



MINUTES
LOVELAND CITY COUNCIL SPECIAL MEETING
Tuesday, April 10, 2018 City Council Chambers 6:00 PM

COUNCIL PRESENT:

Marsh, Overcash, Fogle, Ball, Clark, Jersvig, Olson, Wright

COUNCIL ABSENT:

Johnson

SPECIAL MEETING

1. INTRODUCTION

1.1 CALL TO ORDER

1.2 ROLL CALL

2. AGENDA

2.1.a CITY MANAGER'S OFFICE

CITY MANAGER QUARTERLY PERFORMANCE REVIEW

INITIATIVES FOR INNOVATION: LOVELAND CITY COUNCIL AND MANAGEMENT TEAM PROJECT PRIORITIES

Steve Adams, City Manager, presented the current project priorities identified by City Council and Management Team appear in a user-friendly format that sets timelines, identifies key staff "champions," describes actions taken and measures progress toward results. There are 55 projects; 19 have been completed, 32 are in progress and 4 have been delayed. The progress on the projects are updated quarterly. Council provided feedback and support for the City Manager.

Information Only

2.1.b HUMAN RESOURCES

CITY MANAGER QUARTERLY PERFORMANCE REVIEW WITH POSSIBLE EXECUTIVE SESSION

Julia Holland, Human Resources Director, was present to facilitate the executive session. Council, per resolution, conducts quarterly performance review meetings for the City Manager. This action is for City Council to conduct the performance review meeting, which may include an executive session to discuss personnel matters, such as feedback on performance.

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Moved by Councilor Jersvig, seconded by Councilor Overcash

A Motion that the Loveland City Council recess into executive session, under City of Loveland Charter section 4-4:

- To receive information and discuss Personnel matters to include review, evaluation, deliberation, and discussion as authorized by CRS § 24-6-402(4)(f)(I) and Charter Section 4-4(c)(5), regarding the evaluation of Stephen C. Adams, City Manager; and*
- To consider and discuss documents and materials related to these personnel matters that are not subject to public inspection under the Colorado Open Records Act, as authorized by CRS § 24-6-402(4)(g) and Charter Section 4-4(c)(3)*

CARRIED UNANIMOUSLY, 8 - 0.

Council recessed into Executive Session at 6:30 p.m.

3. ADJOURN TO STUDY SESSION

Mayor Marsh adjourned the April 10, 2018 Special Meeting at 7:10 p.m.

4. STUDY SESSION

4.1 CITY MANAGER'S OFFICE

DISCUSSION OF METROPOLITAN DISTRICT SERVICE PLAN POLICY

Alan Krcmarik, Executive Fiscal Advisory, introduced the panel. The panel members included: Peggy Dowswell, CPA, Pinnacle Consulting Group Inc.; David Crowder, General Manager of Centerra, McWhinney Loveland; Brian Matise, Burg Simpson, P.C.; Alan Pogue, Icenogle Seaver and Pogue, P.C.; and James Manire, First Hilltop Securities. Staff sought a consensus from City Council that the draft metropolitan district service plan and related disclosures presented during the discussion are a reasonable interpretation of Council's position on metropolitan districts in order to provide a predictable policy for staff to implement and for applicants seeking to develop in the City. For over two years, the City Attorney's Office has been leading a project to develop a metropolitan district service plan model for the City of Loveland. Based on feedback from home buyers, City Council, the real estate community, and experts in the field, staff has developed a model service plan and related disclosures to improve the transparency of the metropolitan districts in Loveland, including full and proper disclosure of their impacts on property owners. The presentation of this item to City Council includes 12 proposed requirements or conditions for City Council to consider when an applicant submits a metropolitan district service plan to ensure that a proposed district has sufficient financial support to complete public improvements while limiting the financial impact of future residential homeowners.

Information Only

**4.2. DEVELOPMENT SERVICES
LOVELAND'S HISTORIC PRESERVATION PROGRAM**

Nikki Garshelis, introduced Zach Askeland and Jim Cox, members of the Historic Preservation Commission who reported on the purpose, benefits and responsibilities of the Loveland Historic Preservation Program. The Historic Preservation program ordinance was adopted in 2002. The Loveland program is voluntary and requires property owners to apply for designation. Since 2002, seventy-six Loveland properties have been designated to the Local Historic Register. There are also three historic districts with 54 properties listed. Fourteen individual properties are on the State & National registers and the Downtown Historic District was placed on the National Register in 2015. The City of Loveland is licensed as a Certified Local Government (CLG) with the State Historical Office and receives all state and federal grant funding and other opportunities afforded a CLG. Loveland has received over \$1,773,000 in historic preservation grants since becoming a CLG. The presentation will include an overview of the program's purpose, the Historic Preservation Commission's role, what criteria is required for landmark designation, and the process, benefits and responsibilities of the program. Garshelis discussed several exciting opportunities such as Tour De Pants coming up to do something different to get people interested in why Historic Preservation is important. Each year, the Historic Preservation Commission chooses a different historic building to hold their event in order to bring awareness and celebration to the building. For example, they will be holding an event that includes a tour of Bill Reed Middle School this year. Council thanked the panel for their work in this regards.

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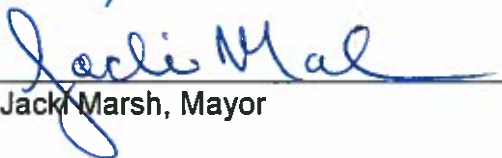
5. ADJOURN

Mayor Marsh adjourned the April 10, 2018 Study Session at 10:26 p.m.

Respectfully Submitted,




Beverly A. Walker, Acting City Clerk


Jacki Marsh, Mayor

