



MINUTES
LOVELAND CITY COUNCIL SPECIAL MEETING
& STUDY SESSION
Tuesday, July 10, 2018 City Council Chambers 6:00 PM

COUNCIL PRESENT:

Mayor Marsh

Councilors Overcash, Fogle, Johnson, Ball, Clark, Olson, Jersvig, Wright

COUNCIL ABSENT:

SPECIAL MEETING

1. INTRODUCTION

1.1 CALL TO ORDER

1.2 ROLL CALL

2. AGENDA

2.1 CITY MANAGER & HUMAN RESOURCES

1) INITIATIVES FOR INNOVATION UPDATE: LOVELAND CITY COUNCIL AND EXECUTIVE LEADERSHIP TEAM PROJECT PRIORITIES;

2) CITY MANAGER STEVE ADAMS QUARTERLY PERFORMANCE REVIEW WITH POSSIBLE EXECUTIVE SESSION

City Manager Adams addressed Council regarding the reporting done on a quarterly basis which includes a status update on the Initiatives for Innovation along with the opportunity to go into executive session for the City Manager's performance review.

Current project priorities identified by City Council and Executive Leadership Team are provided in a user-friendly format that sets timelines, identifies key staff "champions," describes actions taken and measures progress toward results. The Initiatives for Innovation program began as a series of large-format lists that City Council first viewed on January 28, 2017, literally as wallpaper in a conference center where their annual planning session took place. The information contained in those lists described more than 100 potential City project and program priorities, identified by Executive Leadership Team and City Council members. Fifty-five projects were identified in seven priority areas. Each includes a timeline, budget, staffing and logistical needs that the project requires.

- 2) City Council, per resolution, conducts quarterly performance review meetings for the City Manager. This action is for City Council to conduct the performance review meeting, which may include an executive session to discuss personnel matters, such as feedback on performance. City Council has conducted performance reviews for the City Manager on a quarterly basis.

Moved by Councilor Jersvig, seconded by Councilor Johnson

1) Information Only

2) A Motion To Recess Into Executive Session To Receive Information And Discuss Personnel Matters For The Purpose Of Conducting An Employee Performance Evaluation For The City Manager. Council may provide direction regarding projects in open session.

CARRIED UNANIMOUSLY, 9 - 0

2.2 PUBLIC WORKS

EXCEPTION TO ADEQUATE COMMUNITY FACILITIES FOR THE LOVELAND HOUSING AUTHORITY'S EDGE PHASE II PROJECT

Mark Jackson, Director of Public Works and Justin Stone, Senior Engineer presented the agenda item to Council. The purpose of the item is to grant an exception to the City's Adequate Community Facilities (ACF) ordinance in order to allow the Loveland Housing Authority's Edge Phase II project to proceed through the City's approval process without the requirement to meet the ACF thresholds for the Boyd Lake Avenue and 15th Street Intersection. City engineering staff have determined that while the ACF failure of the Intersection will cause additional traffic delays for vehicles wanting to make an eastbound to northbound left turn at peak travel hours, granting the ACF exception will not create an unsafe condition on City streets. Granting the ACF exception will permit the LHA to build an affordable housing development that staff believe will provide a significant benefit to the citizens of Loveland. City Council's approval of Resolution would allow the LHA's Edge Phase II to proceed through the City's approval process without the requirement to meet the ACF thresholds for the Boyd Lake Avenue and 15th Street Intersection.

Council inquired who would be paying for the project. It was noted that the Housing Authority needs to close on this piece of property in order to qualify for housing tax credits from the state of Colorado; the project will be bringing 120 units of affordable housing for the community.

David Crowder, McWhinney, stated it is a complicated project and provided an overview of the status of the project. The metropolitan district has funds to execute the project with a goal of starting the project November 2018. He has no concern with the ACF exception.

Councilor Fogle recused himself from the vote.

Moved by Councilor Jersvig, seconded by Councilor Johnson

A Motion To Adopt Resolution #R-67-2018 Approving An Exception To The Adequate Community Facilities Ordinance Pursuant To Loveland Municipal Code Section 16.16.050(C) Related To Transportation Facilities At The Intersection Of East 15th Street And Boyd Lake Avenue To Allow The Future Approval Of The Loveland Housing Authority's Edge Phase II Project

CARRIED UNANIMOUSLY, 8 - 0

3. ADJOURN TO STUDY SESSION

Mayor Marsh adjourned the July 10, 2018 Special Meeting of Council at 7:40 p.m.

4. STUDY SESSION

4.1 ECONOMIC DEVELOPMENT

INFORMATION ITEM REGARDING A PROPOSED INCENTIVE AGREEMENT WITH THARP CABINET COMPANY LP (PROJECT WOW)

Staff is seeking direction from City Council on an economic incentive request from Tharp Cabinet Company LP (formerly Project Wow.) Tharp is currently located at 1246 Denver Avenue, Loveland and is considering a purchase of the 170,000 square foot building at 380 West 37th Street in Loveland. The incentive request is for \$100,000 dollars from the Economic Development Incentive Fund paid in two installments; \$50,000 upon a certificate of occupancy expected by close of 2018 and the other \$50,000, six months after receipt of Certificate of Occupancy. The firm has also requested a possible expedite from the Development Services Center in order to have a smooth transition into the new space on December 31, 2018 which will require significant equipment relocation and tenant finishes.

Information Only

**4.2 LOVELAND POLICE DEPARTMENT
POLICE DEPARTMENT INFORMATIONAL UPDATE**

The Police Department is sharing a few of the many successes of 2017 and providing an update on hiring and training as well as some of the specialized work of our Bike Patrol and downtown patrol activities. We will also provide some insight into our current Data Driven Approaches to Crime and Traffic Safety (D.D.A.C.T.S.) operational philosophy.

Information Only

**4.3 LOVELAND POLICE DEPARTMENT
BODY WORN CAMERAS**

The purpose of this item is to provide a brief summary of the deployment of body-worn cameras in law enforcement and information concerning the Loveland Police Department's (LPD) body-worn camera initiative and the steps the Department has taken to implement a body worn camera testing process.

Information Only

**4.4 ECONOMIC DEVELOPMENT
FIRE SUPPRESSION PILOT PROGRAM**

To consider the critical safety issue of small to medium commercial business/property owners who are unable to fund the required code updates for older buildings. City staff gave specific attention to the need for buildings to be equipped with fire sprinkler systems. An assessment of downtown buildings reveal some at a medium to high risk for fire. In addition, property owners often purchase the buildings without understanding that they may have to equip them with sprinkler systems before they can open their businesses, and they find themselves underfunded to move forward with their plans.

Information Only

5. ADJOURN

Mayor Marsh adjourned the July 10, 2018 Study Session at 10:32 p.m.

Respectfully Submitted,



Patti Garcia

Patti Garcia, City Clerk

Jacki Marsh

Jacki Marsh, Mayor