

AGENDA
LOVELAND CITY COUNCIL MEETING
LOVELAND URBAN RENEWAL AUTHORITY
TUESDAY, APRIL 5, 2016
CITY COUNCIL CHAMBERS
500 EAST THIRD STREET
LOVELAND, COLORADO

The City of Loveland is committed to providing an equal opportunity for services, programs and activities and does not discriminate on the basis of disability, race, age, color, national origin, religion, sexual orientation or gender. For more information on non-discrimination or for translation assistance, please contact the City's Title VI Coordinator at TitleSix@cityofloveland.org or [970-962-2372](tel:970-962-2372). The City will make reasonable accommodations for citizens in accordance with the Americans with Disabilities Act (ADA). For more information on ADA or accommodations, please contact the City's ADA Coordinator at bettie.greenberg@cityofloveland.org or [970-962-3319](tel:970-962-3319).

“La Ciudad de Loveland está comprometida a proporcionar igualdad de oportunidades para los servicios, programas y actividades y no discriminar en base a discapacidad, raza, edad, color, origen nacional, religión, orientación sexual o género. Para más información sobre la no discriminación o para asistencia en traducción, favor contacte al Coordinador Título VI de la Ciudad al TitleSix@cityofloveland.org o al 970-962-2372. La Ciudad realizará las acomodaciones razonables para los ciudadanos de acuerdo con la Ley de Discapacidades para americanos (ADA). Para más información sobre ADA o acomodaciones, favor contacte al Coordinador de ADA de la Ciudad en bettie.greenberg@cityofloveland.org o al 970-962-3319”.

Please Note: Starting times shown on agenda are estimates only; actual times may vary.

(5:00 P.M.) DINNER – City Manager’s Conference Room

(6:00 P.M.) REGULAR MEETING - City Council Chambers

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

PROCLAMATION DECLARING APRIL 15, 2016 AS ARBOR DAY (Rob MacDonald, Parks’ Forestry Specialist)

PROCLAMATION DECLARING APRIL 18, 2016 AS COLORADO’S CHILDREN’S DAY (Michael Selbert)

PROCLAMATION DECLARING APRIL AS FAIR HOUSING MONTH (Rev. Laurel Liefert and Trish Murtha)

PROCLAMATION DECLARING APRIL 10-16, 2016 AS WEEK OF THE YOUNG CHILD (TBD)

Anyone in the audience will be given time to speak to any item on the Consent Agenda. Please ask for that item to be removed from the Consent Agenda. Items pulled will be heard at the beginning of the Regular Agenda. Members of the public will be given an opportunity to speak to the item before the Council acts upon it.

Public hearings remaining on the Consent Agenda are considered to have been opened and closed, with the information furnished in connection with these items considered as the only evidence presented. Adoption of the items remaining on the Consent Agenda is considered as

Anyone making a comment during any portion of tonight's meeting should come forward to a microphone and identify yourself before being recognized by the Mayor. Please do not interrupt other speakers. Side conversations should be moved outside the Council Chambers. Comments will be limited to no more than three minutes, the City Clerk will start the timer once an introduction is made and a buzzer will sound when the three minutes have expired.

(6:25) CONSENT AGENDA

1. **CITY CLERK** (presenter: Terry Andrews)
APPROVAL OF MEETING MINUTES
A Motion To Approve City Council Minutes For the March 15, 2016 Regular Meeting and the March 22, 2016 Study Session
This is an administrative action item to approve the City Council minutes for the March 15, 2016 regular meeting and the March 22, 2016 study session.

2. **CITY MANAGER** (presenter: Bill Cahill)
APPOINTMENTS TO THE SENIOR ADVISORY BOARD
 1. Adopt a motion to reappoint Julie Demaree to the Senior Advisory Board for a term effective until December 31, 2018.
 2. Adopt a motion to reappoint Marigail Jury to the Senior Advisory Board for a term effective until December 31, 2018.
 3. Adopt a motion to reappoint Richard Zlamany to the Senior Advisory Board for a term effective until December 31, 2018.This is an administrative action item appointing members to the Senior Advisory Board.

3. **CITY ATTORNEY** (presenter: Tami Yellico)
PUBLIC COMMENT
LARIMER COUNTY ANIMAL SHELTER FEE EXEMPTIONS
A Motion To Approve On First Reading, An Ordinance Granting Larimer County An Exemption From Certain Capital Expansion Fees And Other Development Fees For The Larimer County Animal Shelter Project
This is an administrative action item to waive certain capital expansion fees (CEFs) and other impacts fees assessed to Larimer County by the City in the amount of approximately \$369,365.32 for the construction of a new animal shelter within the City and not to require reimbursement of such fees to the CEFs by the general fund or other fund.

4. **WATER & POWER AND FINANCE** (presenters: Steve Adams and Brent Worthington)
PUBLIC COMMENT
BROADBAND INITIATIVE
A Motion To Approve On First Reading, An Ordinance Enacting A Supplemental Budget And Appropriation To The 2016 City Of Loveland Budget For The Broadband Initiative
This is an administrative action item. The City of Loveland Broadband Project Team is requesting an expense supplemental budget appropriation to support the broadband initiative for Loveland. We are requesting an appropriation of \$250,000 for the 2016 budget from the General Fund. This initial budget is intended to cover expenses for broadband studies, community engagement, marketing and other items that may be needed for the initial broadband initiative. This supplemental appropriation is shown as a negative budget impact as no 2016 Budgeted funds were identified for this item pending the outcome of the community vote on Broadband ballot issue. Now with the release of a consultant Request for Proposal (RFP) staff has taken some time to prepare some estimated costs for upcoming tasks anticipated for the next phase of work on the

community issue. The remaining unassigned General Fund balance will be \$6,446,959^{P.3} if approved.

5. **DEVELOPMENT SERVICES** (presenter: John Schumacher)
PUBLIC COMMENT

AMENDMENT TO BUILDING CODE LOT LINE CONSOLIDATION REQUIREMENT

A Motion To Approve On First Reading, An Ordinance Amending Paragraph U. Of Section 15.10.020 Of The Loveland Municipal Code To Permit Property Owners With Residential Property Or Structures Thereon That Cross Interior Lot Lines To Construct Additions And Certain Accessory Structures

This is a legislative action item. This proposed amendment to the 2012 International Residential Code (IRC) aligns the City's pre-1967 land subdivision practices with the current IRC requirements for fire safety and separation by allowing residential property owners, under certain conditions, the ability to renovate, increase, or add to residential property that spans multiple lot lines without consolidating the multiple lots into a single lot, thereby saving property owners several thousand dollars in each instance.

6. **FINANCE** (presenter: Matthew Elliott)
PUBLIC COMMENT

ROLLOVER RE-APPROPRIATIONS

A Motion To Approve On First Reading, An Ordinance Enacting A Supplemental Budget And Re-Appropriation To The 2016 City Of Loveland Budget For Projects Appropriated But Not Completed In 2015

This is an administrative action item. The ordinance re-appropriates funding approved in 2015 for capital, one-time or on-going projects and equipment not completed or received prior to the end of the fiscal year. The total net expenditures (total expense less transfers) included in the ordinance is \$46,676,794. The projects or programs requested in the ordinance were appropriated in 2015. Funding for these projects or programs is available due to the appropriations lapsing at the end of 2015. Any appropriation that lapses at the end of the year returns to the source of funding as fund balance in their respective fund. The re-appropriation of these projects and programs does not have an impact on the 2016 budget because the 2016 budget was based upon the assumption that all 2015 appropriations would be fully spent by the end of 2015.

7. **FINANCE** (presenter: Matthew Elliott)
PUBLIC COMMENT

ROLLOVER RE-APPROPRIATION FOR AIRPORT PROJECTS

A Motion To Approve On First Reading, An Ordinance Enacting A Supplemental Budget And Re-Appropriation To The 2016 Ft. Collins-Loveland Municipal Airport Budget To Appropriate Funds For Projects Approved But Not Completed In 2015

This is an administrative action item. The ordinance re-appropriates funding approved in 2015 for capital, one-time or on-going projects and equipment not completed or received prior to the end of the fiscal year. The total request is for \$1,354,013. The projects or programs requested in the ordinance were appropriated in 2015. Funding for these projects or programs is available due to the appropriations lapsing at the end of 2015. Any appropriation that lapses at the end of the year returns to the source of funding as fund balance in their respective fund. The re-appropriation of these projects and programs does not have an impact on the 2016 budget because the 2016 budget was based upon the assumption that all 2015 appropriations would be fully spent by the end of 2015.

ADJOURN THE LOVELAND CITY COUNCIL AND CONVENE AS THE LOVELAND URBAN RENEWAL AUTHORITY

8. **FINANCE** (presenter: Matthew Elliott)
PUBLIC COMMENT

LURA RE-APPROPRIATION FOR THE FAÇADE GRANT PROGRAM**A Motion To Approve On First Reading, An Ordinance Enacting A Supplemental Budget And Re-Appropriation To The 2016 Loveland Urban Renewal Authority Budget To Re-Appropriate The Façade Grant Program Approved In 2015 But Not Completed**

This is an administrative action item. Reserves in the amount of \$88,630 are re-appropriated for the Façade Grant Program. The projects or programs requested in the ordinance were appropriated in 2015. Funding for these projects or programs is available due to the appropriations lapsing at the end of 2015. Any appropriation that lapses at the end of the year returns to the source of funding as fund balance in their respective fund. The re-appropriation of these projects and programs does not have an impact on the 2016 budget because the 2016 budget was based upon the assumption that all 2015 appropriations would be fully spent by the end of 2015.

ADJOURN THE LOVELAND URBAN RENEWAL AUTHORITY AND RECONVENE AS THE LOVELAND CITY COUNCIL

**9. COMMUNITY PARTNERSHIP OFFICE (presenter: Alison Hade)
HABITAT FOR HUMANITY FEE WAIVERS**

A Motion to Adopt Resolution #R-22-2016 Waiving Certain Development Fees For Construction Of Five Residences By Loveland Habitat For Humanity

This is an administrative action item. Loveland Habitat for Humanity is requesting a waiver of development fees totaling \$127,032.50 for the construction of five homes to be built in 2016. This amount is for five dwellings. \$65,000 was appropriated in the 2016 Budget to backfill enterprise fees waived by the proposed resolution. This request is estimated to require \$47,041 in backfilled fees. An additional amount, not to exceed \$145,000, in development and capital expansion fees would also be waived by the resolution and not backfilled. This is normal and customary.

**10. CULTURAL SERVICES (presenter: Susan Ison)
VISUAL ARTS COMMISSION MEETING SCHEDULE**

A Motion to Adopt Resolution #R-23-2016 Amending The Scheduled Meeting Times Of The City Of Loveland Visual Arts Commission

This is an administrative action item. City Council liaison, Leah Johnson, is unable to attend Visual Arts Commission meetings at the regularly scheduled second Thursday of the month, 5:00PM at the Museum. This Resolution changes the regular meeting date to the first Thursday of the month, 5:00 PM at the Museum.

**11. PUBLIC WORKS (presenter: Jeff Bailey)
STREET RESURFACING CONCRETE**

2016 Street Resurfacing Concrete Rehabilitation Program

This is an administrative action item. Extension of an existing Contract for Concrete Rehabilitation for the 2016 Street Resurfacing Program to JAG's Enterprises, Inc., of Greeley, Colorado in the amount of \$700,000.00 and Authorization for City Manager to execute the contract. The contract documents for the 2015 Street Resurfacing Concrete Rehabilitation Program included a clause to allow the extension of the contract for three additional years in one-year periods, if beneficial to both parties. 2016 is the first extension year for the TA contract which covers our concrete maintenance needs in advance of our asphalt paving operations of City streets.

