

HUMAN SERVICES COMMISSION

The regular meeting of the City of Loveland Human Services Commission was held at the Loveland Municipal Building in the City Manager's Conference Room on July 5th, 2018

PRESENT AT THE MEETING:

Commissioners: JoAnne Warner, Maren Soreide, Jody Shaddock-McNally, Rebecca Thorp, Nicole Pasco, Sara Lipowitz, Carolyn Benson, Denise Selders, Stan Taylor

Staff Members: Alison Hade, Brandy Benson

ABSENT FROM THE MEETING:

City Council: Jeremy Jersvig

These minutes are a general summary of the meeting.

CALL TO ORDER

Staff Hade called the meeting to order at 6:00 pm MT.

ELECT NEW OFFICERS

Commissioner Pasco nominated Commissioner Thorp as the new Chair. Commissioner Warner seconded. Passed unanimously.

Commissioner Selders nominated Commissioner Pasco as the Vice Chair. Commissioner Warner seconded.

Commissioner Pasco nominated Commissioner Soreide as the Vice Chair. Commissioner Warner seconded.

Commissioner Taylor nominated Commissioner Benson as the Vice Chair. Commissioner Warner seconded.

Commissioner Benson was elected Vice Chair.

APPROVAL OF MINUTES

Commissioner Selders proposed amending the meeting minutes. Commissioner Shaddock-McNally motioned to approve amending the minutes of the June 7, 2018. Commissioner Benson seconded the motion. Passed unanimously.

PUBLIC COMMENTS

None

COUNCIL UPDATE

None

COMMUNITY PARTNERSHIP OFFICE UPDATE:

- We have begun planning the Loveland Connect event.
- United Way is still discussing the appropriate organization to manage the Model Partnership grant award. Annie Davies will discuss with United Way of Weld County.
- Human Services Grant contracts now require insurance which has caused a delay in the processing, so we have added *nunc pro tunc* to the contracts.
- Feb 12th joint meeting update coming soon

SITE VISITS:

We discussed the tiers. Commissioner Pasco will work with Alison to update the questionnaire used for site visits as they collect Commissioners ideas.

GRANT GUIDE CHANGES

We discussed if the Commission is open to stream- lining our application question process with the Fort Collins Commission. Our commission was open to mirroring one another's human services grant application

questions. Commissioner Warner suggested including a couple agencies and allowing for their input on this. This process will take a year or greater to discuss.

AMENDING THE SCOPE OF SERVICES:

Commissioner Selders proposed that City Staff update the Commission if there is a requested amendment greater than 10% to the scope of services. Commissioner Benson motioned. Commissioner Pasco seconded. Passed unanimously.

EXTENSION OF Q4 DUE DATES:

Commissioner Shadduck-McNally motioned to permanently extend the Q4 draw down request due date to July 15. Commissioner Soreide seconded. Passed unanimously.

NEW BUSINESS:

None

OLD BUSINESS:

Handed out the Final Report.

ADJOURNMENT

Chair Thorp adjourned the meeting at 7:30 pm MT.

Respectfully Submitted,
Brandy Benson