

# **HUMAN SERVICES COMMISSION**

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The regular meeting of the City of Loveland Human Services Commission was held at the Loveland Municipal Building in the City Manager's Conference Room on August 2, 2018

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## **PRESENT AT THE MEETING:**

Commissioners: JoAnne Warner, Maren Soreide, Jody Shadduck-McNally, Rebecca Thorp, Nicole Pasco, Sara Lipowitz, Carolyn Benson, Stan Taylor  
Staff Members: Alison Hade

## **ABSENT FROM THE MEETING:**

Commissioners: Denise Selders  
City Council: Jeremy Jersvig  
Staff Members: Brandy Benson

*These minutes are a general summary of the meeting.*

## **CALL TO ORDER**

Commissioner Thorp called the meeting to order at 6:00 pm MT.

## **APPROVAL OF MINUTES**

Commissioner Warner motioned to approve the minutes of July 5, 2018. Commissioner Pasco seconded the motion. Passed unanimously.

## **PUBLIC COMMENTS**

None

## **COUNCIL UPDATE**

None

## **COMMUNITY PARTNERSHIP OFFICE UPDATE**

- The first meeting with InterSector Partners was July 13<sup>th</sup>.
- The Strategic Plan on Homelessness RFP was released. Proposals are due August 16, 2018.
- One Community One Family has started work on the HSG. The Commission asked Jessi to present at the October meeting.
- An update about contracts received and waiting was provided.
- Four reports appear to be late even though the deadline was extended from July 15<sup>th</sup> to August 1<sup>st</sup>. The Commission talked about penalties going forward, including requiring a year off from applying for a HSG. Commissioners asked Staff Hade to send a letter all 2018 funded and not funded agencies.

## **REGULAR AGENDA: SITE VISITS**

Commissioner Pasco presented a new Site Visit form. Commissioners agreed that the form would be useful and used going forward. Staff Hade will email the site visit form to commissioners to sign-up.

## **REGULAR AGENDA: GRANT GUIDE CHANGES**

Commissioners started discussing changes to the grant guide. See 2018 Grant Changes Worksheet for up to date information.

Staff Hade will add the following information to the agency presentations in January: 1) update about late reports and late draws. Agencies will no longer be notified; 2) understanding the budget will be presented on a separate slide and verbally; 3) the grant guide changes spreadsheet will be given out at the presentations; 4) presentations are all about heart.

**OLD BUSINESS: FORT COLLINS PROPOSAL PROCESS**

Staff Hade will continue talking to Adam Molzer with the City of Fort Collins and report on his conversations with the FC CDBG commission.

**NEW BUSINESS: LARIMER COUNTY HEALTH IMPROVEMENT PLAN**

Staff Hade will ask the CHIP staff members to present to the HSC in September.

**NEW BUSINESS: GUIDELINES FOR YOUTH REPRESENTATION**

Commissioner Shadduck-McNally will work on youth membership. Staff Hade will ask the legal department for guidance.

**ADJOURNMENT**

Chair Thorp adjourned the meeting at 7:32 pm MT.

Respectfully Submitted,  
Alison Hade