

**Commission Members Present:** Dan Herlihey, Gary Hausman (Chair), Gene Packer (Arrived at 4:45pm), Larry Roos, John Butler, Sean Cronin, Stephanie Fancher-English

**Commission Members Absent:** Tom Vail, Randy Williams

**Council Liaison:** Steve Olson (Arrived at 4:18pm)

**City Staff Members Present:** Brian Gandy, Courtney Whittet, Daniel Daneshka, Derek Turner, Frank Lindauer, Jim Lees, Joe Bernosky, John Beckstrom, Larry Howard, Roger Berg, Ryan Greene, Steve Johnson, Tanner Randall, Tom Greene

**Guest Attendance:** Dick Mallot, Jane Clevenger

**CALL TO ORDER:** Gary Hausman called the meeting to order at 4:01 pm.

**APPROVAL OF MINUTES:** Hausman asked for a motion to approve the minutes of the October 17, 2018 meeting.

**Motion:** John Butler made the motion to approve the minutes with the correction of attendance.

**Second:** Dan Herlihey seconded the motion. The minutes were approved unanimously.

### CITIZENS REPORT

Dick Mallot advised the LUC that on November 27<sup>th</sup>, Estes Park Town Board of Trustees approved a resolution to commit to progress towards 100% carbon-free electricity by 2030. Dick also attended the PRPA Town Hall at Embassy Suites and it was very well attended and a lot of good questions and discourse on the subject of the IRP.

### INFORMATION ITEMS

#### Item 1: Financial Report Update – Jim Lees

This item summarizes the monthly and year-to date Preliminary financials for October 2018.

Information Item only. No action required.

#### Item 2: 3<sup>rd</sup> Quarter 2018 Goal Update Report

This is a quarterly review of our progress on our 2018 utility goals.

Information Item only. No action required.

### CONSENT AGENDA

#### Item 4: Distribution Transformer Contract – Frank Lindauer

Award of a one-year contract to Border States Electric / Howard Industries for Distribution Transformers, including single-phase overhead, single-phase pad-mounted and three-phase pad-mounted types.

**Recommendation:** Adopt a motion recommending that LUC award the contract for Distribution Transformers, Bid 2018-68 to Border States Electric / Howard Industries in an amount not to exceed \$1,163,019.62 and authorize the City Manager to execute the contract on behalf of the City, following consultation with the City Attorney, and to modify the contract in form or substance as deemed necessary to protect the interests of the City.

**Motion:** Dan Herlihey made the motion to approve the item.

Second: John Butler seconded the motion. The motion was approved unanimously.

### REGULAR AGENDA

#### Item 3: WWTP – Water Quality Lab Phase II – Additional Design Services, Contract Amendment (#3) for HDR Engineering

This item is for the approval for the contract amendment to HDR Engineering for the WWTP Water Quality Lab (WQL) Phase II, project number W1702H.

**Recommendation:** Adopt a motion recommending that the LUC approve the change order to the contract for Final Design of the WWTP Water Quality Lab Phase II with HDR to increase the not-to-exceed amount to \$611,253 and authorize the City Manager to sign the change order on behalf of the City.

Item pulled from Consent Agenda by Dan Herlihey, as he would have to abstain from voting because he is an HDR employee.

Motion: John Butler made the motion to accept the item.

Second: Sean Cronin seconded the motion. The motion was approved 5-0 with one abstention.

#### ~~Item 5: Consideration of PRPA Notice of Transfer for Windy Gap Units with possible Executive Session pursuant to City Charter Section 4-4(c) and Section 24-6-402(4)(a)(c) & (g), C.R.S. — Derek Turner~~

~~Pursuant to the December 14, 2017 Agreement Regarding Exercise of Rights of First Refusal to Acquire Windy Gap Water Units from Platte River Power Authority, the City received on October 25, 2018 a Notice of Transfer of Windy Gap Units by PRPA, initiating a 63 day period during which the City of Loveland must exercise or waive its right of first refusal to the units proposed for transfer.~~

~~**Recommendation:** Adopt a Motion Recommending that the City Manager waive the City's right of first refusal for the Windy Gap Units that are the subject of the October 25, 2018 Notice of Transfer.~~

~~Item removed from Agenda.~~

### STAFF REPORTS

#### Item 1: Boards & Commissions Handbook Review – Gary Hausman

The Commission will review Roles and Duties according to Loveland Municipal Code.

Information Item only. No action required.

### COMMISSION/COUNCIL REPORTS

#### Item 7: Commission/Council Reports

Discuss events that the Loveland Utility Commission Board members attended, special topics and any City Council items related to the Water and Power Department from the past month.

**Dan Herlihey:** Had back surgery 3 weeks ago and it went well, he's happy to be back to LUC. Dan's team at HDR has been selected as one of the engineering firms to design the conveyance of NISP water to communities.

**Dave Schneider:**

**Gene Packer:**

**Gary Hausman:**

**John Butler:**

---

**Larry Roos:** Read that a utility in Maine was butting heads with self-generating customers, but they came up with a unique solution to use Tesla batteries.

**Randy Williams:**

**Sean Cronin:**

**Stephanie Fancher-English:**

**Tom Vail:**

**Council Report:** Given by Steve Olson

#### DIRECTOR'S REPORT

**Item 8: Director's Report – Joe Bernosky**

---

**ADJOURN** The meeting was adjourned at 5:17pm. The next LUC Meeting will be December 19, 2018 at 4:00 pm.

Respectfully submitted,

Courtney Whittet

Recording Secretary

Loveland Utilities Commission

/s/ Gary Hausman, LUC Chairman