



MINUTES
LOVELAND CITY COUNCIL SPECIAL MEETING
Tuesday, January 8, 2019 Council Chambers 6:00 PM

COUNCIL PRESENT:

Marsh, Overcash, Fogle, Johnson, Ball, Clark, Jersvig, Wright

COUNCIL ABSENT:

Olson

SPECIAL MEETING

1. INTRODUCTION

1.1. CALL TO ORDER

1.2. ROLL CALL

2. AGENDA

2.1. HUMAN RESOURCES

1) CITY MANAGER QUARTERLY PERFORMANCE REVIEW WITH POSSIBLE EXECUTIVE SESSION

2) INITIATIVES FOR INNOVATION: LOVELAND CITY COUNCIL AND EXECUTIVE LEADERSHIP TEAM PROJECT PRIORITIES

Council, per resolution, conducts quarterly performance review meetings for the City Manager. This action is for City Council to conduct the performance review meeting, which may include an executive session to discuss personnel matters, such as feedback on performance.

Steve Adams, City Manager, noted the second in this item is current project priorities identified by City Council and Executive Leadership Team appear in a user-friendly format that sets timelines, identifies key staff "champions," describes actions taken and measures progress toward results.

Mr. Adams reviewed the various components of the Initiatives for Innovation noting the projects and programs that are being worked on and the status of the individual projects. It was reported that 25 of the original 55 initiatives have been completed.

Moved by Councilor Jersvig, seconded by Councilor Fogle

1) A motion to enter into Executive Session concerning the evaluation of City Manager Stephen C. Adams and, immediately thereafter, hold a separate executive session concerning the safety and security protocols during Council meetings; each session conducted pursuant to Colorado State law and the City of Loveland Charter.

The executive session concerning the evaluation of City Manager Stephen C. Adams would be held:

- To receive information and discuss personnel matters to include review, evaluation, deliberation, and discussion as authorized by CRS § 24-6-402(4)(f)(I) and Charter Section 4-4(c)(5); and*
- To consider and discuss documents and materials related to these personnel matters that are*

not subject to public inspection under the Colorado Open Records Act, as authorized by CRS § 24-6-402(4)(g) and Charter Section 4-4(c)(3).

The subsequent and separate executive session concerning safety and security protocols during Council meetings would be held to review and discuss:

- *(1) matters critical to personal safety of the members of the Council and for matters involving the protection and security of City property as authorized by Charter Section 4-4(c)(4);*
- *(2) specialized details of security arrangements, including defenses against terrorism, both domestic and foreign, and including where disclosure of matters discussed might reveal information that could be used for the purposes of committing, or avoiding prosecution for, a violation of the law, as authorized by CRS § 24-6-402(4)(d); and*
- *(3) documents and materials related to these matters that are not subject to public inspection under the Colorado Open Records Act, as authorized by CRS § 24-6-402(4)(g) and Charter Section 4-4(c)(6).*

CARRIED UNANIMOUSLY 8-0.

**2.2. LOVELAND POLICE DEPARTMENT
REVIEW OF SAFETY AND SECURITY PROTOCOLS DURING COUNCIL MEETINGS
WITH POSSIBLE EXECUTIVE SESSION**

Motion included under 2.1.

**2.3. CITY CLERK
MEMBER APPOINTMENTS TO BOARDS AND COMMISSIONS**

This item is the recommendation to City Council to appoint members to the Cultural Services Board, Parks and Recreation Commission, Community Marketing Commission, Loveland Utilities Commission, Police Citizen Advisory Board, and Golf Advisory Board.

Moved by Councilor Jersvig, seconded by Councilor Fogle

1) A Motion To Reappoint Dierdre Cook To The Cultural Services Board For A Term Effective Until December 31, 2022

2) A Motion To Reappoint Heather Rubald To The Cultural Services Board For A Term Effective Until December 31, 2022

3) A Motion To Appoint Geraldine Amat To The Cultural Services Board For A Term Effective Until December 31, 2022

4) A Motion To Appoint Christopher Rae As An Alternate To The Cultural Services Board For A Term Effective Until December 31, 2022

5) *A Motion To Appoint Jim Haynes To The Parks And Recreation Commission For A Term Effective Until December 31, 2021*

6) *A Motion To Appoint Laura Leah Olsen To The Parks And Recreation Commission For A Term Effective Until December 31, 2021*

7) *A Motion To Appoint James Melena To The Community Marketing Commission For A Term Effective Until June 30, 2019*

8) *A Motion To Appoint Zach Anderson As An Alternate To The Community Marketing Commission For A Term Effective Until June 30, 2021*

9) *A Motion To Appoint Tom Vail To The Loveland Utilities Commission For A Term Effective Until June 30, 2019*

10) *A Motion To Reappoint Beverly Cardarelli To The Police Citizen Advisory Board For A Term Effective Until December 31, 2021*

