



City of Loveland

HUMAN SERVICES COMMISSION MEETING MINUTES

DECEMBER 2, 2010

The regular meeting of the City of Loveland Human Services Commission was held at the Loveland Municipal Building in the Parks and Rec Conference Room on December 2, 2010

PRESENT AT THE MEETING

Staff Liaison: Darcy McClure

Commission Members: Jackie Elliott, Keely Sudhoff , Lorna Greene, Rosanne Carroll, John Allison, Jennifer Bohlander, and Dell Rae Moellenberg

Council Liaison: Donna Rice

ABSENT FROM THE MEETING

Commission Members: Michelle Jacoby, Stan Taylor, and Kevin Boyle

These minutes are a general summary of the meeting.

CALL TO ORDER

Chair Elliott called the meeting to order at 6:00 p.m.

APPROVAL OF OCTOBER 28TH MINUTES

Motion to approve the minutes was made by Commissioner Greene and was seconded by Commissioner Sudhoff, which passed unanimously.

PUBLIC COMMENTS

No Public Comments

CITY COUNCIL LIAISON UPDATE

Councilor Rice commented on the presentation from the Human Services Commission at the City Council study session, great presentation by all and the council is content with the grant process, as well as, the city manager. The topic in January's retreat, among others, will be more money for grants. Councilor Rice attended the National League of Cities in Denver and stated that Loveland is in good shape financially compared to other cities that were there.

STUDY SESSION REVIEW COMMITTEE REPORT

Chair Elliott thought the study session was productive. Staff Liaison McClure went over a memo listing the City Council's recommendations to the commission.

1. Video record all presentations and how to score presentations. Discussion ensued, so motion to table discussion about how to score presentations was made by Commission Moellenberg and seconded by Commissioner Greene

Staff will look into the possibility of video-taping all presentations.

- 1 2. No daytime meetings, some agencies have a hard time making it to night meetings, for example Audio
- 2 Information Network out of Boulder. Commission consensus – Keep day meetings
- 3 3. Provide more feedback and info to agencies that did not receive funding. Commission consensus - (No)
- 4 4. Require Survey response for future funding. Commission consensus - (No)
- 5 5. Award extra points to applicants the received \$0 from the previous year. Commission consensus - (No)
- 6 6. Allocate money to more agencies, spread the money out. Commission consensus - (No)
- 7 7. Score prior to presentations. Commission consensus - (No)

8

9 **FACILITY REQUESTS**

10 Staff Liaison McClure updated the commission on the 5 year plan for HUD, which will consider use of
11 CDBG funds for public facilities. In the event an agency applies for a grant for a public facility a
12 subcommittee made up of two commissioners from each commission will convene to review the requests
13 and send a recommendation to the Affordable Housing Commission. The sub-committee would be a
14 sharing of information and knowledge. A motion to convene a subcommittee upon receiving applications
15 for public facilities was made by Commissioner Greene and seconded by Commissioner Carroll and
16 passing unanimously.

17

18 **SITE VISITS**

19 Commissioner Sudhoff visited WINGS.

20 Commissioner Carroll visited Women’s Resource Center and Loveland Youth Gardeners.

21

22 **NEW BUSINESS**

23 The subcommittee for training sessions will meet and go over how detailed the training will be. The
24 subcommittee members are Commissioners Greene, Sudhoff, and Chair Elliott. They will try to meet
25 Friday the 17th.

26 Coming up in January are the election of the Chair and Vice-Chair.

27 Staff Liaison McClure announced her departure from the City on January 5th.

28

29 **ADJOURNMENT**

30 Chair Elliott adjourned the meeting at 7:20 p.m.

31
32 Respectfully Submitted,
33 Beverly Walker