA MEDIAN INCOME CHART

2011 HUD Income Guidelines
 Loveland - Ft Collins Metropolitan Statistical Area
 Issued May, 2011

# persons in household	1	2	3	4	5	6	7	8
100% Area Median Income	\$53,700	\$61,400	\$69,100	\$76,700	\$82,900	\$89,000	\$95,200	\$101,300
80%	\$42,950	\$49,100	\$55,250	\$61,350	\$66,300	\$71,200	\$76,100	\$81,000
75%	\$40,275	\$46,050	\$51,825	\$57,525	\$62,175	\$66,750	\$71,400	\$75,975
70%	\$37,590	\$42,980	\$48,370	\$53,690	\$58,030	\$62,300	\$66,640	\$70,910
60%	\$32,220	\$36,840	\$41,460	\$46,020	\$49,740	\$53,400	\$57,120	\$60,780
50%	\$26,850	\$30,700	\$34,550	\$38,350	\$41,450	\$44,500	\$47,600	\$50,650
40%	\$21,480	\$24,560	\$27,640	\$30,680	\$33,160	\$35,600	\$38,080	\$40,520
30%	\$16,100	\$18,400	\$20,700	\$23,000	\$24,850	\$26,700	\$28,550	\$30,400



2011-2012 Annual Action Plan

APPENDIX B

PROOF OF PUBLICATION



2011-2012 Annual Action Plan

APPENDIX C

CITY COUNCIL RESOLUTION

RESOLUTION #R-43-2011**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF LOVELAND, COLORADO APPROVING THE GRANT FUNDING RECOMMENDATIONS OF THE LOVELAND HUMAN SERVICES COMMISSION AND THE LOVELAND AFFORDABLE HOUSING COMMISSION**

WHEREAS, the City of Loveland, Colorado recognizes the valuable services provided by human services agencies in the Loveland community; and

WHEREAS, the City Council of the City of Loveland recognizes the need to provide opportunities for the well-being of less fortunate citizens; and

WHEREAS, the City has established the Human Services Grant Program to provide financial assistance to agencies meeting the human services needs in the community; and

WHEREAS, the City has budgeted \$450,000 in the 2011 City of Loveland budget for the Human Services Grant Program; and

WHEREAS, the City receives federal Community Development Block Grant funds through the U.S. Department of Housing and Urban Development to assist in meeting the housing needs for Loveland citizens with low incomes; and

WHEREAS, the City anticipates receiving a total of \$275,178 in Community Development Block Grant funds for the 2011 – 2012 federal fiscal year; and

WHEREAS, the City desires to reprogram \$11,053 of 2009 – 2010 Community Development Block Grant funds available for the allocation in addition to the 2011 – 2012 anticipated grant amount; and

WHEREAS, the City Council has charged the Human Services Commission with the task of reviewing all grant applications made to the City for Human Services Grant funds and for Community Development Block Grant funds, except for “bricks and mortar” applications that are housing related, and making a funding recommendation to the City Council regarding such grant funds distribution; and

WHEREAS, the City Council has charged the Affordable Housing Commission with the task of reviewing all “bricks and mortar” grant applications made to the City for Community Development Block Grant funds related to housing and making a recommendation to the City Council regarding such grant funds distribution; and

WHEREAS, the Human Services Commission and the Affordable Housing Commission have reviewed all grant applications made to the City for Human Services Grant funds and

Community Development Block Grant funds, and have made a recommendation to the City Council regarding distribution of those grant funds; and

WHEREAS, the City Council desires to approve the grant funding recommendations of the Human Services Commission and the Affordable Housing Commission.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF LOVELAND, COLORADO:

Section 1. That the 2011 grant funding recommendations of the Human Services Commission regarding the distribution of Human Services Grant funds are hereby approved as follows, subject to Agency execution of a recipient contract with the City of Loveland on or before August 31, 2011:

Agency	Total Grant Amount
Alternatives to Violence	\$47,830
Boys & Girls Club	\$24,262
Catholic Charities	\$7,507
Center for Adult Learning	\$21,115
Community Kitchen	\$4,290
Court Appointed Special Adv.	\$14,861
Elderhaus	\$12,962
Food Bank for Larimer County	\$32,911
Hearts and Horses	\$1,362
House of Neighborly Service	\$49,445
Larimer Center for Mental Health	\$22,992
Larimer County Partners	\$4,190
Matthews House	\$20,477
Meals on Wheels	\$29,264
Neighbor to Neighbor	\$27,341
Northern Colorado AIDS Project	\$8,054
Project Self-Sufficiency	\$15,612
Reflections for Youth	\$2,335
Rehab and Visiting Nurses Assoc	\$14,423
Respite Care	\$5,896
Senior Alternatives in Transp.	\$5,255
Teaching Tree	\$9,601
Thompson R2J	\$7,022
Thompson Valley Preschool	\$9,185
Turning Point Center	\$15,058
United Way 2-1-1	\$2,644
WINGS	\$10,053

Women's Resource Center	\$24,053
Total Grant Amount	\$450,000

Section 2. That the 2011 grant funding recommendations of the Human Services Commission and the Affordable Housing Commission for the 2011 Community Development Block Grant Program are hereby approved as follows, subject to the approval of the U.S. Department of Housing and Urban Development and the allocation of Community Development Block Grant funds to the City of Loveland in 2011, and subject to City Council budget and appropriation of such allocated funding, and subject to Agency or Project Owner execution of a subrecipient contract with the City of Loveland on or before December 31, 2011:

Agency	Total Grant Amount
Alternatives to Violence	\$81,000
Catholic Charities	\$5,841
House of Neighborly Service	\$18,739
Housing Authority of the City of Loveland	\$41,500
Interfaith Hospitality Network	\$17,666
Neighbor to Neighbor	\$50,450
Volunteers of America	\$16,000
City of Loveland Program Administration	\$55,035
Total Grant Amount	\$286,231

Section 3. That this Resolution shall take effect as of the date of its adoption.

ADOPTED this 21st day of June, 2011.



Cecil A. Gutierrez
 Cecil A. Gutierrez, Mayor

ATTEST:
Laura S. Anderson
 City Clerk

APPROVED AS TO FORM:

Shawn L. Elter
 Assistant City Attorney



2011-2012 Annual Action Plan

APPENDIX D CERTIFICATIONS

LOCAL GOVERNMENT CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential antidisplacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

Drug Free Workplace -- It will or will continue to provide a drug-free workplace by:

1. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;
2. Establishing an ongoing drug-free awareness program to inform employees about -
 - (a) The dangers of drug abuse in the workplace;
 - (b) The grantee's policy of maintaining a drug-free workplace;
 - (c) Any available drug counseling, rehabilitation, and employee assistance programs; and
 - (d) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;
3. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph 1;
4. Notifying the employee in the statement required by paragraph 1 that, as a condition of employment under the grant, the employee will -
 - (a) Abide by the terms of the statement; and
 - (b) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
5. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph 4(b) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federal agency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
6. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph 4(b), with respect to any employee who is so convicted -
 - (a) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(b) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

7. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs 1, 2, 3, 4, 5 and 6.

Anti-Lobbying -- To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan -- The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.

William D. Canine 7-11-11
 Signature/Authorized Official Date

CITY MANAGER
 Title

Specific CDBG Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

Following a Plan -- It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);
2. Overall Benefit. The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) 2011-2012, (a period specified by the grantee consisting of : (1) one, (2) two, or (3) three (circle # of year(s) specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

Compliance With Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of part 35, subparts A, B, J, K and R, of title 24;

Compliance with Laws -- It will comply with applicable laws.

William D. Caswell

Signature/Authorized Official

7-11-11

Date


CITY MANAGER

Title

**OPTIONAL CERTIFICATION
CDBG**

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having a particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

 (7-12-2011)

Signature/Authorized Official

Date

City Manager

Title

APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING AND DRUG-FREE WORKPLACE REQUIREMENTS:

A. Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

B. Drug-Free Workplace Certification

1. By signing and/or submitting this application or grant agreement, the grantee is providing the certification.
2. The certification is a material representation of fact upon which reliance is placed when the agency awards the grant. If it is later determined that the grantee knowingly rendered a false certification, or otherwise violates the requirements of the Drug-Free Workplace Act, HUD, in addition to any other remedies available to the Federal Government, may take action authorized under the Drug-Free Workplace Act.
3. For grantees other than individuals, Alternate I applies. (This is the information to which jurisdictions certify).
4. For grantees who are individuals, Alternate II applies. (Not applicable jurisdictions.)
5. Workplaces under grants, for grantees other than individuals, need not be identified on the certification. If known, they may be identified in the grant application. If the grantee does not identify the workplaces at the time of application, or upon award, if there is no application, the grantee must keep the identity of the workplace(s) on file in its office and make the information available for Federal inspection. Failure to identify all known workplaces constitutes a violation of the grantee's drug-free workplace requirements.
6. Workplace identifications must include the actual address of buildings (or parts of buildings) or other sites where work under the grant takes place. Categorical descriptions may be used (e.g., all vehicles of a mass transit authority or State highway department while in operation, State employees in each local unemployment office, performers in concert halls or radio stations).
7. If the workplace identified to the agency changes during the performance of the grant, the grantee shall inform the agency of the change(s), if it previously identified the workplaces in question (see paragraph five).
8. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance (Street address, city, county, state, zip code)

500 East Third Street
Loveland, Colorado 80537

Check ___ if there are workplaces on file that are not identified here; The certification with regard to the drug-free workplace required by 24 CFR part 24, subpart F.

9. Definitions of terms in the Nonprocurement Suspension and Debarment common rule and Drug-Free Workplace common rule apply to this certification. Grantees' attention is called, in particular, to the following definitions from these rules:

"Controlled substance" means a controlled substance in Schedules I through V of the Controlled Substances Act (21 U.S.C. 812) and as further defined by regulation (21 CFR 1308.11 through 1308.15);

"Conviction" means a finding of guilt (including a plea of nolo contendere) or imposition of sentence, or both, by any judicial body charged with the responsibility to determine violations of the Federal or State criminal drug statutes;

"Criminal drug statute" means a Federal or non-Federal criminal statute involving the manufacture, distribution, dispensing, use, or possession of any controlled substance;

"Employee" means the employee of a grantee directly engaged in the performance of work under a grant, including: (i) All "direct charge" employees; (ii) all "indirect charge" employees unless their impact or involvement is insignificant to the performance of the grant; and (iii) temporary personnel and consultants who are directly engaged in the performance of work under the grant and who are on the grantee's payroll. This definition does not include workers not on the payroll of the grantee (e.g., volunteers, even if used to meet a matching requirement; consultants or independent contractors not on the grantee's payroll; or employees of subrecipients or subcontractors in covered workplaces).



2011-2012 Annual Action Plan

APPENDIX E

APPLICATION FOR FEDERAL ASSISTANCE SF-424

Application for Federal Assistance SF-424		Version 02
*1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	*2. Type of Application * If Revision, select appropriate letter(s) <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision	*Other (Specify) _____
3. Date Received:		4. Applicant Identifier: 84-6000609
5a. Federal Entity Identifier:		*5b. Federal Award Identifier:
State Use Only:		
6. Date Received by State:		7. State Application Identifier:
8. APPLICANT INFORMATION:		
*a. Legal Name: City of Loveland		
*b. Employer/Taxpayer Identification Number (EIN/TIN): 84-6000609		*c. Organizational DUNS: 076481407
d. Address:		
*Street 1:	500 East Third Street _____	
Street 2:	Suite 210 _____	
*City:	Loveland _____	
County:	_____	
*State:	CO _____	
Province:	_____	
*Country:	USA _____	
*Zip / Postal Code	80537 _____	
e. Organizational Unit:		
Department Name: Development Services		Division Name: Community Partnership Office
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix: Ms _____	*First Name: Alison _____	
Middle Name: _____		
*Last Name: Hade _____		
Suffix: _____		
Title:	Community Partnership Administrator	
Organizational Affiliation: City of Loveland		
*Telephone Number: 970-962-2517		Fax Number: 970-962-2903
*Email: hadea@ci.loveland.co.us		

Application for Federal Assistance SF-424

Version 02

***9. Type of Applicant 1: Select Applicant Type:**

C. City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

*Other (Specify)

***10 Name of Federal Agency:**

US Department of Housing and Urban Development

11. Catalog of Federal Domestic Assistance Number:

14.218 _____

CFDA Title:

Community Development Block Grant _____

***12 Funding Opportunity Number:**

*Title:

13. Competition Identification Number:

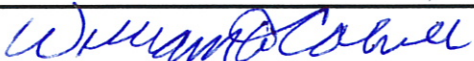
Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

City of Loveland, Colorado

***15. Descriptive Title of Applicant's Project:**

See 2011 Annual Action Plan

Application for Federal Assistance SF-424		Version 02
16. Congressional Districts Of:		
*a. Applicant: CO-004	*b. Program/Project: CO-004	
17. Proposed Project:		
*a. Start Date: 10/01/2011	*b. End Date: 09/30/2012	
18. Estimated Funding (\$):		
*a. Federal	275,178	
*b. Applicant		
*c. State		
*d. Local		
*e. Other		
*f. Program Income		
*g. TOTAL	275,178	
*19. Is Application Subject to Review By State Under Executive Order 12372 Process?		
<input type="checkbox"/> a. This application was made available to the State under the Executive Order 12372 Process for review on _____		
<input type="checkbox"/> b. Program is subject to E.O. 12372 but has not been selected by the State for review.		
<input checked="" type="checkbox"/> c. Program is covered by E. O. 12372		
*20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes", provide explanation.)		
<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U. S. Code, Title 218, Section 1001)		
<input checked="" type="checkbox"/> ** I AGREE		
** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions		
Authorized Representative:		
Prefix: <u>Mr.</u>	*First Name: <u>William</u>	
Middle Name: <u>D</u>		
*Last Name: <u>Cahill</u>		
Suffix: _____		
*Title: City Manager		
*Telephone Number: 970-962-2000	Fax Number:	
* Email: hadea@ci.loveland.co.us		
*Signature of Authorized Representative: 	*Date Signed: <u>7-11-2011</u>	



CITY OF LOVELAND
FINANCE DEPARTMENT

Civic Center • 500 East Third • Loveland, Colorado 80537
(970) 962-2695 • FAX (970) 962-2900 • TDD (970) 962-2620

AGENDA ITEM: 8
MEETING DATE: 8/2/2011
TO: City Council
FROM: Renee Wheeler, Finance
PRESENTER: John Hartman

TITLE:

PUBLIC HEARING AND FIRST READING OF AN ORDINANCE SUBMITTING TO THE REGISTERED ELECTORS OF THE CITY OF LOVELAND AT THE CITY'S REGULAR ELECTION TO BE HELD ON NOVEMBER 1, 2011, THE BALLOT ISSUE OF WHETHER, WITHOUT CREATING ANY NEW TAX OR INCREASING THE RATE OF ANY EXISTING TAX, THE CITY OF LOVELAND SHALL BE PERMITTED, BEGINNING IN 2013 AND EACH YEAR THEREAFTER, TO COLLECT, RETAIN AND SPEND ALL CITY REVENUES IN EXCESS OF THE SPENDING, REVENUE AND OTHER LIMITATIONS IN ARTICLE X, SECTION 20 OF THE COLORADO CONSTITUTION TO BE USED FOR POLICE AND FIRE, STREET CONSTRUCTION AND MAINTENANCE, AND PARKS CONSTRUCTION AND MAINTENANCE.

DESCRIPTION:

This is an administrative action to refer a ballot measure to allow the City to retain revenue in excess of the TABOR (State Constitutional Amendment) revenue limits beginning January 2013.

BUDGET IMPACT:

● Yes

Impacts future years' ability to invest in capital

SUMMARY:

Background

In 1992, Colorado passed a State Constitutional Amendment, known as TABOR, which imposed tax and spending limitations on governmental entities. Since the passage of TABOR, Loveland citizens have approved three ballot issues allowing the City to keep and spend for certain purposes, thus waiving the limits of TABOR. In 1994 the voters authorized the City to receive and expend all revenues generated from 1993 through 1997. In 1999, the voters again

authorized the City to receive and expend all revenues generated from 1998 through 2002. The 1999 ballot issue stipulated that these monies be spent on street construction and youth services.

In 2002, voters once again authorized the City to receive and expend all revenues generated from 2003 through 2012. This ballot issue stipulated that these monies be spent on police and fire, street maintenance and construction, and park maintenance and construction.

Revenues in excess of the TABOR revenue limit have provided the General Fund contribution to the 2030 Transportation Plan, allowed for increased maintenance of existing streets, provided a portion of the funding to construct the new Fairgrounds Park, and provided funds for the replacement of fire apparatus and other large equipment purchases. It has been the philosophy to use the money on one-time expenditures, as opposed to recurring expenditures, because of the variability of the money based on the formula calculation. The following chart summarizes uses that are listed on page 4-45 of the City of Loveland 2011 Adopted Budget.

Excess Revenue Uses	Amount Committed in the Budgets from 2004 - 2011
Street Construction and Maintenance	\$19,234,047
Parks Construction and Maintenance	3,596,500
Fire	687,390
Police	433,230
Total 2004 - 2011	\$23,951,167

September 2, 2011 is the last day to certify content with Larimer County for the coordinated election. The attorney's office would prefer to process TABOR related ballot measures using an ordinance. First reading would come to City Council August 2 and the second reading would be on August 16.

During the July 12, 2011 study session there was considerable discussion regarding the ballot issue sunset provision. The Budget Officer presented information from the Colorado Municipal League database on TABOR election results indicating that a majority of the taxing jurisdictions in the State had been allowed by their electorate to retain revenue in excess of the cap and that around 70% of the jurisdictions that retained the revenue in excess of the revenue cap did so without a sunset provision, allowing them to retain the revenue indefinitely. The City Council was also interested in minimizing the cost of elections. The discussion resulted in the direction to bring an ordinance for consideration at the next regular City Council meeting to refer a ballot issue to retain revenue in excess of the TABOR revenue cap, excluding a sunset provision, limiting the use of that revenue to the current restricted uses (fire, police, streets construction and maintenance and parks construction and maintenance).

LIST OF ATTACHMENTS:

Ordinance

RECOMMENDED CITY COUNCIL ACTION:

Recommend approval of the ordinance to submit to the registered electors of the City of Loveland at the regular election to be held on November 1, 2011, the ballot issue of whether, without creating a new tax or increasing the rate of any existing tax, the City of Loveland shall be permitted to collect, retain, and spend all city revenues in excess of the spending and revenue limitation in Article X, Section 20 of the Colorado Constitution to be used for police, fire, street construction and maintenance, and parks construction and maintenance.

