

**Commission Members Present:** Dan Herlihey, David Schneider, Gary Hausman (Chairman), Gene Packer, Larry Roos, John Butler, Randy Williams (arrived at 4:07pm), Sean Cronin, Alternate Stephanie Fancher-English

**Commission Members Absent:** Dave Kavanagh

**Council Liaison Absent:** Troy Krenning

**City Staff Members Present:** Bob Miller, Brieana Reed-Harmel, Courtney Whittet, Daniel Daneshka, Gretchen Stanford, Jim Lees, Joe Bernosky, John Beckstrom, Larry Howard, Michelle Erickson, Roger Berg, Steve Johnson, Tanner Randall, Tom Greene,

**Guest Attendance:** Jean Leaver, Cliff Welter, Jane Clevenger, Dick Mallott, Hugh McKean, Dave Jessup

**CALL TO ORDER:** Gary Hausman called the meeting to order at 4:00 pm.

**APPROVAL OF MINUTES:** Hausman asked for a motion to approve the minutes of the September 20, 2017 meeting.

**Motion:** Dan Herlihey made the motion.

**Second:** Dave Schneider seconded the motion. The minutes were approved unanimously.

## CITIZEN REPORTS

## INFORMATIONAL ITEMS

### Item 1: Drive Electric Northern Colorado Case Study – Gretchen Stanford

Included in this informational item is a full copy of the Drive Electric Northern Colorado case study as well as an explanation of how the program has truly become a replicable and scalable model for other cities throughout the United States.

Informational Item only. No action required.

## CONSENT AGENDA

### Item 2: 3rd Quarter 2017 Goal Update Report – Joe Bernosky

This is a quarterly review of our progress on our 2017 utility goals.

### Item 3: Overhead / Padmount Transformer 2015-54 Contract Renewal – Steve Johnson

Renew a one (1) year contract (year 3) to Western United Electric Supply Corporation for Overhead / Padmount Transformer 2015-54. Through the Municipal Code, City Council has previously authorized LUC the option of approving contracts exceeding \$500,000. This authorization reduces the number of items that go to Council for consideration and increases the City's efficiency. Under these circumstances, the City Manager then signs the supply contract after LUC approval. This contract renewal is being brought forward for LUC action.

Comments: Correction to the packet, remove the line in the Recommendation that states "No action required."

### Item 4: Contract Amendment to Increase Overhead / Padmount Transformers 2015-54 Contract – Steve Johnson

This item is to increase the Overhead / Padmount Transformers 2015-54 contract with Western United Electric Supply Corporation for the purchase of Overhead & Padmount Transformers.

**Motion:** Dan Herlihey made the motion to accept consent agenda items as written.

**Second:** John Butler seconded the motion. The motion was approved unanimously.

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## STAFF REPORTS

### Item 5: Presentation by Jean Leaver, Thompson River Commissioner

Jean Leaver will give a presentation on the Division of Water Resources and her role as Division 1 District 4 Water Commissioner, which includes the Big Thompson River.

Staff item only. No action required.

Colorado State Representative Hugh McKean stopped by to discuss the State's water plan, the movement towards renewable sources of energy, transportation and education. Rep. McKean advised he is always available to answer questions, his cell phone is 970-581-3754 and he would like that added to the minutes.

### Item 6: Quarterly Financial Report Update – Jim Lees

This item summarizes the monthly and year-to date Preliminary financials for September 2017.

Staff item only. No action required.

### Item 7: 2016 Water Loss Audit – Michelle Erickson

This item reviews the results of the Water Loss Audit of 2016, including ways to improve data validity of future audits, the progress made to improve the water tracking methods, and the actions taken or identified to better manage or reduce non-revenue water.

Staff item only. No action required.

## REGULAR AGENDA

### Item 9: Augmentation Water Agreement Request – Larry Howard

Proposed trade of 12 CBT units for up to 6.0 acre-feet of annual augmentation and replacement supply to be used in augmentation plan for Sylvan Dale Ranch, Case No. 14CW3016 (Water Div. 1).