**12. PUBLIC WORKS (presenter: Jeff Bailey)
STREET RESURFACING ASPHALT PAVING**

2016 Street Resurfacing Program, Asphalt Paving Schedule

This is an administrative action item. Extension of an Asphalt Maintenance Contract for Asphalt Paving for the 2016 Street Resurfacing Program to Coulson Excavating Company of Loveland, Colorado in the amount of \$1,270,000.00 and Authorization for City Manager to execute the contract. The contract documents for the 2014 Street Resurfacing Program included a clause to allow the extension of the contract for three additional years in one-year periods, if beneficial to both parties. 2016 is the second extension year for the AP contract which covers our asphalt paving and maintenance of City streets. ^{P.5}

**13. FINANCE (presenter: Brent Worthington)
FEBRUARY 2016 FINANCIAL REPORT**

This is an information only item. The Snapshot Report is submitted for Council review and includes the reporting of the City's revenue and expenditures, including detailed reports on tax revenue and health claims as of February 29, 2016. Citywide Revenue (excluding internal transfers) of \$40,314,370 is 88.1% of year to date (YTD) budget or \$5,464,474 under the budget. Sales Tax collections are 101.2% of the YTD budget or \$87,621 over budget. Building Material Use Tax is 130.4% of YTD budget, or \$89,245 over budget. Sales and Use Tax collections combined were 105.3% of YTD budget or \$431,121 over budget. When the combined sales and use tax for the current year are compared to 2015 for the same period last year, they are higher by 12.7% or \$964,260.

**14. CITY MANAGER (presenter: Alan Krcmarik)
FEBRUARY 2016 INVESTMENT REPORT**

This is an information only item. The budget projection for investment earnings for 2016 is \$2,229,818. On the portfolio's 2016 beginning balance this equates to an annual interest rate of 1.02%. Based on the February monthly statement, the estimated yield on the fixed income securities held by USBank was at 1.29%, for total assets the yield was 1.17%. For January and February, total earnings of \$186,110 were posted to City fund accounts; the year-to date target was \$364,987. U.S. short-term Treasury interest rates fell slightly in February; the portfolio's change in unrealized gain for the year-to-date was \$1.65 million. The end of January portfolio market value is estimated to be \$212.7 million. The total amount of the portfolio is lower than the end of 2015 by \$4.5 million. The peak amount for the portfolio was reached before the 2013 flood when it had estimated market value of \$226.3 million.

END OF CONSENT AGENDA

(6:30) CITY CLERK READS TITLES OF ORDINANCES ON THE CONSENT AGENDA

(6:45) PUBLIC COMMENT

Anyone who wishes to speak to an item NOT on the Agenda may address the Council at this time.

PROCEDURAL INFORMATION

Anyone in the audience will be given time to speak to any item on the Regular Agenda before the Council acts upon it. The Mayor will call for public comment following the staff report. All public hearings are conducted in accordance with Council Policy. When Council is considering adoption of an ordinance on first reading, Loveland's Charter only requires that a majority of the Council quorum present vote in favor of the ordinance for it to be adopted on first reading. However, when an ordinance is being considered on second or final reading, at least five of the nine members of Council must vote in favor of the ordinance for it to become law.

REGULAR AGENDA

CONSIDERATION OF ITEMS REMOVED FROM CONSENT AGENDA

- (7:10) 15. **FINANCE** (presenter: Matthew Elliott)
PUBLIC COMMENT
NEW APPROPRIATIONS
A Motion To Approve On First Reading, An Ordinance Enacting A Supplemental Budget And Appropriation To The 2016 City Of Loveland Budget For Projects Or Programs Not Anticipated At The Time Of Adoption For The 2016 Budget
 This is an administrative action item. Since the adoption of the 2016 Budget, several issues and new projects have emerged that require increased appropriations. This ordinance addresses those issues. \$18,793 in revenue and \$523,710 in unassigned General Fund balance, \$40,000 of unassigned fund balance in the Conservation Trust Fund, \$17,000 of unassigned fund balance in the PEG Fee Fund, \$400,000 of unassigned fund balance in the Open Lands Capital Expansion Fee Fund, & \$92,000 in refunds and \$110,000 of unassigned fund balance in the Employee Benefits Fund are available for appropriation.
 If the request is approved there will be \$5,923,249 remaining in unassigned General Fund balance, \$3,512,439 remaining in unassigned Conservation Trust Fund balance, \$106,479 in unassigned PEG Fee Fund balance, \$1,571,726 in unassigned Open Lands Capital Expansion Fee Fund balance, & \$3,390,000 in unassigned Employee Benefits Fund balance.
- (7:40) 16. **LOVELAND POLICE DEPARTMENT** (presenter: Bill Cahill)
PUBLIC COMMENT
APPROPRIATION FOR POLICE OFFICERS
A Motion To Approve On First Reading, An Ordinance Enacting A Supplemental Budget And Appropriation To The 2016 City Of Loveland Budget For Three Police Officers
 This is an administrative action item. City Council approved the addition of three (3) officers funded by existing appropriations. The Council did not accept proposed budget changes at the February 29 meeting, so staff are now returning with a different combination of budget changes based on the February 29 Council direction. A total of \$253,350 in reductions are made in 2016, with \$215,600 from the Police Department and \$37,750 from other departments whose services will not be affected by the changes. Future budget year needs for the positions are met through the continuing parts of the reductions and General Fund revenue growth.
- (8:30) 17. **CITY MANAGER** (presenter: Bill Cahill)
SUPPORT FOR 1-25 MATCH FUNDS
A Motion to Adopt Resolution #R-24-2016 for Financial Match Support for North I-25 TIGER and FASTLANE Grant Applications
 This is an administrative action item to adopt a resolution to support applications for federal funding of I-25 improvements by providing \$1,000,000 in local match funds. The funding, provided from the General Fund unassigned balance, would help in attracting significant grant funding to complete a \$230 million package of improvements to north I-25. Federal grant applications for TIGER funds and FASTLANE funds are being prepared by CDOT and the North Front Range Metropolitan Planning Organization (NFRMPO) respectively, and are due before the end of April. Local matching funds are required for each. If the applications are not successful, then no Loveland funding will be drawn upon.
 The \$1,000,000 funding for the local match would only be used if one or more of the grant applications are successful. This action is not an appropriation in itself. If successful, then the matching funds would not need to be appropriated until 2017. The unassigned General Fund balance at April 5, 2016 is \$6,696,959.
- (9:30) 18. **CITY MANAGER** (presenters: Jeff Bailey and Bill Cahill)

SUPPORT FOR QUIET ZONE LOCAL MATCH FUNDS**A Motion to Adopt Resolution #R-25-2016 For Financial Match Support For TIGER Grant Application For Quiet Zone**

This is an administrative action item to adopt a resolution to authorize City application for federal TIGER grant funding of a Quiet Zone by providing \$1,500,000 in local match funds for a \$5 million federal grant. The funding, provided from the General Fund unassigned balance, is necessary to the submittal of a federal applications for TIGER funds for a Quiet Zone. If the application is not successful, then no Loveland funding will be drawn upon. The \$1,500,000 funding for the local match would only be used if the TIGER grant application is successful. This action is not an appropriation in itself. If successful, then the matching funds would not need to be appropriated until 2017. The unassigned General Fund balance at April 5, 2016 is \$6,696,959.

(9:45) 19. HUMAN RESOURCES (presenter: Karen Rees)**DISCUSSION OF EVALUATION PROCESS OF DIRECT REPORTS TO COUNCIL**

Discussion/Determination Of The Annual Performance Evaluation Process For City Manager, City Attorney, And Presiding Municipal Judge And Possible Executive Session To Discuss Personnel Matters, Including Performance, Salary, And Benefits Of The City Manager, The City Attorney, And The Municipal Judge As Allowed By As Authorized By § 24-6-402(4)(F) Of The Colorado Revised Statutes And Municipal Charter Section 4-4(C)(5).

This is an administrative action item to discuss/determine the evaluation process for the City Manager, City Attorney and Presiding Municipal Judge for 2015 performance and a possible executive session to discuss personnel matters, including performance, salary, and benefits of the City Manager, the City Attorney, and the Municipal Judge as authorized by § 24-6-402(4)(f) of the Colorado Revised Statutes and Charter Section 4-4(c)(5).

(10:00) BUSINESS FROM CITY COUNCIL

This is an opportunity for Council Members to report on recent activities or introduce new business for discussion at this time or on a future City Council agenda.

CITY MANAGER REPORT

CITY ATTORNEY REPORT

ADJOURN



PROCLAMATION

WHEREAS, in 1872 J. Sterling Morton proposed that a special day be set aside for the planting of trees; and

WHEREAS, Arbor Day is now observed throughout the nation and the world; and

WHEREAS, the City of Loveland has been designated as a Tree City USA by the National Arbor Day Foundation; and

WHEREAS, trees provide numerous environmental benefits, cut heating and cooling costs, moderate the temperature, clean the air, produce oxygen and provide habitat for wildlife; and

WHEREAS, trees, wherever they are planted, are a source of joy and spiritual renewal, enhancing the economic vitality of our business areas and beautifying our community;

NOW, THEREFORE, we, the City Council of the City of Loveland, proclaim April 15, 2016, as

ARBOR DAY

and encourage the citizens of Loveland to support efforts to protect our trees and urban forests, to learn more about trees, and to support our City's urban forestry program.

Signed this 5th day of April, 2016

Cecil A. Gutierrez
Mayor



CITY COUNCIL

Civic Center • 500 East Third Street, Suite 330 • Loveland, CO 80537
 (970) 962-2303 • Fax (970) 962-2900 • TDD (970) 962-2620
www.cityofloveland.org

PROCLAMATION

- WHEREAS,** the memory of Annie Hall and her love for children will forever be remembered; and
- WHEREAS,** the light that shines so brightly in Colorado is best reflected in the faces of the children of Colorado; and
- WHEREAS,** every child in Colorado brings joy and reflects our bright and prosperous future in Colorado; and
- WHEREAS,** nothing in the parenting experience is more joyful than the birth and development of a child; and
- WHEREAS,** every community celebrates, honors, and has influence which contributes to the success of the children of Colorado; and
- WHEREAS,** as parents, teachers, mentors, and leaders, we shall share the responsibility for modeling positive behavior to the children of Colorado; and
- WHEREAS,** it is appropriate that we reserve a specific day each year to celebrate and honor our children and the significant accomplishments our children have made in their schools, churches, daycare centers and in the community; and
- WHEREAS,** reserving a specific day each year to reflect on the children of Colorado will help to ensure that we remember our collective and individual obligations to the children of Colorado and that we acknowledge the importance of these children to our future, celebrating their triumphs and accomplishments.

NOW, THEREFORE, we, the Loveland City Council do hereby proclaim Monday, April 18, 2016, as

COLORADO'S CHILDREN'S DAY

in the City of Loveland and encourage each adult citizen of Colorado to set aside a special time to support, embrace, and listen to a child of Colorado.

Signed this 5th day of April, 2016.

Cecil A. Gutierrez, Mayor





PROCLAMATION

- WHEREAS,** Title VIII of the Civil Rights Act, which guarantees fair housing for all residents of the United States, was signed into law in April 1968; and
- WHEREAS,** the year 2016 marks the 48th anniversary of the passage of the Act, which guarantees that housing throughout Loveland and the United States of America should be made available to all citizens without regard to race, color, religion, national origin, gender, age, sexual orientation, familial status, gender, or disability; and
- WHEREAS,** illegal barriers to equal opportunity in housing, no matter how subtle, diminish the rights of all and only with cooperation, commitment, and support, can barriers to the enjoyment of housing be removed; and
- WHEREAS,** the Month of April is nationally recognized as Fair Housing Month and a time to reflect on and reaffirm our national commitment to the ideal that fair housing opportunity is available to everyone in the United States; and
- WHEREAS,** the State of Colorado, which enacted prohibitions against housing discrimination in 1959, the first state in the nation to pass anti-discrimination laws pertaining to private property, recognizing and affirming that all persons in the State of Colorado are free to purchase, rent, finance, and insure their homes without regard to their race, color, religion, creed, sex, national origin, ancestry, familial status, marital status, or sexual orientation; and
- WHEREAS,** the City of Loveland, Colorado welcomes this opportunity to reaffirm our commitment to the principal of fair housing for all and are committed to all efforts that address discrimination in our communities, support programs that educate the public concerning their rights to equal housing opportunity and assure every person their right to live free of the fear of housing discrimination;
- NOW, THEREFORE,** we, the City Council of Loveland do hereby declare April 2016 as

FAIR HOUSING MONTH

in the City of Loveland, Colorado.

