



Loveland Fire & Rescue Advisory Commission Meeting Minutes
Wednesday, January 12, 2011, 5:30 p.m.
Fire Administration Building
Emergency Operations Center, 2nd Floor
410 E 5th St, Loveland, CO 80537

Call to Order:

Chairperson Bailey called the meeting to order at 1735 hours.

Present:

Chairperson Janet Bailey, Fire Chief Randy Mirowski, Mayor Cecil Gutierrez, Patrick Love, Paul Pfeiffer, Division Chief Ned Sparks, Jim Buchanan, Tim Hitchcock, Mary Moore, Kaitlyn Murdoff, Jerry Ward and Rural Board member Andy Anderson.

Not Present:

Steve Stolz

Minutes Approval:

A motion to approve the December minutes was made by Paul and seconded by Jim. The motion passed.

City Council Report:

Mayor Gutierrez gave the commission members an overview of the upcoming annual City Council Retreat; he stated that City Manager Cahill changed the term from retreat to “advance”, depicting a more positive and progressive term for the process. The Mayor further commented that he was looking forward to a very productive session with Council and the goal would be to come from the “advance” with defined goals and objectives to share with staff as well as all the advisory commissions and boards associated with the City.

Mayor Gutierrez gave the commission members a briefing pertaining to the NASA team looking into the Agilent campus and explained that we should soon receive the details of the selection criteria associated with the project. He indicated that the City team was very excited about the project and would put a strong effort into the competition for this project.

The Mayor told the commission that the Rialto project RFP’s recently went out to over 500 architectural firms and he looks forward to some exciting and innovative designs being submitted.

Update from Rural Board:

Director Anderson thanked the Commission for participating in the joint meeting in December at Super-Vac. He said that the Rural Board had sent a note of thanks to Super-Vac and Chairperson Bailey indicated that FRAC also sent a note of thanks.

Old Business:

Everyone agreed that the new LFR engine turned out very nicely and Chief Mirowski commented how great Super-Vac had been to work with throughout the design and build process.

Chairperson Bailey reported that the group participating in the "Leadership Loveland" program had met and she represented FRAC during a boards and commissions review.

Members received a copy of FRAC's 2010 Accomplishments and 2011 Goals that will be sent to the City Manager's office.

Kaitlyn reported on a potential fund raising effort for FRAT programs through Applebee's. Discussion followed with no specific plan established.

Patrick Love and Jerry Ward addressed the Commission outlining the proposed FRAT preliminary start-up need assessment and proposal document. (Copy attached to minutes). Patrick and Jerry will meet prior to next meeting to continue progress towards completion. Jerry will meet with the Training Division to discuss the content of a power point presentation to be used for training purposes. Chief Sparks recommended contact with the Fire Chaplain and inclusion of the Chaplain as a resource for the teams. Patrick and Jerry agreed to provide the Commission a progress report each month.

Chief Mirowski and Chief Sparks provided a progress report concerning the development process for a Fire Authority. During the month of March the development team will begin to work on the funding mechanism for the proposed authority. It was stated that this phase will take several months to develop.

New Business:

Chief Mirowski gave the Commission a report on LFR budget analysis and noted that there is a structural imbalance to the budget moving forward into the future. The 2011 budget is flat, with no increases and future discussion will be necessary to determine the appropriate approach to balancing the budget and continuing to provide emergency services at existing levels.

Operations Report:

Chief Sparks provided a briefing to the Commission on the recent aircraft crash that occurred west of Carter Lake. He reported that the crash site turned out to be in Berthoud's response district. He noted that LFR's ARF truck was the first apparatus on-scene and was able to contain and extinguish the fire quickly. The pilot was the only soul on board and did not survive the crash.

Public Comment:

No public comment.

Motion to Adjourn:

A motion to adjourn was made by Patrick Love, seconded by Jim Buchanan. Motion passed and Co-Chair Hitchcock adjourned the meeting at 2012 hours.

Minutes prepared by FRAC member Jerry Ward.

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