

MINUTES
LOVELAND CITY COUNCIL SPECIAL MEETING
Tuesday, September 11, 2018 Council Chambers 6:00 PM

COUNCIL PRESENT:

Marsh, Overcash, Fogle, Johnson, Ball, Clark, Olson, Jersvig, Wright

COUNCIL ABSENT:

SPECIAL MEETING

1. INTRODUCTION

1.1. CALL TO ORDER

1.2. ROLL CALL

2. AGENDA

2.1. HUMAN RESOURCES

CITY ATTORNEY QUARTERLY PERFORMANCE MEETING WITH POSSIBLE EXECUTIVE SESSION

City Council, per resolution, conducts quarterly performance review meetings for the City Attorney, which may include an executive session to discuss personnel matters.

Moved by Councilor Jersvig, seconded by Councilor Olson

A Motion To Recess Into Executive Session For The Purpose Of Conducting An Employee Performance Evaluation Meeting To Discuss And Consider Personnel Matters, Matters Of Attorney-Client Privilege, Legal Advice, Matters Required By Law To Be Kept Confidential And Matters Subject To Negotiation

CARRIED UNANIMOUSLY.

3. ADJOURN TO STUDY SESSION

Councilors Ball and Clark left the meeting.

4. STUDY SESSION

4.1. FINANCE DASHBOARD

Finance Director Brent Worthington and the budget staff presented the most recent iteration of the 10-year dashboard showing, by department and fund, annual Citywide revenues and expenditures. Associated line charts displayed a visual representation of trends, peaks, and valleys for the 10-year period. Mr. Worthington noted that the spreadsheet had crashed last week and he was still rebuilding some of the links for the report. The final report will be ready prior to the October 2 Council meeting. Council expressed concern regarding the dashboard and information that had been produced.

Information Only

**4.2. FINANCE
BUDGET RESILIENCY AND OPERATING RESERVE POLICY**

Staff has acted on direction from City Council to draft Budget Resiliency and Operating Reserve policies. Budget Resiliency Response strategies have been developed and are intended to address financial stress caused by economic downturns, natural disasters, and other events. The current Required Reserve Policy, adopted October 4, 2011 has a number of inconsistencies. The presentation highlighted the resiliency responses, recommended revisions to Reserve policy and requested direction from Council.

In response to information regarding budget reductions, Council inquired about program reductions and advised on looking at little cuts in the budget in order to assure service levels are met in the future. There was discussion regarding the implementation of guiding principles of how to proceed during an economic downturn and setting goals and priorities related to programming that would be important to retain.

Information Only

**4.3. FINANCE
COUNCIL SPECIAL PROJECTS FUND**

Brett Magellan, Budget Analyst, presented this item to Council noting that the purpose was to review the Council Special Projects Fund status and history and answer questions relating to its scope and development over time. The information provides context to the Council Special Projects Fund and explains its evolution over time. The effort serves as a comprehensive documentation of the Council Special Projects Fund since its inception in 1999 to date.

Councilor Clark left the meeting at 9:10 p.m.

Information Only

**4.4. FINANCE
REVIEW OF DRAFT 2019 BUDGET**

Theresa Wilson, Budget Manager provided a review of the Draft 2019 budget noting that the Loveland City Charter requires the City Manager to submit a proposed budget and capital program for the next ensuing fiscal year to the City Council by the first Tuesday in October. Ms. Wilson stated that the memorandum and associated packet of materials met this requirement.

Council discussed the various components of the budget and the scheduled first reading and public hearing of the 2019 Budget scheduled for the regular City Council meeting on October 2, 2018 and second reading, public hearing, and anticipated adoption of the 2019 Budget is planned for the regular City Council meeting scheduled for October 16, 2018. The first year of the 2019-2028 CIP will be adopted as part of the 2019 Budget. The 2020-2028 out-years will be approved by City Council in concept only.

Council had several questions regarding the draft 2019 budget and related dashboard document and requested staff to address the questions and bring back both items to the September 25, 2018 study session for presentation and discussion.

Councilor Ball left the meeting at 10:15 p.m.

Information Only

5. RECONVENE SPECIAL MEETING

5.1. FINANCE

SET PUBLIC HEARING FOR 2019 BUDGET ADOPTION

The purpose of this item is to set a date, time and place for a public hearing on the 2019 Recommended Budget as required by City Charter. Based on study session discussion, the resolution will be amended to establish the first reading and public hearing of 2019 Recommended Budget will be scheduled for October 16, 2018 and second reading, public hearing, and anticipated adoption of the 2019 Budget is scheduled for November 2, 2018.

A Motion To Amend Resolution #R-87-2018 Setting The Date And Time For A Public Hearing On The 2019 Proposed Budget And Capital Projects Program For The City Of Loveland

Moved by Councilor Jersvig, seconded by Councilor Olson

CARRIED UNANIMOUSLY.

A Motion To Adopt Resolution #R-87-2018 As Amended Setting The Date And Time For A Public Hearing On The 2019 Proposed Budget And Capital Projects Program For The City Of Loveland

Moved by Councilor Jersvig, seconded by Councilor Olson

CARRIED UNANIMOUSLY.


5.2. ADJOURN

The meeting was adjourned at 10:40 p.m.

Respectfully Submitted,




Patti Garcia, City Clerk


Jack Marsh, Mayor

