



**Loveland Fire Rescue Advisory Commission Meeting Minutes
Wednesday, January 11, 2017, 5:30 p.m.
Fire Administration Building (FAB)
Emergency Operations Center (EOC), 2nd Floor
410 E. 5th St., Loveland, CO. 80537**

Meeting called to order at 5:42 p.m.

FRAC Present: Chair Jonathan (Jon) Smela, Fire Chief Mark Miller, Division Chief Ned Sparks, City Council Representative John Fogle, Paul Pfeiffer, Leroy (Andy) Anderson, and Bonnie Wright.

FRAC Absent: Division Chief Greg Ward, Leo Wotan and Elton Bingham

1. **Minutes approval:** presented by Chair Smela
Due to a lack of attendance and there was not a quorum, the minutes were informally approved.
2. **City Council updates:** presented by Council Liaison John Fogle
 - ❖ The Brands is a new project going up out on Crossroads Boulevard.
 - ❖ \$700 million worth of construction will be starting west of I-25.
 - ❖ There will be three lanes between the 402 entrances on the north side.
 - ❖ The center lane will be a toll lane.
 - ❖ Highway 14 in Fort Collins will be three lanes.
 - ❖ The Foundry project is well on its way.
 - ❖ When construction begins on the Highway 34 Bridge that will create three lanes going both ways.
 - ❖ There will also be expansion from Old Chicago's entryway with three lanes.
 - ❖ The Prospect intersection in Fort Collins will be rebuilt.
 - ❖ CDOT is estimating that completion will be in 2020.
 - ❖ Kendall Parkway, which is behind the Metrolux, will get a tunnel built that will go underneath I-25 and the road will run all the way through.
3. **Chief Updates, Plans for 2017 and Projects:** presented by Chief Mark Miller
 - ❖ There were no questions about the Chief's monthly report.
 - ❖ Chief Miller commented that he met with Chair Smela and Chief Sparks about what is on the horizon for 2017.

- ❖ Chief Miller gave a slide presentation about, “What’s new since we last met?”
- ❖ The 2017 budget was approved.
- ❖ Five new full time firefighters were hired and a Human Resources Manager will be hired.
- ❖ Chief Miller thanked the FRAC members for their support and involvement.
- ❖ Zoom interviews were conducted on Monday with eight candidates for the HR Manager position and they will narrow it down to four or five candidates for the next phase of the interview process.
- ❖ Loveland Fire Rescue Authority joined the Colorado Employee Benefit Trust (CEBT) for healthcare benefits.
- ❖ The LFRA Board approved the purchase of land for Fire Station 7 in west Loveland.
- ❖ The fourth amendment to the Intergovernmental Agreement for equipment and property under LFRA was approved.
- ❖ The fire station leases were renewed at \$1 per station per year – a 25-year lease agreement for the City and a 50-year lease agreement for the Rural.
- ❖ There has been discussion and analysis about Fire Station 10’s location and an ideal spot was found at I-25 and the Kendall Parkway area. They will start working on the next step.
- ❖ Council Liaison Fogle mentioned that the City of Loveland bought the farm that is near Highway 60.
- ❖ Chief Sparks commented that eventually they will need to build a fire station near Highway 402 and they will need to find a flat parcel of land somewhere in that hilly area to build on.
- ❖ Member Pfeiffer stated that it looks like a two-station model is the inevitable for that area.
- ❖ Council Liaison Fogle stated that if Fire Station 10 were built on Centerra Parkway, that station would not be able to cover the 402 area – it would be difficult for that station to service both areas effectively.
- ❖ Council Liaison Fogle added that the City would like the 402 to be the second entryway into the City of Loveland.
- ❖ Chief Miller mentioned that the Accreditation process is nearing completion.
- ❖ There is an equipment purchase agreement with the Rural District. The money is coming out of the equipment replacement fund.
- ❖ Funding mechanisms and strategies for capital projects – Impact fees.
- ❖ Chief Miller commented that a few years back, a bill was passed that allows special authorities to collect an impact fee. The attorneys are drafting an IGA that City Council, the County Commissioners and the Town of Johnstown would need to approve.
- ❖ COPs or a leaseback could be used to build Fire Station 7 and then it could be paid back with impact fees.
- ❖ What is next for LFRA and FRAC? Chief Miller mentioned the revisions of the strategic plan and that he recently spoke with Randy Mirowski about doing some consulting for LFRA.
- ❖ Revising of the strategic plan could re-engage FRAC on a specific short-term basis – possibly six months.
- ❖ Some items for discussion will be funding methodologies (capital projects), Fire Station 10 analysis, accreditation, leadership initiatives, succession planning, and Aircraft Rescue Firefighter (ARFF) responsibilities.
- ❖ Who should be involved? FRAC members, old members, community members,

representation from McWhinney, rural residents and out east residents.

- ❖ Chair Smela suggested starting to recruit for FRAC vacancies.
 - ❖ Member Pfeiffer suggested recruiting on the City and LFRA's Facebook pages.
 - ❖ Chair Smela added that one of the comments he has heard from other FRAC members is how can we (FRAC) have more of an impact as a board – he likes this aspect of being able to offer challenges and other thoughts that show how they can help contribute to the community.
 - ❖ The strategic plan is 88% complete.
 - ❖ Chair Smela stated that when looking at funding partners, they could look at the strategic plan as being a good foundation for setting an example – organizational influence and success.
 - ❖ He added that having a defined set of content, timeline and purpose appeals to him.
 - ❖ Chief Miller stated that if Mirowski is interested, they could begin recruiting members and go through the standard application process.
 - ❖ The applicants will need to be a one-year resident in the Loveland Fire Protection District.
 - ❖ Chief Miller commented that the new members could get oriented with LFRA on basic fire concepts, the fire stations and history of the department in a half-weekend session to show them everything we can to get them up to speed.
 - ❖ Someone suggested getting the new HR persons feedback for the strategic plan.
4. **Rural District Board Updates:** presented by Rural Board Member Andy Anderson
- ❖ Member Anderson commented that there was discussion about Fire Station 7 proposed zoning and discussion about Fire Station 10.
 - ❖ Member Anderson stated that they are making headway on the training area down south with access and egress.
 - ❖ Construction on Highway 34 in the Big Thompson Canyon is moving right along.
 - ❖ Member Pfeiffer asked Chief Miller if there have been any problems with emergency responses with the construction on Highway 34. Chief Miller stated that emergency responses in the canyon have not been an issue at this point.
 - ❖ Member Pfeiffer also asked what the target date is for the virtual tower and Chief Miller responded that the Federal Aviation Administration has not given a date yet.

5. **Public Comment (If applicable) citizens:** There was no public comment.

Motion to Adjourn: Meeting adjourned at 7:08 P.M.

Minutes respectfully submitted by Bonnie Wright, Administrative Technician, LFRA.

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