REVIEWED BY CITY MANAGER:

FIRST READING August 2, 2011

SECOND READING _____

ORDINANCE NO. _____

AN ORDINANCE SUBMITTING TO THE REGISTERED ELECTORS OF THE CITY OF LOVELAND AT THE CITY’S REGULAR ELECTION TO BE HELD ON NOVEMBER 1, 2011, THE BALLOT ISSUE OF WHETHER, WITHOUT CREATING ANY NEW TAX OR INCREASING THE RATE OF ANY EXISTING TAX, THE CITY OF LOVELAND SHALL BE PERMITTED, BEGINNING IN 2013 AND EACH YEAR THEREAFTER, TO COLLECT, RETAIN AND SPEND ALL CITY REVENUES IN EXCESS OF THE SPENDING, REVENUE AND OTHER LIMITATIONS IN ARTICLE X, SECTION 20 OF THE COLORADO CONSTITUTION TO BE USED FOR POLICE AND FIRE, STREET CONSTRUCTION AND MAINTENANCE, AND PARKS CONSTRUCTION AND MAINTENANCE.

WHEREAS, the City of Loveland has received in the past, and will likely receive in the future, revenues in excess of the spending and revenue limits imposed by Article X, Section 20 of the Colorado Constitution; and

WHEREAS, such excess revenues are not the result of any new tax or increase in existing tax rates but are the result of the increased growth and economic activity occurring within the City; and

WHEREAS, in 2002, the City Council submitted to Loveland voters a ballot issue seeking the voters’ approval to remove for ten (10) years beginning in 2003 the revenue and spending limits imposed by Article X, Section 20 of the Colorado Constitution to allow the City to use excess revenues for police and fire, street construction and maintenance, and parks construction and maintenance, which ballot issue the citizens approved; and

WHEREAS, since 2003 the City has been able to use such excess revenues productively to respond to and meet the needs and demands of its citizens in the areas of police and fire services, street construction and maintenance, and parks construction and maintenance; and

WHEREAS, because the voters’ approval in 2002 will expire at the end of 2012, the Council has determined that it is in the best interest of the City to protect the past and future investment in police and fire, street construction and maintenance, and parks construction and maintenance by seeking again the voters’ approval to continue to use such excess revenues for these purposes; and

WHEREAS, the Council has therefore determined that the most productive use of such revenues is to commit them for use by the City to fund police and fire, street construction and maintenance, and parks construction and maintenance; and

WHEREAS, the Council has further confirmed that the exclusion of such revenues from the Constitutional Revenue and Spending Limitations shall not result in the creation and imposition of any new tax or the change of any existing City tax rate upon passage or in the future, and any such future proposed new tax or increase in existing tax rate change shall remain subject to voter approval under Article X, Section 20; and

WHEREAS, Article X, Section 20 of the Colorado Constitution authorizes cities to seek and obtain voter-approved revenue changes in order to remove certain revenues from the spending and revenue limits imposed by Section 20; and

WHEREAS, on July 5, 2011, Council adopted Resolution #R-44-2011 authorizing the City Clerk to notify the Larimer County Clerk and Recorder that the City would participate in a coordinated election with Larimer County on November 1, 2011; and

WHEREAS, pursuant to C.R.S. § 31-11-111(2), the City Council is authorized to submit ballot issues to the City's registered electors and in so doing is required to fix a ballot title for the referred issue.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LOVELAND, COLORADO:

Section 1. That pursuant to Article X, Section 20 of the Colorado Constitution and C.R.S. § 31-11-111(2), there shall be submitted to a vote of the registered electors of the City of Loveland on the ballot at the City's regular election to be held on November 1, 2011, to be conducted as a coordinated mail ballot election with Larimer County, the ballot issue of whether, without creating or imposing any new tax or increasing the rate of any existing tax, the City of Loveland shall be permitted, in 2013 and each year thereafter, to collect, retain and spend all City revenues in excess of the spending and revenue limitations in Article X, Section 20 of the Colorado Constitution for police and fire, street construction and maintenance, and parks construction and maintenance.

Section 2. That the ballot for the City's regular municipal election on November 1, 2011, to be conducted as part of a coordinated mail ballot election with Larimer County, shall include the following ballot title for this ballot issue, in addition to those for any other City ballot issue and question which may be approved by the City Council:

ISSUE NO. : AUTHORIZING THE CITY OF LOVELAND TO COLLECT, RETAIN AND SPEND FOR THE PURPOSES OF POLICE AND FIRE, STREET CONSTRUCTION AND MAINTENANCE, AND PARKS CONSTRUCTION AND MAINTENANCE, ALL CITY REVENUES IN EXCESS OF THE SPENDING, REVENUE AND OTHER LIMITATIONS IMPOSED BY ARTICLE X, SECTION 20 OF THE COLORADO CONSTITUTION.

“WITHOUT CREATING OR IMPOSING ANY NEW TAX OR INCREASING THE RATE OF ANY EXISTING TAX, SHALL THE CITY OF LOVELAND, COLORADO BE PERMITTED, IN 2013 AND EACH YEAR THEREAFTER, TO COLLECT, RETAIN AND SPEND ALL CITY REVENUES IN EXCESS OF THE SPENDING, REVENUE AND OTHER LIMITATIONS IMPOSED BY ARTICLE X, SECTION 20 OF THE COLORADO CONSTITUTION, WITH SUCH EXCESS REVENUES TO BE USED FOR POLICE AND FIRE, STREET CONSTRUCTION AND MAINTENANCE, AND PARKS CONSTRUCTION AND MAINTENANCE?”

Yes___

No___

Section 3. That the City Clerk is hereby directed to certify no later than September 2, 2011, to the Larimer County Clerk and Recorder the above ballot issue for the Larimer County Coordinated Mail Ballot Election to be held on November 1, 2011.

Section 4. That as provided in City Charter Section 4-9(a)(7), this Ordinance shall be published by title only by the City Clerk after adoption on second reading unless the Ordinance has been amended since first reading in which case the Ordinance shall be published in full or the amendments shall be published in full. This Ordinance shall be in full force and effect ten days after its final publication, as provided in City Charter Section 4-8(b).


ADOPTED this ____ day of August, 2011.

ATTEST:

Mayor

City Clerk

APPROVED AS TO FORM:



City Attorney



CITY OF LOVELAND
BUSINESS DEVELOPMENT OFFICE
 Civic Center • 500 East Third • Loveland, Colorado 80537
 (970) 962-2304 • FAX (970) 962-2900 • TDD (970) 962-2620

AGENDA ITEM: 9
MEETING DATE: 8/2/2011
TO: City Council
FROM: Betsey Hale, Business Development
PRESENTER: Betsey Hale, Business Development Manager

TITLE: A Resolution waiving certain permit and development fees for Wood Group Power Plant Services, Inc.

DESCRIPTION: This is an administrative action. Wood Group has requested City Council consideration of a \$13,835.00 economic incentive package for the expansion of the company located at 591 West 66th Street.

BUDGET IMPACT: \$13,835.00

Yes No

The applicant has requested a credit for City of Loveland construction materials use taxes (not to exceed \$6,000.00), waiver of building permit and inspection fees (not to exceed \$5,225.00) and waiver of CEF's (not to exceed \$2,610.00), for a total incentive package of \$13,835.00. Up to \$2610 of waived CEF's will be "backfilled" from the general fund or other appropriate fund.

SUMMARY: Information regarding this incentive package was previously sent to Council. Wood Group Power Plant Services, Inc., doing business as Wood Group GTS, is a subsidiary of the John Wood Group, PLC located in Scotland. The Loveland location is responsible for remote monitoring and diagnostic services for power plants operated throughout the United States. The facility also provides engineering, support services, and retrofit control upgrades for gas and steam turbines used in power generation, compression and transmission.

Wood Group will complete a renovation and expansion of its existing space, which will create 15 new positions and retain 50 existing employees in Loveland. The average annual wage is \$88,500. Projected net new revenue to the City over 5 years is \$94,000.00. The company has signed a 5 year lease for the new and renovated space.

Support for this request is consistent with Goal 13.5 of the City of Loveland Comprehensive Plan which states the City will, "retain and expand existing businesses and create new businesses by maintaining a positive business and entrepreneurial climate within the

community, proactively supporting the development of local businesses and strengthening any gaps related to business needs.”

List of attachments:

1. Resolution & Exhibit A
 2. ED policy checklist
 3. Staff report and CSU Economic Impact Analysis
 4. Company information
-

Recommended City Council action: Consideration, discussion and adoption of the resolution.

REVIEWED BY CITY MANAGER:

RESOLUTION #R-48-2011**A RESOLUTION WAIVING CERTAIN PERMIT AND DEVELOPMENT FEES FOR WOOD GROUP POWER PLANT SERVICES, INC.**

WHEREAS, Wood Group Power Plant Services Inc., a Nevada corporation (“Wood Group”) provides engineering and support services, retrofit controls upgrades for gas and steam turbines, and remote monitoring and diagnostic services for power generation, compression and transmission for power plants operated by John Wood Group PLC in the United States; and

WHEREAS, Wood Group has entered into a new five year lease (the “New Lease”) for existing and new space located at 567, 579, 583, 587, 581, 595, 599 W. 66th Street, Loveland (the “Premises”), including renovation and expansion of the Premises at Wood Group’s cost (the “Renovation and Expansion”); and

WHEREAS, as a result of entering into the New Lease, completing the Renovation and Expansion, and remaining in its current location in Loveland, Wood Group will create 15 new positions and retain 50 existing employees in the Premises in Loveland; and

WHEREAS, Wood Group has requested from the City certain economic incentives, including a credit for construction materials use tax due on application for a building permit for the Renovation and Expansion up to a maximum of \$6,000.00 (the “Use Taxes”), waiver of building permit and inspection fees due on application for a building permit for the Renovation and Expansion of the Premises of up to \$5,225.00 (the “Permit Fees”), and waiver of capital expansion fees due at time of certificate of completion for the Renovation and Expansion of the Premises of up to \$2,610.00 (the “CEF’s”), to help defray some of its costs to complete the Renovation and Expansion to remain in its current location in Loveland; and

WHEREAS, Section 16.38.070 of the Loveland Municipal Code provides that the City Council may grant an exemption from all or any part of the CEF’s or Permit Fees, whether for capital or other purposes, upon a finding that such waiver is in the best interests of the public by encouraging activities that provide significant social, economic, or cultural benefits; and

WHEREAS, Section 16.38.070 provides further that, whenever any capital related CEF is waived, the City Council shall direct that the waived fee be paid by the general fund or another appropriate fund; and

WHEREAS, Section 3.16.590 of the Loveland Municipal Code provides that the City Council may grant by resolution a use tax credit upon a finding that such a credit will serve a public purpose, including but not limited to providing the public with significant social and economic benefits;

WHEREAS, the City Council believes that granting Wood Group an exemption from the CEF’s and Permit Fees and a credit for the Use Taxes is in the best interests of the public because Wood Group’s completion of the Renovation and Expansion of the Premises and continued location in Loveland will provide significant social and economic benefits to the

citizens of Loveland, primarily in the form of jobs, economic development, and increased sales and property tax revenues to the City.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LOVELAND, COLORADO:

Section 1. That the City Council hereby finds that granting Wood Group an exemption from CEF's and Permit Fees is in the best interests of the public because the Renovation and Expansion of the Premises and continued location of Wood Group in Loveland will provide significant social and economic benefits to the citizens of Loveland, primarily in the form of jobs, economic development, and increased tax revenues to the City.

Section 2. That the City Council hereby finds that granting Wood Group a use tax credit will serve a public purpose because the Renovation and Expansion of the Premises and continued location in Loveland will provide significant social and economic benefits to the citizens of Loveland, primarily in the form of jobs, economic development, and increased tax revenues to the City.

Section 3. That the Permit Fees identified on Exhibit A attached hereto and incorporated herein by this reference, due on application for a building permit for the Renovation and Expansion of the Premises in an amount not to exceed Five Thousand Two Hundred and Twenty Five Dollars (\$5,225.00) are hereby waived, provided that Wood Group obtains a building permit for the Renovation and Expansion of the Premises on or before October 31, 2011.

Section 4. That the a credit for the Use Taxes due on application for a building permit for the Renovation and Expansion of the Premises in an amount not to exceed Six Thousand Dollars (\$6,000.00) is hereby approved, provided that Wood Group obtains a building permit for the Renovation and Expansion of the Premises on or before October 31, 2011.

Section 5. That the CEF's identified on Exhibit A, attached hereto and incorporated herein by reference, due on issuance of a certificate of completion for the Renovation and Expansion of the Premises in an amount not to exceed Two Thousand Six Hundred and Ten Dollars (\$2,610.00) are hereby waived, provided that Wood Group obtains a temporary or permanent certificate of completion for the Renovation and Expansion of the Premises on or before May 31, 2012. Waived CEF's shall be backfilled by the general fund or other appropriate fund.

Section 6. That this Resolution shall be effective as of the date of its adoption.

ADOPTED this 2nd day of August, 2011.

Cecil A. Gutierrez, Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:




Deputy City Attorney

EXHIBIT A

 <input checked="" type="checkbox"/> Proposed <input type="checkbox"/> Finalized 	
Fee Adjustment Summary Sheet	
Project Name	Wood Group GTS
Project Type	<i>Check all that apply</i> <input type="checkbox"/> New Construction <input checked="" type="checkbox"/> Addition <input type="checkbox"/> Change in use <input type="checkbox"/> Global Adjustment <input type="checkbox"/> Alteration
Project Location	591 W 66 th St
Project Manager Name	Betsey Hale
Title and Department	Business Development Manager
Phone Number Ext.	2304
E-mail address	haleb@ci.loveland.co.us
Initial meeting date to discuss proposal with Fee Masters:	7/18/11
Proposed City Council date:	8/2/11
Adopted date:	
Finalized Fee Masters meeting date:	
Effective date for adjustments:	
Fee adjustment authorized by: (check all that apply)	
Authorization Type <input checked="" type="checkbox"/> City Council Resolution # _____ <input type="checkbox"/> Qualified Affordable Housing <input type="checkbox"/> Development Agreement <input type="checkbox"/> Qualified Downtown Project <input type="checkbox"/> City Council Ordinance # _____ <input type="checkbox"/> Business Development Incentive <input type="checkbox"/> Other	Documentation required Attach copy of the proposed/adopted resolution Attach a copy of the qualification letter Attach a copy of the agreement and resolution Attach the ordinance and fee sheet Attach copy of ordinance Attach approved agreement Please explain and attach documentation
Explain proposed adjustment below: (waiver, reduced fees, global fee adjustment and details) This is a waiver of building permit and inspection fees of up to but not to exceed \$11,225.00 and a backfill of CEFs of up to but not to exceed \$2610.00.	
Type of permit (check all that apply)	<input type="checkbox"/> Single Family <input type="checkbox"/> Industrial <input type="checkbox"/> Multi-Family <input type="checkbox"/> Institution <input checked="" type="checkbox"/> Commercial <input type="checkbox"/> Other (define)
Fee adjustments will apply to:	# of units _____ <input type="checkbox"/> Every Lot and Block in Subdivision (enter subdivision name here) <input type="checkbox"/> Lot and Block (attach list) <input type="checkbox"/> Specific addresses (attach list) <input checked="" type="checkbox"/> Specific permit (enter permit # here) <input type="checkbox"/> Other (please explain)
Do any prior fee adjustments apply to this project?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (If yes, attach fee summary sheet and documentation for prior fee adjustments) <i>Not applicable to global adjustments.</i>

Fee Estimate completed and attached	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<i>Not applicable to global adjustments.</i>
Adopted Fee Adjustment Chart completed and attached	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Subdivision Plat attached	<input type="checkbox"/> Yes <input type="checkbox"/> No	<i>(not applicable to global adjustments)</i>
Notify Project Manager of permit activity?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
<i>If any items above have not been answered, provide an explanation in the notes section.</i>		
Notes:		

Signature required after final approval and all changes are complete. By signing below, I indicate all information is accurate and complete to the best of my knowledge. I also understand that the information is to be utilized by Fee Masters and all other City Departments.

Project Manager signature Date

For Fee Master Use Only (do not write below)	
FM # <u>2011-0006</u>	
Land Note(s):	
Impact Triggers	
Trigger Dates	

Departments to be notified of permit activity:		



Fee Adjustment Chart

Initial FM Meeting Date	July 18, 2011
Finalized FM Meeting Date	
FM # (provided by Fee Masters)	2011-0006
Project Name	Wood Group GTS
Project Manager	Betsey Hale
Project Location	591 W 66th St
Adopted Date	
Effective Date	
Expiration Date	

Fee Description	Fee Amount		Fee Adjustment		Net Change	
	<input type="checkbox"/> Global adjustment	<input checked="" type="checkbox"/> Estimate/Current	<input checked="" type="checkbox"/> Amount Locked	<input type="checkbox"/> Adjusts w/actual	<input type="checkbox"/> Amount Locked	<input checked="" type="checkbox"/> Adjusts w/actual
Plan Check Fee	\$	1,738.00	\$	1,738.00	\$	-
Structural Permit	\$	2,675.00	\$	2,675.00	\$	-
Mechanical Permit	\$	322.00	\$	322.00	\$	-
Electrical Permit	\$	392.00	\$	392.00	\$	-
Plumbing Permit	\$	98.00	\$	98.00	\$	-
Construction Water					\$	-
Water Meter Fee					\$	-
Electric Install - Residential only					\$	-
City Use Tax	\$	6,000.00	\$	6,000.00	\$	-
County Open Space Tax	\$	500.00			\$	500.00
County Courthouse Tax	\$	400.00			\$	400.00
County Jail Tax	\$	400.00			\$	400.00
County Fairgrounds	\$	300.00			\$	300.00
Issuance fee total	\$	12,825.00	\$	11,225.00	\$	1,600.00
PIF Electric Residential					\$	-
Raw Water Development					\$	-
School Fee-In-Lieu of Land Dedication - Residential only					\$	-
CEF Fire Protection	\$	380.00	\$	380.00	\$	-
CEF General Government	\$	535.00	\$	535.00	\$	-
CEF Law Enforcement	\$	495.00	\$	495.00	\$	-
CEF Library - Residential only					\$	-
CEF Museum - Residential only					\$	-
CEF Open Lands - Residential only					\$	-
CEF Parks - Residential only					\$	-
CEF Recreation - Residential only					\$	-
CEF Streets	\$	1,200.00	\$	1,200.00	\$	-
CEF Trails - Residential only					\$	-
SIF Sewer					\$	-
Street Inspection					\$	-
Storm Inspection					\$	-
SIF Stormwater					\$	-
SIF Water					\$	-
Final fees total	\$	2,610.00	\$	2,610.00	\$	-
Water Rights					\$	-
Fire Alarm Permits					\$	-
Fire Suppression Permits					\$	-
Sign Permits					\$	-
Date of Valuation Data Table						
Date of Permit Fee Schedule						
Other - Provide specific details below						
Total	\$	15,435.00	\$	13,835.00	\$	1,600.00

Residential projects include - single family, attached single family, duplexes, and multi-family

Additional fee adjustment notes:	These are up to but not to exceed adjustments.
Attach additional sheets if necessary	

City of Loveland Economic Development Policy Project Checklist		Jul-11	
Primary Employer Guidelines			
Company Name : Wood Group GTS			
Requirement	Completed	Date	Details
Meeting with the Business Development Manager	X	Aug-10	
Letter of Intent/Request	X	Jun-11	
Economic Impact Analysis Data Submitted	X	Mar-11	
Impact Analysis shows Positive Net New Revenue	X		Net new revenue \$94,955.00
Pays 80% of Employee Health Ins. Premium	X		
Offers Group Health Ins. Coverage to Dependents	X		
Performance Agreement	X		Must sign a 5 year lease
Minimum investment of \$500,000	X		\$710,000.00
Net New Jobs to Loveland	X		15 new employees
Project Budget Submitted	X		
Study Session	N/A		
Council Meeting and Approval	X	Aug-2-11	
Average Annual Wages Company wide	Meets		Details
110% of Larimer County Ave Annual Wage			
120% of Larimer County Ave Annual Wage			
130% of Larimer County Ave Annual Wage			
140% of Larimer County Ave Annual Wage			
150% or > Larimer County Ave Annual Wage	X		\$88,500 Average Annual Wage
Encouraged but not required	Meets		Details
Located in an Enterprise Zone			
Located in Downtown Loveland			
Reuse of an existing vacant facility	X		Longview Midway Business Park
Clean Energy Company	X		Turbine Control Systems
Health Care			
Aerospace/Aviation			
Bio-Science			
Arts/Sculpture Related			
Rocky Mountain Innovation Initiative Client			
Proposed Incentive	\$13,835.00		Waiver of \$11,225.00 in Fees
			Backfill of \$2610.00 in CEFs

Staff Report: The Wood Group Business Assistance Request

From: Betsey Hale, Business Development Manager

Date: July 18, 2011

Support for the business assistance request is consistent with the comprehensive plan and the project exceeds the minimum standards of the City of Loveland economic incentive policy. The policy checklist is included in the Council packet. The company's location in the Longview Midway Business Park on US Highway 287 North is an area of the City which is desirable for job growth. As retail and commercial properties continue to develop adjacent to the park (Wal-Mart, Subway, dental office, bank) attraction of high quality primary employment will support the desired growth. The net new revenue to the City of Loveland is expected to be in excess of \$94,000.00 annually. The bulk of the revenue comes from the offsite impacts of the employees shopping in Loveland retail venues. The CSU economic impact analysis is attached. The Wood Group also expects over 200 visitors staying an average of four days per trip. Business travelers will be a target market for the City's tourism marketing strategy. Wood Group representatives will make a presentation at the August 2nd Council meeting. The company has signed the 5 year lease and has provided a copy to the City Business Development Manager. City staff recommends support for this request.

