



AGENDA

TUESDAY, AUGUST 23, 2016

LOVELAND CITY COUNCIL SPECIAL MEETING, 6:00 P.M.

RIALTO THEATER CENTER

228 EAST FOURTH STREET

DEVEREAUX ROOM

LOVELAND, COLORADO

NOTICE OF NON-DISCRIMINATION

It is the policy of the City of Loveland to provide equal services, programs and activities without regard to race, color, national origin, creed, religion, sex, disability, or age and without regard to the exercise of rights guaranteed by state or federal law. It is the policy of the City of Loveland to provide language access services at no charge to populations of persons with limited English proficiency (LEP) and persons with a disability who are served by the City.

For more information on non-discrimination or for translation assistance, please contact the City's Title VI Coordinator at TitleSix@cityofloveland.org or 970-962-2372 . The City will make reasonable accommodations for citizens in accordance with the Americans with Disabilities Act (ADA). For more information on ADA or accommodations, please contact the City's ADA Coordinator at adacoordinator@cityofloveland.org or 970-962-3319 .

NOTIFICACIÓN EN CONTRA D E LA DISCRIMINACIÓN

La política de la Ciudad de Loveland es proveer servicios, programas y actividades iguales sin importar la raza, color, origen nacional, credo, religión, sexo, discapacidad, o edad y sin importar el uso de los derechos garantizados por la ley estatal o federal. La política de la Ciudad de Loveland es proveer servicios gratis de acceso de lenguaje a la población de personas con dominio limitado del inglés (LEP, por sus iniciales en inglés) y a las personas con discapacidades quienes reciben servicios de la ciudad.

Si desea recibir más información en contra de la discriminación o si desea ayuda de traducción, por favor comuníquese con el Coordinador del Título VI de la Ciudad en TitleSix@cityofloveland.org al 970-962-2372 . La Ciudad hará acomodaciones razonables para los ciudadanos de acuerdo con la Ley de Americanos con Discapacidades (ADA, por sus iniciales en inglés). Si desea más información acerca de la ADA o acerca de las acomodaciones, por favor comuníquese con el Coordinador de ADA de la Ciudad en adacoordinator@cityofloveland.org o al 970-962-3319 .

Title VI and ADA Grievance Policy and Procedures can be located on the City of Loveland website at: cityofloveland.org/

1. INTRODUCTION

1.1 CALL TO ORDER

1.2 PLEDGE OF ALLEGIANCE

1.3 ROLL CALL

2. AGENDA

2.1 **CITY MANAGER AND CITY COUNCIL** (presenter: Steve Adams) PRIORITIES, OBJECTIVES AND GOALS

On August 16, 2016, City Council called a special meeting for August 23, 2016 at the Rialto Theatre Center, 228 E. 4th St, Loveland, CO. The purpose of the meeting is to give clear direction to the City Manager regarding projects and programs. The meeting will begin at 6:00 p.m. in the Devereux Room. For purposes of this meeting there is no direct budget impact, however, direction from the meeting could result in future budget discussions.

A Motion setting priorities of projects and programs as identified by City Council this August 23, 2016 and directing the City Manager to create a document for distribution to City Council.

[Council Manager goal setting Cover Sheet](#)

3. ADJOURN

AGENDA ITEM:
MEETING DATE: 8/23/2016
TO: City Council
FROM: Executive Legal Department
PRESENTER: Steve Adams, City Manager



TITLE:

A Motion setting priorities of projects and programs as identified by City Council this August 23, 2016 and directing the City Manager to create a document for distribution to City Council.

RECOMMENDED CITY COUNCIL ACTION:

Identify projects and programs to be discussed; prioritize projects and programs; Give direction to the City Manager

OPTIONS:

1. Adopt the action as recommended.
2. Deny the action. City Manager will prioritize projects and programs
3. Adopt a modified action.

SUMMARY:

On August 16, 2016, City Council called a special meeting for August 23, 2016 at the Rialto Theatre Center, 228 E. 4th St, Loveland, CO. The purpose of the meeting is to give clear direction to the City Manager regarding projects and programs. The meeting will begin at 6:00 p.m. in the Devereux Room. For purposes of this meeting there is no direct budget impact, however, direction from the meeting could result in future budget discussions.

BUDGET IMPACT:

- Positive
 Negative
 Neutral or negligible

BACKGROUND:

In June 2016, City Council appointed Steve Adams as City Manager. Council has expressed a desire to meet and have a discussion with their new hire, regarding priorities moving forward. This meeting has been created to provide that opportunity. City Council and Staff should expect to come away from the meeting with a prioritized list of projects and programs for 2017 as well as a list of projects that may require more scrutiny for future addition or deletion from the list.

