



# Building Guide for Complete Structure Demolition



## Requirements for Permit Submittal:

1. **Provide 1 plot plan, electronic or on 8.5 x 11in paper** - must show location of capped utilities (water, wastewater, fire line, electric, gas, etc.)

\*must call Xcel energy to have gas meter pulled/inspected

2. **Fill out Building Permit Application**

The City of Loveland processes all permit submittals electronically. Residential submittals can be emailed in to [eplan-res@cityofloveland.org](mailto:eplan-res@cityofloveland.org) and non-residential submittals can be emailed in to [eplan-building@cityofloveland.org](mailto:eplan-building@cityofloveland.org). Once a full submittal is received and accepted through the check in process, the review time is 5 business days.

The documents submitted help determine if the project is compliant with the International Residential or Building Code, City of Loveland Municipal Codes, zoning ordinances, and other applicable laws.

## Required Inspections:

1. Utility Disconnections (any of the following may apply, based on the nature of your project)
  - a. Demo Water Service
  - b. Demo Fire Service
  - c. Demo WasteWater
  - d. Demo Pre-treatment

\*These inspections are completed by the Water Department and must be completed prior to the Final Building inspection. Please see page 2 and 3 for details on disconnections and who to call for more information\*

2. Final Building Inspection

This inspection is required to ensure that the demolition has been completed and no dangerous conditions exist (open hole, electrical wiring not contained, etc).

## **Domestic Service:**

### **Meter Pit-**

Service to be abandoned at the main (refer to COL water/wastewater development standards 7.3.18). Meter/yoke/copper need to be removed and returned to the City of Loveland water department (970) 962-3721. Remove bonnet and remove or fill in meter pit with gravel. Restore surface to match preexisting conditions.

### **Meter Vault-**

Service to be abandoned at the main (refer to COL water/wastewater development standards 7.3.18). Meter/setter/copper need to be removed and returned to the City of Loveland water department (970) 962-3721. Remove ring and cover, grade rings and concrete cover. Cut a one square foot hole in the vault floor, seal inlet and outlet piping doghouses with concrete and remove or fill the vault with gravel. Restore surface to match preexisting conditions.

\*All abandonments will need to be inspected prior to backfilling and demo. Please call (970) 962-3721 for inspection\*

\*\*If water meter is going to be used for a new building/temporary building/irrigation in the future, please show disconnection location on utility demo plan.

## **Fire Service-**

Fire service needs to be abandoned at main (refer to COL water/wastewater development standards 7.3.18). Blank flange to be installed on fire line valve and valve turned off. If there is no fire line valve, install blank flange on T or tapping saddle. Coordinate with Water operations on main line shutdown (970) 962-3721.

\*All abandonments will need to be inspected prior to backfilling and demo. Please call (970) 962-3721 for inspection\*

\*\* If fire service is going to be used for a new building/temporary building in the future, please show disconnection location on utility demo plan.

## **Sewer Service:**

Sewer service to be abandoned at the main (refer to COL water/wastewater development standards 8.3.13). Tapping saddle and bands need to be removed and a repair clamp placed over the existing tap.

\*All abandonments will need to be inspected prior to backfilling and demo. Please call (970) 962-3721 for inspection\*

\*\* If sewer service is going to be used for new building/temporary building in the future, please show disconnection location on utility demo plan.

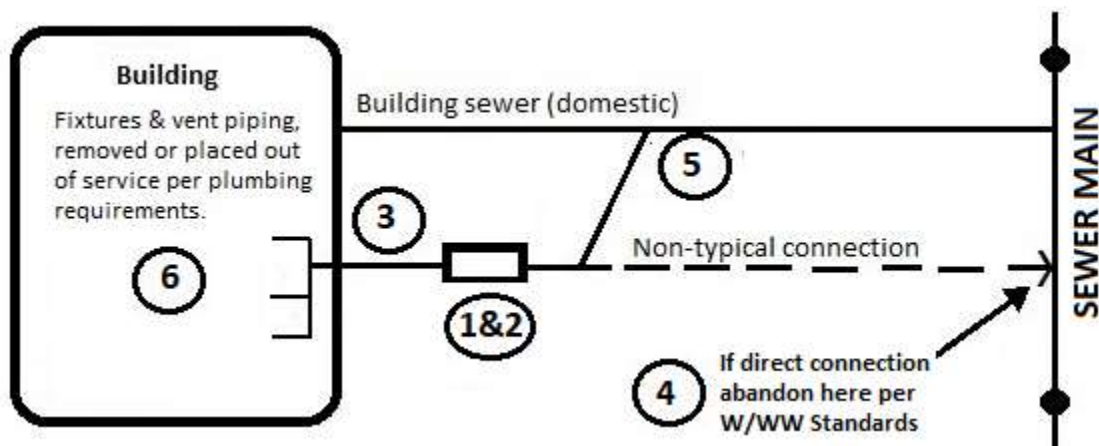
**City of Loveland – Pretreatment Program**  
**Guidelines for Abandoning a**  
**Grease Removal Device or Sand/Oil Interceptor**  
**May 2019**

