



MINUTES
LOVELAND CITY COUNCIL SPECIAL MEETING
Tuesday, October 10, 2017 City Council Chambers 5:30 PM

COUNCIL PRESENT:

Gutierrez, Fogle, Shaffer, Johnson, Overcash, Clark, Olson.

COUNCIL ABSENT:

Krenning, Ball

SPECIAL MEETING

1. INTRODUCTION

1.1. CALL TO ORDER

1.2. ROLL CALL

2. SPECIAL MEETING AGENDA

2.1. HUMAN RESOURCES, CITY MANAGER

CITY MANAGER QUARTERLY PERFORMANCE REVIEW WITH POSSIBLE EXECUTIVE SESSION AND

INITIATIVES FOR INNOVATION: LOVELAND CITY COUNCIL AND MANAGEMENT TEAM PROJECT PRIORITIES INFORMATION ONLY ITEM

Steve Adams, City Manager, presented the current project priorities identified by City Council and Management Team. The priorities are in a user-friendly format that sets timelines, identifies key staff "champions," describes actions taken and measures progress toward results.

Moved by Councilor Shaffer, Seconded by Councilor Johnson

A Motion for the Loveland City Council recess into executive session, under City of Loveland Charter section 4-4:

To receive information and discuss Personnel matters to include review, evaluation, deliberation, and discussion as authorized by CRS § 24-6-402(4)(f)(I) and Charter Section 4-4(c)(5), regarding the evaluation of Steve Adams, City Manager; and as authorized by CRS § 24-6-402(4)(g) and Charter Section 4-4(c)(3); and

To consider and discuss documents and materials related to these personnel matters that are not subject to public inspection under the Colorado Open Records Act.

CARRIED UNANIMOUSLY, 7 - 0.

Council recessed to the Executive Session at 5:57 p.m.

Council reconvened from Executive Session at 6:45 p.m.

Council requested to move Item 2.4 before Item 2.2

2.4 ECONOMIC DEVELOPMENT

LOVELAND DOWNTOWN DEVELOPMENT AUTHORITY BALLOT ISSUE 5C

Jacque Wedding-Scott, President of the DDA Board, presented this item to Council. The purpose of this item is to approve a resolution supporting the passage of ballot issue 5C which, without raising taxes, authorizes up to \$61M in debt to effect development, redevelopment and infrastructure improvements in the Downtown Development Authority (DDA) supporting revitalization efforts and resulting in an economically sustainable downtown area. Eligible voters approved the formation of a Downtown Development Authority at a special election held February 10, 2015. City Council approved Ordinance No. 5927 on April 7, 2015 formally establishing the Loveland Downtown Development Authority and setting the legal description of the DDA boundaries. On May 16, 2017, the City Council approved Ordinance No. 6115 subsequently amending the DDA boundaries. A ballot submission was approved by City Council on August 15, 2017. This item was presented to City Council at their August 15, 2017 regular meeting where City Council approved Ordinance No. 6132 in second reading by a vote of 7 - 1. The ordinance approved the DDA Election for November 7, 2017 and submitted the ballot measure. Public Comment was not given.

Moved by Councilor Shaffer, seconded by Councilor Fogle

A Motion To Adopt Resolution #R-88-2017 In Support Of The Loveland Downtown Development Authority (DDA) Ballot Issue 5C Referred For The November 7, 2017 Election

CARRIED UNANIMOUSLY, 7 - 0.

2.2 PARKS AND RECREATION, CULTURAL SERVICES, DEVELOPMENT SERVICES A SUPPLEMENTAL APPROPRIATION FOR TIMBERLANE FARM CONSULTING SERVICES

Elizabeth Kayl, Parks and Recreation Director; Susan Ison, Cultural Services Director; and Brett Limbaugh, Development Services Director, presented this item to Council. The Executive Board for Timberlane Farm approached the City of Loveland to see what assistance, if any, the City is willing to provide in order to preserve the operation of this historic asset. City Council directed staff to locate a qualified consultant to prepare findings of possible options for the long-term operation of the farm and museum. Sunflower Development Group was selected based upon their experience in working with municipalities dealing with historic properties. The Timberlane Farm Board has agreed to contribute \$2,500 towards the \$25,000 fee for Sunflower Development Group. The remaining \$22,500 would come from General Fund Unassigned Fund Balance. If approved, the General Fund Unassigned Fund Balance would be \$10,790,012. This item was presented to City Council at a Study Session on April 25, 2017, and direction was given to seek out a qualified contractor to determine the best use and most appropriate long-term

operator of the farm. This item was also presented to City Council at a Study Session on August 22, 2017 where Sunflower Development Group was given the direction to pursue a contract with the City of Loveland. The Timberlane Farm Board has agreed to participate in the funding of the contract per City Council suggestion at an amount of \$2,500.00. Council discussion ensued with some expressing concern over the self-sustainability of the farm.