Signed this 5th day of April, 2016

Cecil A. Gutierrez, Mayor





PROCLAMATION

WHEREAS The Larimer District of the Colorado Association for the Education of Young Children, The Front Range Community College Early Childhood Department, The Early Childhood Council of Larimer County, The Poudre River Public Library District, The United Way of Larimer County, The Thompson School District Early Childhood Department, and BE READY, in conjunction with the National Association for the Education of Young Children, are celebrating the Week of the Young Child™, April 10- 16, 2016; and

WHEREAS these organizations are working to improve early learning opportunities, including early literacy programs, that can provide a foundation of learning for children in Loveland, CO; and

WHEREAS teachers and others who make a difference in the lives of young children in Loveland, CO, deserve thanks and recognition; and

WHEREAS public policies that support early learning for all young children are crucial to young children's futures.

NOW, THEREFORE, we, the City Council of Loveland, do hereby proclaim the week of April 10-16, 2016 as

WEEK OF THE YOUNG CHILD

in Loveland, CO, and encourage all citizens to work to make a good investment in early childhood in Loveland.

Signed this 5th day of April, 2016

Cecil A. Gutierrez, Mayor



MINUTES
LOVELAND CITY COUNCIL MEETING
TUESDAY, MARCH 15, 2016
CITY COUNCIL CHAMBERS
500 EAST THIRD STREET
LOVELAND, COLORADO

CALL TO ORDER: Mayor Gutierrez called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE

ROLL CALL, Councilors Present: Gutierrez, Fogle, Johnson, Ball, Clark, McKean, Overcash, and Krenning. **Absent:** Councilor Shaffer.

Councilor Ball read the proclamation recognizing March as Developmental Disability Awareness Month in Loveland. Dan Soldner, Taylor Summer, and Julian Wang with the Arc of Larimer County accepted the proclamation.

Anyone in the audience will be given time to speak to any item on the Consent Agenda. Please ask for that item to be removed from the Consent Agenda. Items pulled will be heard at the beginning of the Regular Agenda. Members of the public will be given an opportunity to speak to the item before the Council acts upon it.

Public hearings remaining on the Consent Agenda are considered to have been opened and closed, with the information furnished in connection with these items considered as the only evidence presented. Adoption of the items remaining on the Consent Agenda is considered as adoption of the staff recommendation for those items.

Anyone making a comment during any portion of tonight's meeting should come forward to a microphone and identify yourself before being recognized by the Mayor. Please do not interrupt other speakers. Side conversations should be moved outside the Council Chambers. Comments will be limited to no more than three minutes, the City Clerk will start the timer once an introduction is made and a buzzer will sound when the three minutes have expired.

Mayor Gutierrez asked if members of the public, staff or Council would like to remove something from the consent agenda. No items were removed. Councilor Fogle moved to approve the consent agenda. The motion seconded by Councilor Johnson carried with all councilors present voting in favor thereof.

CONSENT AGENDA

1. **CITY CLERK** (presenter: Terry Andrews)
APPROVAL OF MEETING MINUTES
A Motion To Approve City Council Minutes For the February 23, 2016 Special Meeting and the February 29, 2016 Regular meeting was approved.
This is an administrative action to approve the City Council minutes for the February 23, 2016 special meeting and the February 29, 2016 regular meeting.
2. **CITY MANAGER** (presenter: Bill Cahill)
APPOINTMENTS TO THE CITIZENS' FINANCE ADVISORY COMMISSION, GOLF

ADVISORY BOARD AND VISUAL ARTS COMMISSION

1. Adopt a motion to appoint Joseph Lynch to the Citizens' Finance Advisory Commission for a term effective until December 31, 2018 was approved.
2. Adopt a motion to appoint Roger Weidelman to the Citizens' Finance Advisory Commission for a term effective until December 31, 2018 was approved.
3. Adopt a motion to reappoint Julie Nelson to the Golf Advisory Board for a term effective until December 31, 2018 was approved.
4. Adopt a motion to reappoint Jan Wall to the Golf Advisory Board for a term effective until December 31, 2018 was approved.
5. Adopt a motion to appoint Chuck Weirauch to the Golf Advisory Board for a term effective until December 31, 2018 was approved.
6. Adopt a motion to appoint Jade Windell to the Visual Arts Commission for a partial term effective until December 31, 2017 was approved.

This is an administrative item appointing members to the Citizens' Finance Advisory Commission, the Golf Advisory Board and the Visual Arts Commission.

3. **PUBLIC WORKS** (presenter: Chris Carlson)

FLOOD RECOVERY PROJECTS FINAL DESIGN

A Motion To Approve On Second Reading, Ordinance #6000 Enacting a Supplemental Budget and Re-Appropriation (Rollover) to the 2016 City of Loveland Budget for Final Design of the Wilson to Taft Reach Flood Recovery Projects and for Completion of the Highway 287 Bridge Flood Mitigation Feasibility Study was approved.

This is an administrative action. The ordinance on second reading re-appropriates funding approved in 2015 for engineering/final design of the Wilson to Taft Reach Flood Recovery Projects and for the Highway 287 Flood Mitigation Feasibility Study. Funding for both projects was previously approved in 2015, but work was delayed pending FEMA approval of a scope change request, signature of a Community Development Block Grant – Disaster Recovery (CDBG-DR) planning grant contract, and selection of an engineering consultant. Because time is of the essence affecting analysis, design, permitting, bidding, construction and deadlines outside City control (FEMA and State deadlines), Public Works needs to move forward quickly to complete each of the two projects on schedule. Therefore, re-appropriation of \$246,000 for the flood recovery project work (Wilson to Taft reach projects) and \$172,150 for the Highway 287 Bridge Flood Mitigation Feasibility Study is requested. On February 29, 2016, City Council unanimously approved this ordinance on first reading.

4. **HUMAN RESOURCES** (presenter: Karen Rees)

EMPLOYEE BENEFITS FUND APPROPRIATION

A Motion To Approve On Second Reading, Ordinance #6001 Enacting A Supplemental Budget And Appropriation To The 2015 City Of Loveland Budget For A General Fund Contribution To The Employee Benefits Fund was approved.

The Employee Benefits Fund ended 2015 negative due to higher claims than expected in the months of November & December. In order to correct the shortfall, an appropriation of \$610,000 is needed. The total \$5,342,782 General Fund contribution to the Employee Benefits Fund will not change, but the timing of the contribution will. On February 29, 2016, City Council unanimously approved this ordinance on first reading.

5. **POLICE** (presenter: Tim Brown and Brent Worthington)

SUPPLEMENTAL APPROPRIATION FOR VEHICLES

A Motion To Approve On Second Reading, Ordinance #6002 Enacting A Supplemental Budget And Appropriation To The 2016 City Of Loveland Budget For Four Police Vehicles was approved.

City Council approved the addition of three (3) officers funded by existing appropriations.

Three (3) vehicles are needed to support the additional officers. One (1) vehicle^{P.14} is requested for a School Resource Officer approved in 2016 under acceptance of a COPS grant with Thompson School District R2J. On February 29, 2016, City Council unanimously approved this ordinance on first reading.

6. **LOVELAND FIRE RESCUE AUTHORITY** (presenter: Mark Miller)
LFRA BUDGET ROLLOVER

A Motion to Adopt Resolution #R-19-2016 Approving The Loveland Fire Rescue Authority's Supplemental Budget And Appropriation Resolution No. R-064 For The Loveland Fire Rescue Authority's 2016 Budget was approved.

This is an administrative action. The resolution provides for Council approval of supplemental changes to the Loveland Fire Rescue Authority 2016 Budget to re-appropriate operational expenses not spent in 2015 and add new projects. The Council approval of the budget is required for the Authority's budget to be in effect. Implementation of the resolution requires an additional contribution from the City of \$362,054 to be appropriated from fund balance, available due to 2015 savings in the budgeted contribution to LFRA. At year end the contribution from the City had a balance of \$401,400, leaving \$39,386 of the savings to be retained in the City's General Fund Balance.

7. **CITY CLERK** (presenter: Terry Andrews)
DDA ELECTION PREPARATION

A Motion to Adopt Resolution #R-20-2016 Directing The City Clerk To Prepare For The Possibility Of An Election Issue Involving The Downtown Development Authority was approved.

This is an administrative action. The resolution would authorize the City Clerk and other staff to begin the process of creating the "qualified elector" list, for a possible November TABOR election for the Downtown Development Authority, created in February of 2015.

8. **AIRPORT** (presenter: Jason Licon)
PUBLIC COMMENT

AMENDMENT TO NCRA COMMISSION BYLAWS

A Motion to Adopt Resolution #R-21-2016 Amending The Bylaws Of The Northern Colorado Regional Airport Commission was approved.

This is an administrative action to adopt a resolution to the bylaws governing the responsibilities and duties of the Northern Colorado Regional Airport Commission.

END OF CONSENT AGENDA

CITY CLERK READS TITLES OF ORDINANCES ON THE CONSENT AGENDA

PUBLIC COMMENT

Anyone who wishes to speak to an item NOT on the Agenda may address the Council at this time.

Jane Quickle, 3016 Silver Leaf Drive, ask Council to consider installing a traffic light at 29th and Silver Leaf Dr., because of the danger associated with trying to cross the road. Traffic Engineer, Jeff Bailey, will have Staff look at traffic counts at 29th and Silver Leaf Dr and 37th And Monroe, which also came up in the discussion.

PROCEDURAL INFORMATION

Anyone in the audience will be given time to speak to any item on the Regular Agenda before the Council acts upon it. The Mayor will call for public comment following the staff report. All public hearings are conducted in accordance with Council Policy. When Council is considering adoption

of an ordinance on first reading, Loveland's Charter only requires that a majority of the Council ^{P.15} quorum present vote in favor of the ordinance for it to be adopted on first reading. However, when an ordinance is being considered on second or final reading, at least five of the nine members of Council must vote in favor of the ordinance for it to become law.

