



Loveland Fire Rescue Advisory Commission Meeting Minutes
Wednesday, April 12, 2017, 5:30 p.m.
Development Center
Emergency Operations Center (EOC), 2nd Floor
410 E. 5th St., Loveland, CO. 80537

Meeting called to order at 5:33 p.m.

FRAC Present: Chair Jonathan (Jon) Smela, Division Chief Ned Sparks, Paul Pfeiffer, Leroy (Andy) Anderson, Special Projects Manager Randy Mirowski, Janet Bailey and Bonnie Wright.

FRAC Absent: Fire Chief Mark Miller, Division Chief Greg Ward, City Council Representative John Fogle, Administrative Director Renee Wheeler, Leo Wotan and Elton Bingham.

1. **Minutes approval:** presented by Chair Smela
Member Pfeiffer motioned to approve the March 22, 2017 minutes; Member Bailey seconded the motion. Motion carried.
2. **Strategic Plan:** Randy Mirowski
 - ❖ Mirowski commented that draft three changes in Section II would be made in a different color to distinguish the changes.
 - ❖ Mirowski met with Janet Bailey and Mary the technical writer about additional changes to be made.
 - ❖ Copies of the revisions for Draft 3 of Section II were handed out and the members will read and review it later.
 - ❖ Member Anderson suggested adding Bonnie Wright's name to the list of people assisting with the strategic plan revisions.
 - ❖ Page 3, removed paragraph 2.
 - ❖ Pages 3 & 5s wording will be kept past tense.
 - ❖ Mirowski is working with Chief Ward on Section V. 80% of this section needs revising.
 - ❖ Section III – Page 21 & 23 needs to change square miles from 190 to 194 as it is indicated on page 6.
 - ❖ LFRA is leasing a garage in Cedar Cove (where Fire Station 7 used to be) from a private residence to store a fire apparatus.
 - ❖ Page 14 needs the map cleaned up with fire stations and locations.
 - ❖ Page 6 & 17 should be the Northern Colorado Regional Airport.
 - ❖ The first paragraph of page 6 needs to add Drake, remove *Rural District* and add

Fire Station 9.

- ❖ Member Pfeiffer asked what the \$790,000 amount is for.
- ❖ Mirowski commented about Expense of Services given to the City by LFRA and he will meet with Renee Wheeler about that on Monday.
- ❖ Page 7 – Fire Station 9 needs to be recognized on the map. Mirowski commented that the map group would be creating a new one.
- ❖ Page 8 – update the department organizational chart.
- ❖ Page 9 – RAF will not go up but the revenue will.
- ❖ Chair stated that he liked the wording description better versus a chart.
- ❖ Vision mission – add formatting or bullets to separate out to make it easier to read.
- ❖ Page 10, Stage 1 #2 – add a percentage sign after 2-2.5 under popular expansion.
- ❖ Page 10 – change 2017 to 2018
- ❖ Page 10, Number 3, Bullet 4 - Additional Battalion Chief and three full time positions needs rewording.
- ❖ A parenthetical will be added after per 1,000 population.
- ❖ Bullet 5 – Add into Section V. It is needed there because of sheer number of calls. The question was asked about what a quick response vehicle is? Could be a truck with a camper and two Emergency Medical Technicians. It could also be a wildland truck with two firefighters on it.
- ❖ Staffing independently – add a parenthetical that it will not change the Alpha, Bravo; will still run the Charlie, Delta & Echo calls.
- ❖ In 2019 there should be a virtual tower at the airport. If that becomes a reality, it will change the dynamic of Fire Station 4 if it facilitates more carriers and aircraft. The quick response vehicle could be used here.
- ❖ Remove is from #6.
- ❖ The accreditation site visit is set for the first week of May.
- ❖ Number 7 – Reword plan and planning.
- ❖ Page 11, Stage II – Organizational Planning Goals and Expectations 2027-2035 needs to be moved to Stage 1.
- ❖ Bullet 1 – change The Center's to It's because the training center has its own master plan.
- ❖ Page 12- IV – space between year and 2017.
- ❖ Page 13 – change the word samara to same.
- ❖ Member Pfeiffer suggested explaining more of what is The Ranch, i.e. The Larimer County Fairgrounds and what is The Brands.
- ❖ Page 13 – Clarification of what the highways are and change the airport name to its new name.
- ❖ Take the word several out of airlines sentence of paragraph 2.
- ❖ Page 14 – fix the map so that Fire Station 9 is showing.
- ❖ Page 15 – 350 miles of existing streets in Loveland. Is that number accurate?
- ❖ Paragraph 3 – Change City's to capitalization or no capitalization. Chief Sparks commented about clarification if the City is still the City since the department is now an authority. Mirowski will ask Captain Mialy.
- ❖ Page 16 – Chair Smela would like this to be a data graph of information.
- ❖ Page 17, paragraph 2 – *Staffed by volunteers* needs to be removed and reword as full-service *fire* training center.
- ❖ Reword *undesirable* to something else for describing Fire Stations 3 & 5.
- ❖ Take out *a small number of part time paid firefighters*.
- ❖ Clarify what NFPA minimum staffing is.

- ❖ Page 19 – Shorten up water flow section. Too wordy.
- ❖ Page 18 – There was a question from Member Bailey about fire separation area. Division Chief Sparks gave a great explanation and an example of how the fire code is applied.
- ❖ Rearrange the bullets on turnout times and first engine arriving.
- ❖ On the last sentence where it has *most of the time*, add a percentage.
- ❖ Page 20 – Chair Smela would like more clarity provided on the comparison charts.
- ❖ Page 21 – change to 194 square miles and staffed.

3. **Public Comment (If applicable) citizens:** There was no public comment.

4. **Motion to Adjourn:** Meeting adjourned at 7:35 P.M.

The next FRAC meeting will be Wednesday, May 10th, 2017 at 5:30 p.m. in the EOC.

Minutes respectfully submitted by Bonnie Wright, Administrative Technician, LFRA.

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