

HUMAN SERVICES COMMISSION

The regular meeting of the City of Loveland Human Services Commission was held at the Loveland Municipal Building in the City Manager Conference Room on
December 7, 2017

PRESENT AT THE MEETING:

Commissioners: JoAnne Warner, Maren Soreide, Sara Lipowitz, Rebecca Thorp, Jody Shadduck-McNally, Nicole Pasco, Melody Bettenhausen, Stan Taylor, Carolyn Benson, Denise Selders. Staff: Alison Hade, Deb Callies. City Council: Jeremy Jersvig

ABSENT FROM THE MEETING:

None.

These minutes are a general summary of the meeting.

CALL TO ORDER

Chair Warner called the meeting to order at 6:00 pm MT.

Introductions

Jeremy Jersvig introduced as the appointed City Councilor for the Human Service Commission.

Approval of Minutes

November 2nd, 2017: Commissioner Shadduck-McNally made a motion to approve. Commissioner Soreide seconded the motion. Passed unanimously.

Announcement

Chair Warner reminder to be respectful of others diverse views during commission discussion.

PUBLIC COMMENTS

None

COUNCIL UPDATE

- Boards & Commissions survey: Intent is to increase efficiency and efficacy of how City Government utilizes our current boards and commissions. No end date was noted on the survey. Staff Hade will look into that. City Council may move forward with a study session scheduled for each board or commission in the coming year.
- 4th street infrastructure plan discussed.

COMMUNITY PARTNERSHIP OFFICE UPDATE:

Special Funding Requests fulfilled in 2017

- House of Neighborly Service receives \$70,000 annually for 137 Connect program and Angel House program (\$35,000 each). No expiration date.
- Loveland Housing Authority receives \$10,000 each year in 2017, 2018, and 2019 for The Edge case management services. Contract limited to three years.
- Food Bank received \$500,000 toward the new warehouse that will impact the Food Share program. One time matching grant.

Staff Callies has been tasked with creating a special requests process for future occasions when requests are presented to the City of Loveland. The process is being called the Community Collaboration Requests and can be accessed via a password in Foundant: online grant management system for the City of Loveland. More information will be presented at the January 2018 meeting.

Housing First Grant Development

- Presentations will be on the same presentation schedule.
- CDBG Public Service funds will be available for these requests.
- We expect minimal applications as this is very specific.

- Pre-applications will be reviewed in a different fashion to determine the viability of housing first services.
- Vanessa Fenley and Alison Hade can review the evaluation criteria for appropriate weights and pre-applications for viability.
- The philosophy is in line with the recent training session that most HSC members attended in September.
- More training for commissioners would occur in February.

Commissioner Shadduck-McNally made a motion to approve the draft of the Housing First Grant process, Commissioner Benson seconded the motion. Commissioner Selders offered an amendment to the motion to include consultation with Vanessa Fenley on the application, Commissioner Thorp seconded the amended motion. Commission vote: 8 ayes, 1 nay. Motion passes.

ADA and Title VI Policies:

Initial policy review has been done for all 2017 awardees. All need improvement. The next step for the Community Partnership Office is to determine which agencies are federally funded and which are not federally funded through the City of Loveland. Policy checklists indicating areas for improvement will be sent to all awardees. We have received ADA complaints regarding two current awardees.

Additional ideas moving forward are to hold a training session on policy improvement in conjunction with the Community Resource Connection meeting.

Commissioner Thorp made a motion to endorse the Community Partnership Office in moving forward with this process. Commissioner Soreide seconded the motion. Passed unanimously.

SITE VISIT REPORT:

None.

NEW BUSINESS:

The Edge funding: \$10,000 given each year for three years for case management. Commissioner Bettenhausen made a motion to approve the remaining \$20,000 for the subsequent two years. Commissioner Soreide seconded the motion.

Commission discussion expressed concern regarding requests outside of the Human Service Grant process that essentially serve the same function as the Human Service Grant serves.

Commissioner Bettenhausen rescinded the motion until further information. Staff Hade will bring more information to the January 2018 meeting.

Commissioner Selders made a motion to postpone discussion of The Edge funding to the January agenda. Commissioner Benson seconded the motion. Passed unanimously.

Agency Meetings: Meetings for agencies to learn more about the upcoming grant cycle are scheduled for January 8th at 1:30pm and January 10th at 10:00am in the City Council Chambers. All commissioners are invited to attend.

Commission Attendance: 70% of regular meetings have to be attended to retain a seat on the commission. This applies to the calendar year.

ADJOURNMENT

Chair Warner adjourned the meeting at 7:40 pm.

Respectfully Submitted, Deb Callies