REGULAR AGENDA

CONSIDERATION OF ITEMS REMOVED FROM CONSENT AGENDA

9. **ECONOMIC DEVELOPMENT** (presenter: Mike Scholl)
PUBLIC COMMENT
SOUTH CATALYST PROJECT FUNDING

This is an administrative action. Economic Development Manager, Mike Scholl, introduced this item to Council. The ordinance re-appropriates \$1,734,414, which is the balance of the \$6.5 million that was originally approved in 2014 for the acquisition of Downtown property and other activities in support of the South Catalyst redevelopment project. The proposed project, a partnership with the Brinkman Partners, is expected to result in a vertically dense mixed-use project that would include office, residential and retail. The total investment is expected to be \$50 to \$70 million. Since the initial appropriation in 2014, the City has purchased twelve properties and completed extensive pre-development activities. The funding for the appropriation of \$1,734,414 is from Unreserved Fund Balance in the General Fund. The appropriation of this fund balance reduces the flexibility to fund other projects. On February 29, 2016 City Council approved the first reading of the ordinance by a 6 to 3 vote. There were no public comments. **Councilor Fogle moved to Approve On Second Reading, Ordinance #6003 Enacting A Supplemental Budget And Appropriation To The 2016 City Of Loveland Budget To Re-Appropriate Funding Approved In 2014 For The Purchase Of Property And Other Costs Associated With Downtown Land Purchases For The South Catalyst Project. The motion, seconded by Councilor Johnson, carried with seven councilors voting in favor and Councilors Krenning and McKean voting against.**

10. **CITY ATTORNEY** (presenter: Tami Yellico)
PUBLIC COMMENT
CONSTRUCTION DEFECTS

This is a legislative action. City Attorney, Tami Yellico introduced this item to Council. This ordinance addresses the issues of builder and developer liability as it relates to construction defects. On February 29, 2016 City Council approved the first reading of the ordinance by an 8 to 1 vote. Public comments consisted of Mark Koentopp, Chair of the Loveland Berthoud Associated Realtors and Loveland Resident and Realtor, Michelle Jacobs expressing support of the ordinance and appreciation for Council Approval. **Councilor Fogle moved to Approve On Second Reading, Ordinance #6004 Adding a New Chapter 15.58 to the Loveland Municipal Code to Encourage Construction of Condominiums. The motion, seconded by Councilor Ball, carried with eight councilors voting in favor and Mayor Gutierrez voting against.**

BUSINESS FROM CITY COUNCIL

This is an opportunity for Council Members to report on recent activities or introduce new business for discussion at this time or on a future City Council agenda.

Council Appreciation Councilors who attended the National League of Cities ("NLC")

- Conference in Washington D.C., expressed appreciation to the Citizens for making it possible for them to attend the conference. Consensus of Council was an acknowledgment of the great impression made by the Youth Advisory Commission (“YAC”). Thank you to Event chaperones: Councilor Clark; “YAC” Staff Liaison, Beth Gudmestad and Parent, Teri Volk.
- Johnson** At the request of at least four councilors, Staff will schedule a Study session item regarding Metro District Policies specifically “Full Disclosure” to property buyers.
- Fogle** Submitted a resolution regarding “Truth in Advertising” for Communication Technology Companies. This resolution was created at the request of the “NLC” Information Technology Communications Committee. Attended a luncheon, where Nat’l Endowment of the Arts representative Ms. Choo cited the Granary site “Artspace” as an “exceptional project”.
- Krenning** At the request of four councilors, Staff will schedule a Study Session item, regarding some projects associated with the Highway 287 Strategic Plan. Staff will look into golf cart access at the Olde Course (golf course), including access over the Loudon Ditch.
- Overcash** Expressed concern over the article in the Loveland Reporter Herald, regarding the police department hiring of three additional uniformed police officers. Still will bring the Ordinance with “alternate” funding back to Council in April for consideration. The City Manager and some of Council will be attending the April 4, 2016 Police Citizen Advisory Board meeting to discuss the concerns raised by the Board members, reflected in the article.
- Gutierrez** Mayor of Denver has embarked on a new program called “Vision 0 Fatalities”, to aide in lower the number of major injuries in the community. Platte River 2016 – 2020 Strategic Plan has been release. Council received the plan at the meeting; Update of the I-25 solutions meetings: an interim solution has been discussed (using the median to create two additional lanes one North and one South bound)
- McKean** Requested Mayor Gutierrez allow a moment of silence in Honor of Veteran and active resident Tom Buchanan, who passed away this last week.

CITY MANAGER REPORT

- Cahill** Will be attending the PCAB meeting on April 4, 2016; The “YAC” will be coming to a future council meeting to report on their trip to Washington D.C.; Attended several meetings at the NLC conference with representative from Ft. Collins regarding issues i.e.: FHA & Hwy 34; Railway issues (DOT is re-opening this item for discussion); virtual towers at the Airport, etc...; CDOT representative will be attending Council Study Session to discuss current efforts on Hwy 34 and I-25; **Announced the passing of City Employee Mark Levick this last week and asked the Mayor to call for a moment of silence in Mark’s honor.**

CITY ATTORNEY REPORT

None

ADJOURN

At 7:26 p.m. Mayor Gutierrez called for any other business to go before Council. **Hearing none, Mayor Gutierrez requested a moment of silence in honor of Staff member, Mark Levick and resident, Tom Buchanan. Following the tribute, Mayor Gutierrez adjourned the March 15, 2016 Regular meeting of Council at 7:27p.m.**

Respectfully Submitted,

Teresa G. Andrews, City Clerk

Cecil A. Gutierrez, Mayor

MINUTES
LOVELAND CITY COUNCIL STUDY SESSION
TUESDAY, MARCH 22, 2016
CITY COUNCIL CHAMBERS
500 EAST THIRD STREET
LOVELAND, COLORADO

STUDY SESSION 6:30 P.M.

Councilors present: Gutierrez, Fogle, Ball, Johnson, Overcash, McKean, Shaffer, and Clark were present. Councilor Krenning was absent. City Manager, Bill Cahill was also present.

**1. LOVELAND FIRE RESCUE AUTHORITY
I-25 TRAFFIC INCIDENT MANAGEMENT PLAN**

LFRA Captain Greg Gilbert presented this information only item. The objective of the presentation was to introduce to City Council a successful model for collaboration for managing traffic incidents on Interstate 25 (I-25) in Northern Colorado between the Colorado Department of Transportation (CDOT), Colorado State Patrol (CSP), and Loveland Fire Rescue Authority (LFRA). Given that I-25 is the one of the primary commerce corridors through our State, it was critical to the leadership in the CSP, CDOT and LFRA that all three organizations can assist and restore normal traffic flows safely and efficiently as a single response team. A significant spring storm occurred in March of 2013 that served as a catalyst for change in incident management. Within a 3 mile incident area, there was a 60 car pile-up requiring 20 fire apparatus and 54 fire personnel. 11 patients had to be transported to the hospital and the interstate was closed for 8 hours. Traffic Incident Management (TIM) was developed as a planned and coordinated program to detect and remove incidents and restore traffic capacity. TIM is intended to improve safety, enhance the efficiency of clearing traffic incidents, support interoperable communications, reduce the potential for secondary incidents, and support economic vitality by minimizing delays. This collaboration has been very successful and serves as a model for implementation throughout the State.

**2. CITY MANAGER'S OFFICE
REGIONAL HIGHWAY ACTIVITIES, PARTICULARLY I-25 AND US HIGHWAY 34**

Johnny Olson, Region 4 Director and Aaron Grekko, and Bill Cahill, City Manager presented this information item to the City Council and discuss regional highway activities, in particular Interstate 25 and US Highway 34. The completion of the North I-25 Environmental Impact Statement (EIS) in 2011 described the total improvements to I-25 north of Denver would cost over \$1.2 billion and take over sixty years to complete. Since the release of the EIS, multiple groups have formed to advocate for more rapid completion of needed improvements. These include the Fix North I-25 Business Alliance and the I-25 Elected Officials Coalition.

Much of the recent discussion for Highway 34 centers on a possible Planning and Environmental Linkages ("PEL") Study, to examine the environmental, social and economic impacts of the highway while taking into account the surrounding communities' growth.

ADJOURN

Hearing no further business to come before Council, Mayor Gutierrez adjourned the March 22, 2016 Study Session at 8:25 p.m.

Respectfully Submitted,

Teresa G. Andrews, City Clerk

Cecil A. Gutierrez, Mayor

AGENDA ITEM: 2
MEETING DATE: 4/5/2016
TO: City Council
FROM: City Manager
PRESENTER: Bill Cahill, City Manager



TITLE:
Appointments To The Citizen's Finance Advisory Board And The Senior Advisory Board

RECOMMENDED CITY COUNCIL ACTION:

1. Adopt a motion to reappoint Julie Demaree to the Senior Advisory Board for a term effective until December 31, 2018.
2. Adopt a motion to reappoint Marigail Jury to the Senior Advisory Board for a term effective until December 31, 2018.
3. Adopt a motion to reappoint Richard Zlamany to the Senior Advisory Board for a term effective until December 31, 2018.

OPTIONS:

1. Adopt the action as recommended.
2. Deny the action

SUMMARY:

This is an administrative item appointing members to the Senior Advisory Board.

BUDGET IMPACT:

- Positive
 Negative
 Neutral or negligible

BACKGROUND:

The **Senior Advisory Board** has several vacancies. During the Fall recruiting cycle, three applications were received, all from incumbents. The board recommends reappointing Julie Demaree, Marigail Jury and Richard Zlamany to the Senior Advisory Board, each for a full term effective until December 31, 2018. Recruiting continues for the remaining vacancies.

REVIEWED BY CITY MANAGER:

William A. Cahill

LIST OF ATTACHMENTS:

None

AGENDA ITEM: 3
MEETING DATE: 4/5/2016
TO: City Council
FROM: Tami Yellico, City Attorney's Office
PRESENTER: Tami Yellico, City Attorney

**TITLE:**

An Ordinance Granting Larimer County an Exemption from Certain Capital Expansion Fees and Other Development Fees for the Larimer County Animal Shelter Project

RECOMMENDED CITY COUNCIL ACTION:

Approval of the ordinance on first reading.

OPTIONS:

1. Adopt the action as recommended.
2. Deny the action.
3. Adopt a modified action.
4. Refer back to staff for further development and consideration.

SUMMARY:

This is a legislative action to waive certain capital expansion fees (CEFs) and other impacts fees assessed to Larimer County by the City in the amount of approximately \$369,365.32 for the construction of a new animal shelter within the City and not to require reimbursement of such fees to the CEFs by the general fund or other fund.

BUDGET IMPACT:

- Positive
 Negative
 Neutral or negligible

BACKGROUND:

In November 2014 the citizens of the County voted in favor of a sales tax increase to fund construction of a new animal shelter to replace the animal shelter built in 1974 and located in south Fort Collins. The shelter will be located at 3437 East 71st Street on property owned by the Larimer Humane Society. Following construction of the shelter the County will transfer the shelter to the Larimer Humane Society.

In order to construct the shelter in the City, the County is subject to certain development fees, including capital expansion fees and other impact fees in the amount of approximately \$369,365.32. While the County has historically paid some of these fees, the County has raised concerns about the City's authority to assess fees to another governmental entity and desires to forego payment of the fees in order to maximize the use of funds raised for construction of the Shelter. The City supports the desire, but the City Code does not have a specific provision relating to the waiver of impact fees for governmental entities and the subsequent transfer of the shelter. The City Code provisions that may allow waiver of the Development Fees would place unnecessary regulatory requirements on the County by requiring development agreements and deed restrictions, or negatively impact the general fund or other City funds by requiring reimbursement to the capital expansion funds of the Development Fees.

The City is proposing an ordinance to waive certain fees because it believes that the City Code does not effectively address the unique circumstances of this project and waiver of the fees is in the best interest of the public by encouraging construction of the shelter which will provide significant social, economic and cultural benefits to the citizens.

REVIEWED BY CITY MANAGER:

LIST OF ATTACHMENTS:

1. Ordinance
2. Larimer County Attorney Correspondence to City Attorney Tami Yellico dated February 3, 2016
3. Larimer County Attorney Correspondence to Assistant City Attorney Moses Garcia dated March 4, 2016.

