

**Commission Members Present via Zoom:** Dan Herlihey, Don Cook, Gary Hausman (Chair), Gene Packer, John Butler, Larry Roos, Randy Williams, Richard Rhoads, and Stephanie Fancher-English.

**Commission Members Absent:** None.

**Council Liaison Present via Zoom:** Steve Olson and Rob Molloy.

**City Staff Members Present:** Bill Crowell, Christine Schraeder, Derek Turner, Frank Lindauer, Garth Silvernale, Jim Lees, Joe Bernosky, Kim O'Field, Larry Howard, Leslie Moening, Lynn Valdez, Michelle Erickson, Roger Berg, Ryan Van Pelt, and Tanner Randall.

**Guest Attendance:** None.

**CALL TO ORDER:** Gary Hausman called the meeting to order at 4:00 PM.

**APPROVAL OF MINUTES:** Hausman asked for a motion to approve the minutes of the March 18, 2020 meeting.

**Motion:** Dan Herlihey made the motion.

**Second:** John Butler seconded the motion. The minutes were approved unanimously.

### CITIZENS REPORT

None.

### INFORMATIONAL ITEMS

**Item 4.1: Monthly Financial Update – Jim Lees**

This item summarizes the monthly and year-to date financials for April 2020.

**Recommendation:** Information item only. No action required.

**Item 4.2: Water Supply Update – Ryan Van Pelt**

This item summarizes the raw water supply update.

**Recommendation:** Information item only. No action required.

**Item 4.3: Water Legislative Update – Ryan Van Pelt**

This item is intended to give a brief update on water-related legislation being contemplated by the Colorado General Assembly. Loveland Water and Power relies primarily on the Colorado Water Congress (CWC) for information on water-related legislation.

**Recommendation:** Information item only. No action required.

**Item 4.4: Electric Legislative Update – Kim O'Field**

This item is intended to give a brief update on electric-related legislation at both the state and federal level. Loveland Water and Power works closely with Platte River Power Authority (PRPA) and its sister cities but relies primarily on the Colorado Association of Municipal Utilities (CAMU) for information on electric-related legislation.

**Recommendation:** Information item only. No action required.

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**CONSENT AGENDA****Item 5.1: Idlywilde Change Order to Add Phase 4 to Phase 2 Contractor Work - Christine Schraeder**

We recently received approval from FERC to proceed with our plans to fill the pipe that exists below the surface on private properties on Idylwilde Lane. This constitutes the work planned for Phase 4. Since this is a relatively small portion of the overall project, and since the areas for the two projects overlap, we are proposing to use the same contractor who is still in place finalizing revegetation efforts for Phase 2. Meridiam Partners (contractor) has removed all of the existing trestles and pipeline for Phase 2 and proposed the methodology and design for using tremie pipe for Phase 4.

**Recommendation:** Adopt a motion recommending that City Council approve the change order to the contract for service with Meridiam Partners to increase the not-to-exceed amount to \$744,425.48 and authorize the City Manager to sign the change order on behalf of the City.

**Motion:** Herlihey made the motion.

**Second:** John Butler seconded the motion. The motion was approved unanimously.

**REGULAR AGENDA****Item 6.1: 2020 Water Efficiency Plan Update – Michelle Erickson**

The purpose of this item is to provide LUC with an overview of the 2020 Water Efficiency Plan Update and summary of comments collected from the public comment period. To comply with the State's Water Conservation Act of 2004, with revised requirements published in 2019 on land-use planning, staff has updated the 2013 Loveland Water Conservation Plan, now known as the Water Efficiency Plan.

**Recommendation:** Adopt a motion recommending that City Council adopt the 2020 Water Efficiency Plan Update.

**Motion:** Herlihey made the motion.

**Second:** Butler seconded the motion. The motion was approved unanimously.

**Item 6.2: 2021 Proposed 10-Year Capital Improvement Plans - Roger Berg, Frank Lindauer, and Jim Lees**

The purpose of this item is to present an overview of the 2021 to 2030 10-year Capital Improvement Plans (CIP) for the Water, Raw Water, Wastewater, and Power Utilities. Staff is requesting that the Loveland Utilities Commission adopt a motion recommending that City Council approve the proposed 10-Year CIPs.

