



**Loveland Fire Rescue Advisory Commission Meeting Minutes
Wednesday, May 10, 2017, 5:30 p.m.
Development Center
Emergency Operations Center (EOC), 2nd Floor
410 E. 5th St., Loveland, CO. 80537**

Meeting called to order at 5:30 p.m.

FRAC Present: Chair Jonathan (Jon) Smela, Fire Chief Mark Miller, Division Chief Ned Sparks, Paul Pfeiffer, Leroy (Andy) Anderson, Special Projects Manager Randy Mirowski, Janet Bailey, Leo Wotan, Elton Bingham, Shane Castro and Bonnie Wright.

FRAC Absent: City Council Representative John Fogle

1. **Minutes approval:** presented by Chair Smela

Member Anderson motioned to approve the April 12, 2017 minutes; Member Pfeiffer seconded the motion. Motion carried.

Chief Miller commented that the peer assessors are here for the Accreditation process. The peer assessors will validate everything that we put together for Accreditation and any recommendations they may have.

Public Safety Administrative Director Renee Wheeler resigned and is pursuing other ventures in life. Her last day was on Tuesday, May 9th. She was given a Loveland Fire Rescue Authority fire helmet and a history book of the department as a token of appreciation for all of her contributions.

2. **Strategic Plan:** Randy Mirowski

- ❖ Mirowski gave a progress report on the strategic plan. Accreditation had a direct impact on the strategic plan and changes that were made in Sections V and VI.
- ❖ The previous strategic plan had 94 pages and 40 in the appendix.
- ❖ The changes that member Bailey sent to Mirowski will be included in Section III and IV; we are 47 pages into the current plan.
- ❖ Chief Miller commented that Chief Bill Stark, one of the peer assessors said he has never seen a department use a strategic plan like LFRA does.
- ❖ Chief Stark stated to Mirowski that there is no mention anywhere in the strategic plan about Mutual Aid and Auto Aid. Mirowski added it into the staffing part of the current plan acknowledging that it is a valuable piece of info.

❖

- ❖ Almost all of the online employees have received their blue card training through LFRA.
- ❖ Response time – 5-minute response drive time model was under scrutiny by the peer assessors.
- ❖ Urban, Suburban, Rural, Wilderness was reverted to Urban and Rural.
- ❖ The Community Safety Division will be a massive write and a tone of work will go into that section of the strategic plan.
- ❖ Mirowski handed out a packet of information to the commission members on fire department terminology from Carmel Fire Department Clay TWP.
- ❖ Mirowski stated that he added the water flow piece back into the plan from Section III to Section V.
- ❖ On page 5 under Section V, paragraph 1, remove *preferred* from deployment model.
- ❖ Member Wotan asked if all the history info is needed in that section. Mirowski commented that he cut out a lot of the history and stressed the importance of keeping what there is.
- ❖ Chair Smela had a question about Reserve versus Volunteer Firefighter.
- ❖ Member Bingham commented about the wording of the last sentence of paragraph 1, almost totally a full-paid fire department and changing it to almost a full-time paid fire department.
- ❖ Eliminate the number of *ands* used in the second paragraph of Section V.
- ❖ Chair Smela also had a question about the four-person staffing model and does not feel that it sounds very motivated about getting there.
- ❖ Chair Smela would like additional verbiage added about firefighter safety.
- ❖ Mirowski commented that the emphasis now is changing from firefighter safety to firefighter survival.
- ❖ One-quarter of the injuries that occur and some deaths are from responding to and coming from calls.
- ❖ Page 5, on the second sentence of paragraph 2 needs to be changed to *this not only includes*.
- ❖ Page six, paragraph 2; use a parenthetical to explain first alarm terminology.
- ❖ Add *Gallons per Minute* for clarification on the formula.
- ❖ Mirowski might add a statement explaining why the formula is used and for what purpose.
- ❖ On paragraph 3, OSHA should be changed to OSHA.
- ❖ There was a question about five minute response model.
- ❖ Provide clarification on the 59 second wording.
- ❖ On paragraph 4 of the first sentence, take the word *set* out of the word *set fire*.
- ❖ Add wording that improved response time is doable with technology.
- ❖ Page seven – number the bullets and associate the numbers with the pictures.
- ❖ Add a comma after needed under paragraph one, line two.
- ❖ The pointers on the pictures need to be clearer or done away with altogether.
- ❖ It was suggested adding three firefighters in the pictures versus two firefighters.
- ❖ Clarification on what the term IC means.
- ❖ The total 14-16 staff adds up to 16.
- ❖ Page eight – on the first sentence of paragraph one, remove the comma between *commercial, structure*.
- ❖ Remove one of the two periods at the end of the paragraph – add extra alarm terminology.
- ❖ The quotes around “fog nail nozzles” needs corrected.

- ❖ Reword to *for targeted service levels* instead of desired.
- ❖ Change the word *experimenting* to *implementing* or *utilizing*.
- ❖ On the last line of the last paragraph, take with word *some* out of the sentence before extensive.
- ❖ Mirowski is going to rewrite the Quick Response Vehicle section with bullet itemization.
- ❖ Add wording about cost efficiency OM versus capital.
- ❖ Page 10 – Add fire suppression under the use of technology.
- ❖ Page 11 – paragraph 3, remove ongoing and replace with *frequently* or at least *annually*.
- ❖ FRAC could be utilized for some planning issues and the new fire station layout.
- ❖ Paragraph 4, line four several key pieces *for* needs to be changed to *of*.
- ❖ Simplify paragraph or bullet items for QRV section and fire station remodel.
- ❖ Page 12 – add an *and* after the word replacement in paragraph 1.
- ❖ Remove the word *simplify* from the first line of paragraph 2.
- ❖ On the last bullet under paragraph two, add Strategic in front of 2018 plan.
- ❖ On Page 13 of line 4, reword Engine 3.
- ❖ Page 14 – add colors
- ❖ Page 16 – Chair Smela suggested an X & Y chart. He will put that together with Mirowski.
- ❖ Remove last box on chart about administrative assistant.
- ❖ There was a question about Fire Station 5 remodel in 2024 versus Fire Station 3 in 2025. Is it because of cost difference?

3. **Public Comment (If applicable) citizens:** There was no public comment.

4. **Motion to Adjourn:** Meeting adjourned at 7:51 P.M.

The next FRAC meeting will be Wednesday, June 14th, 2017 at 5:30 p.m. in the EOC.

Minutes respectfully submitted by Bonnie Wright, Administrative Technician, LFRA.

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