



**MINUTES**  
**LOVELAND CITY COUNCIL SPECIAL MEETING**  
**Tuesday, October 9, 2018 Council Chambers 6:00 PM**

**COUNCIL PRESENT:**

Marsh, Overcash, Fogle, Olson, Jersvig, Wright, Johnson

**COUNCIL ABSENT:**

Ball, Clark

**SPECIAL MEETING**

**1. INTRODUCTION**

**1.1 CALL TO ORDER**

**1.2 ROLL CALL**

**2. AGENDA**

**2.1 HUMAN RESOURCES**

**CITY MANAGER QUARTERLY PERFORMANCE MEETING WITH EXECUTIVE SESSION**

Steve Adams, City Manager, presented an update to Council on current project priorities identified by City Council and Executive Leadership Team appear in a user-friendly format that sets timelines, identifies key staff "champions," describes actions taken and measures progress toward results.

Julia Holland, Human Resources Director, presided over the executive session with the City Manager and Council. Per resolution, Council conducts quarterly performance review meetings for the City Manager which may include an executive session to discuss personnel matters, such as feedback on performance.

Moved by Councilor Jersvig, seconded by Councilor Olson

***A Motion for the Loveland City Council to recess into executive session, under City of Loveland Charter section 4-4:***

***To receive information and discuss personnel matters to include review, evaluation, deliberation, and discussion as authorized by CRS § 24-6-402(4)(f)(I) and Charter Section 4-4(c)(5), regarding the evaluation of Stephen C. Adams, City Manager; and***

***To consider and discuss documents and materials related to these personnel matters that are not subject to public inspection under the Colorado Open Records Act, as authorized by CRS § 24-6-402(4)(g) and Charter Section 4-4(c)(3).***

CARRIED, 6 - 0.

Council directed Julia Holland, Human Resources Director, to bring forward a resolution with a merit increase of 2.5% for the City Manager, and to be effective October 1, 2018.

**Council recessed into Executive Session at 6:20 PM.**

### **3. ADJOURN TO STUDY SESSION**

**Mayor Marsh adjourned the October 9, 2018 Special Meeting of City Council at 7:38 PM.**

### **4. STUDY SESSION**

#### **4.1 PUBLIC WORKS**

##### **BIG THOMPSON RIVER MASTER PLAN**

Chris Carlson, Civil Engineer, presented this item to Council. The City of Loveland received a Community Development Block Grant – Disaster Recovery (CDBG-DR) grant from the State of Colorado Department of Local Affairs (DOLA) to develop a detailed multi-objective master plan for the Big Thompson River corridor through the Loveland area. The project began in April 2017 with the Big Thompson River Corridor Master Plan (Attachment 2) being completed by Wright Water Engineers in early 2018. Although significant public outreach occurred throughout the Master Plan's development, a formal process of receiving input from various boards and commissions has occurred through the past seven months.

The Master Plan focuses on reducing flood hazards, protecting existing infrastructure and property, increasing resiliency of the corridor to future floods, restoring the ecological functions of the river and floodplain, improving recreation opportunities, helping the City capitalize on its river, and improving river corridor management. Council gave direction to staff, that they would like to see more information on the priorities, add the information on the addendum maintenance list, information from Economic Development on possible increase to tourism, and a recommendation on which department would focus on the Plan.

#### **4.2 LIBRARY**

##### **LIBRARY FEASIBILITY STUDY**

Diane Lapiere, Library Director, presented this item to Council with Harry Love, Co-chair of Friends Foundation and Clinton Rockwell, with Wember, Inc., consultant for the study. The library is conducting a feasibility study to determine the location, costs and scope of a planned second library location. Information presented will provide context on the importance and value of public libraries, the specific community needs a second location will address and a review of the ongoing operating expenses associated with a second location. After the July 24, 2018 presentation of the draft feasibility study report to Council. Council requested additional information on the "why" of the need for libraries.

**People:** The public library is a hub of civic engagement, fostering new relationships and strengthening the human capital of the community.

**Place:** The public library is a welcoming space for a wide range of purposes – reading, communicating, learning, playing, meeting and getting business done.

**Connections:** Public libraries connect people to information, ideas and experiences to enrich lives and strengthen communities.

**Literacy:** *noun*, the ability to read and write. competence or knowledge in a specified area

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Value: Colorado Libraries Return on Investment: 5 to 1

*Public Libraries – A Wise Investment: A Return on Investment Study of Colorado Libraries, 2006*

Ms. Lapierre explained a second library is needed because the current library is at capacity. Discussion of the Operations and Maintenance explained the costs of staffing, O&M, and Capital Construction Budget. Council asked for a comparison with other municipalities as to the budget. Staff explained that most libraries are not municipal libraries, they are library districts. Council directed staff to provide more information on library districts verses municipal libraries, the pros and cons and satisfaction rates. Council would also like to know what the percentage of Loveland citizens use the library. Staff explained that they don't track individuals because households can use one card to check out items for more than one person, but staff did state that 53% of households in Loveland checked out an item. Council thanked staff for the presentation.

**5. ADJOURN**

**Mayor Marsh adjourned the October 9, 2018 Study Session at 9:10 PM.**

Respectfully Submitted,



*Patti Garcia*

Patti Garcia, City Clerk

*Jacki Marsh*

Jacki Marsh, Mayor