Wood Group GTS Economic Impact Analysis for the City of Loveland

Martin Shields, Associate Professor of Economics
 Michael Marturana, Research Economist
 Colorado State University

11 March 2011

About Wood Group GTS

- Wood Group GTS is an international energy services company and subsidiary of John Wood Group, PLC, located in Scotland
 - Colorado operations include turbine control systems, monitoring and diagnostic services
- Wood Group GTS is a retention/expansion firm currently located at 591 W 66th St in Loveland
 - Average annual lease payments: \$270,000 (see the Notes section below for more detail)
- Pending approval and funding, Wood Group is expecting to begin a \$710,000 expansion in July of 2011, which is planned to be completed in 2012
- Wood Group GTS relocated 47 employees and plans to hire an additional 15 FTEs, over the next five years
 - The average estimated annual wage is \$88,500, with an expected growth rate of 4 percent
 - 2010 average earnings per worker in Larimer County: \$39,220
- Wood Groups expects 220 annual visitors, staying 4 days

Notes About the Calculations

- Wood Group's expected lease payment is \$210,000 + \$60,000 Triple net – our calculations use an average annual least payment of \$270,000
 - According to the Larimer County Assessor's Office, Wood Group GTS's 2010 real property tax liability (paid to Loveland) was \$1,213.10
 - Due to the triple net lease, we include the real property tax in our revenue calculations
- Wood Group's planned expansion involves the purchase and remodel of an adjacent loft – we include this in the Real property tax calculation in Table 1 (this explains the sudden increase from Year 2 to Year 3)
 - The expected loft acquisition price is \$240,000, with an additional \$430,000 budgeted for contractor expenses
 - Wood Group expects their total property value (initial leased property and expansion) to be \$2.5 million – our Real property tax calculation is based on this value
 - Due to current market conditions, we assume a property value growth rate of 1 percent
- We assume 30 percent of Wood Group GTS employees reside in Loveland (we provide a range of estimates based on different commuting patterns in Table 5)
 - According to the US Census Bureau, roughly 30 percent of Loveland workers in goods producing industries reside in Loveland
- A discount rate of 3 percent is assumed for present value calculations
- Fiscal impacts are calculated using CSU's Insight-based fiscal impact model

Estimated Revenue Impacts to the City of Loveland from Wood Group GTS

- Over five years, city tax revenue generated is estimated at \$309,676 (Table 1)
- The greatest municipal revenue impact is \$267,467, over five years, from employee effects (Table 1)
 - \$262,713 in retail sales tax
 - \$4,089 from single family property taxes
 - \$664 in multifamily property taxes
- \$39,107 from operations, over five years
 - \$23,449 in real property taxes
 - \$7,917 in sales tax on utility purchases
 - \$7,742 from personal property taxes
- \$3,870 in taxes on the materials used in expansion
- \$3,102 in visitor impacts

Estimated Cost to the City of Loveland

- \$214,720 over five years in providing government services (Table 2)
 - \$193,254 in providing government services to Wood Group GTS
 - \$21,466 over five years in government services to Wood Group GTS' employees residing in Loveland

Net Fiscal Impacts of Wood Group GTS on the City of Loveland

- The City of Loveland is estimated to experience a net revenue gain of \$94,955 over a period of five years (Table 3)
 - Five year net present value: \$84,367
- Ten year estimates show a net public gain of \$242,901
 - Ten year net present value: \$186,163
- The net revenue gain per new employee over the next five years is reported in Table 4
- If a larger percentage of Wood Group GTS' workers reside in Loveland, then the net public revenue to the City decreases (Table 5)
- Table 6 details the major expenses in the next 5 years and corresponding present values for Wood Group GTS

Table 1: Revenue benefits to Loveland from Wood Group GTS

Revenue Source and Breakdown	Year 1	Year 2	Year 3	Year 4	Year 5	5 Year Total
Construction		\$3,870				\$3,870
Expansion		\$3,870				
Operations	\$2,623	\$5,252	\$10,453	\$10,419	\$10,360	\$39,107
Real property tax	\$1,213	\$1,225	\$6,934	\$7,003	\$7,073	\$23,449
Personal property taxes during operations		\$2,535	\$1,940	\$1,746	\$1,520	\$7,742
Sales tax on utilities	\$1,410	\$1,492	\$1,578	\$1,670	\$1,767	\$7,917
Offsite Employee Effects	\$44,007	\$48,582	\$53,317	\$57,614	\$63,947	\$267,467
City sales tax on retail sales	\$44,007	\$47,562	\$52,264	\$56,296	\$62,585	\$262,713
Single family property taxes		\$862	\$890	\$1,150	\$1,187	\$4,089
Multifamily property taxes		\$158	\$163	\$169	\$174	\$664
Visitor Impacts	\$581	\$600	\$620	\$640	\$661	\$3,102
Total Public Revenues	\$47,210	\$54,434	\$64,390	\$68,673	\$74,969	\$309,676

Sources: Wood Group GTS and Insight

Table 2: Costs to Loveland from providing government services to Wood Group GTS

Public Cost Source	Year 1	Year 2	Year 3	Year 4	Year 5	5 Year Total
Operations	\$33,404	\$35,582	\$38,535	\$40,910	\$44,824	\$193,254
City Residents	\$3,731	\$3,824	\$4,523	\$4,636	\$4,752	\$21,466
Total Public Costs	\$37,135	\$39,406	\$43,058	\$45,546	\$49,576	\$214,720

Sources: Wood Group GTS, Insight, and Colorado State University

Table 3: Net revenue to Loveland from Wood Group GTS

	Year 1	Year 2	Year 3	Year 4	Year 5	5 Year Total	5 Year Average
Total Public Revenues	\$47,210	\$54,434	\$64,390	\$68,673	\$74,969	\$309,676	\$61,935
Total Public Costs	\$37,135	\$39,406	\$43,058	\$45,546	\$49,576	\$214,720	\$42,944
Net Public Revenue	\$10,076	\$15,028	\$21,331	\$23,128	\$25,393	\$94,955	\$18,991

Sources: Wood Group GTS and Insight

Table 4: Net public revenues per new worker over five years

	Year 1	Year 2	Year 3	Year 4	Year 5
Net Revenue	\$10,076	\$15,028	\$21,331	\$23,128	\$25,393
Total New Jobs	51	53	56	58	62
Net Public Revenue per New Worker	\$198	\$284	\$381	\$399	\$410

Sources: Wood Group GTS and Insight

Table 5: Net revenue to the City of Loveland for different commuting patterns over 5 and 10 years

Percent of workers residing in Loveland	5 Year Net Revenue	Present Value of 5 Year Net Gain	10 Year Net Revenue	Present Value of 10 Year Net Gain
30%	\$94,955	\$84,367	\$242,901	\$186,163
40%	\$91,658	\$81,437	\$226,887	\$173,890
50%	\$86,419	\$76,782	\$214,509	\$164,403

Sources: Wood Group GTS and Insight

Table 6: Net present value of major expenses for Wood Group GTS

Expense	Furniture	Computer Equipment	Manufacturing Equipment	Operational Materials	Utilities	Total
5 Year Total Expense Spent in Loveland	\$20,000 0%	\$270,000 0%	\$150,000 0%	\$48.8 mil 17%	\$169,562 100%	\$49.4 mil
Present Value of Expense	\$19,417	\$242,040	\$137,391	\$44.4 mil	\$150,654	\$44.9 mil
Present Value of Expense Sent in Loveland	\$0	\$0	\$0	\$7.6 mil	\$150,654	\$7.8 mil

Source: Wood Group GTS

Wood Group GTS

June 17, 2011

591 West 66th Street
Loveland, CO 80538City of Loveland
Mr. Bill Cahill, City Manager
500 East Third Street
Loveland, CO 80537Tel 970-669-0801
Fax 970-669-1299
www.woodgroupgts.com

Dear Mr. Cahill;

I respectfully submit this request for a waiver of our building permit fees in order to lower the cost of our 5 year lease rate which would accommodate our expansion needs. We are located at 591 West 66th Street, Loveland, CO 80538. We have been operating in Loveland since 2002. Our parent company is an international firm headquartered in Aberdeen, Scotland with approximately 27,000 employees worldwide.

Our Wood Group facility in Loveland provides engineering and support services, and retrofit controls upgrades for gas and steam turbines used for power generation, compression and transmission. We also provide remote monitoring and diagnostic services for power plants operated by Wood Group through-out the United States. We have 50 full time employees who are paid an average of \$80,000 base per year, plus bonuses and overtime. Our Economic Impact Analysis reflected a \$90,000 positive impact for the City of Loveland over the next 5 years.

We are working with our landlord, Brian Peterson and Jim Hallock to renovate and expand our current location into a more suitable facility. We would appreciate it if the City of Loveland would waive the \$14,000 in building permit fees associated with this project as estimated by City staff. This and any other assistance the City of Loveland's planning and development staff can provide in order that we can expand and continue to invest in Loveland is greatly appreciated. We would be happy to have you or any of your staff visit our facility and learn more about Wood Group.

Thank you for your consideration,

A handwritten signature in black ink that reads 'Gary Schwartz'. The signature is written in a cursive style with a long, sweeping tail on the 't'.

Gary Schwartz
Vice President Controls Operations
Wood Group GTSCc: Kelly Peters – NCEDC
Betsey Hale – City of Loveland

Wood Group: Energy Supporting Energy

Our Business

Wood Group has three businesses—Engineering, Wood Group PSN and Gas Turbine Services.



Wood Group is a leading independent services provider for the **oil & gas** and **power generation** markets. Worldwide these services include **engineering, procurement and construction management, facility operations & maintenance**, and repair & overhaul of turbines and other high-speed **rotating equipment**.

Our global reputation has been built upon decades of successfully managing even the most complex engagements for our clients, offering a broad range of integrated services across the asset lifecycle. Today, as always, we are focused on safely delivering innovative, fit-for-purpose solutions to our diverse base of customers.

Registered in Scotland No: SC36219 - Registered Office: John Wood House, Greenwell Road, Aberdeen AB12 3AX Scotland, UK
US Corporate Office: Wood Group, 17420 Katy Freeway, Suite 300, Houston, TX 77094

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Wood Group: Energy Supporting Energy

Core Strengths

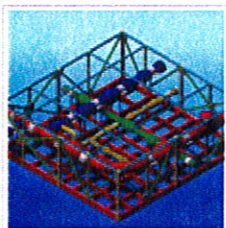
Wood Group focuses on achieving market leadership in our long-term growth sectors. Our track record reflects a history of doing exactly this—building market-leading positions based on clear differentiation both organically and through strategic acquisitions.

Deepwater Topsides



Wood Group maintains a market-leading position in **conceptual, FEED and detailed engineering, procurement and project and construction management** of deepwater topsides. Our experience includes work on over 30% of the deepwater platforms worldwide.

Subsea and Pipeline Engineering



Wood Group is the world's leading solution-independent engineering and management services provider for **subsea** developments and **pipelines**. Our reputation is built upon strong technical excellence and efficient project delivery. We are technology leaders in several areas, such as high pressure/high temperature, cryogenic pipelines, remote sensing, pipeline stabilization, **flow assurance**, risers and **integrity management**, and have extensive capabilities in both greenfield and brownfield areas.

Production Operations and Maintenance



A key source of technical expertise for oil & gas customers, Wood Group provides essential facilities management services such as **commissioning, operations and maintenance**, duty holdership, shutdown/turnaround, marine operations, asset management, **HSE support, operational assurance**, and training and competency. Our experience covers a wide range of facility types and infrastructure, including **offshore platforms, FPSOs, LNG plants**, gas processing plants and **onshore conventional/unconventional** fields.

Rotating Equipment and Power Solutions



Wood Group is a leading independent provider of integrated power plant operations and maintenance solutions and **repair & overhaul services** for industrial gas, wind and steam turbines used in the oil & gas, power generation and renewable energy industries. We also offer **turnkey solutions**, assisting our customers with the engineering, procurement and construction of power plants worldwide.

Process & Industrial



Wood Group provides integrated, leading-edge engineering, procurement and construction management services, operational enhancements, and **control system upgrades** for **refineries and other process plants**. Process plants engineering activities support refinery upgrades and clean fuel modifications, as well as the chemical, pharmaceuticals, consumer products, industrial, and pulp and paper industries.

Renewable Energy



Increasingly, Wood Group is expanding its reach into the **renewable energy** industry, leading the way in helping our clients achieve environmentally responsible initiatives and meet business and regulatory requirements.

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Success Stories

Wood Group works hard to exceed expectations and enable our customers to achieve greater success. The following case studies give you "real-world" examples of how we've accomplished exactly that.



Pipeline Integrity Management Services

Wood Group Integrity Management ("WGIM") increased effectiveness and streamlined operations while carefully evaluating risks associated with managing a pipeline.



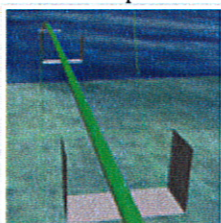
Operational Assurance Services

Proven processes and past experience enable successful operational assurance activities and framework for future projects



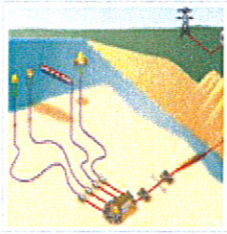
Technical Specification and Detailed Design Verification

Technical Specification and Detailed Design Verification of Flexible Flowlines and Risers



Pipeline Installation Analysis

PipeLay software enables straightforward creation and optimisation of pipeline models and automated procedures allow focus on interpretation of results.



Wave Hub Energy Development Project

Wave Hub is described as an electrical 'socket' on the seabed connected to the national grid via a subsea cable.



Neptune Spar Topsides Modifications

Fast-track engineering and construction management for spar expansion project completed on schedule while facility remained in operation.



Control Systems Upgrade for Major US Refinery

A major US refinery required control system upgrades as a result of hurricane damage as well as to minimise operational disruption from future weather events.



Automation Services, Deepwater Gulf of Mexico

Mustang delivered complete automation services for a deepwater offshore facility in the Gulf of Mexico, meeting an aggressive schedule and successfully interfacing with multiple contractors.



Arctic Engineering Projects

Offering leading-edge knowledge and experience in the arctic environment.



Manpower and Support Services for LNG Plant

Provision of manpower and operations support services to assist with effective operation of LNG facility in Equatorial Guinea.

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07 July 2011

VACANCY

Wood Group is an international energy services company with \$5.5bn sales, employing more than 35,000 people worldwide and operating in 50 countries. The Group has three businesses - Engineering, Wood Group PSN and Gas Turbine Services - providing a range of engineering, production support, maintenance management and industrial gas turbine overhaul and repair services to the oil & gas, and power generation industries worldwide.

Project Control System Engineer

The successful candidate will be based at GTS Power Plant Services (PPS), Controls Operations in Loveland, CO, USA, and will report directly to the Project Engineering Manager.

Job Description

Responsible engineer for the development of control solutions (hardware and software) on a project basis as part of an engineering team. These solutions primarily include gas turbine controls driving pumps, compressors or generators in the U.S. and abroad.

In addition to designing control solutions, this individual has responsibility for working directly with customers, interfacing with the commercial sales team, providing oversight and direction to others within the project team, supporting field work activities (including site commissioning), and working with vendors relative to their project assignments.

- Guide a technical team to provide control solutions for assigned controls retrofit projects
- Design, engineer, and test the control system in accordance with defined engineering and product standards to meet the customer's requirements.
- Modify pre-engineered offerings to accommodate project specific requirements.
- Participate in coordination meetings, design reviews, site engineering walk-through's, and customer acceptance tests.
- Participate in commissioning of control solutions with the Field Service group at the customer's facilities when required (typically first-of controls applications).
- Assist with development of engineering standards and processes (written documentation for both customers and internal uses)
- Generate technical documentation including control system design and operation description, project controls and HMI software, project manuals, along with the installation and commissioning plans in support of the overall project.
- Implement use of core designs in all application development for control retrofits
- Develop and provide site-specific customer trainings in support of retrofits and provide internal and customer trainings as required.
- Provide input for forecasting capacity of engineering
- Work closely with engineering manager and project team to review specifications as well as develop and justify estimated man-hour needs
- Assist in development of standard templates and processes to increase efficiencies and minimize re-work.
- Provide technical assistance for field engineering team in support of system installation and commissioning.

Experience

Solid control system knowledge and understanding of turbine theory.

Solid understanding of prime mover applications including compression, pumps, and power generation.

Proficient in Allen Bradley RS Logix programming for turbine controls applications.

Proficient in HMI programming applications including Allen Bradley Factory Talk View, Citect, and Wonderware.