REVIEWED BY CITY MANAGER:

LIST OF ATTACHMENTS:

None

City Council Special Meeting
City Manager and City Council Discussion

August 23, 2016

Agenda

1. City Manager Introduction
2. Current Topic Updates
3. Current projects/programs underway
4. Review of Projects and Programs listings
5. Interactive Prioritization Process
6. Review and Development of City Manager Guidance
7. Other Discussions on this topic
8. Conclude and proceed to remaining portion of the Special Meeting

Current Topic Updates based on City Council feedback

1. Development of a revised performance review process as identified in a City Council Rule of 4 process
2. Development of a process for periodic check-in between Council and direct reports (City Manager, City Attorney, Municipal Court Judge) and decision on frequency of those meetings as identified in a City Council Rule of 4 process.
3. Discussion of “new” direction or vision
4. Review of City Manager Provided Communication Plan

Current projects/programs underway –Please note this list is not all inclusive of each department’s work efforts

1. The Foundry
2. 2013 Flood Recovery
3. Fire Training Grounds property acquisition and development
4. Highway 402 Corridor Plan completion with extension of overlay zone with Larimer County
5. Capital Expansion Fee Review Process completion
6. Collaborative work on Broadband initiative involving a consultant, community Broadband Task Force and Staff
7. Continuation of refinements at the Development Center
8. Water Treatment Plant Expansion Project completion
9. Wastewater Treatment Plant Expansion
10. Finalize Windy Gap Firing Project Participation, funding alternatives and initiating final design
11. Work with Larimer County Staff who have purchased property on the northwest corner of Denver Avenue and East 1st Street
12. Continuing study work with the Affordable Housing Commission
13. Work on the Police Records Management System
14. Work on integration study of bike/pedestrian/trail systems using input from CAN DO
15. Economic Development Strategic Plan update
16. Implementation of Highway 287 Strategic Plan
17. Continued work on the Title 18 updates
18. Continue to develop information about the Emerald Ash Borer and develop a program to inform the public on the anticipated impacts along with recommended city council actions
19. Continue to work on current elements of Transit Plan

Project Listing-This listing reflects projects that staff are seeking some direction from City Council if there is interest in either continuing to pursue this project or to initiate staff work on the project

The listing below includes projects that would require City staff time and resources. City Council will be asked to indicate their current interest in pursuing them.

1. Evaluate current concept of Police Training Facility and return with a staff presentation/alternatives/recommendation
2. Develop a Traffic Calming Study along Cleveland Avenue (4th Street to 1st Street)
3. Develop project alternatives to rehabilitate the Pulliam Building
4. Develop programs/activities/projects that will enhance current service level of provided city services in the downtown area
5. Have staff develop a plan for City Council Chamber expansion
6. Have staff develop a more detailed plan for creating a Highway 287 Strategic Plan funding source and implementing the plan.
7. Decision on increasing the City Council Reserve Fund above its current 2.5% annual funding level
8. Direct staff to study a possible public ballot issue at a future date (2017 or 2018) for unfunded capital projects including:
 - Museum Expansion (Partially Funded- (PF))
 - New Recreation Center (PF)
 - Branch Library (PF)
 - Pulliam Building
 - Fire Station 10 (PF)
 - Fire Station 3
 - Fire Training Center (PF)
 - Expand City Council Chambers
 - Airport Tower
 - Airport Terminal
 - Airport Development Infrastructure
 - Transportation, including:
 - *Additional Highway 34 Lane Widening
 - *Widening of Highway 34 Bridge at I-25
 - *Taft Avenue Widening
 - *Highway 402 Widening
 - *71st Street/County Road 30 Improvements
 - *Bridge Replacement Projects
 - *Bike/Ped/Trail system integration projects
 - *Recreation Trail underpass construction
 - *Quiet Zone construction
 - *Compressed Natural Gas facility and vehicle upgrades
 - *Transit Center
 - *Salt and Sand Storage Facility
 - *PW Heated Storage Facility

Program Listing- This listing reflects programs that staff are seeking some direction from City Council if there is interest in either continuing to pursue this program or to initiate staff work on the program

The listing below includes a number of programs that are shown for City Council to indicate their current interest in pursuing which would include city staff time and resources:

1. Continue to seek out local and regional collaboration opportunities for the City's Transit System
2. Review City sponsorship and levels of involvement in community special events.
3. Review and discuss modifications to the current City of Loveland Incentive Policy outlined in Resolution R-16-2012 adopted on February 21, 2012.
4. Decide whether to follow the Destination Downtown: HIP Streets Master Plan dated May 5, 2009 or to update the plan
5. Have staff develop additional information on an abatement program that could be used to enhance current practices/procedures
6. Seek out ways to improve the management of the city's municipal code