



**AGENDA**  
**LOCAL LICENSING AUTHORITY**  
**Monday May 31<sup>st</sup>, 2024 – 10:00 A.M.**  
**City Council Chambers – 500 E. Third Street**  
**Loveland, Colorado**

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**OPTIONS FOR REMOTE ACCESS AND MEETING PARTICIPATION:**

Members of the public and applicants/licenseses may attend this meeting remotely at the following link or by using the meeting ID provided below:

Topic: Local Licensing Authority Meeting  
Time: May 31, 2024 10:00 PM Mountain Time (US and Canada)

Join Zoom Meeting  
<https://us06web.zoom.us/j/85028967824?pwd=abWRR4qLlckhcfQIMQJSHHKGKte6lQ.1>

Meeting ID: 850 2896 7824  
Passcode: 892721

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One tap mobile  
+17193594580,,85028967824#,,,,\*892721# US  
+12532158782,,85028967824#,,,,\*892721# US (Tacoma)

**CONSENT AGENDA**

Approval of Minutes:

- A. Minutes from LLA Meeting on April 22<sup>nd</sup>, 2024.
- B. Loveland High Plains Arts Council – Art in the Park – Special Event Permit
- C. Thompson Valley Art League – Sculpture in the Park - Special Event Permit
- D. Meals on Wheels of Loveland and Berthoud Inc. – Meals on 4<sup>th</sup> Street - Special Event Permit
- E. Verboten Brewing Ltd. – Verboten 5<sup>th</sup> Street Block Party – Festival Permit

**2. PUBLIC HEARING**

**A. Tobacco License – Mellow Yellow Loveland LLC, dba Mellow Yellow**

An application for a new tobacco license was filed on January 10<sup>th</sup>, 2024, by Mellow Yellow Loveland LLC, dba Mellow Yellow, located at 125 E 37<sup>th</sup> St., in Loveland, CO. This application is currently under review by the licensing administrator.

**B. Tobacco License – Super Smoke Shop LLC, dba Super Smoke Shop**

An application for a new tobacco license was filed on January 31<sup>st</sup>, 2024, by Super Smoke Shop LLC, dba Super Smoke Shop, located at 410 E. Eisenhower Blvd., in Loveland, CO. The applicant seeks to obtain a license to sell tobacco products from the

location formerly occupied by an unlicensed tobacco retailer. The Applicant will provide proof of possession of premises.

**C. Transfer of Ownership – Rai Bros Inc., dba Dragonfly Liquors**

An application was filed on February 2<sup>nd</sup>, 2024 for the transfer of the Retail Liquor Store License currently issued to Dragonfly Liquors, Inc., dba Dragonfly Liquors to Rai Bros Inc., dba Dragonfly Liquors, for the license located at 251 W 64<sup>th</sup> Street in Loveland. A temporary transfer permit was issued on February 8<sup>th</sup>, 2024 and is valid for 120 days thereafter.

**D. New License – Common Sense Hospitality Loveland LLC, dba Urban Field Pizza and Market**

An application was filed on March 13<sup>th</sup>, 2024, for a new **Hotel & Restaurant License** by Common Sense Hospitality Loveland LLC, d/b/a Urban Field Pizza and Market, located at 214 E 4<sup>th</sup> Street in Loveland. The neighborhood boundaries were designated as: **(NORTH – E Eisenhower Blvd.; SOUTH – 14<sup>th</sup> St. SW; EAST – S Boise Ave.; and WEST – W Duffield Ave)**. The premise was posted with a sign advertising the Public Hearing and a notice was published in the Reporter Herald as the law requires.

**E. Permanent Modification of Premises – Fresh Plate Catering LLC dba Fresh Plate Catering**

An Application for a Permanent Modification of Premises for the Hotel & Restaurant license in-process of being transferred to Fresh Plate LLC, dba Fresh Plate Catering, located at 6401 Union Creek Common Dr. in Loveland, was filed on April 11<sup>th</sup>, 2024. The licensee seeks to permanently expand the premises to incorporate the entirety of the leased space.