Experience with industrial requirements and standards (NEC, ISO, UL, CE, CSA, etc.)

Strong desire to work on projects in a team environment.

Communicates well at all levels of the organization (both verbally and written).

Moderate amount of travel

Desired:

- Proficient in setup and programming of turbine monitoring / protection systems including Bentley Vibration monitoring and Eagle Quantum Fire and Gas detection.
- Previous experience with Steam turbine control applications
- Prior experience with applications including Woodward GAP, Honeywell Experion, and Seimens S7.
- International work experience (Spanish or other language skills desired)

Qualifications

Bachelors Degree in Engineering or equivalent experience

TO APPLY:

Interested parties should submit their c.v. and covering letter to PPS Recruiter, Wood Group Power Plant Services (PPS), Controls Operations;

Email: wqgts-pps.recruiter@woodgroup.com

Ref: IVHR-11-CO7292

CLOSING DATE FOR APPLICATIONS: 22 July 2011



CITY OF LOVELAND
CITY COUNCIL

Civic Center • 500 East Third • Loveland, Colorado 80537
(970) 962-2329 • FAX (970) 962-2901 • TDD (970) 962-2620

AGENDA ITEM: 10
MEETING DATE: 8/2/2011
TO: City Council
FROM: Greg George, Development Services Director
PRESENTER: Alison Hade, Community Partnership Office Administrator

TITLE:

AN ORDINANCE AMENDING TITLE 16 OF THE LOVELAND MUNICIPAL CODE AT SECTION 16.08.101, CHAPTER 16.38 AND CHAPTER 16.43 REGARDING AFFORDABLE HOUSING.

DESCRIPTION:

A public hearing to consider a legislative action to adopt an ordinance on first reading to amend Title 16 as follows:

- A. Section 16.08.010:
 - i. Adds language to definition of “affordable housing development” establishing that an affordable housing development means a development designated as such by the City Council.
 - ii. Adds language to paragraph (7) of the definition of “affordable housing development” establishing that any other housing development in which a percentage of the total proposed units are affordable to household earning a percentage of Qualified Income is also an “affordable housing development”.
- B. Section 16.38.085:
 - i. Revises paragraph A to establish the date on which a development is officially designated as an “affordable housing development” to be the date on which City Council grants the designation, instead of when a substantially complete application for approval of such a development has been submitted to the City.
 - ii. Revises paragraph A to establish that fees calculated under this section are valid for only five years and thereafter can only be calculated based on the development fee schedule in affect a maximum of five years prior (the “five-year rolling lock”).
 - iii. Adds language to paragraph B to establish that any “affordable housing development” designation expires ten years after the designation date, unless at least one affordable housing unit has received a certificate of occupancy.
 - iv. Adds paragraph C to establish that if at any time the development fees applicable to the market rate housing units are lower than for the “affordable housing development”, then the developer is entitled to the lower fees.

- C. Section 16.43.035: New section establishing that applications for a designation of an “affordable housing development” must obtain a recommendation from the Affordable Housing Commission and final approval by City Council.
- D. Section 16.43.070: Adds language allowing the Director of Development Services to approve the final location of affordable housing units, provided the locations are in substantial conformance with those shown on the preliminary subdivision plat approved by the Planning Commission.

BUDGET IMPACT:

● No

SUMMARY:

The proposed code amendments address issues raised by City Council during the process in which City Council considered extensions of “affordable housing development” designations for Aspen Knolls and Wilson Commons in April 2010.

The proposed amendments were developed jointly by the Affordable Housing Commission and the City Attorney’s office. The amendments were reviewed and are supported by the Affordable Housing Commission. On May 12, 2011, the Affordable Housing Commission recommended that City Council approve the proposed amendments by a vote of 5-0. The amendments to the current ordinance are illustrated in the red line version of the ordinance (Attachment B).

LIST OF ATTACHMENTS:

- A. Ordinance amending Title 16
- B. Red line version of ordinance

RECOMMENDED CITY COUNCIL ACTION:

City staff recommends the following motion for City Council action:

Move to adopt AN ORDINANCE AMENDING TITLE 16 OF THE LOVELAND MUNICIPAL CODE AT SECTION 16.08.101, CHAPTER 16.38 AND CHAPTER 16.43 REGARDING AFFORDABLE HOUSING.

REVIEWED BY CITY MANAGER:

FIRST READING August 2, 2011

SECOND READING _____

ORDINANCE NO. _____

AN ORDINANCE AMENDING THE LOVELAND MUNICIPAL CODE AT SECTION 16.08.010, SECTION 16.38.085, AND CHAPTER 16.43 REGARDING AFFORDABLE HOUSING

WHEREAS, the City Council desires to amend certain sections of the Loveland Municipal Code concerning affordable housing to eliminate obsolete terminology and requirements, and to require a recommendation of the Affordable Housing Commission and approval of the City Council in order to designate a housing development as affordable.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LOVELAND, COLORADO:

Section 1. That Section 16.08.010 of the Loveland Municipal Code is hereby amended to read as follows:

16.08.010 Definitions.

...

“Affordable housing development” means a development designated as such by the city council by resolution in accordance with Section 16.43.035 and that is: (1) a housing development in which at least twenty percent of the total proposed units are sold to households earning seventy percent or less of Qualified Income and in which the units are owner-occupied; (2) a housing development in which at least twenty-five percent of the total proposed units are sold to households earning seventy-five percent or less of Qualified Income, and in which the units are owner-occupied; (3) a housing development in which at least thirty percent of the total proposed units are sold to households earning eighty percent or less of Qualified Income, and in which the units are owner-occupied; (4) a rental housing development in which at least twenty percent of the total proposed units are affordable to households earning fifty percent or less of Qualified Income; (5) a rental housing development in which at least twenty-five percent of the total proposed units are affordable to households earning fifty-five percent or less of Qualified Income; (6) a rental housing development in which at least forty percent of the total proposed units are affordable to households earning sixty percent or less of Qualified Income; or (7) any other housing development in which a percentage of the total proposed units, as determined by the city council, are affordable to households earning a percentage of Qualified Income, as determined by the city council. As used herein, “affordable” shall mean that the monthly cost of a rental housing unit is no more than the monthly rent set forth by income and

rent tables released annually by the United States Department of Housing and Urban Development, a copy of which is on file with the city clerk's office.

Section 2. That Section 16.38.085 of the Loveland Municipal Code is hereby amended to read as follows:

16.38.085 Capital expansion fees for affordable housing developments.

- A. Capital expansion fees, water rights requirements and fees, and any other fees imposed by the city upon an affordable housing development, whether for capital or other purposes (collectively, "development fees"), shall be calculated as of the date on which the city council adopts a resolution designating the housing development as affordable (the "designation date"). The development fees calculated under this section shall be valid for five years thereafter. At the end of the five-year period, the development fees shall be calculated each year thereafter on the basis of those development fees in effect five years prior. This adjustment shall continue each year until the last affordable housing unit within the affordable housing development receives a building permit, or the housing development loses its affordable designation in accordance with subparagraph B. below.
- B. Ten years after the designation date, the housing development shall lose its affordable designation unless at least one affordable housing unit within the housing development has received a certificate of occupancy, in which case the development fees shall continue to be calculated as set forth in subparagraph A. above. Notwithstanding the foregoing, any developer that has not obtained a certificate of occupancy at the end of the ten-year period may request that the affordable housing commission consider and make a recommendation to the city council to extend the housing development's affordable designation and the fee reduction provided for herein for good cause shown. Any such extension shall be set forth in a development agreement approved by resolution of the city council.
- C. Notwithstanding anything herein to the contrary, the developer shall be entitled to pay the lower of the development fee in effect as of the designation date and the development fee in effect at the time such fees are paid.

Section 3. That Chapter 16.43 of the Loveland Municipal Code is hereby amended by addition of a new Section 16.43.035 to read as follows:

16.43.035 Affordable housing developments; designation.

All applications for designation of a housing development as affordable shall be submitted to the affordable housing commission for review and recommendation to the city council. The city council shall review such applications and make the final determination to approve, approve with conditions, or deny such applications by resolution.

Section 4. That Section 16.43.060 of the Loveland Municipal Code is hereby amended to read as follows:

16.43.060 Dispersion of affordable housing units.

Where affordable housing units are part of a residential development also containing market-rate housing units, the planning commission shall review the preliminary plat to ensure that the affordable housing units shall, to the extent possible without creating practical difficulties, be mixed with the market-rate housing units and not clustered together or segregated from market-rate housing units in the development. The director of development services, in all instances, shall have the discretion to approve the final location and distribution of affordable housing units in the development on the final plat, provided that such locations are in substantial compliance with the planning commission's approval of the preliminary plat.

Section 5. That Section 16.43.070 of the Loveland Municipal Code is hereby amended to read as follows:

16.43.070 Designation of affordable housing units required.

All development plans for affordable housing developments or that include affordable housing units shall indicate which dwelling units shall be constructed as affordable housing units. For single-family detached dwelling units, each lot upon which an affordable housing unit is to be constructed shall be designated on the development plan. For multi-family housing or duplex housing, the development plan shall indicate the percentage of units within the development that shall be constructed as affordable housing units. An affordable housing development may be developed in phases. For a phased development, each development plan shall indicate which dwelling units shall be constructed as affordable housing units. The director of development services, in all instances, shall have the discretion to approve the number and location of affordable housing units within a phased development so long as the required percentage of affordable housing units is met. The director of development services shall also have the authority to approve administrative amendments to development plans changing the location of affordable housing units designated on a development plan for non-phased developments, provided that such locations are in substantial compliance with the planning commission's approval of the preliminary plat and with all other applicable provisions of this chapter.

Section 6. That as provided in City Charter Section 4-9(a)(7), this Ordinance shall be published by title only by the City Clerk after adoption on second reading unless the Ordinance has been amended since first reading in which case the Ordinance shall be published in full or the amendments shall be published in full. This Ordinance shall be in full force and effect ten days after its final publication, as provided in City Charter Section 4-8(b).

ADOPTED this ____ day of August, 2011.

Cecil A. Gutierrez, Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:



Assistant City Attorney

Redline Draft of Proposed Changes City Code:

16.08.010 Definitions.

...

“Affordable housing development” means a development designated as such by the city council by resolution in accordance with Section 16.43.035 and that is:

- (1-) ~~Aa~~ housing development in which at least twenty percent of the total proposed units are sold to households earning seventy percent or less of Qualified Income and in which the units are owner-occupied; ~~or~~
 - (2-) ~~Aa~~ housing development in which at least twenty-five percent of the total proposed units are sold to households earning seventy-five percent or less of Qualified Income, and in which the units are owner-occupied; ~~or~~
 - (3-) ~~Aa~~ housing development in which at least thirty percent of the total proposed units are sold to households earning eighty percent or less of Qualified Income, and in which the units are owner-occupied; ~~or~~
 - (4-) ~~Aa~~ rental housing development in which at least twenty percent of the total proposed units are affordable to households earning fifty percent or less of Qualified Income; ~~or~~
 - (5-) ~~Aa~~ rental housing development in which at least twenty-five percent of the total proposed units are affordable to households earning fifty-five percent or less of Qualified Income; ~~or~~
 - (6-) ~~Aa~~ rental housing development in which at least forty percent of the total proposed units are affordable to households earning sixty percent or less of Qualified Income; ~~or~~
 - (7) any other housing development in which a percentage of the total proposed units, as determined by the city council, are affordable to households earning a percentage of Qualified Income, as determined by the city council. As used herein,
- ~~7. As used in subsections 4 through 6, above,~~ “affordable” shall mean that the monthly cost of a rental housing unit is no more than the monthly rent set forth by income and rent tables released annually by the United States Department of Housing and Urban Development, a copy of which is on file with the ~~city~~ ~~clerk’s~~ office.

16.38.085 Capital expansion fees for qualified affordable housing developments.

~~A. As used in this section, the term “application” shall mean a substantially complete application for approval of a qualified affordable housing development that has been submitted to the city in compliance with applicable ordinances, rules, and regulations, and the term “first application” shall mean the original application at the first stage of any process that may culminate in ultimate approval of a site specific development plan for a qualified affordable housing development.~~

BA. Capital expansion fees, water rights requirements and fees, and any other fees imposed by the city upon an qualified affordable housing development, whether for capital or other purposes (collectively, “development fees”), shall be calculated as of the date ~~the first application for the qualified affordable housing development was submitted to the city on which the city council adopts a resolution designating the housing development as affordable (the “designation date”).~~ The development fees calculated under this section shall be valid for five years ~~from the date on which the housing development is first~~

~~qualified as affordable thereafter. At the end of the five-year period, the development fees shall be calculated each year thereafter on the basis of those development fees in effect five years prior. This adjustment shall continue each year until the last affordable housing unit within the affordable housing development receives a building permit, or the housing development loses its affordable designation in accordance with subparagraph B. below.~~

~~C. For housing developments qualified as affordable on or after July 1, 2009, the following rules shall apply:~~

~~1. At the end of the five year period set forth in paragraph B. above, the development fees shall be calculated each year thereafter on the basis of those development fees in effect five years prior. This adjustment shall continue each year until the last affordable housing unit within the affordable housing development receives a building permit, or the housing development loses its affordable designation in accordance with subparagraph C.3. below.~~

~~2. In the event any such fees are reduced or eliminated after the date of the first application for the qualified affordable housing development, the owner or developer of the qualified affordable housing development shall receive a credit in the amount of such reduction at the time such fees for the qualified affordable housing development are paid.~~

~~B3. At the end of t~~Ten years after the designation date, the housing development shall lose its affordable designation unless at least one affordable housing unit within the housing development has received a certificate of occupancy, in which case the development fees shall continue to be calculated as set forth in subparagraph ~~C.1A.~~ above. Notwithstanding the foregoing, any developer that has not obtained a certificate of occupancy at the end of the ten-year period may request that the affordable housing commission consider and make a recommendation to the city council to extend the housing development's affordable designation and the fee reduction provided for herein for good cause shown. Any such extension shall be set forth in a development agreement approved by resolution of the city council.

~~D. For housing developments qualified as affordable prior to July 1, 2009, the following rules shall apply:~~

~~1. The housing development shall lose its affordable designation unless at least one affordable housing unit within the housing development has received a certificate of occupancy within twelve years of the date on which it was first qualified as affordable.~~

~~2. Notwithstanding the foregoing, any developer that has not obtained, or is not reasonably likely to obtain, a certificate of occupancy before the end of the twelve-year period may request at any time that the affordable housing commission consider and make a recommendation to the city council to extend the development's affordable designation and the fee reduction provided for herein for good cause shown. Any such extension shall be set forth in a development agreement approved by resolution of the city council.~~

~~E. Takings Determinations:~~

~~1. The purpose of this subsection is to provide a procedure for relief, where appropriate, for owners of housing developments qualified as affordable prior to July 1, 2009 ("property owners") who claim that their property has been taken by reason of the~~

- ~~application of this Section 16.38.085. The provisions and procedures of this subsection shall be followed to conclusion prior to seeking relief from the courts based upon any claim of an alleged deprivation of due process that causes a taking, or any other taking of real property.~~
- ~~2. The city shall provide property owners with notice of the adoption of this Section 16.38.085 within thirty days of its adoption. Property owners must file a request for relief with the city manager on or before December 31, 2009. When a property owner timely files a request for relief under this subsection, the city manager shall schedule a public hearing for the matter to be heard by the city council no later than sixty days after the date the request for relief is filed.~~
 - ~~3. The city council shall conduct the public hearing. The council shall adopt at the public hearing, or within thirty days of the public hearing, its written findings and conclusions. The city council's written findings and conclusions shall be considered the city council's final decision for purposes of any appeal of the city council's decision to the Larimer County District Court under Rule 106(a)(4) of the Colorado Rules of Civil Procedure.~~

C. Notwithstanding anything herein to the contrary, if on the date the development fees are due the development fees applicable to market-rate housing units are lower than the development fees applicable to the affordable housing development under this section, then the developer shall be entitled to the lower fees.

16.43.035 Affordable housing developments; designation.

All applications for designation of a housing development as affordable shall be submitted to the affordable housing commission for review and recommendation to the city council. The city council shall review such applications and make the final determination to approve, approve with conditions, or deny such applications by resolution.

16.43.060 Dispersion of affordable housing units.

Where affordable housing units are part of a residential development also containing market-rate housing units, the planning commission shall review the preliminary plat to ensure that the affordable housing units shall, to the extent possible without creating practical difficulties, be mixed with the ~~other residential~~ market-rate housing units and not clustered together or segregated in any way from market-rate housing units in the development. The ~~Community Services Department Director~~ director of development services, in all instances, shall have the discretion to approve the final location and distribution of affordable housing units in the development on the final plat, provided that such locations are in substantial compliance with the planning commission's approval of the preliminary plat.

16.43.070 ~~Plat d~~Designation of affordable housing units required.

All ~~preliminary and final plats~~ development plans for affordable housing developments or that which include ~~affordable housing developments or~~ affordable housing units shall indicate which dwelling units shall be constructed as affordable housing units. For single-family detached dwelling units, each lot upon which an affordable housing unit is to be constructed shall be designated on the ~~preliminary and final plat~~ development plan. For multi-family housing or duplex housing, the ~~preliminary and final plat~~ development plan shall indicate the percentage of units within the development ~~which that~~ shall be constructed as affordable housing units. An

affordable housing development may be developed in phases. For a phased development, each ~~preliminary and final plat~~development plan shall indicate which dwelling units shall be constructed as affordable housing units. The ~~Community Services Department Director~~director of development services, in all instances, shall have the discretion to approve the number and ~~phasing location~~ of affordable housing units within a phased development ~~on the final plat~~so long as the required percentage of affordable housing units is met. The ~~Community Services Department Director~~director of development services shall also have the authority to approve administrative amendments to ~~final plats~~development plans changing the ~~number or~~ location of affordable housing units designated on a ~~final plat~~development plan for non-phased developments, provided that such locations are in substantial compliance with the planning commission's approval of the preliminary plat and with all other applicable provisions of this ~~C~~chapter.

**CITY OF LOVELAND**
FINANCE DEPARTMENT

Civic Center • 500 East Third • Loveland, Colorado 80537
(970) 962-2695 • FAX (970) 962-2900 • TDD (970) 962-2620

AGENDA ITEM: 11
MEETING DATE: 8/2/2011
TO: City Council
FROM: Renee Wheeler, Assistant City Manager/Finance Director
PRESENTER: Renee Wheeler

TITLE:
June 2011 Financial Report

DESCRIPTION:
This is an information only item. No action is required. The Snapshot Report includes the City's preliminary revenue and expenditures including detailed reports on tax revenue, health claims and cash reserves for the six months ending June 30, 2011.

BUDGET IMPACT:

No

SUMMARY:

The Snapshot Report is submitted for Council review and includes the reporting of the City's preliminary revenue and expenditures including detailed reports on tax revenue, health claims and cash reserves for the six months ending June 30, 2011. Citywide Revenue (excluding internal transfers) of \$96,882,161 is 100.9% of year to date (YTD) budget or \$865,351 over the budget. Sales Tax collections year to date are 103.3% of the YTD budget or \$508,935 over budget. Building Material Use Tax is 56.3% of YTD budget, or \$391,836 under budget. The year to date Sales and Use Tax collections were 101.2% of YTD budget or \$211,200 over YTD budget. When the combined sales and use tax for the current year are compared to 2010 the same period last year, they are higher by 3.5% or \$592,787.

