

COUNCIL DIRECTED WORK - COMPLETED

COMPLETED

Completed Reference	Item							Status				Strategic Plan Alignment		
	ID#	Date	Request Type	Requestor	Topic	Department	Staff	Est. Completion Date	Status Update/Progress Description	Recommendation from 2023 City Council Retreat	Status	Focus	Strategy	Priority
ITEMS VOTED COMPLETE AT THE 01.23.24 City Council Meeting (Vote: 9-0)														
C-1	81	8/2/2022	Motion	Olson	Motion to direct the City Manager and City Attorney to work with the DDA to come up with an agreement that outlines rules of operation for the DDA, who has control over what, and clarifying referencing statutes, etc.	CM	Adams Garcia	Complete	A review of the roles and responsibilities of the Downtown Development Authority as contrasted with those of the Loveland Urban Renewal Authority was accomplished at the February 28, 2023 City Council Meeting.	5 of 9 Councilors voted to delete this item.	Completed and needs motion to move to the Council Directed Work Completed list 100% Complete	Fiscal Stability and Strength	Optimize Financial Structure and Systems	Downtown Districts
C-5	79	4/5/2022	Motion	Mallo	Motion directing staff to bring back a plan, including contingencies, for City funding of \$3M for the Pulliam building renovation, with work to be completed in 18 months.	FIN	Jackson, Waldes, Ison	Presenting item on 12-13-22	Staff completing work on this and presented this item at the 2023 City Council Budget Workshop on August 29, 2022. At that meeting City Council elected not to allocate resources to this; however, at the October 6, 2022 meeting council motioned to have a funding plan brought back at the December 13, 2022 meeting. On December 13, 2022, City Council motioned staff to use specific funding sources for the project which would lead to its completion. City Council approved Bid Award on November 21, 2023. Staff views this item as complete.	6 of 9 Councilors voted to KEEP this item and is HIGH Priority (8 High, 1 Low).	Completed and needs motion to move to the Council Directed Work Completed list 100% Complete	Economic Vitality	Maximize existing assets and opportunities	Revitalize downtown
C-6	100	9/20/2022	Motion	Olson	Motion to direct the City Manager to formalize a process where Budget staff will do a quarterly reconciliation of expenses and revenues to determine what additional monies could be made available for Council use.	FIN	Waldes	Dec-22	Staff studying options now for incorporation into 2023 Budget Process, including Monthly Finance Snapshot. Staff briefed City Council on this concept at the 2024 City Council Budget Retreat on August 23, 2023. Council received Q3 Quarterly Budget Update on November 14, 2023. Staff views this item as complete.	6 of 9 Councilors voted to KEEP this item but is LOW Priority (3 High, 6 Low).	Completed and needs motion to move to the Council Directed Work Completed list 100% Complete	Fiscal Stability and Strength	We demonstrate accountability and responsible management of public funds and resources	Transparent and Accessible Financial Information
C-7	80	7/19/2022	Motion	Olson	Councilor Samson made a motion to direct the City Manager to perform and present on a water vulnerability assessment and to partner with appropriate partners and research potential water shortages and solutions.	W&P	Gertig	Complete	City Manager has assigned this work to Water & Power Director, Kevin Gertig working with LUC on this item. LUC has already had four meetings with the newly formed LUC Water Vulnerabilities Task Force. A final report by the LUC was provided to City Council and this item is viewed as complete by City Staff.	5 of 9 Councilors voted to delete this item.	Completed and needs motion to move to the Council Directed Work Completed list 100% Complete	Public Safety	Take proactive action, provide training and resources	Contingency planning