**Recommendation:** I move that the LUC recommends that City Council approve an Agreement with Sylvan Dale Ranch, LLP conveying 2 units of CBT water in exchange for each acre-foot of augmentation water to be delivered by the City for Sylvan Dale's augmentation plan, with the final amount of augmentation water not to exceed 7 acre-feet annually, as determined by further engineering analysis and negotiation with Sylvan Dale and as further described in the draft agreement presented to the LUC dated 10/18/17.

**Motion:** Dan Herlihey made the motion, motion withdrawn after discussion. Sean Cronin made an amended motion: To approve the concept of an agreement go to city council that includes a 2 for 1 exchange of water.

**Second:** Randy Williams seconded the motion. The motion was approved unanimously.

**Comments:** Dave Schneider asked about the particulars of refilling the ponds. David Jessup responded, stating that the ponds are spring fed, so the augmentation is mainly for evaporative loss. Without this augmentation, they may have to shut down their hay and cattle operation, which is vital to the continuing operation of the Sylvan Dale Dude Ranch as a whole. Sean Cronin asked how the calculations would be done and if they would be done on a daily or monthly basis. Stephanie Fancher-English stated evaporation is fairly consistent from day to day. Cronin, Schneider and Randy Williams all stated that they would feel more comfortable making a motion to approve the concept rather than any specifics.

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**Item 8: HDR contract for Final Design of the Boyd Parallel Interceptor and Morning Drive 30" Waterline Phase 2 – Tanner Randall**

This item is for the approval of the final design contract amendment to HDR for the Boyd Parallel Interceptor (W1601H) and Morning Drive 30" Waterline Phase 2 (W1705D) project. HDR is currently finishing the Preliminary Design phase services for both of the projects. In addition to the contract a brief overview of each of the projects will be provided to familiarize the LUC of these critical needs.

**Recommendation:** Adopt a motion recommending that the LUC approve the change order to the contract for Final Design of the Boyd Parallel Interceptor and Morning Drive 30" Waterline Phase 2 with HDR to increase the not-to-exceed amount to \$532,400 and authorize the City Manager to sign the change order on behalf of the City.

**Motion:** John Butler made the motion.

**Second:** Dave Schneider seconded the motion. The motion was approved unanimously on a vote of 8, Dan Herlihey, as an employee of HDR, removed himself from discussion and abstained from the vote.

### COMMISSION/COUNCIL REPORTS

**Item 10: Commission/Council Reports**

Discuss events that the Loveland Utility Commission Board members attended, special topics and any City Council items related to the Water and Power Department from the past month.

- City Council Report

**Dan Herlihey:** Ribbon cutting ceremony was great, enjoyed getting out and walking among the panels.

**Dave Schneider:** Would like to go to the Fall Water User's meeting; also went online to look at beneficial use for selenium to find out what we could do about the problem at the WWTP. Selenium can be used as a treatment for asthma, Colorado has long been thought of as a haven for asthmatics.

**Gene Packer:** Interested in some of the events listed in the Director's Report, the South Platte Forum and the Fall Water User's Meeting.

**Gary Hausman:**

**John Butler:** The ribbon cutting ceremony was awesome, good job by all. Facility looks great, very impressive.

**Larry Roos:**

**Randy Williams:** Nice job on the dedication of the Solar Field and Substation.

**Sean Cronin:**

**Stephanie Fancher-English:**

**Council Report:** Joe Bernosky gave on behalf of Troy Krenning

### DIRECTOR'S REPORT

**Item 9: Director's Report – Joe Bernosky**

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**ADJOURN** The meeting was adjourned at 7:37 pm. The next LUC Meeting will be November 15, 2017 at 4:00 pm.

Respectfully submitted,

Courtney Whittet  
Recording Secretary  
Loveland Utilities Commission