



City of Loveland

HUMAN SERVICES COMMISSION MEETING MINUTES

JANUARY 28, 2010

The meeting of the City of Loveland Human Services Commission was held at the Loveland Municipal Building in the City Manager's Conference Room on January 28, 2010

PRESENT AT THE MEETING:

Staff Liaison: Darcy McClure

Commission Members: Lorna Greene, Jackie Elliott, Jim Smith, Kallan Christensen, John Allison, Jennifer Bohlander, Luis Castellanos, Rosanne Carroll, Kevin Boyle, and Keely Sudhoff

Guests: Lynda Nielsen, Director of Alternatives to Violence
Pat Parker, Assistant Director of Crossroads Safe House

ABSENT FROM THE MEETING:

Commission Members: Dell Rae Moellenberg and Steven Schafer

Council Liaison: Not yet assigned

These minutes are a general summary of the meeting.

CALL TO ORDER

Chair Greene called the meeting to order at 6:00 p.m.

APPROVAL OF NOVEMBER 19TH MINUTES

A motion to approve the minutes was made by Commissioner Bohlander and was seconded by Commissioner Elliott, which passed unanimously.

PUBLIC COMMENTS

Staff handed out a letter of thanks from Meals on Wheels and a thank you note from one of their clients.

Lynda Nielsen, Director of Alternatives to Violence, introduced herself and passed out the Alternatives to Violence information sheet on their upcoming support group meetings. Pat Parker, Assistant Director of Crossroads Safe House, gave an update on their new facility that will be opening in fourteen months. It will be a longer term shelter with housing available for three to six months. The new safe house will be a statewide facility, but the priority will be to provide for local needs first. They are \$1million away from their goal and Ms. Parker stated that they need community support and local interaction.

CITY COUNCIL LIAISON UPDATE

Councilor not assigned yet.

1 **LETTERS OF INTENT AND GRANT SCHEDULE**

2 The commission reviewed the Letters of Intent and discussed the need for agencies to clarify and define
3 how their agency or the program is different; they need to be very specific, stated Chair Greene. Staff will
4 contact the agencies that the commission noted as needing to address the duplication of services.

5 Motion to accept the staff’s recommendation on the CDBG and EECBG eligible letters to be forwarded to
6 the Affordable Housing Commission was made by Commissioner Elliott and seconded by Commissioner
7 Allison, passing unanimously.

8 Motion to invite all the agencies to apply was made by Commissioner Smith and seconded by
9 Commissioner Bohlander, passing unanimously.

10 Staff Walker went over the online grant program and answered questions from commissioners.

11
12 **BOARDS & COMMISSION SUMMIT**

13 The summit is on February 17th and two commissioners need to attend, Chair Greene and Commissioner
14 Bohlander volunteered to attend and everyone was in agreement.

15
16 **SITE VISITS BOOKS**

17 Staff Walker went over the Site Visit Report books and the commissioners discussed how helpful it is to
18 read someone else’s perspective on an agency.

19
20 **REVIEW 2009 ACCOMPLISHMENTS & 2010 GOALS**

21 The 2009 accomplishments and 2010 Goals were handed out by staff. The commissioners agreed to add
22 items in both the accomplishments and goals. The following was agreed upon by all commissioners
23 present.

24 **2009 Accomplishments**

- 25 • The commission reviewed grant applications from 48 agencies requesting over \$900,000.
- 26 • The commission made funding recommendations to city council for allocation of \$495,500 for projects that
27 provide food, shelter, physical and mental health care, as well as, crisis prevention and assist in sustaining
28 independent living for Loveland citizens with lower incomes.
- 29 • The commissioners made site visits to the non-profit agencies providing the services listed above and
30 receiving city grant funds.
- 31 • The commission reviewed 2009 Grant process and made appropriate changes.

32 **2010 Goals**

- 33 • The commission will review applications for the 2010 Human Services Grant and recommend to city council
34 allocation of \$500,000 in grant funding.
- 35 • The commission will make site visits to the non-profit agencies that receive grant funds.
- 36 • The commission will review the use of ZoomGrants.com, an online grant application system, for future
37 grant processes.

38
39 **NEW BUSINESS**

40 No new business.

41
42 **ADJOURNMENT**

43 Meeting adjourned at 7:40 p.m.

44
45 Respectfully Submitted,
46 Beverly Walker