



## **LOVELAND PARKS AND RECREATION COMMISSION**

Minutes ♦ April 14, 2016

**Present:** Gene Alvine, Katie Davis, Twyla Dennis, Wendi Cudmore, Brian Steckelberg, Constance Faber, Hugh McKean (City Council Liaison)

**Staff:** Elizabeth Anderson, Janet Meisel-Burns, Larry Callihan, Molly Elder, Carol Wallace

**Absent:** Leighton Millar, Deborah Manderscheid,

**Call to Order:** The meeting was called to order at 4:32 pm.

**Minutes:** Minutes of the March 10, 2016 were approved as written.

**Council Liaison**

**Report:** City Council is review the Comp Plan Revisions.

**Director's Report:**

Introduction of Molly Elder, Administration/Business Manager for the Parks & Recreation Administration Office. Joe Waneka has taken a job with another school district, and once approved by City Council, Brett Dowgin will be taking his place as the R2J representative on the commission. The problems with the ground fiber at the Mehaffey Dog Park has been resolved by staff. The fiber, which was retaining moisture due to late spring snow and was not as clean as originally presented, has been replaced by pea gravel.

**Public Comments:**

Tom Silva, with First Street Sign & Designs, gave a brief presentation to the Commission about his proposal to hang advertisement banners on the ball field fences to promote local businesses and general revenue for the City. Commission voiced a concern about limiting the banner color options so it doesn't present a cluttered look, having the generated income for the City going to the Scholarship program and making sure there is an audit at the end of each year. Commission members agreed that further discussion at the May meeting would be needed before making any decisions.

**Parks & Recreation Department 2017-2021 5-Year Capital Plan:**

A brief discussion was held concerning the Department Capital Plan. The different capital areas show the amount projected for each year through 2021. The Department also carefully tracks equipment replacement on a depreciation schedule. 2017 proposed fee changes were also discussed. Some of the Cemetery fees were increase after extensive researching fees at area cemeteries. There was also a range change on some fees, which does not constitute a fee increase. A 2017 city Budget Proposed Schedule was increase to give Commission members a view of the budget process timeline.

**US 34 CDOT Project – Update & Handouts at Meeting:**

Staff presented Commission information about meetings between the City and CDOT regarding reconstruction of US 34 in the Big Thompson Canyon. CDOT and their general contractor, Kiewit Corporation, will need City property for staging areas and disposal of rock and small rock/gravel during this process. This collaboration between the City, CDOT and Kiewit will provide supplemental funding for the City's reconstruction of the Viestenz-Smith Mountain Park. The benefits to both CDOT and Kiewit is a location that is close to the construction site.

**Commission Discussion:**

The 2016 Arbor Day tree planting will be this coming Friday, April 15<sup>th</sup>, at River's Edge Natural Area at 12:30pm. The tree planting for Mehaffey Park, which was scheduled for Saturday, April 16<sup>th</sup>, has been rescheduled to the following Saturday, April 23<sup>rd</sup>, because of the forecast of snow on that day.

Meeting adjourned at 6:15 pm  
/s Wendi Cudmore, Chair