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C-8	67	12/7/2021	Rule of 4	Samson	Research into 5G wireless small cell and tower installations to see if ordinance adjustments are needed to protect the health and welfare of residents.	DS	Limbaugh	12-Sep-23	<p>City Council confirmed this priority at the 8/23/22 City Council meeting. City staff held a preliminary coordination meeting on 10/4/22 to discuss city team organization and responsibilities.</p> <p>On August 20, 2019 the City Council approved three ordinances consolidating wireless facilities regulations into Title 14 of the City Municipal Code. The new Title 14 included regulations for traditional and small cell wireless facilities on public and private properties. This effort was due to the State passage of House Bill 17-1193 which allowed small cell wireless facilities on utility poles, streetlights and other City owned structures in the right-of-way. Federal and State wireless laws allow local jurisdictions the authority to approve regulations regarding the location and design of wireless facilities provided those regulations do not unreasonable interfere with the construction and operation of a wireless network. The ordinances approved by City Council were reviewed by the Planning Commission, Loveland Communications Advisory Board, and Loveland Utilities Commission and several revisions were made during this process prior to being submitted to City Council. The City also retained legal counsel who specialized in wireless communications legislation to ensure that the ordinance was legally defensible.</p> <p>Council heard concerns regarding 5G wireless facilities from several Loveland residents including a request to not allow these facilities on residential structures nor within 250 feet of a residential structure. This proposal would prohibit the construction of wireless facilities across the majority of the City as the majority of the City is constructed primarily with residential structures built at urban densities. It is likely that this proposal would be deemed unreasonable to the wireless industry and be challenged. Should the City Council decide to request further study of this issue including revisions to Title 14 will take significant time to complete. The previous process was fast tracked and took 9 months for the development of the ordinance, outreach, Commission, Board, and City Council hearings. Additional outside consultants would also be needed including legal counsel and industry experts to review public input and thoughtfully craft any revisions. Internal City Staff team formed that is researching and starting meetings with stakeholders and outside consultants. LCAB will take the lead with support from PC, CAB, TAB, and LUC.</p> <p>A final update was provided by the project consultant, Ken Feldman, to City Council at the September 12, 2023, City Council Study Session and staff views this item as Complete.</p>	5 of 9 Councilors voted to delete this item.	Completed and needs motion to move to the Council Directed Work Completed list 100% Complete	Livability	Enhance community image character & sense of place	Attractive, safe community
C-12	71	8/20/2019	Rule of 4	Multiple	Future options for providing residential water/sewer/electric service	W&P	Limbaugh	Apr-23	<p>Staff has worked with a developer and consultant to develop a template that would be used for the micro-home concept. Work with planning, transportation, landuse, and provision of utility service is almost completed. A cost estimate will also be a product of this collaborative effort.</p> <p>A final report was provided to City Council on this item and is now viewed by Staff as Complete.</p>	5 of 9 Councilors voted to delete this item.	Completed and needs motion to move to the Council Directed Work Completed list 100% Complete	Infrastructure & Transportation	Ensure capacity & readiness for future growth	Utility plans to prepare for projected growth

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C-17	78	6/21/2022	Rule of 4	Samson	Request for staff to investigate what mental health resources are available in Loveland and how community is informed. On August 16, 2022, City Council motioned to change this request to the following: find a more visible location for the LPD Accountability Website (LoveGov.org/LPDAccountability).	OCE	Yost, Hade	Work should be completed by September 2022	On August 16, 2022, City Council motioned to change this request to the following: find a more visible location for the LPD Accountability Website (LoveGov.org/LPDAccountability). The relocation of an existing website was minimal work and staff was able to accomplish this request and notified City Council of the request completion on January 2, 2023.	N/A - Didn't rank - voted as complete.	Completed and needs motion to move to the Council Directed Work Completed list 100% Complete	Outreach, Collaboration & Engagement and Livability	1) Collaborations to leverage resources and deliver higher yield results 2) Strive to ensure opportunity is available for all	N/A
C-18	94	4/5/2022	Rule of 4	Overcash	Childcare - Want to find out the magnitude of the issue in Loveland, the role the City can play, and know more about the public and private entities that are trying the address the need.	CMO	Wensing Kayl	May 9, 2023	Council motioned to go forward with this item on October 6, 2022. Staff presented this item at a City Council Study Session on May 9, 2023 This item is viewed as complete by City Staff.	6 of 9 Councilors voted to KEEP this item and is HIGH Priority (5 High, 4 Low).	Completed and needs motion to move to the Council Directed Work Completed list 100% Complete	Livability	Enhance community image character & sense of place	Cultural, educational and recreational Opportunities accessible to all
UR-2	84	2/2/2021	Rule of 4	Marsh	Compensation of Mayor, Mayor Pro-Tem and Council members. May possibly tie to the existing Rule of 4 request to review the Charter.	HR	Holland	Complete	Data has been collected for this request. Staff is prepared to provide this information to city council. Staff seeks feedback from City Council on the preferred method of transmittal (memorandum or study session) and timing. At the 10-25-22 City Council Meeting, City Council provided consensus direction to delete and remove this item. However, on September 19, 2023, City Council motioned to have City Staff bring back a recommendation for a City Council Salary increase. Salary survey information was obtained by HR. On October 17, 2023, City Council adopted on 2nd reading an ordinance to amend City Council pay. City Staff view this item as complete.	5 of 9 Councilors voted to KEEP this item and is HIGH Priority (5 High, 4 Low).	Completed - need Motion to move to Council Directed Completed list. 100% Complete	Innovation & Organizational Excellence	Create a high-performing Organizational Culture	Attract, Develop and Retain Employees

