



City of Loveland
Commercial Roofing Application
 Building Division * 410 E 5th Street * Loveland, CO 80537
 General Information (970) 962-2505
 Inspection Line (970) 962-2100



Prior to submittal of this application:

1. Verify your contractor holds a valid contractor’s license with the City of Loveland
2. If highlighted area is inapplicable, please put N/A
3. Application must be printed and signed by contractor or authorized signer listed on contractor license Submittal Requirements:
 - Provide specifications for new roofing
 - Identify the following:
 - Roof type removed or to be recovered (IEBC 705.5/705.6)
 - Number of layers on roof (IEBC 705 and IBC Chapter. 15)
 - How much weight the new roof covering adds to the roof (IEBC 1103.1 and IBC 806.2)
 - Preparation needed for new roof (IEBC 705)
 - If any insulation is being installed (IBC 705)
 - If slope is being modified (IBC Chapter 1502.1)
 - Class of roof (fire rating) (IBC 1505)

Job Site Address:		
Roofing Contractor:	License #:	Phone:
Valuation: \$	Contractor Email:	
Owner Name:	Phone:	
Address:		
City:	State:	Zip:
Primary Contact Name:	Phone:	Contact Email:
Reroof of Structure	Number of Squares	
Work Description: (Please note if electrical meets minimum code requirements)		
OWNER/CONTRACTOR SIGNATURE OF UNDERSTANDING AND AGREEMENT I hereby certify that the setback distances proposed by this permit application are accurate and do not violate applicable ordinances, rules or regulations of the City of Loveland or covenants, easements or restrictions of record; that all measurements shown, and allegations made are accurate; that I have read and agree to abide by all conditions printed on this application and that I assume full responsibility for compliance with the City of Loveland building code and all other applicable City of Loveland ordinances for work under this permit. Plans subject to field inspection. PRINT NAME: _____ SIGNATURE: _____ DATE: _____		Permit #:
		Received by:
		Date:
		Approvals:
		Total Fees Due: \$
Please e-mail this form and all supporting documents to Eplan-Building@cityofloveland.org		

Roof Warranty Letter is Required (both flat and shingled) and is to include:

- **Manufacturer inspection letter (if one is provided).**
- **Roofers warranty letter with signature of installer.**
 - **Letter shall include verbiage that the roofer has installed the roofing product according to the manufacturer's installation instructions**
- **Pictures of the roofing process - including demolition and installation of the roofing materials.**
- **Email to Buildinginspectionletters@cityofloveland.org at the time of roof warranty inspection.**
- **Roofing coverings for flat roofs must meet the following requirements: Built-up, modified bitumen, fully adhered or mechanically attached single-ply roof systems, metal panel roof systems applied to a solid or closely fitted deck, and other types of membrane roof coverings shall be tested in accordance with FM 4474, UL 580, or UL 1897.**
- **Roof coverings installed on roofs in accordance with Section 1507 that are mechanically attached or adhered to the roof deck shall be designed to resist the design wind load pressures for components and cladding in accordance with Section 1609.5.2. The wind load on the roof covering shall be permitted to be determined using allowable stress design.**