City wide total expenditures of \$97,736,718 (excluding internal transfers) are 84.1% of the YTD budget or \$18,474,449 under the budget, primarily due to the construction timing of capital projects (60.5% YTD budget).

The City's health claims paid year-to-date is **\$3,920,410** or 96.1% of budget. Compared to 2010 for the same period, claims paid in 2011 increased \$196,204 or 5.27%. The City's cash and reserve balance year-to-date was \$190,307,920.

LIST OF ATTACHMENTS:

Snapshot report for June 2011

RECOMMENDED CITY COUNCIL ACTION:

No action is required

REVIEWED BY CITY MANAGER:

SnapShot

Monthly Financial Report

June 2011

Inside this edition

Citywide Revenues & Expenditures	2
General Fund Revenues & Expenditures	4
Tax Totals & Comparison	6
Sales Tax SIC & Geo Codes	8
Health Care Claims	9
Activity Measures	10
Cash & Reserves	11
Capital Projects	12



A Snapshot In Time

- Citywide Revenue, excluding transfers between funds, \$96.9 million (100.9% of Year-To-Date Budget, 0.9% above projected)
- Sales & Use Tax Collection, \$17.4 million (101.2% of Year-To-Date Budget, 1.2% above projected)
- Citywide Expenditures, excluding transfers between funds, \$97.7 million (84.1% of Year-To-Date Budget, 15.9% below projected)
- Citywide Year-To-Date Expenditures exceed Year-To-Date Revenue by \$855 thousand.
- General Fund Revenue, excluding transfers between funds, \$33.3 million (104.2% of Year-To-Date Budget, 4.2% above projected).
- General Fund Expenditures, excluding transfers between funds, \$29.7 million, (92.5% of Year-To-Date Budget, 7.5% below projected)
- General Fund Revenues exceed Expenditures by \$3.4 million.
- Health Claims, \$3.9 million (96.1% of Year-To-Date Budget, 3.9% below projected)
- Cash & Reserves Year-To-Date Balance, \$190.3 million, \$137.3 million or 72.1% of these funds are restricted or reserved primarily for future capital projects.



The Sales Tax Basics

	JUNE 2011	Sales Tax	Motor Vehicle Use Tax	Building Materials Use Tax	Combined
Budget 2011	\$	15,354,710	\$ 912,090	\$ 896,850	\$ 17,163,650
Actual 2011	\$	15,863,645	\$ 1,006,191	\$ 505,014	\$ 17,374,850
% of Budget		103.3%	110.3%	56.3%	101.2%
Actual 2010	\$	15,013,771	\$ 917,894	\$ 850,398	\$ 16,782,063
Change from prior year		5.7%	9.6%	-40.6%	3.5%



Financial Sustainability

The City maintains projections for financial performance over 10 years into the future. Projections, based on the current information available, indicate that the revenues in the General Fund will not be sufficient to cover expenditures in each of the future years. The average gap between revenues and expenditures is projected to be \$3.5 million annually, 2012–2020. The Financial Sustainability Process has been designed to strategically evaluate durable solutions. City Council has been working on setting priorities and principles to guide the evaluation of ideas generated for solutions. Many different groups of people have been submitting ideas, including employees and citizens. Three Financial Sustainability Forums were held with members of the public. An online survey was open to the public through April 30. Financial sustainability strategy recommendations were approved June 7, 2011 by City Council.

Citywide Revenues & Expenditures

Monthly Financial Report

Combined Statement of Revenues and Expenditures

JUNE 2011

REVENUE	Current Month	YTD Actual	YTD Revised Budget **	% of Budget
General Governmental				
1 General Fund	\$ 5,234,307	\$ 33,299,678	\$ 31,972,365	104.2%
2 Special Revenue	124,202	427,795	524,291	81.6%
3 Other Entities	1,584,696	10,036,209	11,397,668	88.1%
4 Internal Service	1,414,337	8,279,828	8,135,898	101.8%
5 <i>Subtotal General Govt Operations</i>	\$ 8,357,543	\$ 52,043,511	\$ 52,030,222	100.0%
6 Capital Projects	1,496,090	5,641,710	5,852,566	96.4%
Enterprise Fund				
7 Water & Power	5,629,680	32,149,053	31,359,340	102.5%
8 Stormwater	362,041	2,118,322	2,149,998	98.5%
9 Golf	549,188	1,722,658	1,718,920	100.2%
10 Solid Waste	537,060	3,206,907	2,905,764	110.4%
11 <i>Subtotal Enterprise</i>	\$ 7,077,969	\$ 39,196,940	\$ 38,134,022	102.8%
12 Total Revenue	\$ 16,931,602	\$ 96,882,161	\$ 96,016,810	100.9%
<i>Prior Year External Revenue</i>		95,142,510		
<i>Increase (-Decrease) From Prior Year</i>		1.8%		
13 Internal Transfers	4,094,583	9,333,800	11,788,275	79.2%
14 Grand Total Revenues	\$ 21,026,185	\$ 106,215,961	\$ 107,805,085	98.5%

EXPENDITURES

General Governmental				
15 General Fund	\$ 5,351,203	\$ 29,100,115	\$ 31,031,521	93.8%
16 Special Revenue	50,684	242,762	459,722	52.8%
17 Other Entities	2,104,246	9,340,031	10,326,453	90.4%
18 Internal Services	1,146,955	7,047,202	8,486,434	83.0%
19 <i>Subtotal General Gov't Operations</i>	\$ 8,653,089	\$ 45,730,109	\$ 50,304,130	90.9%
20 Capital	7,951,632	21,568,584	35,627,301	60.5%
Enterprise Fund				
21 Water & Power	4,872,168	26,413,107	25,693,814	102.8%
22 Stormwater	181,647	965,312	1,015,554	95.1%
23 Golf	273,560	1,182,174	1,393,586	84.8%
24 Solid Waste	361,469	1,877,431	2,176,782	86.2%
25 <i>Subtotal Enterprise</i>	\$ 5,688,844	\$ 30,438,025	\$ 30,279,736	100.5%
26 Total Expenditures	\$ 22,293,564	\$ 97,736,718	\$ 116,211,167	84.1%
<i>Prior Year External Expenditures</i>		84,700,402		
<i>Increase (-Decrease) From Prior Year</i>		15.4%		
27 Internal Transfers	4,094,583	9,333,800	11,788,275	79.2%
28 Grand Total Expenditures	\$ 26,388,147	\$ 107,070,519	\$ 127,999,442	83.6%

** Based on seasonality of receipts and expenditures since 1995.

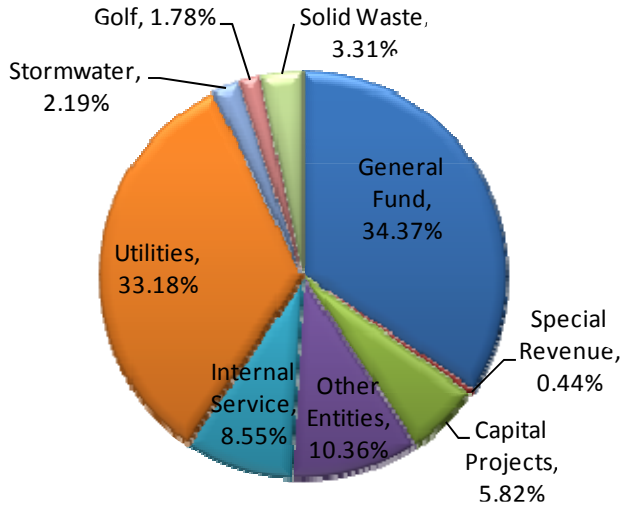
Special Revenue Funds: Community Development Block Grant, Cemetery, Local Improvement District, Lodging Tax, Affordable Housing, Seizure & Forfeitures.

Other Entities Fund: Special Improvement District #1, Airport, General Improvement District #1, Loveland Urban Renewal Authority, Loveland/Larimer Building Authority.

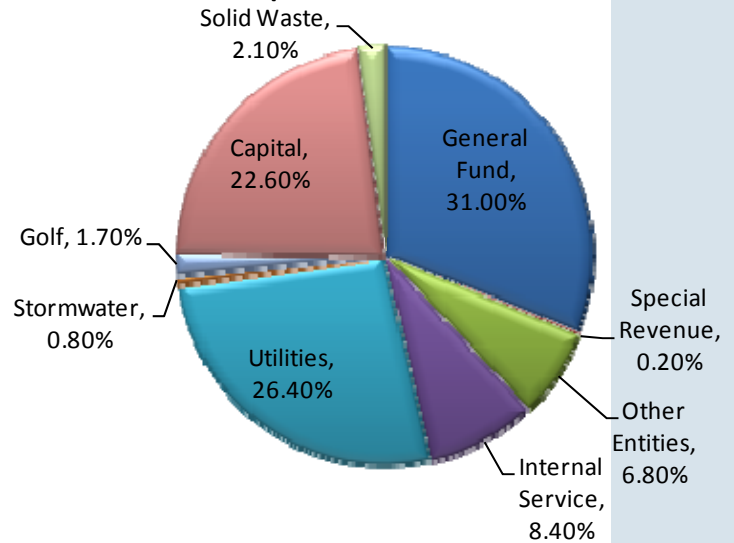
General Government Capital Projects Fund: Capital Expansion Fee Funds, Park Improvement, Conservation Trust, Open Space, Art In Public Places.

Internal Service Funds: Risk/Insurance, Fleet, Employee Benefits.

YTD Operating Revenues of \$96.88 Million



YTD Operating Expenditures of \$97.7 Million



Expenditures exceed revenues YTD by \$854,557 (Line #14 less Line #28).

Special Revenues (Line #2) are under budget due to a slow quarter for lodging tax and less grants from Community Development Block program.

Other Entities (Line #3) are under budget due to slower grant spending at the airport, no contributions made yet to the Loveland / Larimer Building Authority, and property taxes coming slower than anticipated to the Loveland Urban Renewal Authority.

Solid Waste (Line #10) is over budget due to proceeds on sale of assets.

Internal transfers (Lines #13 & 27) is under budget due to slower than anticipated progress on several projects in the capital projects fund. Transfers are made based on actual expenditures.

Special Revenue (Line #16) is under budget due to timing of grants from lodging tax revenue and CDBG.

Other Entities (Line #17) are under budget due to property taxes coming in slower than anticipated to the Loveland Urban Renewal Authority. Payments are made that match the revenue coming in.

Internal services (Line #18) is under budget due to timing of recording health claims, and payments for workers compensation, supplies and purchased services.

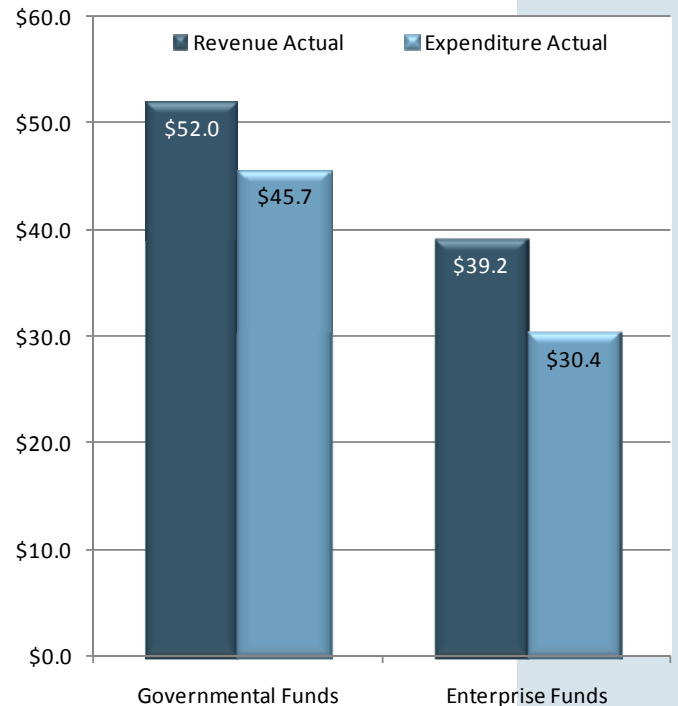
Capital expenditures (Line #20) is under budget due to low activity on several projects throughout the City.

Stormwater (Line #22) is under budget due to less spending in their supplies, and purchased services.

Golf (Line #23) is under budget due to less spending in their personal services, supplies and purchased services budgets

Solid Waste (Line # 24) is under budget due to less spending on carts and bins, yard waste and solid waste disposal charges, and personal services

YTD Operating Revenue & Expenditures By Comparison, Excluding Transfers



General Fund Revenues & Expenditures

Monthly Financial Report

General Fund Revenue & Expenditures JUNE 2011

	REVENUE	JUNE 2011	YTD Actual	YTD Revised Budget	% of Budget
1	Taxes				
2	Property Tax	1,210,931	5,736,598	5,222,890	109.8%
3	Sales Tax	2,536,541	15,863,645	15,354,710	103.3%
4	Building Use Tax	118,318	505,013	896,850	56.3%
5	Auto Use Tax	145,325	1,006,192	912,090	110.3%
6	Other Taxes	266,679	1,360,180	1,427,032	95.3%
7	Intergovernmental	(117,908)	2,819,853	2,931,181	96.2%
8	License & Permits				
9	Building Permits	122,222	571,980	390,540	146.5%
10	Other Permits	52,070	269,442	148,496	181.4%
11	Charges For Services	294,965	1,924,266	1,787,796	107.6%
12	Fines & Forfeitures	85,095	478,484	481,164	99.4%
13	Interest Income	101,531	282,891	223,890	126.4%
14	Miscellaneous	418,537	2,481,135	2,195,726	113.0%
15	<i>Subtotal</i>	<i>\$ 5,234,307</i>	<i>\$ 33,299,678</i>	<i>\$ 31,972,365</i>	<i>104.2%</i>
16	Internal Transfers	171,374	1,085,656	1,100,650	98.6%
17	Total Revenue	\$ 5,405,681	\$ 34,385,335	\$ 33,073,015	104.0%
EXPENDITURES					
Operating					
18	Legislative	\$ 9,414	\$ 48,512	\$ 62,935	77.1%
19	Executive & Legal	166,047	872,609	863,608	101.0%
20	Comm. & Bus. Relations	38,570	171,541	204,484	83.9%
21	Cultural Services	113,972	570,576	624,343	91.4%
22	Development Services	455,668	1,647,077	1,686,703	97.7%
23	Finance	188,451	992,686	1,155,042	85.9%
24	Fire & Rescue	700,109	3,997,305	4,072,392	98.2%
25	Human Resources	66,007	364,708	520,373	70.1%
26	Information Technology	333,026	1,784,548	1,955,134	91.3%
27	Library	202,282	1,167,688	1,265,666	92.3%
28	Parks & Recreation	791,527	3,739,072	4,343,975	86.1%
29	Police	1,526,526	8,548,688	8,469,327	100.9%
30	Public Works	879,799	5,253,213	5,828,708	90.1%
31	Non-Departmental	70,576	560,140	1,070,845	52.3%
32	<i>Subtotal Operating</i>	<i>\$ 5,541,975</i>	<i>\$ 29,718,363</i>	<i>\$ 32,123,535</i>	<i>92.5%</i>
33	Internal Transfers	3,342	1,244,348	2,728,677	45.6%
34	Total Expenditures	\$ 5,545,317	\$ 30,962,711	\$ 34,852,212	88.8%

Property Tax (Line #2) is over budget due to revenues coming in sooner than anticipated.

Building Use Tax (Line #4) is under budget due to low building activity.

Auto Use Tax (Line #5) is over budget due to higher than expected sales.

Other Taxes (Line #6) is under budget due to lower revenue for alcohol tax, cable and gas franchise fees, and fiber optic lease fees.

Building Permits (Line #9) is over budget due to fees paid for an office building on Rocky Mountain Avenue.

Other Permits (Line #10) is over budget primarily due to school fees in lieu of land, police and fire special events permits and inspection fees, and street cut permits.

Charges for Services (Line #11) is over budget primarily due to recreation and adult athletics revenues.

Interest Income (Line #13) is over budget due to higher than expected interest earnings.

Miscellaneous (Line #14) is over budget due to higher than anticipated collections for rental income, Library and Cultural Services donations, and proceeds on sale of assets.

Legislative (Line #18) is under budget mainly due to budget dollars for the Council Advance and travel and meetings not used.

Community & Bus. Relations (Line #20) is under budget due to timing in spending their personal services and purchased services budgets.

Cultural Services (Line #21) is under budget due to timing in spending their personal services, supplies, repair and maintenance, and artist fees budgets.

Finance (Line #23) is under budget due to timing in spending their supplies, purchased services budgets for revenue audits, and bank charges/investment fees.

Human Resources (Line #25) is under budget due to timing in spending their supplies, and purchased services budget, as well as a vacant position.

Information Technology (Line #26) is under budget due to timing in spending their computer supplies and purchased services budgets.

Library (Line #27) is under budget due to timing in spending their supplies and capital budgets.

Parks & Recreation (Line #28) is under budget due to timing in spending their personal services, supplies, and purchased services budget.

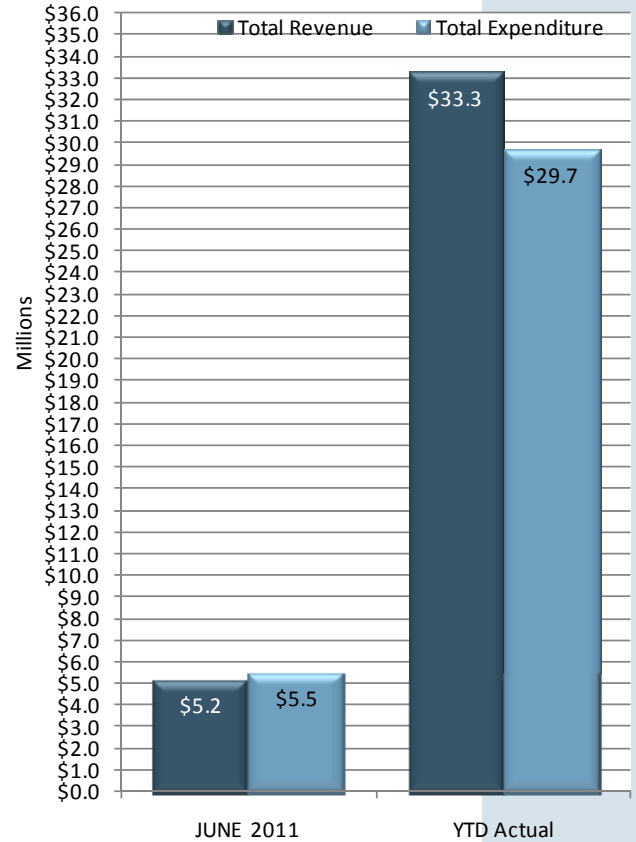
Public Works (Line #30) is under budget due to timing in spending their supplies and purchased services budget.

