



## MEETING MINUTES

---

December 11, 2019 | 4 p.m. | Service Board Room – 200 N. Wilson Ave.

**Commission Members Present:** Adam Auriemmo, David Hetrick, J.D. Walker, Korey Streich, , Ralph Trenary, Shane Mares, and Vi Wickam

**Commission Members Absent:** Paul Langfield and Richard Bilancia

**Council Liaisons Present:** Don Overcash

**Council Liaisons Absent:** John Fogle and Dave Clark (Alternate)

**City Staff Members Present,** Brieana Reed-Harmel, Coreen Callahan, Joe Bernosky, Kaila Angello, Kim O'Field, Kim Reeves, Noah Cecil, Ryan Greene, and Ryan Smith

**Guest Attendance:** Shannon Reiff

**CALL TO ORDER:** Vi Wickam called the meeting to order at 4:03pm.

**APPROVAL OF MINUTES:** Wickam asked for a motion to approve the minutes of the October 09, 2019 meeting.

**Motion:** Adam Auriemmo made the motion

**Second:** Ralph Trenary seconded the motion. The minutes were approved unanimously.

### STAFF ITEMS

#### Item 1: General Construction Update – Kim Reeves and Ryan Smith

Provided an update on the progress of construction for Pulse, including the Outside Plant Milestones and the Inside Plant Milestones.

Staff report only. No action required



## REGULAR AGENDA

### Item 2: Water and Power Strategic Plan – Joe Bernosky

Presented a draft of the Department of Water and Power's Strategic Plan. The Department's Strategic Plan is a high-level overview of the Department and is intended to provide a connection between 1) the City's and the Department's Mission and Vision Statements and 2) the Strategic Focus areas and future Department of Water and Power Initiatives. The plan will also be presented to the Loveland Utilities Commission at its December meeting. .

Recommendation: Endorsement of the draft to go to City Council.

**Endorsement of Water and Power Strategic Plan:** Wickam asked for a motion to endorse and forward to City Council for approval.

**Motion:** Ralph Trenary made the motion

**Second:** J.D. Walker seconded the motion. The minutes were approved unanimously.

## COMMISSION/COUNCIL REPORTS

### Item 3: Commission/Council Reports

Nothing added

## DIVISION MANAGER'S REPORT

### Item 4: Division Manager's Report – Briana Reed-Harmel

Briana Reed-Harmel discussed the new protocol for board agendas and packets, beginning January 1, 2020. A discussion was had regarding services for low income families and she also introduced new staff, Kaila Angello..

---

**ADJOURN** The meeting adjourned at 4:42 pm. The next LCAB Meeting will be January 8, 2020 at 4:00 pm.

Respectfully submitted,

Coreen Callahan  
Recording Secretary  
Loveland Communications Advisory Board  
/s/ Paul Langfield, LCAB Chair