

AGENDA
LOVELAND CITY COUNCIL SPECIAL MEETING
THURSDAY, JUNE 16, 2016
CITY COUNCIL CHAMBERS
500 EAST THIRD STREET
LOVELAND, COLORADO

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“La Ciudad de Loveland está comprometida a proporcionar igualdad de oportunidades para los servicios, programas y actividades y no discriminar en base a discapacidad, raza, edad, color, origen nacional, religión, orientación sexual o género. Para más información sobre la no discriminación o para asistencia en traducción, favor contacte al Coordinador Título VI de la Ciudad al TitleSix@cityofloveland.org o al 970-962-2372. La Ciudad realizará las acomodaciones razonables para los ciudadanos de acuerdo con la Ley de Discapacidades para americanos (ADA). Para más información sobre ADA o acomodaciones, favor contacte al Coordinador de ADA de la Ciudad en bettie.greenberg@cityofloveland.org o al 970-962-3319”.

SPECIAL MEETING 6:30 P.M.

ROLL CALL

1. **CITY COUNCIL**
DISCUSSION REGARDING ACTING CITY MANAGER
A Resolution Adopting The Process To Be Followed To Appoint An Acting City Manager.
This is an administrative action. There will be a vacancy in the position of City Manager effective 12:01 a.m. June 30, 2016. Loveland City Charter Section 8-2 authorizes the City Council to designate a qualified City employee to serve as Acting City Manager until the vacant City Manager position is filled. The City Council desires to adopt the following process to appoint an Acting City Manager.

2. **CITY ATTORNEY**
OPEN RECORDS REQUESTS
Motion To Go Into Executive Session Related To Receiving Legal Advice Concerning Open Records Requests.
This is an administrative action. The purpose of the Executive Session is to receive legal advice from the City Attorney's Office concerning open records requests as authorized by Colorado Revised Statutes Section 24-6-402(4)(b) and Loveland Charter Section 4-4(c)(3). I would appreciate the opportunity to discuss with City Council in Executive Session the potential legal issues and outcomes with regard to such requests.

ADJOURN

AGENDA ITEM: 1
MEETING DATE: 6/16/2016
TO: City Council
FROM: Julia Holland, Human Resources Director
PRESENTER: Julia Holland, Human Resources Director



TITLE:
A Resolution Adopting the Process to be followed to Appoint an Acting City Manager.

RECOMMENDED CITY COUNCIL ACTION:

Adopt the resolution.

OPTIONS:

1. Adopt the action as recommended.
2. Deny the action.
3. Adopt a modified action.
4. Refer back to staff for further development and consideration.

SUMMARY:

This is an administrative action. There will be a vacancy in the position of City Manager effective 12:01 a.m. June 30, 2016. Loveland City Charter Section 8-2 authorizes the City Council to designate a qualified City employee to serve as Acting City Manager until the vacant City Manager position is filled. The City Council desires to adopt the following process to appoint an Acting City Manager.

REVIEWED BY CITY MANAGER:

LIST OF ATTACHMENTS:

None

RESOLUTION #R-_____-2016

**A RESOLUTION ADOPTING THE PROCESS TO BE FOLLOWED TO
APPOINT AN ACTING CITY MANAGER**

WHEREAS, there will be a vacancy in the position of City Manager effective 12:01 a.m. June 30, 2016; and

WHEREAS, Loveland City Charter Section 8-2 authorizes the City Council to designate a qualified City employee to serve as Acting City Manager until the vacant City Manager position is filled; and

WHEREAS, the City Council desires to adopt the following process to appoint an Acting City Manager and direct staff to take the necessary steps to carry out this process.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF LOVELAND, COLORADO:

Section 1. That the Human Resources Director is authorized to post the position of Acting City Manager, as an internal posting, to all current City Employees.

Section 2. That the Human Resources Director is authorized to review all applications and schedule interviews with all qualified applicants.

Section 3. That this Resolution shall be effective as of the date of its adoption.

ADOPTED this 16th day of June, 2016.

Cecil A. Gutierrez, Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:



City Attorney

AGENDA ITEM: 2
MEETING DATE: 6/16/2016
TO: City Council
FROM: Tami Yellico, City Attorney's Office
PRESENTER: Tami Yellico, City Attorney



TITLE:
Motion to go into Executive Session related to receiving legal advice concerning open records requests.

RECOMMENDED CITY COUNCIL ACTION:

If Council chooses, to go into an Executive Session for the purpose of receiving legal advice from the City Attorney's Office, as authorized by Colorado Revised Statutes Section 24-6-402(4)(b) and Loveland Charter Section 4-4(c)(3), concerning open records requests.

OPTIONS:

1. Adopt the action as recommended.
2. Deny the action.
3. Adopt a modified action.
4. Refer back to staff for further development and consideration.

SUMMARY:

This is an administrative action. The purpose of the Executive Session is to receive legal advice from the City Attorney's Office concerning open records requests as authorized by Colorado Revised Statutes Section 24-6-402(4)(b) and Loveland Charter Section 4-4(c)(3). I would appreciate the opportunity to discuss with City Council in Executive Session the potential legal issues and outcomes with regard to such requests.

REVIEWED BY CITY MANAGER:

LIST OF ATTACHMENTS:

None