

1 **City of Loveland**  
2 **Historic Preservation Commission**  
3 **Meeting Summary**  
4 **June 20, 2011**

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6 A meeting of the Loveland Historic Preservation Commission was held Monday, June 20, 2011 at 6:00  
7 P.M. in the City Council Chambers of the Civic Center at 500 East Third Street, Loveland, CO. Historic  
8 Preservation Commissioners in attendance were: David Berglund, Jim Cox, Robin Ericson, Trudi Manuel,  
9 Cara Scohy, Gerald Portugal and Paula Sutton. Also present were Carol Johnson, City Council Liaison, and  
10 staff members Bethany Clark and Sharyn Frazer of the Building Division.

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12 **CALL TO ORDER**

13 Commission Chair Ericson called the meeting to order at 6:00 p.m.

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15 **APPROVAL OF AGENDA**

16 *Commissioner Chair Ericson asked for approval of the agenda. Commissioner Cox motioned to approve*  
17 *the agenda with a second from Commissioner Portugal and it passed unanimously.*

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19 **APPROVAL OF MINUTES**

20 *Commissioner Cox motioned for approval of the minutes. The motion was seconded by Commissioner*  
21 *Portugal and it passed unanimously.*

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23 **CITIZEN REPORTS**

24 None

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26 **CONSIDERATION OF NEW BUSINESS**

27 None

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29 **CITY COUNCIL UPDATE**

30 Carol Johnson reported the following:

- 31 • City Council will vote on the Agilent purchase on Tuesday, June 21, 2011. She stated this is a  
32 critical vote. Should the vote not carry, the City could lose \$100,000 in earnest money.
- 33 • City Council will also hear the annexation agreement for the church located on 14<sup>th</sup> Street SW.  
34 She explained they have broken ground without approval and that comments for and against  
35 the project have been very emotional.
- 36 • Grant funding – Human Services Commission
- 37 • The second reading for the HPC amendments has been moved to July 5, 2011.
- 38 • The first reading on the grant ordinance for the walking tour brochure will also be heard on July  
39 5, 2011.
- 40 • The ACE project has stirred interest/excitement in the downtown district and it appears the city  
41 will purchase the old Leslie Cleaners Building.

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43 **STAFF UPDATE**

44 Bethany Clark reiterated that the amendments to the HPC have been continued until July 5, 2011.

45  
46 **STATUS OF COMMISSION VACANCIES**

47 Commissioner Scohy will be reappointed, Paula Sutton will vacate, but will be asked to attend the next  
48 meeting, and Matt Newman will be appointed. Matt introduced himself and stated that he works for an  
49 architectural firm by the name of Aller.Lingle.Massey, he resides in Loveland and has an interest in  
50 historic preservation. Discussion by the Commission ensued regarding assigning alternates to the  
51 Commission. No consensus was agreed upon.

52

### 53 **HISTORIC PRESERVATION MONTH REVIEW**

54 Bethany Clark submitted attendance numbers for events but stated she did not have a comprehensive  
55 list, as follows: Bike tour – 5, Baseball was rained out and rescheduled, Landscaping – 20, Old time  
56 kitchen gadgets – 10, Lone Tree School – 75, Bus Tour – 19, Book signing – 15 and the ground breaking  
57 for the Rialto - 100. Approximately 129 attended the events scheduled and she is still waiting on  
58 additional numbers.

59

### 60 **DISCUSSION OF LOVELAND HISTORIC SURVEY UPDATE**

61 Bethany Clark alluded to the map presented to each Commissioner and explained that the properties in  
62 orange are on the 1999 survey. The properties delineated in dark red hatch are properties that are 50  
63 years old or older that are not on the survey. The survey is old and quite a few have been overlooked.  
64 Bethany Clark explained that Leslie Giles from the Colorado Historical Society will help to set up a plan to  
65 update the survey and will attend the August meeting.

66

67 Updating the survey will include the following:

- 68 • Steps for conducting the survey
- 69 • Survey Types – Reconnaissance Survey which is low intensity or Intensive Survey which can  
70 either be a comprehensive survey or a selective survey.

71

72 Bethany Clark asked the Commission for general ideas. Commissioner Cox stated he would like  
73 guidelines established which would maintain an overall ambiance for the neighborhoods. Bethany Clark  
74 said this could be achieved by forming districts. Commissioner Manuel feels that the guidelines should  
75 be framed well with the pros and cons outlined.

76

77 Commissioner Portugal stated he would like the new survey to be completed like the one in 1999.  
78 Commissioner Sutton said they should consider style, date and integrity and use the shotgun approach  
79 as in 1999. Commissioner Berglund agreed that the drive by method was the best way to identify the  
80 properties. Commissioner Scohy also agreed that the shotgun approach is the best and that a  
81 comprehensive approach on select properties is an option. Commissioner Manuel and Commissioner  
82 Chair Ericson agree with the drive by approach.

83

84 Commissioner Chair Ericson expressed an interest in a grant application to provide software that gave a  
85 comprehensive overview of all of the historic properties. Bethany Clark stated that basic information is  
86 on the City of Loveland web site, but a comprehensive, collaborative database of all the historic  
87 properties would require a great amount of staff time.

88

### 89 **NEXT MEETING'S AGENDA**

90 Councilor Johnson discussed suggestions to update the Comprehensive Plan. Bethany Clark said that the  
91 update will be presented to the commissions and boards likely sometime in August. This would be a  
92 good time to categorize goals.

93

94 Commissioner Manuel asked when the Milner-Schwarz house will be completed and asked Bethany  
95 Clark to invite Scott Waterhouse, the contractor to attend the next meeting and update the  
96 Commission.

97

98 **COMMISSIONER COMMENTS**

99

- 100 • Commissioner Cox asked about the status of the structure in the right-of-way on 4<sup>th</sup> Street.  
101 Bethany Clark explained that staff is working on it. He also inquired about the demolition permit  
102 on the house that was renovated. Bethany Clark explained that the demolition of the porch has  
103 occurred and Building has “red-tagged” the property.

104

105 *Commissioner Cox moved to adjourn the meeting and Commissioner Sutton seconded the motion.*

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107 **Meeting adjourned at 7:01 p.m.**

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109 Respectfully Submitted,

110

111 Robin Ericson

112 Robin Ericson, Chair