First Reading April 5, 2016
 Second Reading _____

ORDINANCE NO. _____

AN ORDINANCE GRANTING LARIMER COUNTY AN EXEMPTION FROM CERTAIN CAPITAL EXPANSION FEES AND OTHER DEVELOPMENT FEES FOR THE LARIMER COUNTY ANIMAL SHELTER PROJECT

WHEREAS, in November 2014 the citizens of Larimer County (the “County”) voted in favor of a sales tax increase to fund construction of a new animal shelter (the “Shelter”) to replace the animal shelter built in 1974 and located in south Fort Collins; and

WHEREAS, the County selected 3437 East 71st Street, a site located in the City of Loveland (the “City”) and owned by the Larimer Humane Society, a private nonprofit organization, for construction of the Shelter; and

WHEREAS, following construction of the Shelter the County intends to deliver the Shelter to the Larimer Humane Society pursuant to a deed restriction that ensures the continued use of the Shelter as an animal shelter for the benefit of the public; and

WHEREAS, in order to construct the Shelter in the City, the County is subject to certain development fees, including capital expansion fees and other impact fees identified and estimated in **Exhibit “A”** attached hereto and incorporated by reference (collectively, the “Development Fees”); and

WHEREAS, the County desires to forego payment of Development Fees in order to maximize the use of funds raised through the sales tax increase for construction of the Shelter; and

WHEREAS, the City desires to encourage use of such funds for construction of the Shelter, but the City Code does not have a specific provision relating to the waiver of impact fees for governmental entities, and the subsequent transfer of the Shelter to a non-profit agency; and

WHEREAS, City Code provisions that may allow waiver of the Development Fees would place unnecessary regulatory requirements on the County by requiring development agreements and deed restrictions, or negatively impact the general fund or other City funds by requiring reimbursement to the capital expansion funds of the Development Fees; and

WHEREAS, the City believes that such waiver of the Development Fees by ordinance to address the unique circumstances set forth above will be in the best interest of the public by encouraging construction of the Shelter that will, in turn, offer services that provide significant social, economic and cultural benefits to the citizens.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LOVELAND, COLORADO:

Section 1. That the City Council hereby finds that waiver of the Development Fees for construction of the Shelter is in the best interest of the public by encouraging activities that provide significant social, economic or cultural benefits as identified above.

Section 2. That the Development Fees are hereby waived up to the actual amount of fees assessed by the City for the purpose described above and there shall be no reimbursement to the capital expansion funds by the general fund or any other fund.

Section 3. That as provided in City Charter Section 4-9(a)(7), this Ordinance shall be published by title only by the City Clerk after adoption on second reading unless the Ordinance has been amended since first reading in which case the Ordinance shall be published in full or the amendments shall be published in full. This Ordinance shall be in full force and effect ten days after its final publication, as provided in City Charter Section 4-8(b).

ADOPTED this 19th day of April, 2016.

Cecil Gutierrez, Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:



Assistant City Attorney

AN ORDINANCE GRANTING LARIMER COUNTY AN EXEMPTION FROM CERTAIN CAPITAL EXPANSION FEES AND OTHER DEVELOPMENT FEES FOR THE LARIMER COUNTY ANIMAL SHELTER PROJECT

Exhibit A
Development Fees

CEF/Impact Fees	Animal Shelter Fees (Estimated)
Fire	1,140.00
Law Enforcement	1,900.00
General Gov't	2,280.00
Streets	63,080.00
Storm Water Investment Fee	133,860.32
Arterial Road Widening	164,205.00
Street Inspection	1,450.00
Stormwater Inspection	1,450.00
Total	369,365.32



P.O. Box 1606
Fort Collins, CO 80522
970-498-7450
970-498-7430 (Fax)

February 3, 2016

Tami Yellico
City Attorney
City of Loveland, Colorado
500 East Third Street, Suite 330
Loveland, Colorado 80537

Re: Fees in Connection with City of Loveland Fees and Charges Animal Shelter Project

Dear Ms. Yellico:

I am writing to convey the position of Larimer County related to the animal shelter project located within the municipal limits of Loveland. As you know, this project is being completed by Larimer County pursuant to its statutory authority stated in Section 30-15-101(1)(a)(IV) C.R.S. The voters of Larimer County passed an initiated measure to tax themselves for purposes of building the animal shelter.

Under applicable statutes and reported decisions, the authority of the City of Loveland over this project is limited to a review of the location and extent of this project. This review was carried out on November 9, 2015. The County has override authority of the City of Loveland land use requirements concerning this project. See, Section 31-23-206(1)(b); *Board of County Commissioners of the County of Boulder*, 221 P3d 1063 (2009) and *McQuillin Law of Municipal Corporations*, Section 25:17. These authorities all generally say that municipal land use regulations do not apply to the state or any of its subdivisions when such other entities are performing statutory functions. There is no doubt that Larimer County is performing a statutory function as it pursues the animal shelter project. Moreover, given the election authorizing the imposition of a tax for this purpose, the County is required to collect the tax build the animal shelter.

Pursuant to its land use authority and its land development review authority, the City of Loveland has provided for the collection of various fees, charges, and the imposition of various

regulatory burdens to minimize the impacts of development. This animal shelter is one of the projects so encumbered.

This letter is to advise that the Board of County Commissioners is exercising its override authority and will not include these fees, charges, and burdens in its project budget and will not be paying these fees or accepting the regulatory burdens as part of the project.

The fees and burdens that Larimer County specifically objects to are:

Fee Description	Estimated Amount (taken from City of Loveland Permit Estimate – January 14, 2015)
Stormwater investment Fee (Industrial)	\$133,860.00
General Government Fee (Industrial)	\$2,280.00
Street Fee (Industrial)	\$63,080.00
Street Inspection (non-residential)	\$150.00
Street Inspection (non-residential – per acre above 2)	\$1,300.00
Stormwater Inspection (non-residential)	\$150.00
Stormwater Inspection (non-residential – per acre above 2)	\$1,300.00
Subtotal	\$202,120.00
Cash-in-Lieu (arterial road widening) Current cost estimate	\$164,205.00
Total	\$366,325.00

In addition to the Capital Expansion Fees outlined above, the County specifically objects to payments for future arterial road widening not connected specifically to the impacts of this development. The City is requesting payment-in-lieu of these improvements which is estimated at \$164,205.00. East 71st Street is very rural in nature and certainly does not warrant installation of sidewalk, curb, gutter and a wider street cross section at this time.

The County and its representatives have also been working collaboratively with City Transportation staff to address City concerns regarding the off-site road design parameters. While the City's master transportation plan directs developers to design roadways to the street plan standard, here we have been asked to design our off-site improvements to the current posted speed. Our engineers have worked out a reasonable solution that will meet this request without further encumbering the project.

Lastly, the City's requirement for storm-water runoff from our site is to detain at a 100-year developed condition while releasing at a 10-year historic condition. We have designed our detention facility to release runoff at a 2-year historic condition thereby over-detaining runoff further benefiting the City's downstream collection facilities.

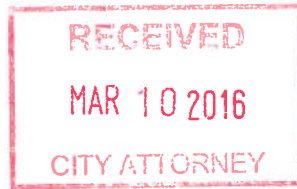
The County is very interested in completing this project for the benefit of all County residents and understands the project should pay for its relative impacts due to its development. We feel this proposal, coupled with the plans, drawings and details already reviewed by City staff accomplishes this goal.

If you have questions or desire additional comment about the position of the County, please let me know.

Sincerely,



George H. Hass
OF COUNSEL



March 4, 2016

Mr. Moses Garcia
Assistant City Attorney
City of Loveland, Colorado
500 East Third Street, Suite 330
Loveland, CO 80537

Re: Animal Shelter Project

Dear Mr. Garcia:

On February 3, 2016, I sent to you a letter outlining Larimer County's position with respect to payment of Loveland's fees and charges in connection with the Animal Shelter Project.

On February 17, 2016, at the City Attorney's invitation, I attended a meeting with you to discuss my February 3 letter. During that meeting I reiterated several times that this is a public project being built at the directive of the voters, including voters who reside within the City of Loveland. As such, the usual approvals and fees exacted from developers of private projects do not apply. The voters authorized a set amount specifically devoted to construction of an animal shelter, not for payment of impact fees. At the conclusion of the meeting, you stated that you intended to respond to my letter by the end of the week. To date there has been no response.

This letter is sent to confirm again, the County's position remains as stated in my February 3 letter. The County must diligently proceed with steps to insure commencement of construction occurs within the next month or so. These steps include completion of financing and execution of construction contracts in accordance with the County's existing project budget. I did not want any misapprehension that the County will delay its work or change its budget in anticipation of a response by you to my letter.

Sincerely,

George H. Hass
OF COUNSEL

cc: Board of County Commissioners



AGENDA ITEM: 4
MEETING DATE: 4/5/2016
TO: City Council
FROM: Steve Adams, Water and Power
 Brent Worthington, Finance
PRESENTER: Steve Adams, Water and Power Director
 Brent Worthington, Finance Director

TITLE:

An Ordinance Enacting A Supplemental Budget And Appropriation To The 2016 City Of Loveland Budget For The Broadband Initiative

RECOMMENDED CITY COUNCIL ACTION:

Conduct a public hearing and adopt the action as recommended.

OPTIONS:

1. Adopt the action as recommended.
2. Deny the action. The Broadband RFP due date to the City is April 7, 2016. Any delay in approving this Supplemental Budget and Appropriation item would prohibit staff from awarding a consultant contract for initiation of the Broadband Assessment and Feasibility Analysis Study.
3. Refer back to staff for further development and consideration. It is vital that City Council receive the information they need to make a decision regarding this item. Further information requests will be addressed by staff with the outcome that the project will be delayed in starting the crucial first step of this consultant study.

SUMMARY:

This is an administrative item. The City of Loveland Broadband Project Team is requesting an expense supplemental budget appropriation to support the broadband initiative for Loveland. We are requesting an appropriation of \$250,000 for the 2016 budget from the General Fund. This initial budget is intended to cover expenses for broadband studies, community engagement, marketing and other items that may be needed for the initial broadband initiative.

BUDGET IMPACT:

- Positive
 Negative
 Neutral or negligible

This supplemental appropriation is shown as a negative budget impact as no 2016 Budgeted funds were identified for this item pending the outcome of the community vote on Broadband ballot issue. Now with the release of a consultant Request for Proposal (RFP) staff has taken some time to prepare some estimated costs for upcoming tasks anticipated for the next phase of work on the community issue. The remaining unassigned General Fund balance will be \$6,446,959 if approved.

BACKGROUND:

On November 3, 2015, 82% of Loveland citizens voted in support of Ballot Issue 2C. The passage of this ballot measure effectively overturned Loveland's restrictions imposed through Senate Bill 152 (SB 152) and allows the City of Loveland to investigate alternatives for promoting broadband

options while considering the needs and desires of our community. The passage of this ballot measure did not commit the City to providing broadband services, nor does it make such services available immediately.

The Broadband Project Team has been working with Finance to evaluate broadband program costs for other municipalities and determine a recommended budget for Loveland's initiative. Based on this research we believe the requested amount of \$250,000 will cover these identified expenses in 2016 for broadband studies, community engagement, marketing and other items. This supplemental appropriation will need to be approved prior to the award of the contract for the proposed Broadband Assessment and Feasibility Analysis.

REVIEWED BY CITY MANAGER:

LIST OF ATTACHMENTS:

Ordinance

FIRST READING: April 5, 2016

SECOND READING: _____

ORDINANCE NO. _____

AN ORDINANCE ENACTING A SUPPLEMENTAL BUDGET AND APPROPRIATION TO THE 2016 CITY OF LOVELAND BUDGET FOR THE BROADBAND INITIATIVE

WHEREAS, the City has reserved funds not anticipated or appropriated at the time of the adoption of the 2016 City budget for the Broadband Initiative; and

WHEREAS, the City Council desires to authorize the expenditure of these funds by enacting a supplemental budget and appropriation to the 2016 City budget for the Broadband Initiative, as authorized by Section 11-6(a) of the Loveland City Charter.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LOVELAND, COLORADO:

Section 1. That reserves in the amount of \$250,000 from fund balance in the General Fund are available for appropriation. Such revenues in the total amount of \$250,000 are hereby appropriated to the 2016 City budget for the Broadband Initiative. The spending agencies and funds that shall be spending the monies supplementally budgeted and appropriated are as follows:

**Supplemental Budget
General Fund 100**

Revenues		
Fund Balance		250,000
Total Revenue		250,000
Appropriations		
100-16-160-0000-43450	Professional Services	250,000
Total Appropriations		250,000

Section 2. That as provided in City Charter Section 4-9(a)(7), this Ordinance shall be published by title only by the City Clerk after adoption on second reading unless the Ordinance has been amended since first reading in which case the Ordinance shall be published in full or the amendments shall be published in full.

