



City of Loveland

HUMAN SERVICES COMMISSION MEETING MINUTES

FEBRUARY 24, 2011

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The regular meeting of the City of Loveland Human Services Commission was held at the Loveland Municipal Building in the City Manager's Conference Room

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**PRESENT AT THE MEETING**

**Staff Liaison:** Alison Hade

**Commission Members:** Jackie Elliott, Michelle Jacoby, Keely Sudhoff, Rosanne Carroll, Jennifer Bohlander, Stan Taylor, and Ally Miller

**Guests:** Annette Zacharias, Executive Director of Women's Resource Center

**ABSENT FROM THE MEETING**

**Commission Members:** Kevin Boyle, Alouette Greenidge, John Allison, Lorna Greene, and Dell Rae Moellenberg

**Council Liaison:** Donna Rice

*These minutes are a general summary of the meeting.*

**CALL TO ORDER**

Chair Elliott called the meeting to order at 6:00 p.m.

**APPROVAL OF JANUARY MEETING MINUTES**

Vice Chair Bohlander made a motion to approve the January 27<sup>th</sup> and February 3<sup>rd</sup> meeting minutes. Commissioner Sudhoff seconded the motion, which passed unanimously.

**PUBLIC COMMENTS**

No comments

**WOMEN'S RESOURCE CENTER PRESENTATION**

Annette Zacharias, Executive Director of the Women's Resource Center updated the commissioners on their new dental program, Dental Connections. This program is for women and men under 250% of poverty or under 80% AMI (Area Median Income), which would be equal to a family of four with income of up to \$60,000. Beginning July 1, 2011 clients will go to Dental Connections for the initial visit to be screened and then matched up with a dentist. Dental Connections will contact the dentists for the clients and set up the appointments. They will be renting space from the Health District in a 50/50 partnership and they are looking at potentially expanding to Sunrise Health Center. They will be able to accept patients that need general anesthesia which previously required clients to go to Denver and the procedure being done in a hospital. Harmony Surgery is on board for Larimer County as well as many local dentists. Ms. Zacharias stated that they anticipate being locally sustainable by year three of full implementation.

**CITY COUNCIL LIAISON UPDATE**

No update at this time.

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**GRANT TRAINING QUESTIONS**

Chair Elliott commented on some of the questions that were emailed to her from some of the commissioners. There were concerns over obvious errors on proposals with grammar and math. She spoke of not getting too overly critical, these items can be addressed when scoring on the proposal's clarity. If you have a concern about a mistake or need clarification you may ask questions at the presentation or in writing. Another concern was the budget not showing clearly how they would use City funds. Staff will send an email to all applicants to clarify in their budget narrative. Chair Elliott advised the commissioners to be consistent in their scoring, scoring too high or too low is a concern.

**DISCUSSION OF PRE-APPLICATIONS**

The Food Bank of Larimer County was the only pre-application received for the Public Facilities CDBG funds. They are applying for funds for the new Food Bank in Loveland. Chair Elliott and Vice Chair Bohlander agreed to be on committee to review the proposal with two commissioners from the Affordable Housing Commission.

**SITE VISITS**

Site Visit books were distributed to the commissioners.

**NEW BUSINESS**

Chair Elliott reported on the Financial Sustainability Forum she attended in February. The main objective of the forum, made up of Loveland citizens, was to prioritize City services. The categories were: Necessity, Nice to Have, or Pay to Play. The general fund provides for seventy-nine services. The Human Services Grant was placed in the second tier group of Nice to Have.

**ADJOURNMENT**

Chair Elliott adjourned the meeting at 7:30 p.m.

Respectfully Submitted,  
Beverly Walker