Prior to abandonment (demo) of a Grease Removal Device or Sand/Oil Interceptor (DEVICE), notification via a Building Permit Application must be provided to the Building Division. Using the guidelines below, submit information with the Application how the Device will be abandoned and include a drawing (refer to the notes and drawing below).

The City reserves the right to modify these guidelines with each project due to variability of each project/location. A Device may be an interior or exterior device.

- ①. A licensed waste hauler shall remove all liquid and solid waste from the DEVICE. Documentation (i.e. manifest) shall be provided to demonstrate the waste was properly disposed (this is a State of Colorado regulatory requirement).
- ②. The existing DEVICE shall be removed from the soil.
- ③. The 'grease waste' line from the building to the DEVICE shall be removed from the soil if it will not be reused. If the grease waste line will be reused, the line shall or securely capped.
- ④. Where a DEVICE is directly connected to the sewer main it shall be abandoned by "point repair" or abandoning the service at the main in accordance with Water/Wastewater Development Standards.
- ⑤. Where the DEVICE discharge line joins the Building sewer line, the line shall be capped on the section of pipe connected to the Building sewer.
- ⑥. Vent and other drain lines may need to be removed or properly placed out of service in accordance with local Building/Plumbing Code.

Applicable City staff will perform an inspection. Once the inspection(s) has passed, you may continue to finish covering as desired. The finish cover may need to be mounded slightly higher than adjacent grade to allow for settling.





# City of Loveland

## Residential Demo Fast Track Permit Application

Building Division \* 410 E 5th Street \* Loveland, CO 80537

General Information (970) 962-2505

Inspection Line (970) 962-2100



### Prior to submittal of this application, please:

- 1.) Verify your contractor holds a valid contractor's license with the City of Loveland. If expired, you will be required to resubmit all permit documentation after license is current.
- 2.) If highlighted area is inapplicable, please put N/A
- 3.) Application must be printed and signed by contractor or authorized signer listed on contractor license
- 4.) Asbestos report is required

<b>Job Site Address:</b>		
<b>General Contractor:</b>	<b>License #:</b>	<b>Phone:</b>
<b>Valuation: \$</b>	<b>Email :</b>	
<b>Electrical Contractor:</b>	<b>License #:</b>	<b>Phone:</b>
<b>Valuation: \$</b>	<b>Email :</b>	
<b>Mechanical Contractor:</b>	<b>License #:</b>	<b>Phone:</b>
<b>Valuation: \$</b>	<b>Email :</b>	
<b>Plumbing Contractor:</b>	<b>License #:</b>	<b>Phone:</b>
<b>Valuation: \$</b>	<b>Email :</b>	
<b>Owner Name:</b>	<b>Phone:</b>	
<b>Address:</b>		
<b>City:</b>	<b>State:</b>	<b>Zip:</b>
<b>Contact:</b>	<b>Phone:</b>	<b>Email:</b>
Demo SF	Number of Stories	Number of Dwellings
Number of Rooms	Number of Baths	Total Basement Sq Ft
Date of Demo to Water Service	Date of Demo to Electrical Service	
<b>Work Description:</b>		
<b>OWNER/CONTRACTOR SIGNATURE OF UNDERSTANDING AND AGREEMENT</b> I hereby certify that the setback distances proposed by this permit application are accurate and do not violate applicable ordinances, rules or regulations of the City of Loveland or covenants, easements or restrictions of record; that all measurements shown, and allegations made are accurate; that I have read and agree to abide by all conditions printed on this application and that I assume full responsibility for compliance with the City of Loveland building code and all other applicable City of Loveland ordinances for work under this permit. Plans subject to field inspection.  <b>PRINT NAME:</b> _____  <b>SIGNATURE:</b> _____ <b>DATE:</b> _____		<b>Permit #:</b>
		<b>Received by:</b>
		<b>Date:</b>
		<b>Approvals:</b>
		<b>Total Fees Due: \$</b>

Please e-mail this form and all supporting documents to [epan-buildingfasttrack@cityofloveland.org](mailto:epan-buildingfasttrack@cityofloveland.org)