Section 3. That this Ordinance shall be in full force and effect upon final adoption, as provided in City Charter Section 11-5(d).

ADOPTED this ____ day of April, 2016.

Cecil A. Gutierrez, Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:



City Attorney

AGENDA ITEM: 5
MEETING DATE: 4/5/2016
TO: City Council
FROM: John Schumacher, Development Services
PRESENTER: John Schumacher, Chief Building Official

**TITLE:**

An Ordinance Amending Paragraph U. Of Section 15.10.020 Of The Loveland Municipal Code To Permit Property Owners With Residential Property Or Structures Thereon That Cross Interior Lot Lines To Construct Additions And Certain Accessory Structures

RECOMMENDED CITY COUNCIL ACTION:

Conduct a public hearing and approve the ordinance on first reading.

OPTIONS:

1. Adopt the action as recommended.
2. Deny the action. If the action were to be denied the ability to expand or alter the footprint of existing structures that cross lot lines would be contingent upon consolidation of lots prior to issuance of a permit.
3. Refer back to staff for further development and consideration. If referred back to staff for further consideration some permits for proposed projects would be delayed or possibly denied.

SUMMARY:

This is a legislative action item. This proposed amendment to the 2012 International Residential Code (IRC) aligns the City's pre-1967 land subdivision practices with the current IRC requirements for fire safety and separation by allowing residential property owners, under certain conditions, the ability to renovate, increase, or add to residential property that spans multiple lot lines without consolidating the multiple lots into a single lot, thereby saving property owners several thousand dollars in each instance.

BUDGET IMPACT:

- Positive
 Negative
 Neutral or negligible

BACKGROUND:

Prior to the adoption of the 1967 subdivision ordinance, it was common practice to construct a singular structure on multiple lots without consolidating those multiple lots into a single lot. Often times this created a situation where a structure was erected across numerous interior property or lot lines, many cases of which exist currently in the City, primarily in the downtown area.

For several decades building codes have used property or lot lines as the basis for determining the fire-rating and minimum separation requirements of structures. Structures are required by building codes to maintain a minimum distance of separation from the lot or property lines to avoid more costly fire-rated construction or are required to use fire-rated construction, if they are a closer distance to the property or lot lines than established in the code for the particular type of construction. While permitted to be directly adjacent to the property or lot line if properly fire-rated,

in no portion of the building code are requirements established which permit a structure to cross over a property or lot line.

The existence of residential structures constructed over interior property lines poses a dilemma for owners that wish to reconstruct portions of their existing structure, such as a deck or porch, or that wish to add on to an existing structure or add an accessory structure such as a garage to their home. Under the currently adopted building code, it is not permissible to reconstruct a portion of a structure or add to the footprint of a structure if the proposed reconstruction or addition would cross over a property or lot line. It is also not possible to add an accessory structure such as a garage or shed if that structure were to cross over a property or lot line.

The proposed amendment to the 2012 International Residential Code would allow residential property owners, under particular and limited circumstances, the ability to renovate, increase, or add to, existing residential structures defined as Group R-3 one- or two-family dwellings spanning interior property or lot lines, without the need to engage in the process of consolidating their existing multiple into a single lot, saving several thousand dollars in each instance.

The proposed ordinance would insure that the requirements for compliance with building codes for separation from adjacent structures and from properties and lots owned by other than applicant would remain intact, maintain the intent of the code in relation to fire spread and protection of structures and protection of the general public, while permitting flexibility for residential property owners in the use of their existing residential structures as it relates to reconstruction of portion of the structure or adding new structures and square footage.

REVIEWED BY CITY MANAGER:



LIST OF ATTACHMENTS:

Ordinance

First Reading April 5, 2016

Second Reading _____

ORDINANCE NO. _____

AN ORDINANCE AMENDING PARAGRAPH U. OF SECTION 15.10.020 OF THE LOVELAND MUNICIPAL CODE TO PERMIT PROPERTY OWNERS WITH RESIDENTIAL PROPERTY OR STRUCTURES THEREON THAT CROSS INTERIOR LOT LINES TO CONSTRUCT ADDITIONS AND CERTAIN ACCESSORY STRUCTURES

WHEREAS, in 2013 City Council, pursuant to Section 4-12 of the Charter of the City of Loveland, adopted by ordinance and in accordance with the procedures of state law, the 2012 Edition of the International Residential Code (the “2012 IRC”) and amendments thereto; and

WHEREAS, prior to adoption of the 1967 subdivision ordinance, it was common practice in the City to construct a singular structure over multiple lots without consolidating those multiple lots into a single lot; and

WHEREAS, for several decades building codes, including the IRC, have used and continue to use lot lines as the basis for determining the fire rating and minimum separation requirements of structures; and

WHEREAS, the pre-1967 land subdivision practices and the IRC do not align, and, as a result, property owners with residential property or structures thereon that cross multiple lot lines who desire to construct an addition or an accessory structure are currently prohibited from such construction without first consolidating the lots at significant expense into a single lot to meet the City’s code requirements; and

WHEREAS, the City desires to permit such construction without consolidating interior lot lines when such lots are owned by a common owner; and

WHEREAS, the City further desires to conform exterior lot line separation requirements to the IRC.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LOVELAND, COLORADO:

Section 1. That Paragraph U. of Section 15.10.020 of the Loveland Municipal Code is hereby amended to read in full as follows:

U. Section R302.1 is amended by the addition of exception 6. to read as follows:

- 6. The construction of additions or Group U structures accessory to existing structures defined as Group R-3 one-or two family dwellings, and the replacement of portions of

existing structures defined as Group R-3 one-or two family dwellings, shall be exempt from the fire separation distance requirements of Table R302.1(1) under the following conditions:

- (a) The primary structure is an existing Group R-3 one- or two-family dwelling;
- (b) The primary structure is not a townhouse as defined in section R202;
- (c) All lots on which the existing and proposed structures are under single ownership;
- (d) The proposed and existing structures meet all fire separation distance and rating requirements established in this section, Tables R302.1(1) and R302.1(2), and other applicable sections of this code in relation to adjacent structures; and
- (e) The proposed and existing structures meet all fire separation distance and rating requirements established in Tables R302.1(1) and R302.1(2) in relation to lots or parcels under other ownership.

Section 2. That nothing in this Ordinance shall be construed to affect any suit or proceeding pending in any court, or any rights acquired, liability incurred, or cause of action acquired or existing under any ordinance hereby repealed, nor shall any legal right or remedy of any character be impaired by this Ordinance.

Section 3. That copies of this Ordinance and the IRC shall be kept on file with the Loveland City Clerk and are open to public inspection.

Section 4. That as provided in City Charter Section 4-9(a)(7), this Ordinance shall be published by title only by the City Clerk after adoption on second reading unless the Ordinance has been amended since first reading in which case the Ordinance shall be published in full or the amendments shall be published in full. This Ordinance shall be in full force and effect ten days after its final publication, as provided in City Charter Section 4-8(b).

Adopted this ____ day of April, 2016.

Cecil A. Gutierrez, Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:



Assistant City Attorney

AGENDA ITEM: 6
MEETING DATE: 4/5/2016
TO: City Council
FROM: Brent Worthington, Finance
PRESENTER: Matthew Elliott, Senior Budget Analyst

**TITLE:**

An Ordinance Enacting A Supplemental Budget And Appropriation To The 2016 City Of Loveland Budget For Projects Appropriated But Not Completed In 2015

RECOMMENDED CITY COUNCIL ACTION:

Conduct a public hearing and approve the ordinance on first reading.

OPTIONS:

1. Adopt the action as recommended.
2. Deny the action. If the action is denied, projects currently underway and/or projects anticipated to begin in 2016 will be delayed or canceled until funding is appropriated.
3. Adopt a modified action. (specify in the motion)
4. Refer back to staff for further development and consideration. If the action is referred back to staff, projects that are on-going or anticipated to begin in 2016 will be delayed or canceled until additional funding is appropriated.

SUMMARY:

This is an administrative action. The ordinance re-appropriates funding approved in 2015 for capital, one-time or on-going projects and equipment not completed or received prior to the end of the fiscal year. The total net expenditures (total expense less transfers) included in the ordinance is \$46,676,794.

BUDGET IMPACT:

- Positive
 Negative
 Neutral or negligible

The projects or programs requested in the ordinance were appropriated in 2015. Funding for these projects or programs is available due to the appropriations lapsing at the end of 2015. Any appropriation that laps at the end of the year returns to the source of funding as fund balance in their respective fund. The re-appropriation of these projects and programs do not have an impact on the 2016 budget because the 2016 budget was based upon the assumption that all 2015 appropriations would be fully spent by the end of 2015.

BACKGROUND:

This action is the re-appropriation of funds for projects or programs approved in the 2015 Budget that have not been completed or closed out at the end of 2015. By City Charter and State law, all appropriations for any one fiscal year expire on December 31st of said fiscal year. Re-appropriation is necessary to allow the expenditures of ongoing projects to continue into 2016.

City Council approved all of the projects included in the referenced ordinance as a part of the 2015 Budget. The ordinance is organized by fund, with revenues and line item appropriations within each fund shown.

A detailed explanation of each project or program requested is included in the attached Staff Report. The descriptions are organized by project with the funding source(s) for each project or program identified. The projects or programs are listed by dollar amount. Many capital projects are funded by multiple funding sources. Most of these projects are requested to be appropriated in the Capital Projects Fund. Resources are transferred into the Capital Projects Fund where the total expenses for the project are budgeted to allow the funding to be isolated in one place so the total impact of said project is identified. This eliminates the complexity and increases transparency of the projects true cost.

REVIEWED BY CITY MANAGER:

LIST OF ATTACHMENTS:

1. Ordinance
2. Staff Report – Citywide Re-appropriations

FIRST READING: April 5, 2016

SECOND READING: _____

ORDINANCE NO. _____

AN ORDINANCE ENACTING A SUPPLEMENTAL BUDGET AND RE-APPROPRIATION TO THE 2016 CITY OF LOVELAND BUDGET FOR PROJECTS APPROPRIATED BUT NOT COMPLETED IN 2015

WHEREAS, the City's 2015 budget included appropriations for projects not completed or closed out by the end of 2015, when the 2015 budget appropriations expired in accordance with the City of Loveland Charter and state law, requiring re-appropriation in 2016 to permit expenditure of such funds to continue with respect to ongoing projects; and

WHEREAS, the City has received or has reserved funds not anticipated or appropriated at the time of the adoption of the City budget for 2016; and

WHEREAS, the City Council desires to authorize the expenditure of these funds by enacting a supplemental budget and re-appropriation to the City budget for 2016, as authorized by Section 11-6(a) of the Loveland City Charter.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LOVELAND, COLORADO:

Section 1. That reserved funds, contributions, and grant revenues not yet received at the time of adoption of the budget for 2016 have resulted from expenditures that were budgeted in the 2015 budget but not made. Re-appropriation is necessary to permit expenditure of the funds in 2016 for purposes previously approved by Council. The spending agencies and funds that shall be spending the monies supplementally budgeted and appropriated are as follows:

**Supplemental Budget
General Fund 100**

Revenues

Fund Balance		8,025,448
100-21-202-2102-32000	PDCOPS2015 Federal Grants	125,000
100-19-195-0000-35324	Contributions	2,838
Total Revenue		8,153,286

