



**MINUTES**  
**LOVELAND CITY COUNCIL SPECIAL MEETING**  
**Tuesday, December 11, 2018 Council Chambers 6:00 PM**

**COUNCIL PRESENT:**

Marsh, Overcash, Fogle, Johnson, Ball, Clark, Olson, Jersvig, Wright

**COUNCIL ABSENT:**

None

**SPECIAL MEETING**

**1. INTRODUCTION**

**1.1. CALL TO ORDER**

**1.2. ROLL CALL**

**2. AGENDA**

**2.1. HUMAN RESOURCES**

**CITY ATTORNEY QUARTERLY PERFORMANCE MEETING WITH POSSIBLE EXECUTIVE SESSION**

City Council, per resolution, conducts quarterly performance review meetings for the City Attorney, which may include an executive session to discuss personnel matters.

Moved by Councilor Jersvig, seconded by Councilor Olson

*A Motion To Recess Into Executive Session For The Purpose Of Conducting An Employee Performance Evaluation Meeting To Discuss And Consider Personnel Matters*

CARRIED UNANIMOUSLY 9-0.

Moved by Councilor Jersvig, seconded by Councilor Olson

*A Motion To Recess Into Executive Session To Discuss And Consider Personnel Matters, Matters Of Attorney-Client Privilege, Legal Advice, Matters Required By Law To Be Kept Confidential And Matters Subject To Negotiation*

CARRIED UNANIMOUSLY 9-0.

**3. ADJOURN TO STUDY SESSION**

## **4. STUDY SESSION**

### **4.1 LIBRARY LIBRARY DISTRICTS**

City Council members requested information about Library Districts including performance indicators, governance, funding and a comparison between municipal libraries and library districts at the October 9, 2018 Study Session.

Diane Lapierre, Library Director and Sharon Morris, Director of Library Development for the State Library Association presented to Council. Ms. Morris provided an overview of library district basics noting that approximately half of libraries in Colorado are library districts. Ms. Lapierre presented on how Loveland could become a library district noting election information, funding and budget information, and mill levy calculation assumptions. Other discussion items included building ownership, staff impacts, contract for services, what would happen with the general fund library budget and the option of joining an existing district or create a new one.

Mayor Marsh and Councilors Wright, Jersvig, Olson and Clark set a Rule of 4 to bring more information back regarding feasibility, timeline, changes that might come with Gallagher, input from the community and library board.

*Information Only*

### **4.2 CITY MANAGER WINTER HOLIDAY COUNCIL UPDATE**

Justine Bruno, Assistant to the City Manager presented stating that in November 6, 2018, City Council approved a supplemental appropriation for \$1,500, to help the Winter Holiday Council defray storage and transportation costs for the 2018 season. At that time, City Council directed staff to bring forward more information about the Winter Holiday Council's operations, City-wide holiday support, and potential next steps, in order to make an informed decision regarding the City's future with the Winter Holiday Council.

The purpose of this item is to provide City Council with information, to determine if the efforts of the Winter Holiday Council will be supported by the City in the future. Specifically, the history, current operations, and potential future efforts of the Winter Holiday Council (WHC), a 501(c)(3) non-profit, will be described in detail. In addition to discussing the Winter Holiday Council, there will be an overview of the Loveland Winter Wonderlights event. In an effort to understand the level of support the City provides for all holidays, a brief analysis of the monetary support the City extends for all holidays is included. While it is helpful to see what the City of Loveland is spending to support winter holidays City-wide, it is also helpful to see what other communities are expending on efforts for the same purpose. As a result, a comparison analysis is provided, highlighting what Loveland's neighboring communities are contributing to support winter holiday events and displays for their respective communities.

Council discussed the current lighting and location noting the lack of lighting at Lake Loveland. There was discussion of the role of the Community Marketing Commission and how money can be used; such as the source of funds. Council directed the Holiday Council to come back with a plan and a request for \$20k.

*Information Only*

**4.3 ECONOMIC DEVELOPMENT  
FIRE SUPPRESSION PROGRAM**

Mike Scholl addressed Council regarding the agenda item. At the direction of City Council, staff created the Fire Suppression Pilot Grant Program to address the critical safety issues of small to medium sized commercial buildings. Council had identified and recognized that older buildings have an additional burden of meeting code requirements that didn't exist when the buildings were first constructed. In particular, city staff gave specific attention to the need for fire sprinkler systems. An assessment of downtown buildings by the Fire Marshal revealed some to be at a medium to high risk for fire. There has also been a lack of understanding by property owners regarding the need to make improvements to safely and legally occupy their buildings.

Council discussed the reimbursement program and how to accomplish getting the fire lines updated in order to assure the safety of the buildings.

*Information Only*

**5. ADJOURN**

Respectfully Submitted,



*Patti Garcia*

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Patti Garcia, City Clerk

*Jacki Marsh*

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Jacki Marsh, Mayor

