



AFFORDABLE HOUSING COMMISSION MEETING MINUTES

The meeting of the City of Loveland Affordable Housing Commission was held at the Loveland Municipal Building in the City Manager's Conference Room on March 11, 2010

PRESENT AT THE MEETING:

Commissioners: Wayne Thompson, Chris Jessen, Connie Ealey, Vince Ealey, Renee Salza, Debbie Doyel, Leslie Duchene, Leo Wotan, and Don Zook
Council Liaison: Carol Johnson
Staff Liaison: Darcy McClure
Guests: Carol Rush, League of Women Voters
Joan Putlack, Putlack Investment Group Distinctive Homebuilder Inc.

These minutes are a general summary of the meeting.

CALL TO ORDER

The meeting was called to order at 5:20 p.m. by Commissioner Thompson.

APPROVAL OF FEBRUARY MEETING MINUTES

Commissioner Doyel made a motion to approve the February 11th meeting minutes. Commissioner V. Ealey seconded the motion, which was passed unanimously.

PUBLIC COMMENTS

Carol Rush with the League of Women Voters invited the commissioners to a public panel discussion on "Families at Risk: the Changing Face of Homelessness" on April 12th at 7:00pm-9:00pm at the Foothills Unitarian Church, 1815 Yorktown Ave., Fort Collins. For more information you may go to: www.lwv-larimercounty.org.

FEE WAIVER REQUEST

Joan Putlack presented the fee waiver request in place of her husband, Ron Putlack, owner of the Putlack Investment Group Distinctive Homebuilder Inc. The request is for two duplexes on Madison and 3rd. Three of the units will be sold to households earning less than 70% AMI. One unit will be sold at market rate. The duplexes will be built in a 4-5 month time frame with no financing. The sell price will be around \$150,000. Each unit will have 3 bedrooms and 2 bathrooms and a two car attached garage. [Weinland Homes](#) will be the contractor, so the project will support local jobs, [stated Mrs. Putlack](#). There will be no HOA. Fee waivers and adjustments for the three units will total \$47,379. Motion to recommend the fee waivers to council was made

1 by Commissioner Thompson and seconded by Commissioner Jessen, and passed unanimously.
2 Staff will present the recommendation to City Council on April 6th.

3

4 **WILSON COMMONS & ASPEN KNOLLS UPDATE**

5 Staff Liaison McClure handed out a memo regarding Wilson Commons affordable housing
6 designation extension recommendations. Three options in the memo were discussed and each
7 option showed what the financial impact to the City would be. The option that will be
8 recommended to city council on April 20th was a compromise between city staff and the
9 developer. Motion to revoke the Affordable Housing Commissions previous recommendation
10 (option 3) and recommend the compromise option presented by staff, was made by
11 Commissioner Jessen and seconded by Commissioner C. Ealey, motion passed with 8 ayes and 1
12 nay.

13

14 **CITY COUNCIL LIAISON UPDATE**

15 No update at this time.

16

17 **DISTRIBUTE AND DISCUSS GRANT APPLICATIONS, SCORE SHEETS AND PRESENTATION SCHEDULES**

18 Staff and commissioners discussed the presentation schedules. Meetings start at 5:00pm with
19 dinner for the commissioners. Applicants have 15 minutes to present their program or project and
20 5 minutes for Q&A's. Score sheets are available in hard copy and electronic form for
21 commissioners to fill in and submit by April 19th at 5:00pm.

22

23 **NEW BUSINESS**

24 Staff Liaison McClure will be sending out an invitation to the AHC and Loveland developers to
25 learn about and discuss tax credits with Jaime Gomez, Chief Operating Officer of CHFA.

26

27 Staff will invite Alan Krcmarik to the May 6th special allocation meeting to explain how fees are
28 determined by the city.

29

30 **ADJOURNMENT**

31 The meeting adjourned at 6:35 p.m.

32 Respectfully Submitted,

33

34 Beverly Walker