Appropriations

100-19-191-0000-43450	Professional Services	185,000
100-19-193-0000-41012	Salaries - Non-Benefitted Employees	1,840
100-19-193-0000-43450	Professional Services	11,217
100-19-193-0000-43450	SP1401 Professional Services	17,753
100-91-902-0000-43450	CFPCEF13 Professional Services	6,045
603-80-873-0000-43840	Grants	88,630
100-52-730-0000-43899	Other Services	5,000
100-16-161-0000-48248	Computer Equipment	107,622
100-91-999-0000-47120	GF 1514 Transfers to Capital Projects Fund	27,024
100-15-125-0010-43450	Professional Services	65,000
100-16-163-0000-43450	Professional Services	66,000
100-16-163-0000-43569	Repair & Maintenance	65,000
100-14-116-0000-42015	Computer Supplies & Equipment	11,478
100-16-161-0000-42015	ITEDR Computer Supplies & Equipment	14,370
100-16-163-0000-42015	ITEDR Computer Supplies & Equipment	15,570
100-16-163-0000-42899	ITEDR Other Supplies	5,240
100-16-163-0000-43899	ITEDR Other Services	15,000
100-19-193-0000-43848	Historic Preservation	5,000
100-91-999-0000-47120	ITVOIP Transfers to Capital Projects Fund	20,443
100-91-902-0002-43714	Payment to Outside Agencies	362,054
100-21-202-2102-41011	PDCOPS2015 Salaries - Benefitted Employees	268,000
100-91-999-0000-47120	PDRMS Transfers to Capital Projects Fund	71,950
100-21-202-2102-42033	Tools & Equipment	20,000
100-21-204-2112-41021	Overtime - Benefitted Employees	36,940
100-21-202-2102-42078	Supplies for Programs or Resale	7,000
100-52-720-0000-43450	Professional Services	12,500
100-52-720-0000-49399	Other Capital	21,600
100-52-720-8004-42328	Exhibits	10,000
100-51-501-0000-43450	PKNLTR Professional Services	1,600
100-51-502-5120-49399	Other Capital	59,069
100-51-502-5200-49399	PK0355 Other Capital	50,481
100-51-502-5350-49399	PK0304 Other Capital	6,490
100-51-502-5400-42033	PK0501 Tools & Equipment	4,800
100-51-502-5400-49399	PK0501 Other Capital	124,342
100-91-999-0000-47120	PKTENNIS Transfers to Capital Projects Fund	278,340
100-91-999-0000-47120	PKNLTR Transfers to Capital Projects Fund	88,200
100-91-999-0000-47120	FLPKVS Transfers to Capital Projects Fund	162,495
100-91-999-0000-47120	FLPKTR Transfers to Capital Projects Fund	600,000
100-91-999-0000-47120	PKCemeterySp Transfers to Capital Projects Fund	163,672

**Supplemental Budget
General Fund 100**

Appropriations (cont'd)

100-23-236-0000-43450	TS1503	Professional Services	4,000
100-91-999-0000-47120	GF1417	Transfers to Capital Projects Fund	942,018
100-91-999-0000-47120	GF1416	Transfers to Capital Projects Fund	455,633
100-91-999-0000-47120	GF1509	Transfers to Capital Projects Fund	188,000
100-91-999-0000-47105		Transfer to Transit Fund	172,000
100-91-999-0000-47211		Transfer to Transportation Fund	71,557
100-91-999-0000-47211		Transfer to Transportation Fund	16,000
100-18-180-1500-43176		Incentives/Sales Tax Rebates	127,941
100-19-195-0000-43840	HSG15	Grants	241,930
100-91-999-1701-47211	EN0112	Transfer to Transportation Fund	54,730
100-91-999-1701-47211	EN0212	Transfer to Transportation Fund	141,793
100-91-999-1701-47211	EN0330	Transfer to Transportation Fund	186,484
100-91-999-1701-47211	EN0332	Transfer to Transportation Fund	728
100-91-999-1701-47211	EN1001	Transfer to Transportation Fund	16,000
100-91-999-1701-47211	EN1003	Transfer to Transportation Fund	2,626
100-91-999-1701-47211	EN1210	Transfer to Transportation Fund	203,999
100-91-999-1701-47211	EN1304	Transfer to Transportation Fund	2,000
100-91-999-1701-47211	EN1307	Transfer to Transportation Fund	30,000
100-91-999-1701-47211	EN1401	Transfer to Transportation Fund	102,880
100-91-999-1701-47211	EN1502	Transfer to Transportation Fund	425,000
100-91-999-1701-47211	EN9922	Transfer to Transportation Fund	7,183
100-91-999-1701-47211	ENSR032	Transfer to Transportation Fund	15,067
100-91-999-1701-47211	FLD913	Transfer to Transportation Fund	8,024
100-91-999-1701-47211	FLEN01	Transfer to Transportation Fund	1,342,786
100-91-999-1701-47211	TS0101	Transfer to Transportation Fund	26,812
100-91-999-1701-47211	TS0501	Transfer to Transportation Fund	20,495
100-91-999-1701-47211	TS1002	Transfer to Transportation Fund	16,435
100-91-999-1701-47211	TS1103	Transfer to Transportation Fund	6,571
100-91-999-1701-47211	TS1201	Transfer to Transportation Fund	2,141
100-91-999-1701-47211	TS1401	Transfer to Transportation Fund	15,200
100-91-999-1701-47211	TS1402	Transfer to Transportation Fund	7,052
100-91-999-1701-47211	TS1403	Transfer to Transportation Fund	8,000
100-91-999-1708-47211		Transfer to Transportation Fund	209,436
Total Appropriations			8,153,286

**Supplemental Budget
Transit Fund 105**

Revenues

105-23-234-0000-37100	Transfers from General Fund	172,000
105-23-234-0000-37500	Transfer from Fleet Replacement Fund	24,000
Total Revenue		196,000

Appropriations

105-23-234-0000-43450	Professional Services	172,000
Total Appropriations		172,000

**Supplemental Budget
Perpetual Care Fund 140**

Revenues

Fund Balance		42,024
Total Revenue		42,024

Appropriations

140-51-568-0000-49399	PKCEMCOL Other Capital	42,024
Total Appropriations		42,024

**Supplemental Budget
Capital Fund 120**

Revenues

Fund Balance			195,650
120-00-000-0000-37100	GF 1514	Transfers from General Fund	27,024
120-00-000-0000-37100	ITVOIP	Transfers from General Fund	20,443
120-00-000-0000-37300	ITVOIP	Transfers from General Fund	11,835
120-00-000-0000-37315	ITVOIP	Transfers from Wastewater Utility Fund	6,978
120-00-000-0000-37330	ITVOIP	Transfers from Power Utility Fund	11,531
120-00-000-0000-37345	ITVOIP	Transfers from Stormwater Fund	1,434
120-00-000-0000-37360	ITVOIP	Transfers from Solid Waste Fund	821
120-00-000-0000-37375	ITVOIP	Transfers from Golf Fund	1,603
120-00-000-0000-37268	ITCWI	Transfers from General Governmental CEF Fund	107,350
120-00-000-0000-37100	PDRMS	Transfers from General Fund	71,950
120-00-000-0000-37100	PKTENNIS	Transfers from General Fund	278,340
120-00-000-0000-37100	PKNLTR	Transfers from General Fund	88,200
120-00-000-0000-37100	FLPKVS	Transfers from General Fund	162,495
120-00-000-0000-37100	FLPKTR	Transfers from General Fund	600,000
120-00-000-0000-37100	PKCemeterySp	Transfers from General Fund	163,672
120-00-000-0000-37100	GF1417	Transfers from General Fund	942,018
120-00-000-0000-37100	GF1416	Transfers from General Fund	455,633
120-00-000-0000-37100	GF1509	Transfers from General Fund	188,000
Total Revenue			3,334,977

Appropriations

120-23-250-1801-49360	GF 1514	Construction	27,024
120-16-162-0000-48248	ITVOIP	Computer Equipment	54,645
120-16-163-0000-42899	ITCWI	Other Supplies	14,130
120-16-163-0000-43450	ITCWI	Professional Services	82,650
120-16-163-0000-43270	ITCWI	Travel/Meetings/Schooling	10,570
120-22-222-0000-49399	FRRADIOTWR	Other Capital	195,650
120-21-203-2107-48248	PDRMS	Computer Equipment	71,950
120-51-501-0000-49360	PKTENNIS	Construction	278,340
120-51-501-0000-49399	PKNLTR	Other Capital	88,200
120-51-565-0000-43450	FLPKVS	Professional Services	162,495
120-51-567-0000-49399	FLPKTR	Other Capital	600,000
120-51-568-0000-49355	PKCemeterySp	Design & Architecture	163,672
120-23-250-1799-49355	GF1417	Design & Architecture	11,137
120-23-250-1799-49360	GF1417	Construction	930,881
120-23-250-1801-49360	GF1416	Construction	441,837
120-23-250-1801-49355	GF1416	Design & Architecture	13,796
120-23-250-1801-49360	GF1509	Construction	188,000
Total Appropriations			3,334,977

**Supplemental Budget
Parks Improvement Fund 200**

Revenues		
Fund Balance		291,196
Total Revenue		291,196
Appropriations		
200-51-562-0000-49399	PKRESTROOM Other Capital	291,196
Total Appropriations		291,196

**Supplemental Budget
Conservation Trust Fund 201**

Revenues		
Fund Balance		163,786
Total Revenue		163,786
Appropriations		
201-51-567-0000-49360	PKTRLV Construction	163,786
Total Appropriations		163,786

**Supplemental Budget
Larimer County Open Space Fund 202**

Revenues		
Fund Balance		2,035,373
Total Revenue		2,035,373
Appropriations		
202-51-590-0000-43450	Professional Services	195,560
202-51-590-0000-43899	Other Services	96,380
202-51-590-0000-49399	Other Capital	1,743,433
Total Appropriations		2,035,373

**Supplemental Budget
Community Development Block Grant Fund 204**

Revenues		
Fund Balance		295,014
Total Revenue		295,014
Appropriations		
204-19-195-0000-43840	CDBG15 Grants	295,014
Total Appropriations		295,014

**Supplemental Budget
Art in Public Places Fund 205**

Revenues

205-00-000-0000-37300	W1300D	Transfers from Water Fund	17,458
205-00-000-0000-37301	W1300D	Transfers from Water SIF Fund	26,757
205-00-000-0000-37300	W1501C	Transfers from Water Fund	8,549
205-00-000-0000-37316	W1503G	Transfers from Wastewater SIF Fund	5,000
205-00-000-0000-37315	W1505H	Transfers from Wastewater Fund	10,800
Total Revenue			68,564

**Supplemental Budget
Lodging Tax Fund 206**

Revenues

Fund Balance	100,000
Total Revenue	100,000

Appropriations

206-18-182-1508-42033	EDWAYFIND Tools & Equipment	100,000
Total Appropriations		100,000

