



AFFORDABLE HOUSING COMMISSION MEETING MINUTES

1 The meeting of the City of Loveland Affordable Housing Commission was held at the Loveland Municipal
2 Building in the City Manager’s Conference Room on
3 February 11, 2010

PRESENT AT THE MEETING:

- 4
5
6 **Commissioners:** Wayne Thompson, Chris Jessen, Connie Ealey, Don Zook,
7 Renee Salza, Leo Wotan, and Debbie Doyel
8 **Council Liaison:** Carol Johnson
9 **Staff Liaison:** Darcy McClure
10 **Guests:** Carol Rush, League of Women Voters
11 April Miller, Pier Property Services, Manager
12 Wendie Robinson, Neighbor to Neighbor, Executive Director
13 Ron Surace, Neighbor to Neighbor Board Member
14

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16 **ABSENT FROM THE MEETING:**

17 **Commissioners:** Leslie Duchene and Vince Ealey
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19 *These minutes are a general summary of the meeting.*
20

21 **CALL TO ORDER**

22 The meeting was called to order at 5:17 p.m. by Vice Chair Zook.
23

24 **APPROVAL OF JANUARY MEETING MINUTES**

25 Commissioner C. Ealey made a motion to approve the January 14th meeting minutes. Commissioner
26 Jessen seconded the motion, which was passed unanimously.
27

28 **PUBLIC COMMENTS**

29 Carol Rush with the League of Women Voters invited the commissioners to a public panel discussion on
30 “Families at risk, the new face of homelessness” on April 12th. She’ll have more information at the next
31 meeting.
32

33 **PIER PROPERTY MANAGEMENT DEED RESTRICTION TRANSFER REQUEST**

34 Staff Liaison explained the deeds of trusts on the properties owned by Neighbor to Neighbor and why the
35 buyer needed to address the commission to request the transfer of those deeds of trust. Wendie
36 Robinson with Neighbor to Neighbor spoke to the commission of their interest to sell the smaller
37 properties to be able to purchase a larger property in the future. April Miller, Property Manager with Pier
38 Property Management, went over the application submitted to the Affordable Housing Commission for
39 the transfer. They would like to maintain the affordability of the units under the city’s guidelines. Their
40 intention is to keep the families that are there in the units. The rents would remain at the same amount.

1 Pier Property Services have managed other properties with Section 8 renters and they own ten units on W.
2 10th Street in Loveland and several other properties in Fort Collins.
3 Motion to recommend approval of the deed transfer to the City Manager was made by Commissioner
4 Jessen and seconded by Vice Chair Zook, the motion passed unanimously.

5

6 **CITY COUNCIL LIAISON UPDATE**

7 Councilor Johnson spoke of the council's decision to hire a consultant for the downtown development.
8 Next Tuesday the council will appoint the members of the Community Marketing Commission. Art Space
9 committee is doing a survey among the artist to see if there is an interest in "live/work" space in Loveland,
10 the survey is available online. The council will be holding meetings on the "Arts Cluster", the idea of
11 making arts more of an economic engine in Loveland.
12 The council was split four to four for the second time on whether or not members of boards and
13 commissions have to be residents of Loveland.

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15 **UPDATE ON AFFORDABLE HOUSING DESIGNATION EXTENSION REQUESTS**

16 Staff Liaison McClure stated that the city is still in negotiations with Wilson Common's developer. The city
17 council asked for an end date to the affordable housing designations, because their concern was the cost
18 to the city was unknown. The recommendation will be presented to city council on April 20th.

19

20 **REVIEW LETTERS OF INTENT AND PRESENTATION SCHEDULE**

21 Seventeen letters were received this year. In addition to the CDBG funds there will be \$155,000 for EECBG
22 funds. EECBG funds require energy efficiency and reduction in greenhouse gas emissions, as well as, proof
23 of job retention or creation. The commission would like to have all the CDBG presentations together and
24 all the EECBG presentations together.

25

26 **INFORMATION ON ROCKY MOUNTAIN EMPLOYER ASSISTED HOUSING**

27 Staff Liaison McClure was approached by several realtors involved in the Rocky Mountain Employer
28 Assisted Housing Group to ask if the commission would be interested in having them present at a future
29 meeting. The goal of the group is to help employers help their employees stay in their home or purchase a
30 home. The commissioners felt that the presentation wouldn't be necessary as it wasn't relevant to the
31 commission, but that is was a good effort to educate the public.

32

33 **NEW BUSINESS**

34 Chair Wotan thought it would be a good idea to look into infill lots and putting manufactured homes on
35 them. Commissioner Thompson commented that it is cost competitive until the cost of the crane and
36 setting the unit on the lot. The set costs are just too much and the additional permits to shut down streets
37 etc. price it out of being affordable.

38

39 **ADJOURNMENT**

40 Motion to adjourn made by Commissioner C. Ealey and seconded by Commissioner Thompson, the
41 meeting adjourned at 6:32 p.m.

42 Respectfully Submitted,

43

44 Beverly Walker