

**PIF PAYMENT FORM**

	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 33%;">PERIOD</td> <td style="width: 33%;">DUE DATE</td> <td style="width: 33%;">CITY ACCT #</td> </tr> <tr> <td colspan="3" style="text-align: center; background-color: black; color: white; padding: 5px;"><b>COMPUTATION OF PUBLIC IMPROVEMENT FEE</b></td> </tr> </table>	PERIOD	DUE DATE	CITY ACCT #	<b>COMPUTATION OF PUBLIC IMPROVEMENT FEE</b>		
PERIOD	DUE DATE	CITY ACCT #					
<b>COMPUTATION OF PUBLIC IMPROVEMENT FEE</b>							

1.	GROSS SALES and SERVICES	
2.	Less Sales/Services not subject to the Public Improvement Fee (Retain your records for three years)	
3.	Net Sales Subject to Public Improvement Fee (Line 1 minus Line 2)	
4.	Public Improvement Fee Collected (1.25% of Line 3)	
5.	Excess Public Improvement Fee Collected	
6.	Total Public Improvement Fee Due and Payable (Add Line 4 and Line 5)	
7.	Adjustments <b>ADD</b> (Additional Amount Due) Prior Periods <b>Deduct</b> (Credit Due to Merchant)	
8.	Late Filing Penalty: 10% of line 6 or \$15.00 whichever is greater Penalty Interest: 1% of line 6 per month	
9.	<b>TOTAL PUBLIC IMPROVEMENT FEE DUE AND PAYABLE</b> <b>Payable to: CENTERRA PUBLIC IMPROVEMENT COLLECTION CORP</b>	

**PIF Payment Form Instructions**

- Line 1: Report all sales made during the period covered
- Line 2: Deduct only those exempted sales allowed. These exemptions are the same as the City of Loveland's sales tax exemptions.
- Line 3: To calculate sales subject to PIF subtract Line 2 from Line 1
- Line 4: To calculate the PIF due, multiply Line 3 by 1.25%
- Line 5: Any excess PIF collected must be reported on Line 5 and remitted
- Line 6: To calculate the total PIF due, add Line 4 and Line 5
- Line 7: Add or deduct any under or overpayment from previous periods
- Line 8: Add 10% or \$15.00 whichever is greater and Interest is calculated at 1% per month
- Line 9: To calculate, total PIF due, add Line 6, 7 and 8

**Make Checks Payable To: CENTERRA PUBLIC IMPROVEMENT COLLECTION CORP**

<p>NEW BUSINESS DATE MO. DAY YEAR</p> <p>DISCONTINUED DATE MO. DAY YEAR</p> <p>1.If ownership has changed, give date of change and new owner's name.                  2.If business has been permanently discontinued, give date discontinued.                  3.If business location has changed, give new address.                  4.If business is temporarily closed, give dates to be closed.                  5.If business is seasonal, give months of operation.</p>	<p>SHOW BELOW CHANGE OF OWNERSHIP, NAME AND/OR ADDRESS, ETC</p> <hr/> <hr/> <hr/> <p style="text-align: center;"><input type="checkbox"/> BUS. ADDRESS    <input type="checkbox"/> MAILING ADDRESS</p>	<p>I, hereby certify, under penalty of perjury, that the statements made herein are to the best of my knowledge true and correct.</p> <p>By: _____</p> <p>Company: _____</p> <p>Phone: _____</p> <p>Title: _____ Date: _____</p>
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