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NR-1	107	12/6/2022	Motion	Fogle	Motion to direct staff to explore setting up a special projects fund for the City of Loveland beginning immediately to set money aside within the City structure for any project that generates use tax in excess of \$500K, for the excess over \$500K, from this time forward. The fund will be decided by City staff and/or community organizations bringing projects to Council for consideration.	FIN	Waldes	TBD	Staff is working on this item now to develop a process for how this special project fund will be managed. City Manager Priority evaluation process result: Council Directed Work Committed. City Staff has recommended when any newly created use tax totaling over \$500,000 from a single project occurs that it will be dedicated to a special projects fund and spent under City Council Direction. So far no new projects have come forward that match being over 500K in use tax. This project criteria is completed and this item is finished for now until qualifying projects come forward.	5 of 9 Councilors voted to KEEP this item and is HIGH Priority (5 High, 4 Low).	Completed - need Motion to move to Council Directed Completed list. 100% Complete	Fiscal Stability & Strength	Address Imbalance Between Revenue & Expenses	Review Existing and New Revenue Options
NR-2	101	2/7/2023	Motion	Foley	Motion to direct staff to find a way to automate the cc's to all City Council members whenever Council Members make a request to or get a response from staff through email.	IT	Coldiron	Completed	City Staff is evaluating several ways to reliably accomplish this task. City Manager Priority evaluation process result: Council Directed Work Committed. The actual process is implemented. A memorandum was sent to City Council on the process and City Staff views this item as complete.	7 of 9 Councilors voted to KEEP this item and is HIGH Priority (6 High, 3 Low).	Completed - need Motion to move to Council Directed Completed list. 100% Complete	Innovation & Organizational Excellence	Create a High-Performing Org Culture	Innovation & Process Improvement
NR-7	106	3/21/2023	Rule of 4	McFall	Rule of 4 to have Staff look at expediting the building of a regional park in the Green Valley Ranch area.			Completed	Results of Rule of 4 score card are ready to be presented to City Council but time ran out before consideration of this item on the City Managers Report at the April 18, 2023 meeting. City Council was briefed on the updated Parks and Recreation Master Plan which identified specific information about a new park in the northwest part of the City. City Council formally adopted the 2023 Master Plan Update on September 19, 2023. City Staff views this items as completed with no further Action needed.	8 of 9 Councilors voted to KEEP this item and is HIGH Priority (5 High, 4 Low).	Completed - need Motion to move to Council Directed Completed list. 100% Complete	Livability	Enhance Community Image, Character and Sense of Place	Projects and Events that build on the character and attractiveness of our community and strengthen our image
NR-8	108	5/2/2023	Rule of 4	Olson	Rule of 4 to review the move to limit Council questions to no more than two rounds of two questions each per member and make a recommendation to Council on how questions can get answered but still run efficient meetings. Councilors Fogle and McFall offered to work with staff on this.	CMO/CAO	Adams/ Garcia	Completed	City Council voted to amend their Rules of Procedure to limit City Council questions to two questions per round. Staff views this item as complete	N/A - Item added after the May 2023 Council Retreat	Completed - need Motion to move to Council Directed Completed list. 100% Complete	Innovation & Organizational Excellence	Create a High-Performing Organizational Culture	Innovation & Process Improvement

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NR-10	110	6/6/2023 and 6/20/23	Rule of 4 then moved to a Motion	Fogle	Rule of 4 to have City staff research alternatives to address activities occurring on or from City rights-of-way such as stepping into busy roadways to collect money, food or other items, unlawful loitering that creates unsafe conditions for vehicles, pedestrians, residents or visitors, as well as creating liability for the City. The Rule of 4 was withdrawn and a new motion made on 6/20/23 directing the City Manager to start a right-of-way subcommittee including the DDA, two councilors, and staff. to create a policy guidance on the implementation on the plan of action.	PW/ Police	Jackson/ Doran	Completed	<p>Councilors Fogle and Samson were chosen as committee representatives, with Councilor Olson as an alternate.</p> <p>On October 31, 2023, City Council adopted an ordinance on second reading that would provide safety and rules for pedestrians in select intersections in Loveland.</p> <p>City staff has met with the two newly appointed City Council Liaisons. At the January 16, 2024 City Council meeting, Council Black, a member of this committee, stated that work was complete on this item.</p>	N/A - Item added after the May 2023 Council Retreat	Completed - need Motion to move to Council Directed Completed list. 100% Complete	Livability	Enhance Community Image, Character and Sense of Place	Attractive, Safe Community
NR-17	117	12/5/2023	Motion	Foley	Motion to propose a Resolution along with the 2024 Budget that temporarily limits the amount of revenues from property taxes to \$14.4M or certifies the City's mill levy at a level that equates to this.	Finance	Waldes	TBD	<p>City Manager Priority evaluation process result: Council Directed Work Committed.</p> <p>City Staff is working on a response to this work item for the January 9, 2024, City Council Meeting. Staff needs the mill levy certification from the Larimer County Assessor, which is expected on January 3, 2024. Staff will have less than a week to prepare a recommendation for the January 9, 2024 City Council meeting.</p> <p>After much discussion, the City Council decided to keep the current mil levy certification at their January 9, 2024 meeting.</p>	N/A - Item added after the May 2023 Council Retreat	Completed - need Motion to move to Council Directed Completed list. 100% Complete	Fiscal Stability & Strength	Optimize Financial Structures and Systems.	Transparent & Accessible Financial Information