**F. Temporary Modification of Premises – Metro Foundry LLC dba Metrolux Dine-In Scripted Bar & Kitchen**

An Application for a Temporary Modification of Premises for the Lodging & Entertainment License Issued to Metro Foundry LLC, dba Metrolux Dine-In Scripted Bar & Kitchen, located at. in Loveland, was filed on April 5<sup>th</sup>, 2024. The licensee has proposed a temporary patio space located in front of their building, to be operated during regular business hours, during the months of June through September.

**G. Renewal Application – Sushibox LLC dba Sushirito**

An application for the renewal of the Hotel & Restaurant license issued to Sushibox LLC dba Sushirito was filed on February 2<sup>nd</sup>, 2024. The licensee has been asked to appear regarding sales tax compliance. A payment plan has been established with the City of Loveland Sales Tax Division.

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**3. STAFF REPORT**

A. City Clerk's Office

- a. Applications for Retail and Art Gallery Permits have been discussed with the Downtown Loveland Business Partnership amongst prospective permit applicants. A brief overview of requirements has been supplied for review.
  - i. The Clerk's Office respectfully requests that the Authority consider applications for these permits on the July 18<sup>th</sup> Meeting Agenda with an application deadline of June 18<sup>th</sup>.
- b. Tobacco Code Changes: The Clerk's Office is working with the City Attorney's Office to propose municipal code changes related to the tobacco licensing process.

**ADJOURN**

The next regularly scheduled Local Licensing Authority Meeting will be held on Thursday, June 27<sup>th</sup>, 2024, at 8:30 AM, in the City Council Chambers.

**NOTICE OF NON-DISCRIMINATION**

It is the policy of the City of Loveland to provide equal services, programs and activities without regard to race, color, national origin, creed, religion, sex, disability, or age and without regard to the exercise of rights guaranteed by state or federal law. It is the policy of the City of Loveland to provide language access services at no charge to populations of persons with limited English proficiency (LEP) and persons with a disability who are served by the City.

For more information on non-discrimination or for translation assistance, please contact the City's Title VI Coordinator at [TitleSix@cityofloveland.org](mailto:TitleSix@cityofloveland.org) or 970-962-2372. The City will make reasonable accommodations for citizens in accordance with the Americans with Disabilities Act (ADA). For more information on accommodations, please contact the City's ADA Coordinator at [adacoordinator@cityofloveland.org](mailto:adacoordinator@cityofloveland.org) or 970-962-3319.

**NOTIFICACIÓN EN CONTRA D E LA DISCRIMINACIÓN**

La política de la Ciudad de Loveland es proveer servicios, programas y actividades iguales sin importar la raza, color, origen nacional, credo, religión, sexo, discapacidad, o edad y sin importar el uso de los derechos garantizados por la ley estatal o federal. La política de la Ciudad de Loveland es proveer servicios gratis de acceso de lenguaje a la población de personas con dominio limitado del inglés (LEP, por sus iniciales en inglés) y a las personas con discapacidades quienes reciben servicios de la ciudad.

Si desea recibir más información en contra de la discriminación o si desea ayuda de traducción, por favor comuníquese con el Coordinador del Título VI de la Ciudad en [TitleSix@cityofloveland.org](mailto:TitleSix@cityofloveland.org) al 970-962-2372. La Ciudad hará acomodaciones razonables para los ciudadanos de acuerdo con la Ley de Americanos con Discapacidades (ADA, por sus iniciales en inglés). Si desea más información acerca de la ADA o acerca de las acomodaciones, por favor comuníquese con el Coordinador de ADA de la Ciudad en [adacoordinator@cityofloveland.org](mailto:adacoordinator@cityofloveland.org) o al 970-962-3319.

Title VI and ADA Grievance Policy and Procedures can be located on the City of Loveland website at: [cityofloveland.org/](http://cityofloveland.org/)