



City of Loveland

HUMAN SERVICES COMMISSION MEETING MINUTES

OCTOBER 28, 2010

The regular meeting of the City of Loveland Human Services Commission was held at the Loveland Municipal Building in the City Manager's Conference Room on October 28, 2010

PRESENT AT THE MEETING

Staff Liaison: Darcy McClure

Commission Members: Jackie Elliott, Lorna Greene, Rosanne Carroll,
Jennifer Bohlander, Michelle Jacoby,
and Dell Rae Moellenberg

ABSENT FROM THE MEETING

Commission Members: John Allison, Stan Taylor, Kevin Boyle and Keely Sudhoff

Council Liaison: Donna Rice

These minutes are a general summary of the meeting.

CALL TO ORDER

Chair Elliott called the meeting to order at 6:10 p.m.

WELCOME AND INTRODUCTIONS

Introduction of newly appointed youth commissioner, Michelle Jacoby.

APPROVAL OF AUGUST 26TH MINUTES

Motion to approve the minutes was made by Commissioner Greene and was seconded by Commissioner Carroll, which passed unanimously.

PUBLIC COMMENTS

No Public Comments

CITY COUNCIL LIAISON UPDATE

This item was not addressed due to Councilor Rice being absent.

STUDY SESSION REVIEW COMMITTEE UPDATE

Staff Liaison McClure gave the power point presentation that she and the committee will be presenting to the city council on November 9th.

The history of the Human Services Commission and the Human Services Grant:

1985-1992: County-wide grant program, split among cities in Larimer County

1993: Created a specific Loveland grant, Human Services Grant

1985-2000: CDBG Commission reviewed applications for federal grant dollars

2000: Name change to the Human Services Commission

1 2003: The Affordable Housing Commission was established and took over the CDBG portion of the
2 applications for grants.

3 **Two Sources of funding:**

4 The city sets aside money from its General Fund budget.

5 CDBG funds from HUD since 1985 about \$300,000 annually, to provide decent housing and suitable
6 living environments for people with low income. HUD requires the grant dollars to be spent as
7 follows:

8 65% Bricks and Mortar

9 15% Public Services

10 20% Administrative

11 **Poverty in Loveland:**

12 2010 Poverty = \$ 22,050 or less for a family of 4

13 \$57, 131 = amount needed for family of 4 to live without assistance. 11% of Loveland residents live in
14 poverty. There are many living with incomes between poverty and self-sufficiency. These are the people
15 benefiting from the grant programs.

16 15,000+ Clients served annually-Youth, Families, Seniors, Children, Lower Income, Single Parents,
17 Disabled, Homeless, Domestic Violence Victims

18 **HSC Grant Process:**

19 3 steps Review, Scoring, Allocate

20 Review applications and presentations

21 Scoring, 19 questions - criteria was established in 2003

22 Allocation decisions-based on total score ranked highest to lowest

23 **Model Partnership Award goal:**

24 Recognize ideal partnership among agencies.

25 **Questions from 2010 Process:**

26 13 out of 48 applicants not recommended for funding.

27 Reasons

28 Smaller % of clients from Loveland

29 Higher % of budget requested from city

30 Lack of sustainability

31 Relatively smaller need for funding

32 Quality of proposal

33 Annual Schedule will show how much time is taken to do the grant process.

34 **Information provided to Applicants:**

35 Grant guide, Annual informational meeting, Access to staff for any questions, Applicant report, Invitation
36 to respond to survey, Zoom grants-online application & scoring.

37 **It is very important for everyone to be there that can.**

38
39 **UPDATED MEETING SCHEDULE**

40 Reminder: the next HSC meeting will be Thursday, November 18th.

41
42 **SITE VISITS**

43 Chair Elliott and Commissioner Greene visited Thompson Valley Preschool. TVP started having workshops
44 for parents and offering credit for work that parents do at the preschool. They also have had funding
45 cuts of \$20,000 and had to cut slots for children and are not able to hire another teacher. TVP
46 appreciates how easy and straight forward the HSC application is and use it as a guide when they apply
47 for other grants.

48
49 Site Visit Reports are due before the November meeting.

1 **NEW BUSINESS**

2 Chair informed the commission of a few items sent to her: the Loveland 365 fund raising opportunity for
3 non profits, she received a letter from PSS of thanks to the commission, and Commissioner Boyle sent an
4 email regarding the Salvation Army's need for volunteers for bell ringers.

5

6 **ADJOURNMENT**

7 Chair Elliott adjourned the meeting at 7:10 p.m.

8

9 Respectfully Submitted,

10 Beverly Walker