



**Loveland Fire Rescue Advisory Commission Meeting Minutes  
Wednesday, June 14, 2017, 5:30 p.m.  
Development Center  
Emergency Operations Center (EOC), 2<sup>nd</sup> Floor  
410 E. 5<sup>th</sup> St., Loveland, CO. 80537**

**Meeting called to order at 5:32 p.m.**

**FRAC Present:** Chair Jonathan (Jon) Smela, Fire Chief Mark Miller, Division Chief Ned Sparks, Paul Pfeiffer, Leroy (Andy) Anderson, Special Projects Manager Randy Mirowski, Janet Bailey, Leo Wotan and Bonnie Wright.

**FRAC Absent:** City Council Representative John Fogle and Member Elton Bingham

1. **Minutes approval:** presented by Chair Smela  
Member Pfeiffer motioned to approve the May 10, 2017 minutes; Member Wotan seconded the motion. Motion carried.
2. **QRV (Quick Response Vehicle) Discussion:** Special Projects Manager Randy Mirowski
  - ❖ From the news article in The Coloradoan, Poudre Fire Authority has gone with its own version of a QRV or Roving Alternative Medical Unit (RAM). PFAs version is a modified Command vehicle is used to respond to medical emergencies. One is to improve service delivery, cost savings and flexibility in response.
  - ❖ This type of vehicle could deploy an effective response and enhancing service in a cost conscious environment.
  - ❖ Currently there is a not an identified funding stream for capital or O & M costs for the QRV.
  - ❖ 50% of medical emergencies are the number of calls LFRA responds to that are life-threatening calls. If it were more than that, then an engine company would be sent anyway.
  - ❖ Division Chief Sparks used the explosion at the Rosebud Motel as an example that Engine 1 was on scene for a medical call and then additional crews were called for the gas explosion.
  - ❖ Chief Miller commented that they are going to put the QRV in the 2018 budget.
  - ❖ Mirowski commented about the compendium for the strategic plan that was mentioned at the LFRA Board Meeting last month. There is a possibility of creating and making an alternative document for the strategic plan that is a summary of the documents most important points. It would take some of the most important parts of the strategic plan from the business side of the plan. It would be around 25 pages

long from 140 pages. The compendium might be the part of the document that is printed and the other larger version posted online.

- ❖ Chair Smela asked about the different needs within the plan and how are the needs acted upon.
- ❖ Mirowski commented that there are several ways of bringing key points into the plan i.e. a third person on the heavy rescue squad that will be covered under Section 10.

3. **Strategic Plan:** Special Projects Manager Randy Mirowski

- ❖ Page 5, the use of the word *area* versus *specialized function* needs changed.
- ❖ Word usage of the word *department* versus *authority*.
- ❖ On paragraph two, add the word *Team* after *SOT*.
- ❖ The IGA with Thompson Valley EMS is not mentioned.
- ❖ Clarify what TVEMS encompasses.
- ❖ Page 6 – add Drake to the list of towns.
- ❖ What is a PSAP and is that a common term? PSAP stands for Public Safety Answering Point and it is a commonly used term.
- ❖ There were no edits on page 8.
- ❖ Page 9 – paragraph three; change 6:30 to 6 minutes and 30 seconds. This was originally changed to 6:30 from 5:59.
- ❖ Chair Smela suggested including a picture or visual below the 6:30 paragraph.
- ❖ Mirowski suggested a graphic showing the total response time- dispatch linear example.
- ❖ Remove the budget amount from the paragraph.
- ❖ On page 10, give a definition of Next Gen 9-1-1.
- ❖ Under EMS Planning Assumption 4, add *a continuance of a collaboration*.
- ❖ Page 11 Wildland – on the first paragraph, explain what WUI is and change Pine Ridge to Pinewood.
- ❖ Red Zone assessments are volunteers that go up and educate the residents about what to do in the event a wildfire occurs.
- ❖ Reword paragraph one – to *people have moved further into WUI*.
- ❖ Add planning assumption to WUI including fire stations 8 and 9.
- ❖ Page 12 – add a piece about multi-mission aircraft.
- ❖ Revise paragraph two & three for similar content already covered in both.
- ❖ Page 13 - Under #3 Enforcement – Rewrite that paragraph.
- ❖ Page 14 – remove budget total from last sentence.
- ❖ Under paragraph two, define what a “basic” wildland firefighter certification is.
- ❖ Add technology and use of drones.
- ❖ Page 15 – Ready, Set, Go Program – what is it?
- ❖ Under Wildfire Planning Assumptions, Chair Smela asked how the agencies all tie into each other i.e. LFRA, Larimer County, etc.
- ❖ Page 16 – Change LFR to LFRA in paragraph three.
- ❖ In the second to last paragraph at the bottom, *All SOT personnel operations level or higher*, what does that mean?
- ❖ Page 17 – Remove budget streams from the bottom of the page.
- ❖ Page 18, paragraph three staffing for Heavy Rescue 2 – this will be covered in Section X of the strategic plan under *Staffing*.
- ❖ There were no edits on page 19.
- ❖ Page 20 – There was a question about the training area and if LFRA is reimbursed when the training area is used by other agencies. LFRA does get reimbursed when

the training area is used by other agencies. Previously, it had been an in-kind goodwill usage with other agencies.

- ❖ It was suggested to put a one line sentence stating that the usage of the training center by other agencies is reimbursed.
- ❖ Page 21 – There currently is nine member departments of the Front Range Fire Consortium (FRFC).
- ❖ Page 22 - Remove budget total from paragraph four.
- ❖ Page 23, paragraph two, change the word *freighter* to firefighter.
- ❖ On the last bullet at the bottom change from city-wide to City of Loveland.
- ❖ Page 24 – Safe Plan Assumption Two – examples shall be added.
- ❖ There were no edits on pages 25, 26 & 27.
- ❖ Page 28, paragraph two, beginning with the word internationally needs to be re-worded or cut down in length and add law enforcement references.
- ❖ There were no edits on pages 29 & 30.
- ❖ Page 31, paragraph four – re-word *no funding stream exists for the construct of a new museum*.
- ❖ Mirowski is working on Section VIII which is the section about the Community Safety Division and Emergency Management.

3. **Public Comment (If applicable) citizens:** There was no public comment.

4. **Motion to Adjourn:** Meeting adjourned at 8:09 P.M.

The next FRAC meeting will be Wednesday, July 12<sup>th</sup>, 2017 at 5:30 p.m. in the EOC.

Minutes respectfully submitted by Bonnie Wright, Administrative Technician, LFRA.

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