

CULTURAL SERVICES BOARD
MEETING MINUTES
Wednesday, May 1, 2019
4:30 PM

LOVELAND MUSEUM
503 N Lincoln Avenue, Loveland, CO 80537

I. Call Meeting to Order

The May 1, 2019 meeting of the Cultural Services Board was called to order at 4:30pm by Libby Skowron in the upstairs conference room of the Loveland Museum.

Board Members Present: Geraldine Amat, Juanita Cisneros, Dr. Dierdre Cook, Heather Fortin Rubald, Kris Ortmann, Libby Skowron, and Cornelia Winters. Christopher Rae, alternate, was absent.

Staff Present: John Fogle, City Council Liaison; Steve Lemmon, Rialto Theater Center Manager; and Tegan Hollen, Business Services Specialist. Susan Ison, Cultural Services Director, was absent.

Guests Present: Jennifer Cousino, Curator of History; and Ashley Yager, Registrar.

Additions or Changes to the Agenda

There were no additions or changes to the agenda.

Additions or Changes to the April 3, 2019 Minutes

There were no additions or changes to the minutes.

Approval of the April 3, 2019 Minutes

Juanita motioned to approve the minutes. Cornelia seconded the motion. The motion passed unanimously.

Public Comments

There were no public comments.

II. Agenda Items

Board Reports

CSB Accomplishments Update – Kris reviewed the activities CSB members participated in since the last meeting.

Tour de Pants – Kris confirmed the schedule of Board members helping at the Tour de Pants event on May 4, 2019.

Creative District – Kris reviewed the most recent Creative District meeting, outlining the working group's goals and plans for future meetings. Juanita inquired about how the district boundaries will be determined. Kris, Steve, and Heather offered information about how the group is working to establish the district, and mentioned that a district can grow in the future so boundaries can change or a secondary district can be added.

Roles and Duties Discussion – At a previous meeting, City Manager Steve Adams invited the Board to review their roles and duties outlined in the City’s municipal code and present any changes they would like made to him. The Board discussed potential changes and decided to propose a new meeting time of 5:00pm rather than 4:30pm as well as change the Vice Chair position to Chair-Elect. The Board also agreed to act more on their duty to assist with fundraising for special Cultural Services Department projects, beginning with bringing fundraising ideas to upcoming meetings.

Cultural Services Department Reports

Curator of History & Registrar Update – Jennifer and Ashley spoke about current and upcoming history projects and news:

- *Grants* – Jennifer applied for and received a grant of \$2,286 from Colorado Historic Newspapers Collection (CHNC) as part of their New Content Support Program. This grant will go toward digitizing the Reporter-Herald archive to make the collection more accessible and useable. As a result of receiving the grant, Jennifer is also eligible to apply for additional funding from CHNC, which she plans to do for the creation of an online digital resource that will provide public access to highly sought after collections held by the Loveland Museum, the Loveland Public Library, and the Thompson School District.
- *Exhibits* – The cases and objects from the Fireside Gallery were removed and the gallery’s name has been changed to honor the Museum’s founder, Harold Dunning. Exhibits in this gallery will rotate approximately every 6 months, and will feature both traveling exhibits and exhibits created from our own collection. The first exhibit is *Quilts: Warmth to Wonder*, featuring a variety of quilts and related objects the Museum’s history collection as well as contemporary art quilts made by members of Studio Art Quilt Associates living in Loveland. Other upcoming history exhibits include:
 - *Bike Month in Posters* - This exhibit will feature Bike Month posters going back to 2009. It will share the lobby space with a bicycle related kids activity.
 - *Windsor Museum Collaborative Exhibit* – This exhibit will feature objects from the history collection and will be displayed at the Windsor Museum from June through August 2019.
 - *Loveland Performing Arts* - Loveland Performing Arts, an all-volunteer organization, brings world class, professional entertainment to Loveland and the Front Range. This exhibit will feature memorabilia dating back 50 years showing the remarkable contribution this dedicated organization has made to Loveland’s history.
- *Programs* – Upcoming history programs include:
 - A book signing with Diane Brotemarkle for *The Pioneering Past of the Big Thompson Valley* on May 10, 2019 at 6:30pm. The book features newspaper stories about the early days of Loveland, Colorado and the region told by historian Zethyl Gates.
 - Mariano Medina Remembers, a presentation on May 25, 2019 at which master storyteller Angel Vigil will bring to life Loveland’s early pioneer Mariano Medina.
 - History of the Stone Age Fair, a presentation by the Loveland Archaeological Society on September 12, 2019 that will explore the beginnings of this long-established fair, its connections to Loveland, Colorado, and how the Museum’s founder, Harold Dunning, was involved.
 - Hot Metal, Cold Brews will return on September 27, 2019 and feature the University of Wyoming art department as they pour iron for Museum visitors. Visitors can also enjoy locally crafted beer and food during this event.
- *Collection* – Ashley is switching her focus from 3D items to the archival collection this year, working specifically on inventorying and organizing collections that patrons request most often. She is also working closely with the Loveland Public Library, other City Departments, and others to determine