Non-Departmental (Line #31) is under budget due to timing in spending their purchased services budget for building and ground maintenance.

Internal transfers (Line #33) are under budget due to timing of capital projects expenditures. Transfers are made monthly based on actual project costs. Also, no transfers have been made to risk for unemployment claims, or to power for building fee waivers.

Revenues exceed expenditures by \$3,422,623 (Line #17 less Line #34).

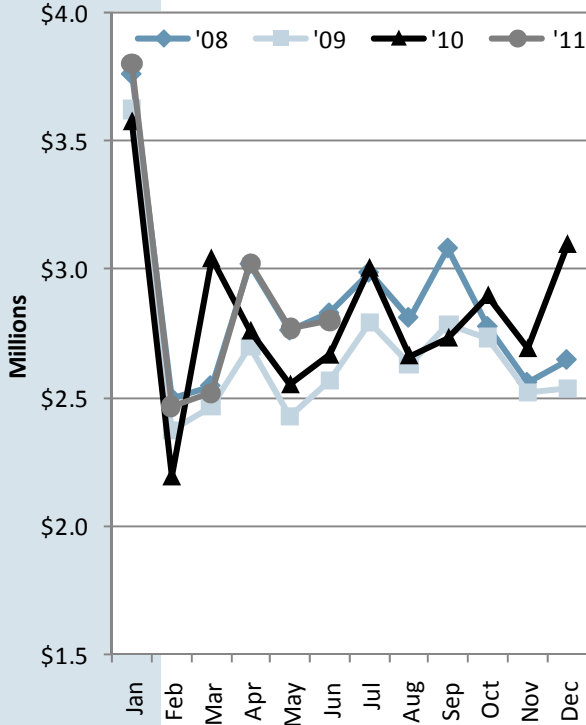
General Fund Operating Revenue & Expenditures By Comparison, Excluding Transfers



Tax Totals & Comparisons

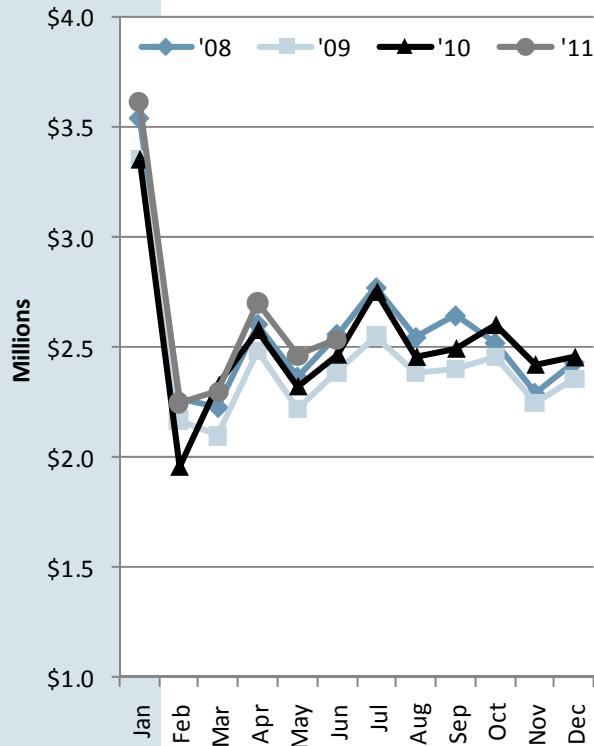
Monthly Financial Report

Sales & Use Tax



	'08	'09	'10	'11	2011 Budget	+ / - Budget
Jan	\$ 3,763,212	\$ 3,622,251	\$ 3,573,972	\$ 3,799,760	\$ 3,708,140	2.5%
Feb	\$ 2,499,464	\$ 2,374,608	\$ 2,191,609	\$ 2,465,448	\$ 2,618,440	-5.8%
Mar	\$ 2,544,688	\$ 2,468,095	\$ 3,041,068	\$ 2,517,162	\$ 2,559,770	-1.7%
Apr	\$ 3,020,580	\$ 2,701,737	\$ 2,759,556	\$ 3,022,770	\$ 2,910,840	3.8%
May	\$ 2,761,197	\$ 2,428,860	\$ 2,550,227	\$ 2,769,526	\$ 2,628,350	5.4%
Jun	\$ 2,829,423	\$ 2,569,125	\$ 2,665,632	\$ 2,800,184	\$ 2,738,110	2.3%
Jul	\$ 2,987,495	\$ 2,794,222	\$ 3,004,324		\$ 2,968,340	
Aug	\$ 2,811,579	\$ 2,628,842	\$ 2,662,932		\$ 2,815,690	
Sep	\$ 3,082,644	\$ 2,782,768	\$ 2,732,087		\$ 2,884,640	
Oct	\$ 2,776,559	\$ 2,733,964	\$ 2,897,370		\$ 2,941,910	
Nov	\$ 2,557,802	\$ 2,522,092	\$ 2,690,549		\$ 2,659,950	
Dec	\$ 2,646,945	\$ 2,537,802	\$ 3,096,111		\$ 2,682,740	
	\$ 34,281,588	\$ 32,164,365	\$ 33,865,435	\$ 17,374,850	\$ 34,116,920	
YTD	\$ 17,418,564	\$ 16,164,676	\$ 16,782,063	\$ 17,374,850	\$ 17,163,650	1.2%

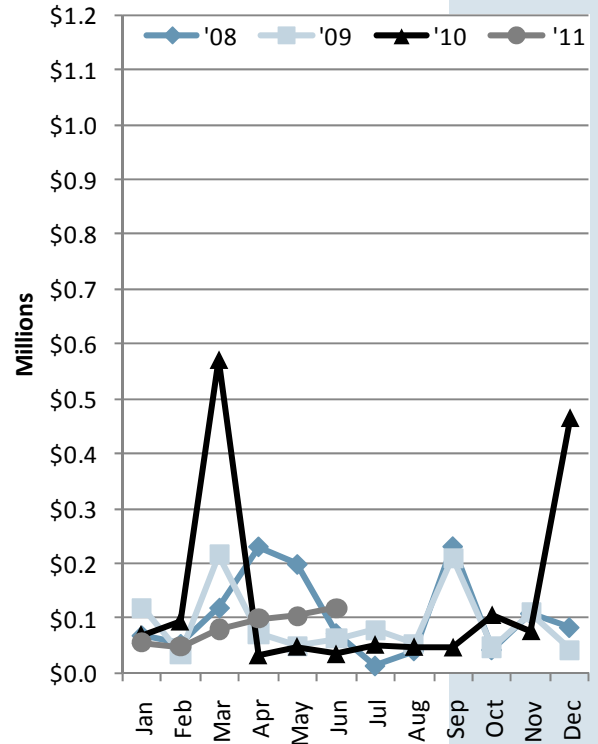
Retail Sales Tax



	'08	'09	'10	'11	2011 Budget	+ / - Budget
Jan	\$ 3,538,021	\$ 3,354,704	\$ 3,352,821	\$ 3,613,881	\$ 3,419,500	5.7%
Feb	\$ 2,266,805	\$ 2,170,562	\$ 1,959,729	\$ 2,249,749	\$ 2,333,970	-3.6%
Mar	\$ 2,229,963	\$ 2,100,216	\$ 2,328,701	\$ 2,299,237	\$ 2,216,570	3.7%
Apr	\$ 2,605,919	\$ 2,482,752	\$ 2,579,918	\$ 2,702,024	\$ 2,585,290	4.5%
May	\$ 2,367,597	\$ 2,218,482	\$ 2,324,395	\$ 2,462,213	\$ 2,310,110	6.6%
Jun	\$ 2,560,453	\$ 2,390,535	\$ 2,468,207	\$ 2,536,541	\$ 2,489,270	1.9%
Jul	\$ 2,770,864	\$ 2,552,195	\$ 2,752,870		\$ 2,657,610	
Aug	\$ 2,546,052	\$ 2,383,119	\$ 2,458,382		\$ 2,481,550	
Sep	\$ 2,644,113	\$ 2,401,596	\$ 2,495,338		\$ 2,500,790	
Oct	\$ 2,521,253	\$ 2,457,158	\$ 2,602,599		\$ 2,558,640	
Nov	\$ 2,294,503	\$ 2,245,659	\$ 2,422,352		\$ 2,338,410	
Dec	\$ 2,432,635	\$ 2,358,273	\$ 2,455,821		\$ 2,424,090	
	\$ 30,778,179	\$ 29,115,253	\$ 30,201,133	\$ 15,863,645	\$ 30,315,800	
YTD	\$ 15,568,758	\$ 14,717,252	\$ 15,013,771	\$ 15,863,645	\$ 15,354,710	3.3%

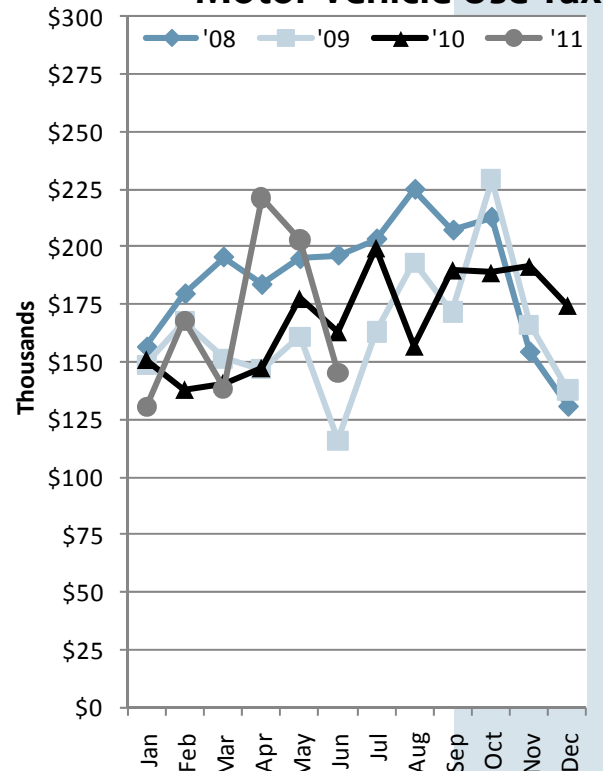
	'08	'09	'10	'11	2011 Budget	+ / - Budget
Jan	\$ 68,522	\$ 118,719	\$ 70,117	\$ 55,542	\$ 136,380	-59.3%
Feb	\$ 52,986	\$ 36,254	\$ 93,928	\$ 47,622	\$ 112,810	-57.8%
Mar	\$ 119,149	\$ 216,500	\$ 571,599	\$ 79,590	\$ 188,330	-57.7%
Apr	\$ 230,954	\$ 72,251	\$ 32,260	\$ 99,569	\$ 175,440	-43.2%
May	\$ 198,765	\$ 49,434	\$ 48,145	\$ 104,373	\$ 153,590	-32.0%
Jun	\$ 72,544	\$ 62,723	\$ 34,349	\$ 118,318	\$ 130,300	-9.2%
Jul	\$ 13,276	\$ 79,061	\$ 51,657		\$ 144,010	
Aug	\$ 40,683	\$ 52,578	\$ 47,716		\$ 136,550	
Sep	\$ 231,321	\$ 209,338	\$ 46,646		\$ 208,060	
Oct	\$ 42,561	\$ 47,437	\$ 105,818		\$ 148,620	
Nov	\$ 108,737	\$ 110,207	\$ 76,444		\$ 151,490	
Dec	\$ 83,315	\$ 41,844	\$ 465,626		\$ 115,540	
	\$ 1,262,815	\$ 1,096,346	\$ 1,644,305	\$ 505,014	\$ 1,801,120	
YTD	\$ 742,921	\$ 555,881	\$ 850,398	\$ 505,014	\$ 896,850	-43.7%

Building Material Use Tax



	'08	'09	'10	'11	2011 Budget	+ / - Budget
Jan	\$ 156,669	\$ 148,828	\$ 151,034	\$ 130,337	\$ 152,260	-14.4%
Feb	\$ 179,673	\$ 167,793	\$ 137,951	\$ 168,077	\$ 171,660	-2.1%
Mar	\$ 195,576	\$ 151,378	\$ 140,768	\$ 138,335	\$ 154,870	-10.7%
Apr	\$ 183,707	\$ 146,734	\$ 147,378	\$ 221,177	\$ 150,110	47.3%
May	\$ 194,835	\$ 160,943	\$ 177,687	\$ 202,940	\$ 164,650	23.3%
Jun	\$ 196,426	\$ 115,867	\$ 163,076	\$ 145,325	\$ 118,540	22.6%
Jul	\$ 203,356	\$ 162,966	\$ 199,797		\$ 166,720	
Aug	\$ 224,843	\$ 193,144	\$ 156,834		\$ 197,590	
Sep	\$ 207,209	\$ 171,833	\$ 190,102		\$ 175,790	
Oct	\$ 212,745	\$ 229,369	\$ 188,953		\$ 234,650	
Nov	\$ 154,561	\$ 166,225	\$ 191,753		\$ 170,050	
Dec	\$ 130,995	\$ 137,685	\$ 174,664		\$ 143,110	
	\$ 2,240,595	\$ 1,952,766	\$ 2,019,997	\$ 1,006,191	\$ 2,000,000	
YTD	\$ 1,106,885	\$ 891,543	\$ 917,894	\$ 1,006,191	\$ 912,090	10.3%

Motor Vehicle Use Tax



Sales Tax Collections

Monthly Financial Report

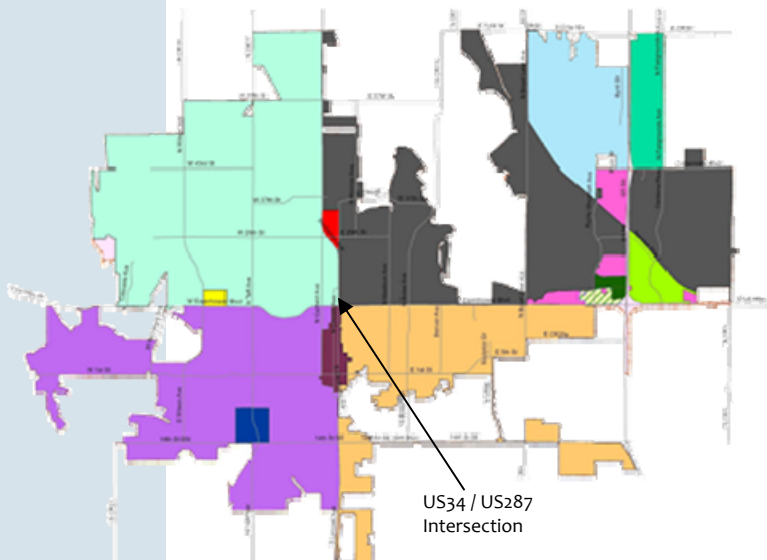
Collections By Standard Industrial Classification Code

Description	YTD 2011	YTD 2010	\$ Change	% Change	% of Total	Cumulative %
1 Department Stores & General Merchandise	\$ 3,679,526	\$ 3,665,739	\$ 13,787	0.4%	23.2%	23.2%
2 Restaurants & Bars	\$ 1,856,160	\$ 1,720,081	\$ 136,079	7.9%	11.7%	34.9%
3 Grocery Stores & Specialty Foods	\$ 1,653,249	\$ 1,581,814	\$ 71,435	4.5%	10.4%	45.3%
4 Clothing & Clothing Accessories Stores	\$ 1,146,840	\$ 1,000,823	\$ 146,017	14.6%	7.2%	52.5%
5 Building Material & Lawn & Garden Supplies	\$ 983,503	\$ 927,372	\$ 56,132	6.1%	6.2%	58.7%
6 Utilities	\$ 953,331	\$ 968,066	\$ (14,736)	-1.5%	6.0%	64.8%
7 Motor Vehicle Dealers, Auto Parts & Leasing	\$ 930,763	\$ 850,598	\$ 80,165	9.4%	5.9%	70.6%
8 Sporting Goods, Hobby, Book & Music Stores	\$ 779,639	\$ 701,875	\$ 77,764	11.1%	4.9%	75.5%
9 Broadcasting & Telecommunications	\$ 672,457	\$ 658,683	\$ 13,774	2.1%	4.2%	79.8%
10 Used Merchandise Stores	\$ 430,007	\$ 393,951	\$ 36,056	9.2%	2.7%	82.5%
11 Electronics & Appliance Stores	\$ 362,586	\$ 348,338	\$ 14,248	4.1%	2.3%	84.8%
12 Beer, Wine & Liquor Stores	\$ 344,239	\$ 325,857	\$ 18,382	5.6%	2.2%	86.9%
13 Hotels, Motels & Other Accommodations	\$ 299,919	\$ 243,229	\$ 56,690	23.3%	1.9%	88.8%
14 Health & Personal Care Stores	\$ 279,311	\$ 248,736	\$ 30,574	12.3%	1.8%	90.6%
15 Consumer Goods & Commercial Equipment	\$ 244,906	\$ 235,873	\$ 9,033	3.8%	1.5%	92.1%
16 Electronic Shopping & Mail-Order Houses	\$ 222,374	\$ 182,193	\$ 40,181	22.1%	1.4%	93.5%
17 Furniture & Home Furnishing Stores	\$ 209,992	\$ 182,614	\$ 27,379	15.0%	1.3%	94.9%
18 Office Supplies, Stationery & Gift Stores	\$ 179,848	\$ 171,458	\$ 8,390	4.9%	1.1%	96.0%
19 Gasoline Stations with Convenience Stores	\$ 112,558	\$ 107,426	\$ 5,133	4.8%	0.7%	96.7%
20 All Other Categories	\$ 522,437	\$ 499,047	\$ 23,390	4.7%	3.3%	100.0%
Total	\$ 15,863,645	\$ 15,013,771	\$ 849,874	5.7%	100.0%	100.0%

Sales tax revenue through June 2011 is 5.66% over 2010. Every geographical area continues to show positive sales trends. The Airport and Ranch areas continue to show the largest percentage increases thanks to new businesses and increased events at the Event Center and the Fairgrounds. The Outlet Mall is up over 13% in part from new store openings. The Centerra (West of I-25) has the largest increase in dollars and the Promenade Shops (East of I-25) are following the same positive trend on the strength of clothing, sporting goods and restaurant sales.

By business category; Electronic Shopping & Mail-Order Houses show a little slowing with their year-to-date sales falling to 22.1% allowing Hotels, Motels & Other Accommodations to move into the top spot up 23.3% over last year's sales numbers while Clothing & Clothing Accessories Stores are up 14.6%.

The year-to-date Audit Revenue is \$296,544 and \$197,509 has been collected in Lodging Tax.



