

## **HUMAN SERVICES COMMISSION**

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The Special Meeting of the City of Loveland Human Services Commission was held at the Loveland Municipal Building in the City Manager's Conference Room on  
August 1, 2019

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### **PRESENT AT THE MEETING:**

Commissioners: Carolyn Benson, Nicole Pasco, Rebecca Thorp, Fred Garcia, Tim Hitchcock, Jody Shadduck-McNally, April Lewis and Sara Lipowitz

Staff Members: Alison Hade, Brandy Benson

### **ABSENT FROM THE MEETING:**

City Council: Jeremy Jersvig

*These minutes are a general summary of the meeting.*

### **CALL TO ORDER:**

Staff Hade called the meeting to order at 6:00 pm MT.

### **ELECTIONS OF OFFICERS:**

Commissioner Benson nominated Commissioner Thorp as Chair. Commissioner Pasco seconded the motion. Passed unanimously. Commissioner Thorp conducted the meeting after the vote.

Commissioner Pasco nominated Commissioner Benson as Vice Chair. Commissioner Hitchcock seconded the motions. Passed unanimously.

### **APPROVAL OF MEETING MINUTES:**

June 6, 2019 meeting minutes moved to September 5, 2019 correct the public attendance.

### **ADVISING BOARDS AND COMMISSIONS AND RULES PRESENTATION:**

Claire Havelda, Assistant City Attorney presented to the Commission on board and commission rules. Commissioners asked questions to clarify any concerns. Claire was not able to answer a few questions and will follow-up with the commission. Commissioners also talked about creating policies around agenda items and non-grant presentations.

### **PUBLIC COMMENT:**

None

### **COMMUNITY PARTNERSHIP OFFICE UPDATE:**

Staff Hade informed the commission of the Boards and Commissions Appreciation Event, provided an update on the Homeless Strategic Plan, and talked about providing a spreadsheet each month showing completed agency policies.

### **INTERSECTOR PARTNERS UPDATE AND SEPTEMBER MEETING:**

Staff Hade updated the commission on interSector Partners new contract. She gave an overview of the scope and the desired completion date of the end of 2019. The commission will keep their September 5 meeting date and will attend the retreat on September 7<sup>th</sup>.

### **GRANT DRAWS AND REPORTS:**

Alison provided a brief update on 2018-2019 grants. There were a few agencies that didn't meet the deadline and are now unable to draw their balance. The Community Partnership Office will provide more information to the Commission soon.

**ADJOURNMENT**

Chair Thorp adjourned the regular meeting at 7:45 pm MT.

Respectfully Submitted,  
Brandy Benson