11) *A Motion To Appoint Greg Bland To The Police Citizen Advisory Board For A Term Effective Until December 31, 2021*

12) *A Motion To Appoint Alan Lipowitz To The Police Citizen Advisory Board For A Term Effective Until December 31, 2021*

13) *A Motion To Appoint Shannon Dapkus As An Alternate To The Police Citizen Advisory Board For A Term Effective Until December 31, 2019*

14) *A Motion To Reappoint Chuck Weirauch To The Golf Advisory Board For A Term Effective Until December 31, 2021*

15) *A Motion To Reappoint Julie Nelson To The Golf Advisory Board For A Term Effective Until December 31, 2021*

16) *A Motion To Appoint Beth Soderquist To The Golf Advisory Board For A Term Effective Until December 31, 2021*

CARRIED UNANIMOUSLY 8-0.

**2.4. CITY CLERK
2019 MEETING NOTICE POSTINGS LOCATION**

The purpose of this item is to adopt a resolution that will designate the bulletin board immediately adjacent to the Loveland City Council Chambers located at 500 East 3rd Street,

Loveland, Colorado, as the location for the posting for all of the City of Loveland's written notices in the year 2019. The resolution also designates the City Fire Administration Building as an Emergency Posting location if the primary designated location becomes inaccessible or is no longer in existence due to natural disaster or other similar cause.

Moved by Councilor Jersvig, seconded by Councilor Fogle

A Motion To Adopt Resolution #R-1-2019 Establishing The Location For The Posting Of City Of Loveland Notices

CARRIED UNANIMOUSLY 8-0.

RECESS AS LOVELAND CITY COUNCIL AND CONVENE AS THE BOARD OF DIRECTORS FOR THE LOVELAND DOWNTOWN URBAN RENEWAL AUTHORITY

**2.5. CITY CLERK
2019 MEETING NOTICE POSTING LOCATION FOR LOVELAND URBAN RENEWAL AUTHORITY**

Approval of the Resolution will designate the bulletin board immediately adjacent to the Loveland City Council Chambers located at 500 East 3rd Street, Loveland, Colorado, as the location for the posting for all of the Loveland Urban Renewal Authority's written notices in the year 2019. The resolution also designates the Loveland Fire Administration Building as an emergency posting location if the primary designated location becomes inaccessible or is no longer in existence due to natural disaster or other similar cause.

Moved by Councilor Jersvig, seconded by Councilor Fogle

A Motion To Adopt Resolution #R-2-2019 Establishing The Location For The Posting Of Loveland Urban Renewal Authority Notices

CARRIED UNANIMOUSLY 8-0.

ADJOURN AND THE BOARD OF DIRECTORS FOR THE LOVELAND DOWNTOWN URBAN RENEWAL AUTHORITY AND RECONVENE AS CITY COUNCIL

3. ADJOURN TO STUDY SESSION

4. STUDY SESSION

**4.1. LIBRARY
COMMUNITY IMPROVEMENT PROGRAM UPDATE**

Staff presented an update of the Community Improvement Program, including review of work completed prior to putting the initiative on hold in spring 2018, post-election changes, and proposed community improvement projects and costs. Financing options, ballot timing, and public outreach will also be discussed. Staff seeks City Council guidance as to timing and

methodology of proceeding with community engagement about a possible capital project sales tax package request.

City Manager Adams stated the project purpose was to engage the community in evaluating whether or not the citizens would support a proposed sales tax increase to fund select community capital projects.

Diane Lapierre - Library Director, Mark Jackson – Public Works Director and Alan Krzmarik, Acting Finance Director and Fiscal Advisory presented the item to Council. Ms. LaPierre provided an update on City Council involvement with the program noting the task force creation and the determination to put the effort on hold for the November 2018 election due to the Thompson school district ballot initiative and the determination to reboot the program in 2019. Mr. Jackson reviewed the list of the proposed projects provided by the task force which was included in the Council packet. Mr. Krzmarik reported on the summary of funding needs to make the improvements recommended.

It was noted the items on the list were a combination of items from staff and the task force; some of the items were on the long term capital list but did not have a source of funding.

Council discussed needs versus wants, the addition of safety items as needed, quality of life for the citizens of Loveland and prioritization of items.

Paul Hanley noted the updated timeline for the task force and potential ballot question(s) and reviewed the survey process.

**4.2. CITY MANAGER
PREPARATION FOR STRATEGIC PLANNING ITEM - CITY COUNCIL
RETREAT/WORKSHOP**

This item was moved to the January 22, 2019 study session.

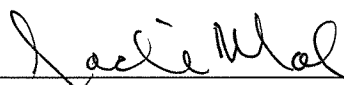
5. ADJOURN

Mayor Marsh adjourned the January 8, 2018 Special Meeting and Study Session at 9:30 p.m.

Respectfully Submitted,



Patti Garcia, City Clerk



Jackie Marsh, Mayor