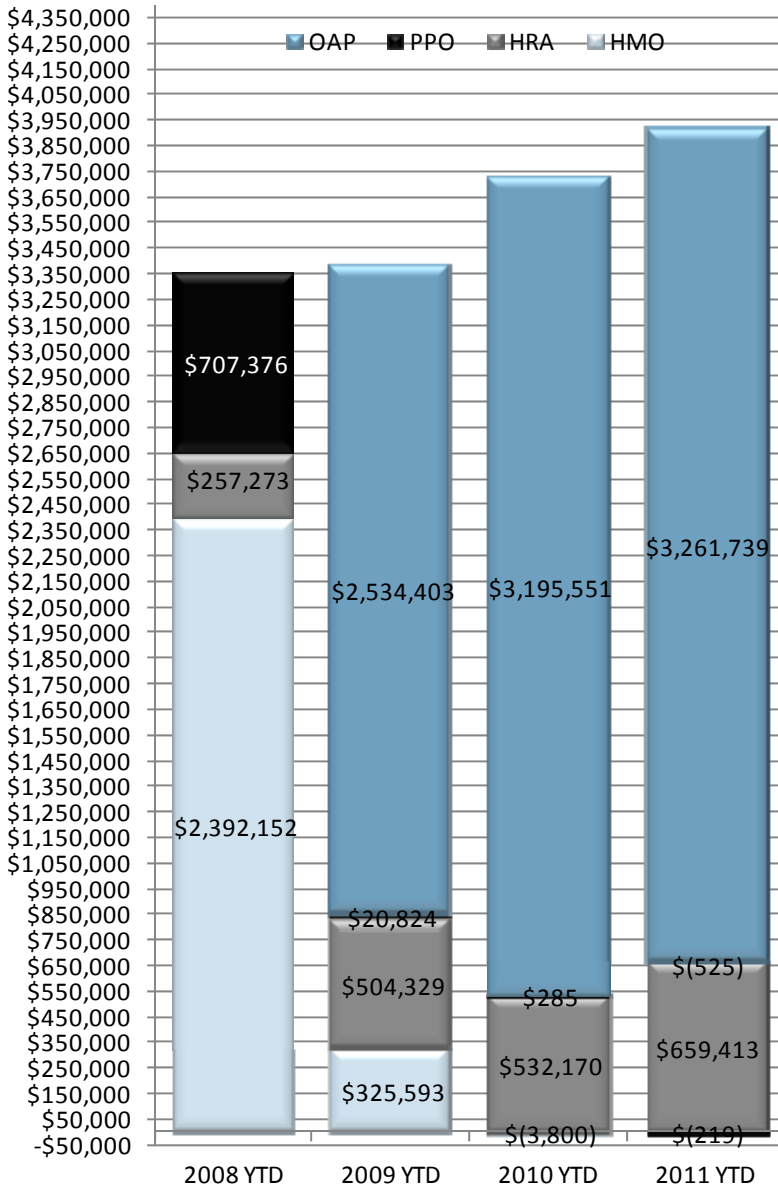
Collections By Geographical Code

Geographical Area	YTD 2011	YTD 2010	% Change
North West Loveland	\$1,829,480	\$1,802,793	1.5%
South West Loveland	\$507,590	\$487,378	4.1%
North East Loveland	\$994,300	\$906,737	9.7%
South East Loveland	\$3,818,109	\$3,754,695	1.7%
Orchards Shopping Center	\$1,033,351	\$976,704	5.8%
Columbine Shopping Center	\$290,589	\$275,168	5.6%
Downtown	\$513,586	\$495,935	3.6%
Centerra	\$1,473,056	\$1,335,418	10.3%
Promenade Shops	\$1,213,683	\$1,129,482	7.5%
Outlet Mall	\$615,642	\$543,544	13.3%
Thompson Valley Shopping Center	\$798,486	\$739,827	7.9%
The Ranch	\$327,571	\$275,674	18.8%
Airport	\$171,977	\$132,595	29.7%
All Other Areas	\$2,276,225	\$2,157,822	5.5%
Total	\$15,863,645	\$15,013,771	5.7%

Health Care Claims

June 2011

YTD Processed Claims

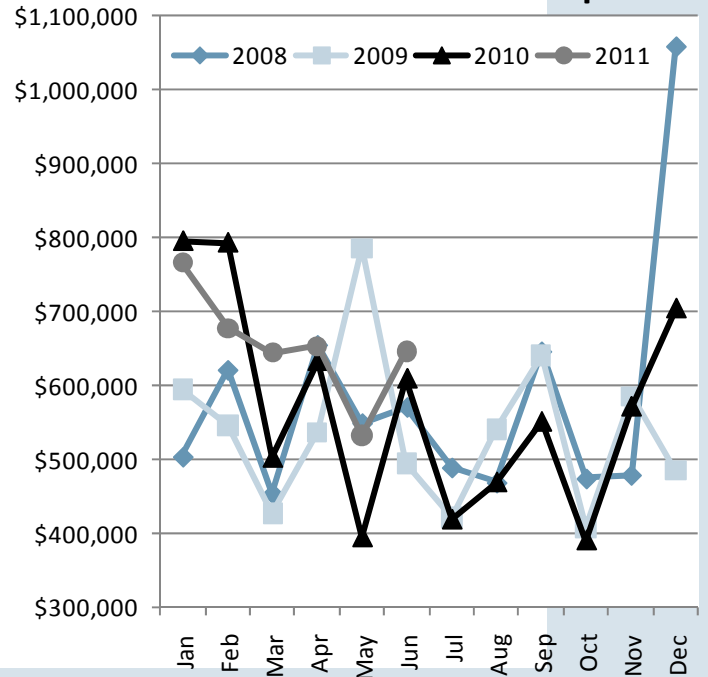


Claims Over \$25k Comparison (2008-2011)

	Year-to-date # of claims			
	2008	2009	2010	2011
June	20	21	22	25
YTD				

2011 Stoploss YTD claims: 0

Total Incurred Claims Comparison



Cash Basis for Claims Paid

		HMO	OAP	HRA	PPO	Total	Budget	\$ Over /	% Over /
								(Under)	(Under)
								Budget	Budget
2011	June	\$ -	\$ 464,233	\$ 182,497	\$ (525)	\$ 646,205	\$ 680,043	\$ (33,838)	-5.0%
	YTD	-	3,261,740	659,195	\$ (525)	3,920,410	4,080,255	(159,845)	-3.9%
2010	June	44	527,401	81,282	-	608,727	630,046	(21,319)	-3.4%
	YTD	(3,800)	3,195,551	532,170	285	3,724,206	3,780,275	(56,069)	-1.5%
Change	June	(44)	(63,168)	101,215	(525)	37,478			
	% Jun	0.0%	-12.0%	124.5%	0.0%	6.2%			
	YTD	\$ (3,800)	\$ 66,189	\$ 127,025	\$ (810)	\$ 196,204			
	% YTD	100.0%	2.1%	23.9%	-284.2%	5.3%			

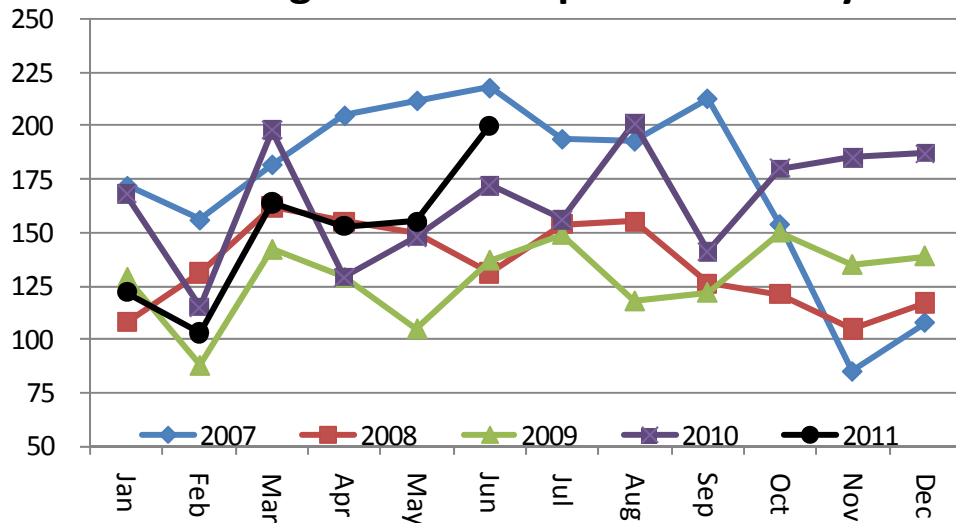
Activity Measures

Monthly Financial Report

Activity Measures

Measures	June '09	June '10	June '11	2009 YTD	2010 YTD	2011 YTD
# of Building Permits	137	172	200	730	930	897
Building Permit Valuations	\$ 7,838,988	\$ 3,622,685	\$10,124,647	\$ 38,833,326	\$ 75,731,580	\$ 47,162,168
# of Certified Occupancies	16	24	17	113	94	107
Net # of Sales Tax Licenses	20	14	42	114	79	101
New Residential Electric Meter Sets	8	22	11	64	94	181
# of Utility Bills Sent	33,383	35,026	35,560	200,331	209,711	212,836
Rounds of Golf	19,971	19,091	19,553	59,145	48,065	52,507
Health Claim Costs/Emp.	\$ 796	\$ 983	\$ 1,037	\$ 5,586	\$ 6,039	\$ 6,263
# of Vacant Positions	10	10	15			
# of Frozen Vacant Positions	18	11	14			
# of Eliminated Positions	14	38	45			
KWH Demand (kH)	114,627	122,283	126,402	561,039	577,966	582,969
KWH Purchased (kwh)	54,159,140	61,358,175	59,616,059	325,508,483	334,709,122	342,933,527
Gallons of Water Sold	362,826,504	350,944,170	363,968,226	1,179,709,161	1,121,633,954	1,193,606,224
# of Workers' Comp Claims	11	12	8	43	77	53
\$ of Workers' Comp Claims Paid	\$ 7,819	\$ 54,683	\$ 45,056	\$ 58,135	\$ 115,118	\$ 70,337
# of Open Claims Current Year	NA	11	11			
# of Total Open Claims	NA	13	13			
\$ of Total Open Claims	\$ 268,437	\$ 276,673	\$ 45,467			
# of Hotel Rooms	NA	1,117	1,117			
\$ of Lodging Tax Collected	NA	\$ 45,645	\$ 52,196	NA	\$ 166,409	\$ 197,509

Building Permit Comparison History



Cash & Reserves

June 2011

Cash & Reserves

Total Cash & Reserves = \$190.3 million, of which \$137.3 million is restricted or reserved, or 72.1%, leaving \$53.1 million unrestricted.

Statement of Cash June 2011				
	Beginning	YTD Activity	Ending	
Restricted				
1 Capital Expansion Fees	\$ 36,464,857	\$ (1,105,613)	\$ 35,359,244	
2 Other Special Revenue Funds	20,268,968	772,746	21,041,714	
3 Capital Projects	3,439,842	(1,233,842)	2,206,001	
4 Debt Reserves-Golf	-	-	-	
5 Water System Impact Fees	5,634,568	881,466	6,516,033	
6 Windy Gap	4,776,059	(520,281)	4,255,778	*Operating/Emergency: TABOR
7 Raw Water	22,801,762	(9,374,102)	13,427,660	Amendment requirement for 3% of
8 Wastewater System Impact Fees	4,258,451	485,638	4,744,089	operating expenditures excluding
9 Storm Drainage System Impact Fees	1,542,372	(192,489)	1,349,882	transfers and debt.
10 Power System Impact Fees	5,624,382	909,445	6,533,828	**Other Entities Fund: Special
11 Cemetery	2,433,991	52,945	2,486,936	Improvement District #1, Airport, General
12 Other Entities	3,393,300	969,743	4,363,043	Improvement District #1, Loveland Urban
13 Total Restricted	\$ 110,638,551	\$ (8,354,345)	\$ 102,284,207	Renewal Authority, Loveland/Larimer
Committed/Assigned Balance Amounts				Building Authority
14 General Fund				
15 Operating/Emergency ***	1,731,040	-	1,731,040	***Contributions made at year end.
16 Council Contingency	-	-	-	
17 Council Capital Reserve ***	4,730,850	(1,091,750)	3,639,100	(Line #17) Council Capital
18 Liability	125,000	-	125,000	Reserve:
19 Equipment Replacement	-	-	-	\$900,000 Downtown
20 Police Communication Console Replacement	512,000	104,000	616,000	Improvements
21 Library Reserve	158,379	1,627	160,006	\$191,750 Interfund Loan Payment
22 Library Building Reserve	16,750	-	16,750	
23 Telephone Switch Reserve	261,460	-	261,460	(Line #22) The market value of
24 Excess TABOR	5,698,193	(366,266)	5,331,927	the Proctor & Gamble Stock as of
25 Water	660,898	(176,522)	484,376	December 31, 2010 is \$205,856.
26 Wastewater	816,746	5,755	822,501	This value represents the original
27 Storm Water	442,355	39,610	481,965	value of the stock when it was
28 Power	2,696,087	283,038	2,979,126	first donated.
29 Golf	243,784	2,504	246,288	
30 Insurance Reserves	4,632,532	11,596	4,644,128	(Line #24) Six main streets
31 Employee Benefits	6,443,162	384,582	6,827,744	projects are: US 34/Madison,
32 Fleet Replacement	6,208,177	393,505	6,601,682	Boyd Lake Ave Extension, Signal
33 Total Committed/Assigned	\$ 35,377,415	\$ (408,321)	\$ 34,969,093	at 4th/Lincoln, Crossroads/71st
34 Total Restricted/Committed/Assigned	\$ 146,015,966	\$ (8,762,666)	\$ 137,253,300	St, 57th/287, and Crossroads/I-25
Unassigned Balance Amounts				
35 General	12,740,445	4,227,788	16,968,233	
36 Airport	814,146	246,236	1,060,382	
37 Internal Service - Vehicle Maintenance	57,032	86,954	143,986	
38 Golf	902,662	317,562	1,220,224	
39 Water	3,745,091	(1,000,291)	2,744,799	
40 Wastewater	7,350,712	51,794	7,402,506	
41 Power	15,277,828	1,603,884	16,881,712	
42 Stormwater	2,506,679	224,456	2,731,135	
43 Solid Waste	2,873,450	1,028,193	3,901,643	
44 Total Unassigned	\$ 46,268,044	\$ 6,786,576	\$ 53,054,620	
45 Total Cash	\$ 192,284,010	\$ (1,976,090)	\$ 190,307,920	

Prepared by:
Finance Department

WEBSITE: WWW.CITYOFLOVELAND.ORG

Citywide Capital Projects Over \$500,000

Project Title	2011 Budget	2011 Expenditures	Remaining 2011 Budget	% of 2011 Budget (Exp/Bud)	Budget Book Page #
Water Capital					
Washington Ave WL Replacement	\$ 497,810	\$ 155,722	\$ 342,088	31.28%	C-115
Filter Plant 2 Improvements	\$ 1,251,850	\$ 959,999	\$ 291,851	76.69%	C-113
Raw Water Capital					
Windy Gap Firming Project	\$ 596,490	\$ -	\$ 596,490	0.00%	C-86
Purchase Colorado Big Thompson Water	\$ 4,623,000	\$ 4,500,000	\$ 123,000	97.34%	C-87
Wastewater Utility Capital					
Carlisle Phase IV (Taft to RR)	\$ 623,730	\$ 17,252	\$ 606,478	2.77%	C-101
Waste Activated Sludge Thickening	\$ 5,689,740	\$ 346,789	\$ 5,342,951	6.09%	C-88
Power Capital					
Horseshoe Sub tie S along Taft to ckt existing on West 29th	\$ 2,300,000	\$ 4,471	\$ 2,295,529	0.19%	
West Sub tie E along Arkins Branch, N along Wilson to 29th	\$ 1,300,000	\$ 3,187	\$ 1,296,813	0.25%	
Valley Sub tie W along 402, N along Wilson, W along Arkins to W Sub	\$ 1,100,000	\$ 3,606	\$ 1,096,394	0.33%	
Horseshoe Sub - New Transformer	\$ 1,200,000	\$ -	\$ 1,200,000	0.00%	
Stormwater Capital					
Washington Ave Outfall Phase 4	\$ 3,313,990	\$ 1,214,605	\$ 2,099,385	36.65%	
Streets Transportation Program					
US34/Madison	\$ 749,020	\$ 222,407	\$ 526,613	29.69%	
Boyd Lake Ave Extension	\$ 1,005,100	\$ 452,295	\$ 552,805	45.00%	C-71
2011 Street Rehabilitation	\$ 2,956,210	\$ 739,757	\$ 2,216,453	25.02%	C-39
All Other					
Downtown Infrastructure	\$ 900,000	\$ -	\$ 900,000	0.00%	C-40
Open Lands Acquisition	\$ 2,445,000	\$ -	\$ 2,445,000	0.00%	C-29
MeHaffey Park Development	\$ 640,000	\$ -	\$ 640,000	0.00%	C-28
Library Expansion	\$ 7,870,850	\$ 2,253,996	\$ 5,616,854	28.64%	
Agilent Land/Building	\$ 5,675,000	\$ 5,280,884	\$ 394,116	93.06%	

City of Loveland
500 East 3rd Street
Loveland, CO 80537

For more information regarding this report contact:
Renee Wheeler, Assistant City Manager
970.962.2704 or wheeler@ci.loveland.co.us





CITY OF LOVELAND
CITY MANAGER'S OFFICE

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AGENDA ITEM: 12
MEETING DATE: 8/2/2011
TO: City Council
FROM: Alan Krcmarik, Executive Fiscal Advisor
PRESENTER: Alan Krcmarik

TITLE: Investment Report for June 2011

DESCRIPTION: This is an information only item. No Council action is required. The budget estimate for investment earnings for 2011 is \$3,163,130. For the first half of 2011, the amount posted to the investment account is \$1,944,127 including realized gains. Actual year-to-date earnings are *higher* than the year-to-date projection by \$362,562. Based on June's monthly statement, the estimated annualized yield on the U.S. agencies and corporates slipped to 1.63%, which is under the annual target rate. The slippage is due to \$44 million of called bonds. Most of the \$44 million will be reinvested. Interest rates are trending lower, but annual returns should still meet the target.

BUDGET IMPACT: Investment earnings provide revenue to the City's various funds.

Yes

SUMMARY: At the end of June, the City's total portfolio had an estimated market value of \$189.7 million, about \$ 5.5 million more than a month ago. Of this amount, USBank held (including accrued interest) \$181.9 million in trust accounts; other funds are held in local government investment pools, in operating accounts at WellsFargo Bank, and a few miscellaneous accounts. Interest rates have trended lower over the past few months. Investments are in US Treasury Notes, highly-rated US Agency Bonds, highly-rated corporate bonds, money market accounts, and local government investment pools. The City's investment strategy emphasizes safety of principal, then sufficient liquidity to meet cash needs, and finally, return on investment. Each percent of earnings on the portfolio equates to \$1.9 million annually. Each basis point would be about \$19,000 annually.

LIST OF ATTACHMENTS: Investment Focus June 2011

RECOMMENDED CITY COUNCIL ACTION: For Council's information; questions welcomed.

