

**Citizens' Finance Advisory Committee**

January 10, 2018 – 6:00 PM

City of Loveland Council Chambers

500 E. 3<sup>rd</sup> Street, Loveland, CO 80537

**Committee Members Present: Leslie Snow, Roger Weidelman, Derek Strader, Barbara Cogan, Kevin Cox and Cass Sosa.**

**Staff & Council Liaison Present: Brent Worthington, Theresa Wilson and Councilor Steve Olson.**

**PUBLIC COMMENT:**

No public comment.

**CALL TO ORDER:**

Leslie Snow called the meeting to order at 6:00 PM

**APPROVAL OF MINUTES & AGENDA:**

Leslie Snow asked for approval of the December minutes and January agenda. **Motion was made and moved to approve the minutes and agenda as submitted. Motion passed 5-0. (Cass arrived after vote)**

**REGULAR AGENDA:**

Welcome New Members (Leslie Snow)

- Round table of welcome to new members and introductions.

CFAC Mission Discussion (Leslie Snow)

- Leslie updated new members on the history of where CFAC was on this topic and shared her alternative mission statement. The group gave input on what they thought of the alternative statement and items they would like to add or edit.

2018 Community Improvement Program Update (Brent Worthington)

- Currently talking to the public via various outreach methods about increasing sales tax by ½ a cent in order to fund a specific list of capital projects. This must be taken to a vote by the citizens and will possibly be on the November 2018 ballot. A meeting will take place with the City Manager tomorrow to look at candidates for the task force and will then send out invitation letters with the first task force meeting to be held February 15<sup>th</sup>.

2019 Budget Process Improvement Work Group Update (Cass Sosa)

- Cass updated the group on the status of the improvement workgroup and Theresa shared a little more background on how Powerplan's data can be dissected and filtered to gather a broad range of statistics.

2019 Budget Calendar (Theresa Wilson)

- Theresa shared the 2019 Budget Calendar with CFAC with the idea that a draft 2019 Budget Book be available by August. Because of this, staff requests CFAC meet twice in August and May in order to have the opportunity to see certain budget elements more thoroughly and to provide feedback for council. **A motion was made and moved to add the additional meeting dates of May 23<sup>rd</sup> and August 22<sup>nd</sup> to CFAC's calendar. Motion passed 6-0.**

**NEW BUSINESS:**

Election of Chair and Vice Chair (Leslie Snow)

- **A motion was made and moved to elect Leslie Snow as Chair of CFAC. A motion was made and moved to elect Derek Strader as Vice Chair of CFAC. Motions passed 6-0.**

Meeting Date and Time Discussion (Leslie Snow)

- Leslie asked if the group had any desire to adjust the time of the CFAC meetings to 5:30pm vs 6:00pm. The group decided to table this discussion until the next meeting when more members were present to give their input.
- Leslie reminded everyone of our meeting with City Council on February 13<sup>th</sup> at 6:30.

#### Boards & Commissions Summit (Brent Worthington)

- The layout will be different than most years. This year all board and commission members are invited. The Police admin building will host and have a table for each commission with two commission members available to ask questions. Brent suggests creating an agenda item at the February meeting. Summit is set for March 8<sup>th</sup>.

#### CFAC's Involvement in Budget Planning (Brent Worthington)

- Steve Adams suggests that interested CFAC members attend the specific meetings where departments are discussing their budgets at the commission group that typically aligns with that department.

#### **REPORTS:**

##### Council Update (Steve Olson)

- Summary was given last night regarding boards and commissions and their roles.
- January 19<sup>th</sup> is the annual Chamber of Commerce dinner and encouraged members to come.
- January 27<sup>th</sup> is the council retreat that is open to the public to view.
- March 27<sup>th</sup> there will be a discussion on capital expansion fees.

##### Staff Liaison Update (Theresa Wilson)

- New budget analyst starts January 29<sup>th</sup>.

#### **ADJOURNMENT:**

**Meeting adjourned at 8:19PM**

Minutes respectfully submitted,  
Chloe Romero, Meeting Secretary