



**MINUTES**  
**LOVELAND CITY COUNCIL SPECIAL MEETING**  
**Tuesday, June 12, 2018 City Council Chambers 6:00 PM**

**COUNCIL PRESENT:**

Marsh, Overcash, Johnson, Ball, and Clark

**COUNCIL ABSENT:**

Fogle, Olson, Jersvig, and Wright

**SPECIAL MEETING**

**1. INTRODUCTION**

**1.1 CALL TO ORDER**

**1.2 ROLL CALL**

**2. AGENDA**

**2.1 HUMAN RESOURCES**

**City Attorney Quarterly Performance Review With Possible Executive Session**

Council, per resolution, conducts quarterly performance review meetings for the City Attorney. This action is for City Council to conduct the performance review meeting, which may include an executive session to discuss personnel matters, such as feedback on performance. This item was noticed at the May 15, 2018 City Council meeting under item 2.3 "Call For A Special Meeting To Be Held on June 12, 2018".

Moved by Councilor Ball, seconded by Councilor Overcash

***A Motion for the Loveland City Council recess into executive session, under City of Loveland Charter section 4-4:***

- ***To receive information and discuss personnel matters to include review, evaluation, deliberation, and discussion as authorized by CRS § 24-6-402(4)(f)(I) and Charter Section 4-4(c)(5), regarding the evaluation of Moses Garcia, City Attorney; and***
- ***To consider and discuss documents and materials related to these personnel matters that are not subject to public inspection under the Colorado Open Records Act, as authorized by CRS § 24-6-402(4)(g); and***

- ***To discuss matters of attorney-client privilege, to receive legal advice from an attorney representing the City, and for matters required by law to be kept confidential as authorized by CRS § 24-6-402 (4)(b) and Charter Section 4-4(c)(3)***

CARRIED UNANIMOUSLY, 5 - 0

**3. ADJOURN TO STUDY SESSION**

Mayor Marsh adjourned the June 12, 2018 Special Meeting at 6:48 p.m.

**4. STUDY SESSION**

**4.1 FINANCE**

**Budget Dashboard**

Brent Worthington, Finance Director, presented the 10 year Dashboard showing, by department and fund, annual Citywide revenues and expenditures. Associated line charts show a visual representation of trends, peaks, and valleys for the 10 year period. Please note the link to the Budget Dashboard is in the attached Agenda Item Report. Staff received direction to provide final revisions and will respond to questions from Councilor Olson.

*Information Only.*

**4.2 FINANCE**

**DRAFT 2019-2028 CAPITAL IMPROVEMENT PROGRAM (CIP) & FINANCIAL MASTER PLAN**

Brent Worthington, Finance Director; Theresa Wilson, Budget Manager; Matthew Elliott, Senior Budget Analyst; Brett Magellin, Budget Analyst presented this item to review the Draft 2019-2028 CIP and Draft 2019 Financial Master Plan with City Council, answer questions, and receive feedback and direction for finalizing the 2019-2028 CIP.

Objective was to finalize the 2019-2028 CIP, year one (2019) of which will be included in the Draft 2019 Budget.

The effort will result in a robust, thoughtful, and well-planned 2019-2028 CIP for the City of Loveland.

Council Follow-up: The final 2019-2028 CIP will be brought back to City Council during the Draft 2019 Budget Study Session scheduled for September 11, 2018. First Reading and Public Hearing of the 2019 Budget is planned for the regular City Council meeting scheduled for October 2, 2018. Second Reading, Public Hearing, and anticipated adoption of the 2019 Budget is planned for the regular City Council meeting scheduled for October 16, 2018. The first year of the 2019-2028 CIP will be adopted as part of the 2019 Budget. The 2020-2028 out-years will be approved by City Council in concept only.

Sales tax revenue is not meeting a 3% threshold, staff will research with other municipalities to see what they are experiencing. Staff will work encumbered and spent amounts to show a clearer explanation of the difference between the two.

*Information Only.*

**4.3 FINANCE  
REQUIRED RESERVE POLICY PRESENTATION**

Brent Worthington, Finance Director, presented the current Required Reserve Policy, adopted October 4, 2011, which has a number of inconsistencies. The presentation highlighted these issues with a request for direction from City Council for revisions to the policy, and introduce enhancements that could be incorporated into a future policy revision. Council directed staff to revise the policy and present a draft to Council.

*Information Only.*

**4.4 FINANCE  
BUDGET RESILIENCY PLAN PRESENTATION**

Brent Worthington, Finance Director, presented this item. At the January 24, 2018 City Council Goal Setting Session, Council directed the Finance Department to prepare and present an in-depth recession plan. During the development process, Staff expanded the presentation to include other events that could have negative fiscal consequences and will be able to develop an expanded plan sufficient to prepare for and address a wider range of harmful circumstances by prioritizing and providing a continuum of options.

*Information Only.*

**5. ADJOURN  
Mayor Marsh adjourned the June 12, 2018 Study Session at 10:18 p.m.**

Respectfully Submitted,



A handwritten signature in blue ink, appearing to read "Patti Garcia", is written over a horizontal line.

Patti Garcia, City Clerk

A handwritten signature in black ink, appearing to read "Jacki Marsh", is written over a horizontal line.

Jacki Marsh, Mayor