REVIEWED BY CITY MANAGER:



Loveland Municipal Building

Investment Focus

Monthly Investment Report

June 2011

What's in here?

- Focal Points** 1
- Gain / Loss**
- Rate Trends** 2
- Cash Statement** 3
- Portfolio size** 4
- Investment types**
- Transactions /** 5
- Maturity**
- Future Scan** 6

Focal Points

- * **2011 targets for the City's portfolio: 1) the interest rate target is 2.0%; 2) the earnings goal = \$3,163,130.**
- * **City investments are in high quality, low risk securities, in compliance with state law and the adopted investment policy.**
- * **Revenue posted to accounts = \$1,944,127, 61% of target. This includes realized gains on the sales of \$55,922.**
- * **Each 1% of the total portfolio amounts to about \$1.9 million.**
- * **Lower interest rates make the unrealized loss lower – now at \$885,469.**

Unwelcome Uptick

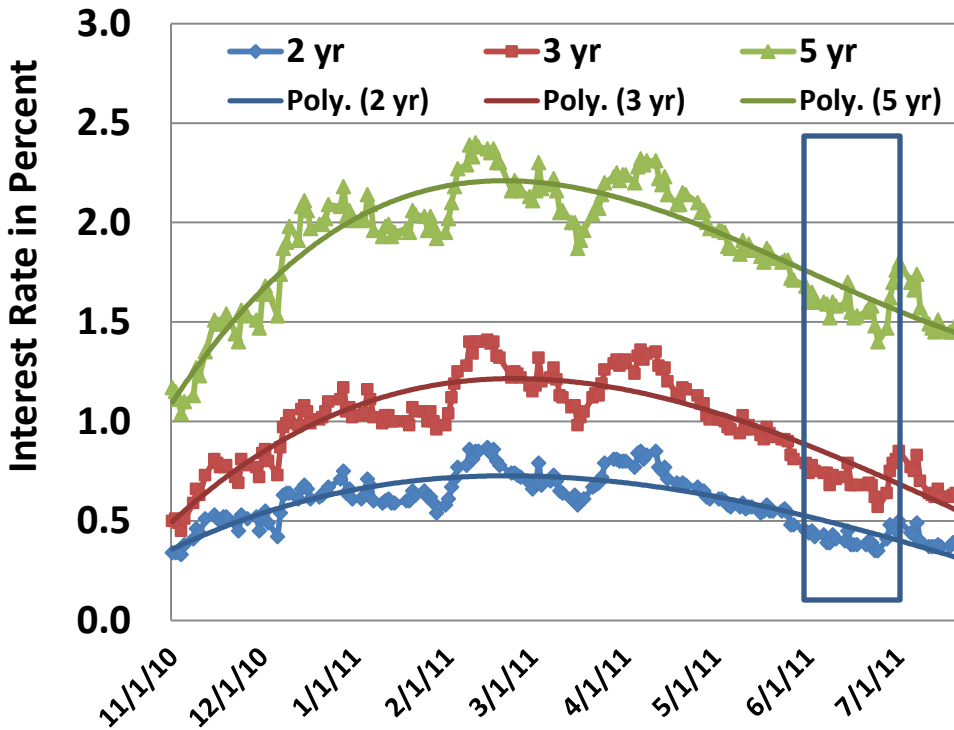


*Includes firings and other involuntary separations; seasonally adjusted data
Source: Labor Department

Source: Wall Street Journal, July 21, 2011

Type of Investment	Purchase Price	Market Value	Unrealized Gain or Loss
Checking Accounts	\$ 7,191,078	\$ 7,191,078	--
Investment Pools	589,772	589,772	--
Money Markets	<u>46,806,486</u>	<u>46,806,486</u>	--
Subtotal	\$ 54,587,337	\$ 54,587,337	--
Notes and Bonds	<u>135,998,524</u>	<u>135,143,055</u>	(\$ 855,469)
Total Portfolio	\$ 190,585,861	\$ 189,730,392	(\$ 855,469)
Data Sources	(Morgan Stanley)	(US Bank)	

Interest rate trends / Weak labor market



Since reaching record lows last November, interest rates rose through February and have since trended downward. Based on the 2-year treasury, the June month-end rate was flat to the May level. The 3- and 5-year rates were 2 and 8 basis points higher than in May.

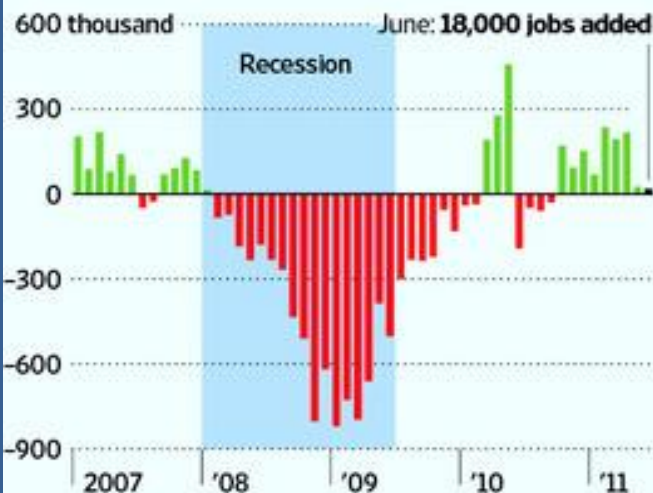
When the treasury market shifts like this, the value of prior investments decreases making the unrealized loss higher. For new investments, yields were just slightly higher at the end of June.

Layoffs Bedevil a Weak Labor Market

Source: Wall Street Journal, July 21, 2011.

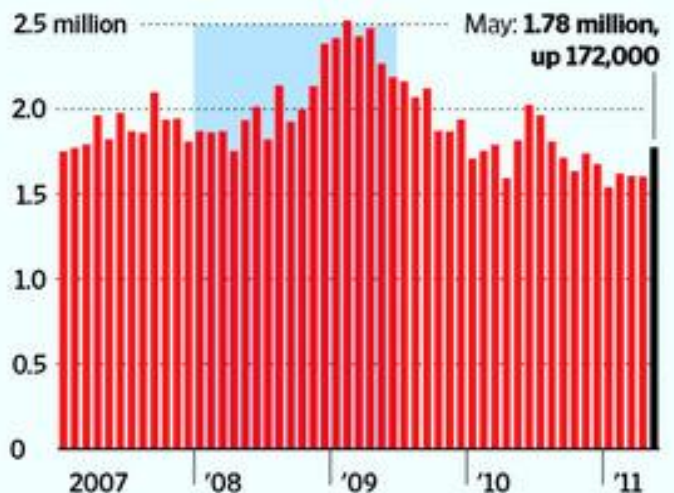
Net monthly job gains have been disappointing...

Net monthly change in total U.S. jobs



...and an increase in the number of layoffs could prove a further drag...

Layoffs, firings and discharges



Cash Position Summary

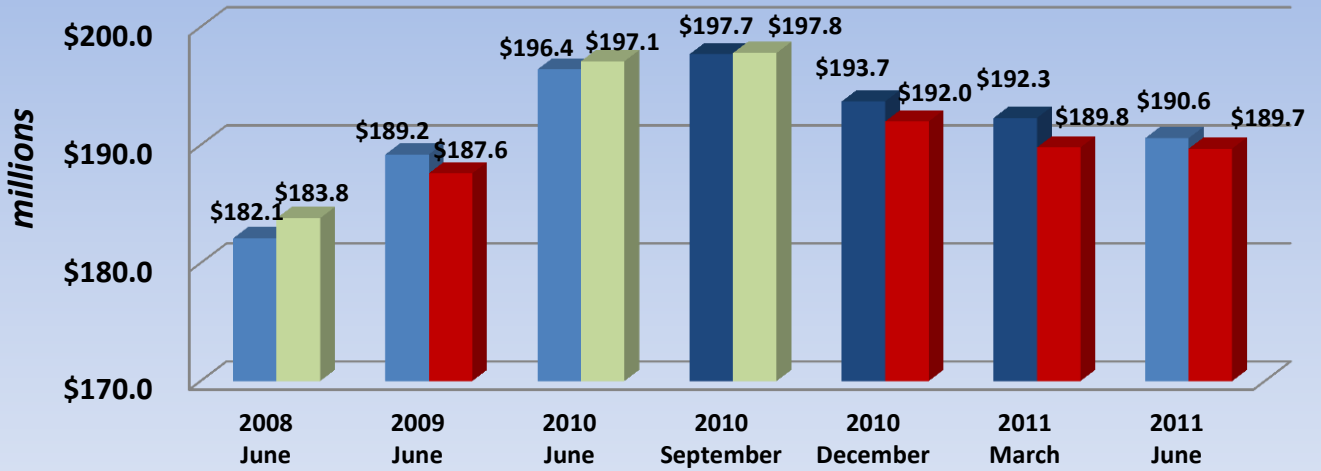
Cash & Reserves (unaudited)

		2011 Beginning	YTD Activity	Month End Total
Restricted Reserves				
1	Capital Expansion Fees	\$ 36,464,857	\$ (1,105,613)	\$ 35,963,341
2	Water System Impact Fees	5,634,568	881,466	6,516,033
3	Raw Water Revenue – Windy Gap	27,577,821	(9,894,383)	17,683,437
4	Wastewater System Imp. Fees	4,258,451	485,638	4,744,089
5	Storm Drain System Imp. Fees	1,542,372	(192,489)	1,349,882
6	Power Plant Investment Fees	5,624,382	909,445	6,533,828
7	Cemetery Perpetual Care	2,433,991	52,945	2,486,936
8	Other Restricted	27,102,110	508,647	27,610,757
9	Total Restricted	\$ 110,638,551	\$ (8,354,345)	\$ 102,284,207
Reserve Balance Amounts				
10	General Fund	\$ 13,233,672	\$ (1,352,389)	\$ 11,881,283
11	Enterprise Funds	4,859,870	154,385	5,014,255
12	Internal Service Funds	17,283,872	789,683	18,073,555
13	Total Reserves	\$ 35,377,415	\$ (408,321)	\$ 34,969,093
14	Total Restricted and Reserved	\$ 146,015,966	\$ (8,762,666)	\$ 137,253,300
Unrestricted				
15	General Fund	\$ 12,740,445	\$ 4,227,788	\$ 16,968,233
16	Airport	814,146	246,236	1,060,382
17	Internal Service – Vehicle Maint	57,032	86,954	143,986
18	Enterprise Funds	32,656,422	2,225,598	34,882,020
19	Total Unrestricted	\$ 46,268,044	\$ 6,786,576	\$ 53,054,620
20	TOTAL CASH	\$ 192,284,010	\$ (1,976,090)	\$ 190,307,920

Monthly Investment Report

Portfolio Size / Types of Investments

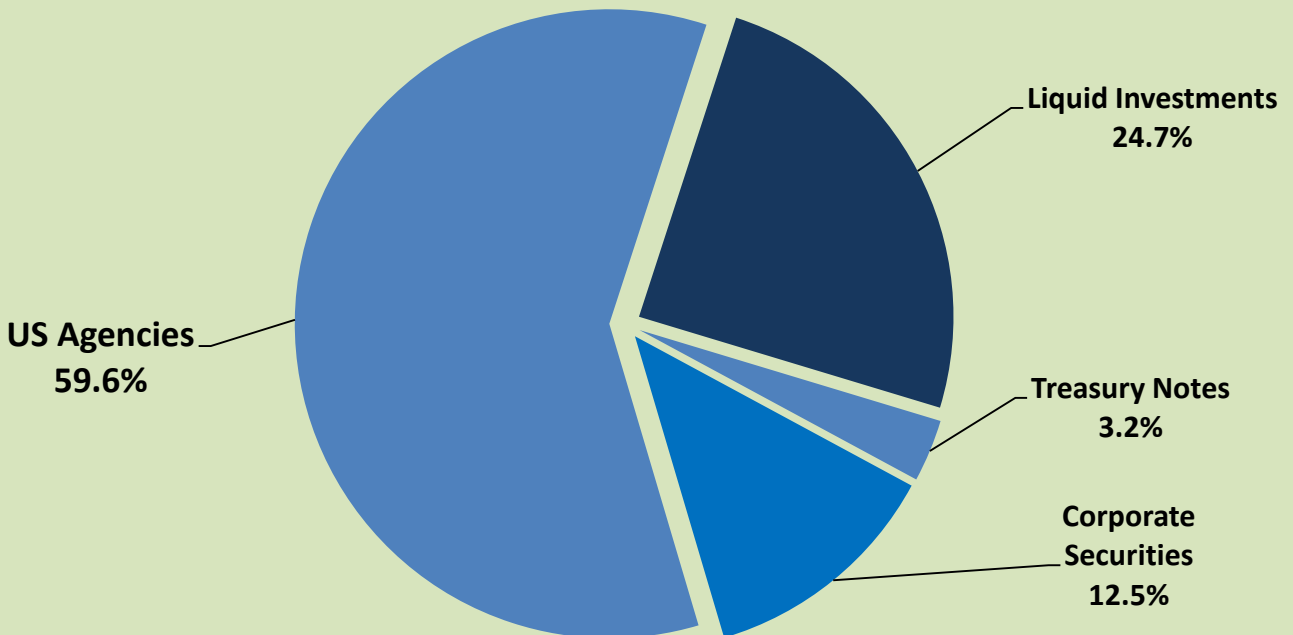
Portfolio Size since June 2008



Blue bars show Purchase value, red and green bars show market value, red = loss and green = gain

Portfolio by Type of Investment

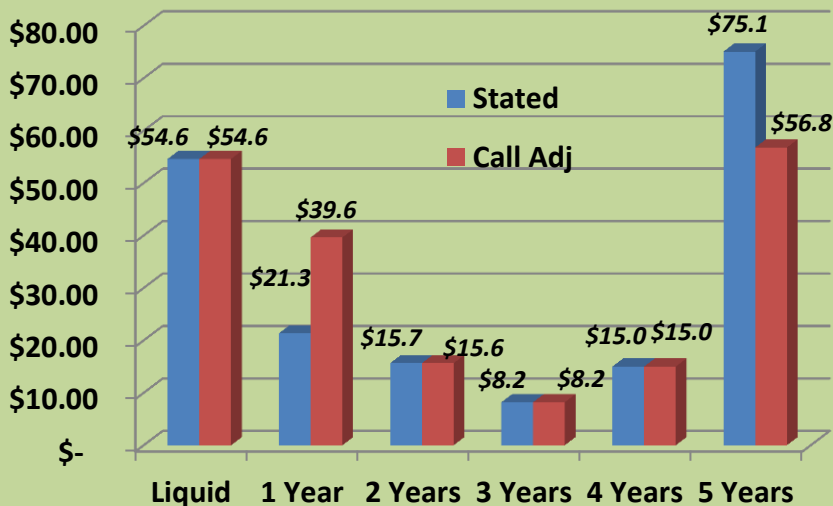
June 2011 – Market Value of \$189.7 million



Transactions / Portfolio by Maturity

	Maturity Date	Face Value	Purchase \$	Stated Rate
<u>Purchases</u>				
Fed. Home Loan Mort. Corp.	06/30/2016	\$ 5,000,000	\$ 5,000,000.00	5.000%
<u>Matured</u> None this month				
<u>Called</u> <u>Call Value \$</u>				
Federal Home Loan Bank	06/30/2015	\$ 3,000,000	\$ 3,000,000	1.750%
Federal Home Loan Bank	12/29/2015	1,000,000	1,000,000	2.000%
Federal Home Loan Bank	12/15/2015	5,000,000	5,000,000	2.125%
Federal Home Loan Bank	08/10/2015	5,000,000	5,000,000	2.170%
Fed. Home Loan Mort. Corp.	12/30/2015	5,000,000	5,000,000	2.000%
Fed. Nat'l Mort. Association	12/28/2015	5,000,000	5,000,000	1.300%
Fed. Nat'l Mort. Association	12/29/2015	5,000,000	5,000,000	1.500%
Fed. Nat'l Mort. Association	09/28/2015	5,000,000	5,000,000	2.000%
Fed. Nat'l Mort. Association	12/30/2015	5,000,000	5,000,000	2.150%
Fed. Nat'l Mort. Association	12/29/2015	<u>5,000,000</u>	5,000,000	2.320%
		\$ 44,000,000		
<u>Sales</u> None this month <u>Gain \$</u>				

Portfolio by Maturity Term
(in millions - Total = \$189.7 at the end of June 2011)



The target rate for 2011 is 2.0%. For the 1st six months, rates have been near this level, so the portfolio is still on track to reach the interest rate target level for 2011.

To support earnings or to reposition the portfolio, bonds may be sold. Gains on sales total \$55,921 to date.

The blue bars show the stated term. Red bars show the calls given the recent interest rate trends. It is expected that more of the five year bonds will be called early.



Future Scan / rates still on hold and recovery weak

- ❖ The **Federal Open Market Committee** (“FOMC”) kept short-term interest rates at a record low, near zero, at its latest policy meeting on June 21-22. FOMC members were split on balancing the potential need for more monetary stimulus against inflation fears, with most members viewing current inflation levels as temporary and driven by energy prices. The minutes sum up the debate on additional easing:

“On the one hand, a few members noted that, depending on how economic conditions evolve, the Committee might have to consider providing additional monetary policy stimulus, especially if economic growth remained too slow to meaningfully reduce the unemployment rate in the medium run. On the other hand, a few members viewed the increase in inflation risks as suggesting that economic conditions might well evolve in a way that would warrant the Committee taking steps to begin removing policy accommodation sooner than currently anticipated.”

The FOMC is now expected to keep rates low throughout 2011 and well in to 2012. The next meeting will be held on August 9th.
- ❖ Loveland’s labor market expanded again in June with 92 more jobs when compared to May. Compared to the revised estimate for June 2010, there are 362 more jobs for city residents. Using non-seasonally adjusted data for June, the national unemployment rate was 9.3%, the State of Colorado was 8.7%, Larimer County was 6.8%, Fort Collins was 7.9% and Loveland was 6.0%. Of Colorado cities, only Lafayette and Parker were lower at 5.6% and 5.0% respectively. Aurora (Adams County) had the highest unemployment rate at 16.2%.
- ❖ The Congress and the Administration need to reach an agreement and make the adjustment to the debt ceiling. The global and national economies are too weak to sustain more uncertainty. Most economists and financial firms believe that the failure to raise the debt ceiling and allowing a default on the U.S. payments would have calamitous effects on the recovery.
- ❖ Most of the major economic forecasting firms have revised their outlook for interest rates to be lower through the second half of 2011 and well into 2012. Month end interest rates for June were nearly flat when compared to the end of May. For budget planning purposes, the lower rates have been incorporated.

[For more information regarding this report, please contact:](#)

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Monthly Investment Report

June 2011



City of Loveland
500 East 3rd Street
Loveland, CO 80537

Updated for Colorado Labor data for May

- ❑ Loveland's workforce **expanded** in June, up 92 jobs from May 2011.
- ❑ Compared to one year ago in June, there are 362 more jobs.

June Unemployment Rates

Data not adjusted for seasonality