what resources are located outside of the Museum so research requests can be directed more efficiently to the correct collection. Additional collection projects currently in progress include:

- Unpacking and sorting the wardrobe collection.
- Continued indexing and rehousing of the Reporter-Herald negatives, clipping, and personal files.
- Sorting and inventorying the Ted and Mabel Thompson files.
- Sorting and inventorying the Great Western Sugar Factory records.
- Reconciling object records and numbers for education trunk items.

Ashley also noted that the Accession Committee has undergone some changes since last year, including member resignations and additions as well as an increase in meeting frequency from once a quarter to every other month. In 2019 so far, the Museum has accepted 14 donations, purchases, and transfers into the permanent collection and 2 donations into the education collection.

Rialto Theater Center Report – Steve spoke about current and upcoming performances and events at the Rialto Theater Center as well as other news:

- *Henry's Pub* – City staff recently held a meeting to discuss next steps for addressing the grease stain left on the Rialto building by Henry's Pub. The group decided that clean up would be contracted out to a third party cleaner because of the building's condition and historic status. Staff are also exploring placing a barrier between the grease vent and the building to minimize the problem.
- *2019 – 2020 Season* – Programming for the 2019 – 2020 season has been secured and the Board received a handout detailing the upcoming performances. Steve also passed out a breakdown of the previous season's shows, highlighting the number of shows that sold out.
- *Liquor License* – Rialto staff are moving forward through the process of obtaining a liquor license for a beer garden at the Foote Lagoon Summer Concerts.
- *New Website* – Rialto staff are exploring redesigning the theater's website to make the process for ticket sales more streamlined.

City Council Report

Councilor Fogle offered an update about specific items being considered by City Council as well as City Council news:

- *Marijuana Ban* – City Council will be discussing the ban on marijuana dispensaries in Loveland in order to have a plan in place should voters support allowing them in a future election.

Miscellaneous

- *2018 Annual Report* – Tegan provided the Board with copies of the 2018 Cultural Services Annual Report.

Reporter-Herald Building Tour – Jennifer led the Board on a tour of the former Reporter-Herald building that was recently purchased by the City, mentioning plans for immediate use such as classroom space and storage. The building will be incorporated into the larger museum expansion plan moving forward, and the design is being redone by Olson Kundig, the architectural firm working on the project, to include the new space.

NEXT CULTURAL SERVICES BOARD MEETING: Wednesday, June 5 at 4:30 pm in the Loveland Museum upstairs conference room.

III. Adjournment

The Cultural Services Board meeting adjourned at 6:01pm.

/S/ Libby Skowron, Cultural Services Board Chair

The City of Loveland is committed to providing an equal opportunity for services, programs and activities and does not discriminate on the basis of disability, race, age, color, national origin, religion, sexual orientation or gender. For more information on non-discrimination or for translation assistance, please contact the City's Title VI Coordinator at TitleSix@cityofloveland.org or 970-962-2372. The City will make reasonable accommodations for citizens in accordance with the Americans with Disabilities Act (ADA). For more information on ADA or accommodations, please contact the City's ADA Coordinator ADACoordinator@cityofloveland.org or 970-962-3319.

“La Ciudad de Loveland está comprometida a proporcionar igualdad de oportunidades para los servicios, programas y actividades y no discriminar en base a discapacidad, raza, edad, color, origen nacional, religión, orientación sexual o género. Para más información sobre la no discriminación o para asistencia en traducción, favor contacte al Coordinador Título VI de la Ciudad al TitleSix@cityofloveland.org o al 970-962-2372. La Ciudad realizará las acomodaciones razonables para los ciudadanos de acuerdo con la Ley de Discapacidades para americanos (ADA). Para más información sobre ADA o acomodaciones, favor contacte al Coordinador de ADA de la Ciudad en ADACoordinator@cityofloveland.org o al 970-962-3319.