



**CITY OF LOVELAND**  
REVENUE DIVISION

Civic Center • 500 East Third • Loveland, Colorado 80537  
(970) 962-2708 • FAX (970) 962-2927 • TDD (970) 962-2620

Business Name: \_\_\_\_\_

DBA Name: \_\_\_\_\_

## *2025 Sales Tax License Renewal Invoice*

DESCRIPTION	TOTAL
City of Loveland Sales Tax License #	20.00
<b>TOTAL DUE UPON RECEIPT</b>	<b>20.00</b>

Renewal can be done online through the online portal, Citizen Access, or by mail.

Online by eCheck: <https://www.lovgov.org/services/finance/sales-tax/online-portal-citizen-access>

Mail: City of Loveland PO Box 845 Loveland, CO 80539

\* The renewal invoice **MUST** be included with your check or check will be returned.

**YOU WILL NOT RECEIVE YOUR LICENSE THROUGH THE MAIL.** To obtain your license, please go to Citizen Access to print out a copy for your records. If you do not use Citizen Access, you can email [salestax@cityofloveland.org](mailto:salestax@cityofloveland.org) for a copy. Please note, due to increased volume of returns and renewals during this time, please allow 4-6 weeks to receive an emailed response with your license. If you've already renewed online, please disregard invoice.

Name: \_\_\_\_\_

E-mail: \_\_\_\_\_

Phone Number: \_\_\_\_\_

If not renewing this license, please check the box and provide close date  \_\_\_\_\_.  
Form must be returned if you are not renewing, and a FINAL return must be filed to close out the liability.