Moved by Councilor Shaffer, seconded by Councilor Johnson

A Motion To Adopt, On First Reading, An Ordinance Enacting A Supplemental Budget and Appropriation To the 2017 City of Loveland Budget For Timberlane Farms.

CARRIED 4 - 3, No Votes: Overcash, Clark, and Olson

2.3 CITY MANAGER'S OFFICE/CITY ATTORNEY'S OFFICE DISCUSSION OF METRO DISTRICT PROCESS, OPPORTUNITIES, ISSUES & NEXT STEPS

Rod Wensing, Assistant City Manager; Moses Garcia, Assistant City Attorney; and Alan Krcmarik, Executive Fiscal Advisor, presented this item to Council. Communities in Colorado have been authorizing service plans for metropolitan districts since the 1950's. Originally intended to provide urban-like services to developments outside municipal limits, they have evolved to be a preferred technique to provide financing for public improvements inside city limits. Developers in the City of Loveland began using metro districts in the early 2000's. Council has received information about metro district on several occasions, and this study session provides additional information based upon City Council questions during The Brands Metro District Service Plan amendment approval on September 5, 2017. The materials presented will likely stimulate additional questions and discussion from the Council. Staff will use information from the study session to continue its efforts to draft revisions to the metro district policy for the City to use to evaluate future requests by developers. Mayor Gutierrez clarified that the Metro District concerns are regarding the residential areas. Staff will prepare information regarding the differences and modeling of Metro District versus Non Metro Districts.

Information Only.

2.5 LOVELAND POLICE DEPARTMENT SUPPLEMENTAL BUDGET AND APPROPRIATION OF NORTHERN COLORADO DRUG TASK FORCE EQUITABLE SHARING DOLLARS FOR LAW ENFORCEMENT PURPOSES TO THE 2017 CITY OF LOVELAND BUDGET

Bob Ticer, Loveland Police Chief, presented this item to Council. The Police Special Investigations Unit investigates the distribution of controlled substances, and other crimes, with local and federal law enforcement agencies through participation in the Northern Colorado Drug Task Force (NCDTF). NCDTF has historically reimbursed the City for a portion of costs related to the overtime of Loveland Police Department (LPD) Officers. The funds come from the NCDTF as part of an IGA the City has with other Northern Colorado law enforcement agencies. NCDTF pays the funds from its NCDTF

reserve account, comprised of state forfeitures, federal forfeitures, costs of prosecution fees, drug offender surcharges and account interest. The current unassigned fund balance in the Police Seizures & Forfeitures Fund is \$46,244. There would be no impact on the General Fund unassigned balance if Council adopts this ordinance. This item was presented to City Council at their Regular Meeting held on February 21, 2017 where Council voted to continue the item to a time at the discretion of the City Manager in order for City staff to research and explore possible alternatives for the use of equitably shared funds. This item was also presented to the Loveland Police Citizens Advisory Board on September 11, 2017. The Advisory Board voted to support the motion, recommending the Chief of Police to direct the use of funds consistent with the Department of Treasury Equitable Sharing Program guidelines and his identified needs for the Police Department and the community. Several members of the Advisory Board expressed a preference for utilizing equitable sharing dollars for overtime personnel costs. Public Comment was not given.

Moved by Councilor Shaffer, seconded by Councilor Fogle

A Motion To Adopt, On First Reading, An Ordinance Enacting A Supplemental Budget and Appropriation Of Northern Colorado Drug Task Force Equitable Sharing Dollars For Law Enforcement Purposes To The 2017 City of Loveland Budget

CARRIED UNANIMOUSLY, 7 - 0.

3. ADJOURN

Mayor Gutierrez adjourned the October 10, 2017 Special Meeting and Study Session at 8:34 p.m.

Respectfully Submitted,




Beverly A. Walker, Acting City Clerk


Cecil A. Gutierrez, Mayor