**Recommendation:** Adopt a motion recommending that City Council approve the proposed 2021 10-Year CIPs for the Raw Water, Water, Wastewater and Power Utilities.

**Motion:** Herlihey made the motion.

**Second:** Butler seconded the motion. The motion was approved unanimously.

**Item 6.3: 29th Street 5.5 MG Water Storage Tank Construction Contract Award -Leslie Moening**

The purpose of this item is to award a construction contract to the lowest qualified bidder for the 29th Street 5.5 MG Water Storage Tank Project.

**Recommendation:** Adopt a motion to approve the construction contract with Garney Construction for an amount not to exceed \$6,735,000.

**Motion:** Herlihey made the motion.

**Second:** John Butler seconded the motion. The motion was approved unanimously.

**COMMISSION/COUNCIL REPORTS****2.1**

**Item 9: Commission/Council Reports**

**Dan Herlihey:** None.

**Don Cook:** Cook commented on his participation as a Budget Liaison for the 2021 Budget Planning meetings.

**Gary Hausman:** None.

**Gene Packer:** None.

**John Butler:** None.

**Larry Roos:** None.

**Randy Williams:** None.

**Richard Rhoads:** None.

**Stephanie Fancher-English:** None.

**Council Report:** Councilor Rob Molloy said that during the April 7, 2020 City Council meeting, an Ordinance enacting a supplemental budget and appropriation to the 2020 City of Loveland budget for completion of the US Highway 24 Waterline Crossing Project was passed. On April 21, 2020 an Ordinance was passed authorizing the conveyance of land to Powersports Properties, LLC, pursuant to Section 4-7 of the City of Loveland Municipal Charter in exchange for a grant of utility easement. A Resolution approving an intergovernmental agreement between Little Thompson Water District and the City of Loveland, Colorado was also passed. Regarding the US Highway 34 Waterline Project, a resolution approving an IGA with CDOT for funding and an ordinance enacting a supplemental budget and appropriation to the 2020 City of Loveland budget to fund the Highway 34 Waterline Crossing Project was passed. In addition, an Ordinance authorizing the conveyance of land to Powersports Properties, LLC, pursuant to Section 4-7 of the City of Loveland Municipal Charter in exchange for a grant of utility easement was passed. On April 21, 2020, an Ordinance amending Chapter 2.49 and Chapter 13.02 and creating Chapter 13.22 of the Loveland Municipal Code for the purpose of delivery of services by the City's electric and communications enterprise was passed. On May 5, 2020 an Ordinance amending Chapter 2.49 and Chapter 13.02 and creating Chapter 13.22 of the Loveland Municipal Code for the purpose of delivery of services by the City's electric and communications enterprise was passed.

**DIRECTOR'S REPORT**

**Item 10: Director's Report – Bernosky** said that the Loveland Utilities Commission should be proud that, despite the recent challenges resulting from the SARS CoV-2 virus, the Department of Water and Power has remained fully operational. All engineering, construction support, development support, customer outreach, construction, and of course providing power, drinking water, and treating wastewater have continued without interruption.

The City of Loveland Strategic Plan was approved on March 3, 2020 by City Council. Loveland Water and Power has updated our Strategic Plan to reflect the final changes, and staff will provide new copies to the LUC members in June of 2020.

Spring Recruitment has begun for the Loveland Utilities Commission. We have three open positions that expire in June 2020. Please see the Spring Recruiting Timeline below:

Wednesday, May 1, 2020 – Recruiting cycle opens.

Friday, June 1, 2020 – Recruiting cycle closes and interviews take place.

Bernosky also said that all joint Boards and Commissions and joint City Council meetings have been cancelled indefinitely. The LUC June meeting will be held via zoom.

**ADJOURN:** The meeting was adjourned at **6:07 pm**. The next LUC Meeting will be June 17, 2020 at 4:00 pm.

Respectfully submitted,

Lynn Valdez

Recording Secretary

Loveland Utilities Commission /s/ Gary Hausman, LUC Chairman