

# CULTURAL SERVICES BOARD

## MEETING MINUTES

Tuesday, July 25, 2017

4:30 PM

LOVELAND MUSEUM

503 N Lincoln Avenue, Loveland, CO 80537

### I. Call Meeting to Order

The July 25, 2017 meeting of the Cultural Services Board was called to order at 4:30pm by Jan DesJardin in the upstairs Conference Room of the Loveland Museum.

**Board Members Present:** Juanita Cisneros, Dr. Dierdre Cook, Jan DesJardin, Heather Fortin Rubald, Kris Ortmann, and Libby Skowron. Teresa Mueller was absent.

**Staff Present:** Council Liaison John Fogle; Susan Ison, Cultural Services Director; Bryan Zellmer, Rialto Theater Center Manager; Suzanne Janssen, Public Art Manager; and Tegan Hollen, Office Support Specialist.

**Guests Present:** Michelle Vendegna, Loveland Reporter Herald Reporter

### Additions/Changes to the Agenda

A Board Resignation item was added to the Board Reports section. An Attendance item was added to the Cultural Services Reports section.

### Additions or Corrections/Changes to the June 27, 2017 Minutes

There were no additions or corrections/changes to the minutes.

### Approval of the June 27, 2017 Minutes

Dr. Dierdre Cook motioned for the minutes to be approved. Heather Fortin Rubald seconded the motion. The motion passed unanimously.

### Public Comments

There were no public comments.

## II. Agenda Items

### Board Reports

**CSB Accomplishments Update** – Kris Ortmann reviewed the activities that CSB members participated in since the last Board meeting.

**Board Resignation** – Teresa Mueller has resigned from her position on the Cultural Services Board.

### Cultural Services Department Reports

**Public Art Overview** – Suzanne Janssen, Public Art Manager, provided an overview of the current Art in Public Places projects:

- *Chilson Recreation Center* – A two-dimensional work of art will be installed at the Chilson Recreation Center on 4<sup>th</sup> Street. The request for qualifications for this project is open until the end of the day on August 25.
- *Mountain Lion Avenue* – A sculptural work of art will be installed in a new roundabout at the intersection of Mountain Lion and Boyd Lake Avenues. Three finalists have been identified for this project and the final work will be chosen after artist presentations in September.
- *The Art Advocacy Project (TAAP 3D)* – Six new sculptural works of art will be installed on 4<sup>th</sup> Street in downtown Loveland. These works have been chosen and will be installed in August.
- *Transformations* – Five new murals will be painted on designated electrical cabinets in Loveland. The jury for this project meets on Wednesday, July 26 to choose the finalists.
- *The Foundry* – Suzanne and Susan Ison recently met with The Foundry project developer to discuss options for incorporating public art such as sculpture, murals, and painted transformer boxes into the development.

Suzanne also encouraged board members to participate in the jury process for these projects or refer anyone interested in joining to her for more information.

**Marketing Coordinator** – Jess Killingsworth has accepted the Marketing Coordinator position and she will begin working on Tuesday, August 1.

**Museum Report** – Susan Ison spoke about current and upcoming events and exhibits at the Loveland Museum as well as other news:

- *Cherry Pie* – The 2017 Cherry Pie Celebration occurred on Saturday, July 8 and was well attended. The Art of the Tart cherry pie contest was particularly successful with 32 total entries; 20 in the Adult category and 12 in the Youth category.
- *Security* – A security guard has been working at the Museum on the weekends since May and, overall, has been helpful. However, guard schedule consistency and job expectations do need to be reviewed with the security company and the Facilities department.
- *RH Archives* – The Reporter Herald collection is currently being held at the Museum while space is prepared for their storage at the off-site collection storage building. Once stored there, the Curator of History and Registrar will begin to catalogue the collection items. The goal is to begin making the collection items accessible to the public by January 2018.
- *Public Safety* – A new fire and public safety exhibit is being planned for inclusion in the new fire building being built near Centerra in east Loveland. Once completed, Loveland Fire Exhibit items currently being stored by the Museum would be transferred to this new location, which could provide additional space for new Museum exhibits.
- *Museum Programming Plans* – An updated rendering of the proposed interior changes for the Museum expansion was given to board members to review. Updates were made based on deeper discussion about Museum programming needs and plans.
- *LHS* – The Loveland Historical Society will continue to use the Foote Gallery/Auditorium and pay the non-profit rental fee until they decide otherwise.

**Rialto Theater Center Report** – Bryan Zellmer spoke about current and upcoming performances and events at the Rialto Theater Center as well as other news:

- *Foote Lagoon* – The Foote Lagoon Summer Concerts are going well and Bryan has noticed a greater diversity in the audiences from last year's events. Bryan will present a full summary of the series to the Board once all of the concerts are finished.

- *Broadway Bootcamp* – The program currently has 50 participants. All scholarships were given out, some for merit and some for financial need.
- *Summer Cinema Series* – *Mamma Mia* and *Casablanca* are some of the films that have done well in the series this summer. The Wednesday films have continued to be slow overall so that part of the series will be reevaluated next year. A full summary of the cinema series will be presented to the Board after all the movies have been shown.
- *Member Sales* – Ticket sales for the fall performances and events have been opened up to Rialto members and will open to the general public soon. The full schedule will be announced when the next AHA! newsletter comes out in August.

**Attendance** – Susan Ison presented to board members an attendance report for April – June for the Museum and a ticket sales report for January – June for the Rialto. Both reports focused on where visitors and patrons were from and showed a variety of cities in Colorado, a number of other states, and even two other countries. The reports will be included in the next AHA! newsletter as well. A compilation of Museum visitor comments was also provided to board members.

### **City Council Report**

Councilor John Fogle offered an update about specific items being considered by City Council as well as City Council news:

- *TABOR Reserve* – Due to an accounting mistake, more money than was required was contributed to the City's TABOR excess revenue accounts. As a result of these funds being discovered and reclassified to their correct accounts, City Council will have less to spend from the TABOR account and will need to reprioritize projects when allocating funds.
- *Downtown* – Construction for *The Foundry* project continues downtown. Some water issues were discovered, but the City and the developer had a contingency plan for such an issue so the costs to the City were minimized.

### **Miscellaneous**

- Councilor John Fogle reminded the Board and Museum staff that the front door needs to remain open for anyone interested in attending a Cultural Services Board meeting.

**NEXT CULTURAL SERVICES BOARD MEETING:** Tuesday, August 22, 2017 at 4:30 pm in the Loveland Museum upstairs Conference Room.

### **III. Adjournment**

The Cultural Services Board meeting was adjourned at 5:38pm.

Respectfully Submitted,

  
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Jan DesJardin, Cultural Services Board Chair

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