



## MEETING MINUTES

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October 9, 2019 | 4 p.m. | Service Center Willow Room – 200 N. Wilson Ave.

**Commission Members Present:** Adam Auriemmo, David Hetrick, Korey Streich, Paul Langfield, Ralph Trenary, Richard Bilancia, Shane Mares, and Vi Wickam

**Commission Members Absent:** J.D. Walker

**Council Liaisons Present:** Don Overcash, and John Fogle

**Council Liaisons Absent:** Dave Clark (Alternate)

**City Staff Members Present,** Alan Krcmarik, Briana Reed-Harmel, Coreen Callahan, Joe Bernosky, John Beckstrom, Kim O'Field, Kim Reeves, Lindsey Johansen, Noah Cecil, Ryan Greene, Ryan Smith, and Steve Adams

**Guest Attendance:** Bruce Croissant, Todd Osborne, and Joy Osborne

**CALL TO ORDER:** Paul Langfield called the meeting to order at 4:01pm.

**APPROVAL OF MINUTES:** Langfield asked for a motion to approve the minutes of the September 11, 2019 meeting.

**Motion:** Ralph Trenary made the motion

**Second:** Adam Auriemmo seconded the motion. The minutes were approved unanimously.

### STAFF ITEMS

#### Item 1: Fiber Hut Installation Update – Kim Reeves

Provided an update on the progress of installing the fiber huts for Pulse, as well as a recent site visit and the upcoming schedule for installations.

Staff report only. No action required

#### Item 2: Update on Kick-Off Meetings for Pulse – Ryan Smith



Provided an update on the two kick-off meetings that were held at the Pulse offices for network architecture and the billing and provisioning system.

Staff report only. No action required.

**Item 3: General Construction Contract Update**

Provided an update on the hiring of the new construction firm for the outside plant construction, as well as gave an update on the process to select a premise installation team.

Staff report only. No action required.

**COMMISSION/COUNCIL REPORTS**

**Item 6: Commission/Council Reports**

John Fogle offered to answer questions regarding City Council.

**DIVISION MANAGER'S REPORT**

**Item 7: Division Manager's Report – Briana Reed-Harmel**

Information was given regarding the ribbon cutting event for the Wastewater Treatment Plant.

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**ADJOURN** The meeting adjourned at 4:50pm. The next LCAB Meeting will be November 13, 2019 at 4:00 pm.

Respectfully submitted,

Coreen Callahan  
Recording Secretary  
Loveland Communications Advisory Board  
/s/ Vi Wickam, Vice Chair