



**Loveland Fire Rescue Advisory Commission Meeting Minutes**  
**Wednesday, March 9, 2016**  
**5:30 p.m.**  
**LFRA Fire Training Center**  
**100 Fire Engine Red St., Loveland, CO. 80537**

**Meeting called to order at 5:34 p.m.**

**FRAC Present:** Fire Chief Mark Miller, Division Chief Ned Sparks, Chair Jonathan (Jon) Smela, Co-Chair Bob Boggio, Elton Bingham, Leo Wotan, David (Dave) Adams, Paul Pfeiffer and Bonnie Wright.

**FRAC Absent:** Leroy (Andy) Anderson, City Council Representative John Fogle

1. **Minutes approval:** presented by Chief Miller  
Chair Smela motioned to approve the February 10, 2016 minutes; Dave Adams seconded the motion. Motion carried.
2. **City Council updates:** presented by Chief Miller
  - ❖ Several members of City Council are attending the National League of Cities in Washington D.C.
  - ❖ New council members Don Overcash and Leah Johnson did overviews/shadows with the fire department. Leah commented to the Chief that she is very impressed with the LFRA staff.
3. **Chief Updates:** presented by Fire Chief Mark Miller
  - ❖ Chief Miller, Leo Wotan and Elton Bingham attended the annual Boards and Commissions Summit.
  - ❖ Elton did the presentation for FRAC.
  - ❖ Next year FRAC will plan to do a more in depth PowerPoint presentation for the event.
  - ❖ The Rossum Drive Property closing will be happening soon. It is a cash deal and money will go back into fire CEFs.
  - ❖ This past Monday was the kickoff for the master plan design/engineering of the new training center. The Chief would like to have FRACs input on that.
  - ❖ The annexation of the property next to the training area is in the works and the process should be done within the next month or so.
  - ❖ Roughly, \$700,000 in funds was left over and carried over from 2015. The LFRA

Board has approved rolling over the \$700,000 from 2015 to 2016 and will be going before city council next week for approval.

- ❖ One of the requests is converting the new part-time inspector to full-time. If approved by city council on the 15<sup>th</sup>, the position would be full-time, 40-hours and five days a week.
- ❖ LFRA is losing two firefighters to military leave. It was proposed to the LFRA Board to do an over hire and ideally keep those positions open from 2016 on, add another over hire in 2017 and then one more in 2018. This will get folded into the strategic plan and FRACs assistance will be needed with building options and helping frame-up a decision for the LFRA Board on staffing.
- ❖ The department has done six hiring processes in an 18 month timeframe which has become a revolving door and not a good business model.
- ❖ One option would be to take the 12 part time firefighter positions and convert those to six full time positions. Another option would be to defer that for a while and backfill with rover positions.
- ❖ The Chief mentioned that they would need to work quickly to get feedback from FRAC and have something together by May or June.
- ❖ A presentation about staffing and the part time dilemma will be given at the April FRAC Meeting. This will help to explain why this model was effective in the past and why it is not working now.
- ❖ Chair Smela encouraged the members of FRAC to read or re-read the strategic plan.
- ❖ Every time there is employee turnover, it is a \$7,500 loss to the organization.

4. **Rural District Board Updates:** presented by Chief Miller & Co-chair Boggio

- ❖ There was one small structure fire last month.
- ❖ Wildland firefighter training is going on right now.
- ❖ Chief Bill Lundquist will be retiring in May, 2016.
- ❖ Big Thompson Canyon Volunteer Fire Department elects their Chief and the new Chief will be elected in May.

5. **Blue Card Overview and Demo:** Lieutenant Bryan Clark gave an overview of the Blue Card Process.

6. **Public Comment (If applicable) citizens:** There was no public comment.

**Motion to Adjourn:** Meeting adjourned at 6:28 P.M.

The next FRAC meeting will be Wednesday, April 6<sup>th</sup>, 2016 at 5:30 p.m. at the Community Room at Fire Station 2. Minutes respectfully submitted by Bonnie Wright, Administrative Technician, LFRA.

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