

HUMAN SERVICES COMMISSION

The regular meeting of the City of Loveland Human Services Commission was held at the Loveland Municipal Building in the City Manager Conference Room on
November 2, 2017

PRESENT AT THE MEETING:

Commissioners: JoAnne Warner, Maren Soreide, Sara Lipowitz, Rebecca Thorp, Jody Shadduck-McNally, Nicole Pasco. Staff: Alison Hade, Deb Callies

ABSENT FROM THE MEETING:

City Council: Rich Ball

Commissioners: Melody Bettenhausen, Stan Taylor, Carolyn Benson, Denise Selders

These minutes are a general summary of the meeting.

CALL TO ORDER

Chair Warner called the meeting to order at 6:00 pm MT.

Approval of Minutes

October 5th, 2017: Commissioner Shadduck-McNally made a motion to approve. Commissioner Soreide seconded the motion. Passed unanimously.

PUBLIC COMMENTS

None

COUNCIL UPDATE

None. Councilor not present.

COMMUNITY PARTNERSHIP OFFICE UPDATE:

- 253 guests came to Loveland Connect, 48 services offered. Thank you to all who participated!
- Loveland Housing Authority will build 20-30 units of permanent supportive housing in partnership with City of Loveland.
- Received HUD allocations for the year. Public service contracts have been sent to awardees.

2017 Grant year Feedback/ 2018 Grant Guide Changes

Commissioner Shadduck-McNally made a motion to remove the presentation question from the grant guide regarding customer experience. Commissioner Lipowitz seconded the motion. Passed unanimously.

Commissioner Thorp made a motion to insert a question directly after the goals question: How do last year's goals compare to this year's goals and reflect on the outcomes of the past year. Include data.

Commissioner Soreide seconded the motion. Passed unanimously.

New budget forms presented that include formulas. Intention is to diminish confusion for grant writers.

Community Partnership office will include fields in the year by year comparison report that includes number adjustments as they relate to award amount requested vs. received amounts.

Community Partnership office will inform the commission of any budget nuances prior to presentations.

Commissioner Soreide made a motion to modify question 10:*How does the agency accommodate clients with potentially limited access to your services? The HSG is interested in ensuring that all members of our community have access to services. Please describe how your agency provides services for:*

1. *Persons with mobility, visual or hearing impairments (ADA accessibility)*
2. *Persons who speak minimal English (Title VI accessibility)*
3. *Working families or individuals who are generally not able to reach your office during general business hours.*

Examples of how the agency addresses these needs may include, but are not limited to, staff training, agency procedures, flexible staff time or changes to service deliver tools.

Scoring- 1: one or less, 2: 2 Of 3 somewhat, 3: 2 of 3 very thorough, 4: all 3 somewhat, 5: all 3 very thorough. Weight: 3
Commissioner Shadduck-McNally seconded the motion. Passed unanimously.

Commissioner Thorp made a motion to remove commissioner bios from the grant guide. Commissioner Soreide seconded the motion. Passed unanimously.

SITE VISIT REPORT:

Commissioners Warner and Shadduck-McNally visited Community Kitchen. Written report to follow.
Commissioner Thorp visited Teaching Tree. Written report to follow.

NEW BUSINESS:

Housing First Grant. Commissioner Shadduck-McNally made a motion to create a Housing First Grant program/funding source using the CDBG Public Service dollars for the 2018 Grant year. Human Service Grant will be \$500,000 and changed in the grant guide accordingly. Commissioner Lipowitz seconded the motion. Passed unanimously.

ADJOURNMENT

Chair Warner adjourned the meeting at 7:35 pm.

Respectfully Submitted,
Deb Callies