**Supplemental Budget
Transportation Fund 211**

Revenues

211-23-233-0000-37100	Transfers from General Fund	71,557
211-23-235-0000-37100	Transfers from General Fund	16,000
211-23-232-1701-37100 EN0112	Transfers from General Fund	54,730
211-23-232-1701-37100 EN0212	Transfers from General Fund	141,793
211-23-232-1701-37100 EN0330	Transfers from General Fund	186,484
211-23-232-1701-37100 EN0332	Transfers from General Fund	728
211-23-232-1701-37100 EN1001	Transfers from General Fund	16,000
211-23-232-1701-37100 EN1003	Transfers from General Fund	2,626
211-23-232-1701-37100 EN1210	Transfers from General Fund	203,999
211-23-232-1701-37100 EN1304	Transfers from General Fund	2,000
211-23-232-1701-37100 EN1307	Transfers from General Fund	30,000
211-23-232-1701-37100 EN1401	Transfers from General Fund	102,880
211-23-232-1701-37100 EN1502	Transfers from General Fund	425,000
211-23-232-1701-37100 EN9922	Transfers from General Fund	7,183
211-23-232-1701-37100 ENSR032	Transfers from General Fund	15,067
211-23-232-1701-37100 FLD913	Transfers from General Fund	8,024
211-23-232-1701-37100 FLEN01	Transfers from General Fund	1,342,786
211-23-232-1701-37100 TS0101	Transfers from General Fund	26,812
211-23-232-1701-37100 TS0501	Transfers from General Fund	20,495
211-23-232-1701-37100 TS1002	Transfers from General Fund	16,435
211-23-232-1701-37100 TS1103	Transfers from General Fund	6,571
211-23-232-1701-37100 TS1201	Transfers from General Fund	2,141
211-23-232-1701-37100 TS1401	Transfers from General Fund	15,200
211-23-232-1701-37100 TS1402	Transfers from General Fund	7,052
211-23-232-1701-37100 TS1403	Transfers from General Fund	8,000
211-23-232-1708-37100	Transfers from General Fund	209,436
211-23-232-1701-37269 EN0112	Transfers from Streets CEF	54,730
211-23-232-1701-37269 EN0212	Transfers from Streets CEF	141,793
211-23-232-1701-37269 EN0215	Transfers from Streets CEF	355,000
211-23-232-1701-37269 EN0223	Transfers from Streets CEF	110,716
211-23-232-1701-37269 EN0330	Transfers from Streets CEF	745,938
211-23-232-1701-37269 EN1001	Transfers from Streets CEF	640,000
211-23-232-1701-37269 EN1003	Transfers from Streets CEF	2,626
211-23-232-1701-37269 EN1210	Transfers from Streets CEF	815,994
211-23-232-1701-37269 EN1304	Transfers from Streets CEF	2,000
211-23-232-1701-37269 EN1501	Transfers from Streets CEF	98,246
211-23-232-1701-37269 EN9922	Transfers from Streets CEF	28,733
211-23-232-1701-37269 TS0101	Transfers from Streets CEF	107,250
211-23-232-1701-37269 TS0501	Transfers from Streets CEF	81,978
211-23-232-1701-37269 TS1002	Transfers from Streets CEF	49,306
211-23-232-1701-37269 TS1103	Transfers from Streets CEF	26,304
211-23-232-1701-37269 TS1201	Transfers from Streets CEF	8,566
211-23-232-1701-37269 TS1401	Transfers from Streets CEF	60,800

**Supplemental Budget
Transportation Fund 211**

Revenues (cont'd)

211-23-232-1701-37269	TS1402	Transfers from Streets CEF	28,229
211-23-232-1701-37269	TS1403	Transfers from Streets CEF	32,000
211-23-232-1701-37269	TS1501	Transfers from Streets CEF	497,000
211-23-232-0000-32000	EN1001	Federal Grants	320,000
211-23-232-0000-32000	EN1003	Federal Grants	59,464
211-23-232-0000-32000	EN1302	Federal Grants	449,040
211-23-232-0000-32000	FLD913	Federal Grants	56,169
211-23-232-0000-32000	FLEN01	Federal Grants	3,758,125
211-23-232-0000-32000	TS1103	Federal Grants	158,146
211-23-232-0000-32000	TS1201	Federal Grants	42,830
211-23-232-0000-32000	TS1401	Federal Grants	304,000
211-23-232-0000-32000	TS1402	Federal Grants	169,720
211-23-232-0000-32000	TS1403	Federal Grants	160,000
211-23-232-0000-32000	TSSR15ifs	Federal Grants	36,290
211-23-232-0000-32100	FLEN01	State Grants	390,611
Total Revenue			12,730,603

Appropriations

211-23-233-0000-48240		Machinery & Equipment	71,557
211-23-235-0000-43450		Professional Services	16,000
211-23-232-1701-49360	EN0112	Construction	109,460
211-23-232-1701-49360	EN0212	Construction	283,586
211-23-232-1701-49360	EN0215	Construction	355,000
211-23-232-1701-49360	EN0223	Construction	110,716
211-23-232-1701-49360	EN0330	Construction	932,422
211-23-232-1701-49360	EN0332	Construction	728
211-23-232-1701-49360	EN1001	Construction	976,000
211-23-232-1701-49360	EN1003	Construction	64,716
211-23-232-1701-49355	EN1210	Design & Architecture	169,855
211-23-232-1701-49360	EN1210	Construction	850,138
211-23-232-1701-49360	EN1302	Construction	449,040
211-23-232-1701-49360	EN1304	Construction	4,000
211-23-232-1701-49360	EN1307	Construction	30,000
211-23-232-1701-49360	EN1401	Construction	102,880
211-23-232-1701-49360	EN1501	Construction	98,246
211-23-232-1701-49360	EN1502	Construction	425,000
211-23-232-1701-49360	EN9922	Construction	35,916
211-23-232-1701-49360	ENSR032	Construction	15,067
211-23-232-1701-49360	FLD913	Construction	64,193
211-23-232-1701-49360	FLEN01	Construction	5,491,522
211-23-232-1701-49360	TS0101	Construction	134,062
211-23-232-1701-49360	TS0501	Construction	102,473
211-23-232-1701-49360	TS1002	Construction	65,741
211-23-232-1701-49360	TS1103	Construction	191,021
211-23-232-1701-49360	TS1201	Construction	53,537

**Supplemental Budget
Trails Capital Expansion Fee Fund 262**

Revenues		
Fund Balance		300,000
Total Revenue		300,000
Appropriations		
262-51-567-0000-49399	Other Capital	300,000
Total Appropriations		300,000

**Supplemental Budget
Open Lands Capital Expansion Fee Fund 263**

Revenues		
Fund Balance		82,270
Total Revenue		82,270
Appropriations		
263-51-590-0000-49399	Other Capital	82,270
Total Appropriations		82,270

**Supplemental Budget
Police Capital Expansion Fee Fund 265**

Revenues		
Fund Balance		8,676
Total Revenue		8,676
Appropriations		
265-21-204-2104-48244	Motor Vehicle	8,676
Total Appropriations		8,676

**Supplemental Budget
General Government Capital Expansion Fee Fund 268**

Revenues		
Fund Balance		107,350
Total Revenue		107,350
Appropriations		
268-91-902-0000-47120	ITCWI Transfers to Capital Projects Fund	107,350
Total Appropriations		107,350

Supplemental Budget
Streets Capital Expansion Fee Fund 269

Revenues			
Fund Balance			3,887,209
Total Revenue			3,887,209
Appropriations			
269-23-232-1701-47211	EN0112	Transfers to Transportation Fund	54,730
269-23-232-1701-47211	EN0212	Transfers to Transportation Fund	141,793
269-23-232-1701-47211	EN0215	Transfers to Transportation Fund	355,000
269-23-232-1701-47211	EN0223	Transfers to Transportation Fund	110,716
269-23-232-1701-47211	EN0330	Transfers to Transportation Fund	745,938
269-23-232-1701-47211	EN1001	Transfers to Transportation Fund	640,000
269-23-232-1701-47211	EN1003	Transfers to Transportation Fund	2,626
269-23-232-1701-47211	EN1210	Transfers to Transportation Fund	815,994
269-23-232-1701-47211	EN1304	Transfers to Transportation Fund	2,000
269-23-232-1701-47211	EN1501	Transfers to Transportation Fund	98,246
269-23-232-1701-47211	EN9922	Transfers to Transportation Fund	28,733
269-23-232-1701-47211	TS0101	Transfers to Transportation Fund	107,250
269-23-232-1701-47211	TS0501	Transfers to Transportation Fund	81,978
269-23-232-1701-47211	TS1002	Transfers to Transportation Fund	49,306
269-23-232-1701-47211	TS1103	Transfers to Transportation Fund	26,304
269-23-232-1701-47211	TS1201	Transfers to Transportation Fund	8,566
269-23-232-1701-47211	TS1401	Transfers to Transportation Fund	60,800
269-23-232-1701-47211	TS1402	Transfers to Transportation Fund	28,229
269-23-232-1701-47211	TS1403	Transfers to Transportation Fund	32,000
269-23-232-1701-47211	TS1501	Transfers to Transportation Fund	497,000
Total Appropriations			3,887,209

**Supplemental Budget
Water Utility Fund 300**

Revenues

300-45-301-2900-33019	Bond Proceeds	2,793,406
300-00-000-0000-37302	Transfers from Raw Water Utility Fund	1,000,000
300-00-000-0000-32000	Federal Grants	1,560,135
Total Revenue		5,353,541

Appropriations

300-45-301-0000-47120	ITVOIP	Transfers to Capital Projects Fund	11,835
300-46-318-2902-49360	W1300D	Construction	2,358,224
300-46-318-2902-49352	W1300D	Engineering	91,947
300-46-318-0000-47205	W1300D	Transfers to Art in Public Places Fund	17,458
300-46-318-2902-48245	W1324C	Communication Equipment	91,449
300-46-310-2903-49352	W1501C	Engineering	29,776
300-46-310-2903-49360	W1501C	Construction	829,857
300-46-310-0000-47205	W1501C	Transfers to Art in Public Places Fund	8,549
300-45-314-2903-48316		Water Meters - New Development	7,225
300-46-319-2903-43569		Repair & Maintenance	2,142
300-45-301-2900-43450		Professional Services	3,827
300-46-316-2901-43569		Repair & Maintenance	222,015
300-46-316-2901-43569		Repair & Maintenance	220,000
300-46-318-2902-43450		Professional Services	18,165
300-45-300-2900-43450		Professional Services	3,165
300-46-310-2903-43450		Professional Services	57,473
300-46-310-2903-43450		Professional Services	143,474
300-46-316-2901-43450		Professional Services	1,515
300-46-318-2902-43569		Repair & Maintenance	6,505
300-45-301-2900-42034		Tools & Equipment - Shared Costs	14,167
300-45-304-2900-43569		Repair & Maintenance	7,800
Total Appropriations			4,146,568

**Supplemental Budget
Water Utility System Impact Fee Fund 301**

Revenues

301-00-000-0000-37302	Transfers from Raw Water Utility Fund	8,000,000
301-00-000-0000-32000	Federal Grants	937,440
Total Revenue		8,937,440

Appropriations

301-46-318-2902-49360	W1300D	Construction	3,549,182
301-46-318-2902-49352	W1300D	Engineering	137,921
301-46-318-0000-47205	W1300D	Transfers to Art in Public Places Fund	26,757
301-45-301-2900-42034		Tools & Equipment - Shared Costs	30,000
Total Appropriations			3,743,860

**Supplemental Budget
Raw Water Utility Fund 302**

Revenues		
Fund Balance		9,000,000
Total Revenue		9,000,000
Appropriations		
302-45-301-0000-47300	Transfers to Water Utility Fund	1,000,000
302-45-301-0000-47301	Transfers to Water Utility SIF Fund	8,000,000
Total Appropriations		9,000,000

**Supplemental Budget
Wastewater Utility Fund 315**

Revenues		
Fund Balance		544,059
315-00-000-0000-32100	State Grants	674,501
315-00-000-0000-32000	Federal Grants	148,787
316-00-000-0000-35324	Contributions	30,000
Total Revenue		1,397,347
Appropriations		
315-45-301-0000-47120	ITVOIP Transfers to Capital Projects Fund	6,978
315-46-318-2902-49352	W1500H Engineering	22,725
315-46-318-2902-49352	W1504H Engineering	135,345
315-46-310-2904-49352	W1255G Engineering	187,951
315-46-310-2904-49360	W1255G Construction	243,700
315-46-310-2904-49352	W1411G Engineering	32,614
315-46-310-2904-49360	W1411G Construction	432,298
315-46-310-2904-49352	W1505H Engineering	12,277
315-46-310-2904-49360	W1505H Construction	123,475
315-46-318-0000-47205	W1505H Transfers to Art in Public Places	10,800
315-46-318-2902-43569	Engineering	25,397
315-46-319-2904-43569	Engineering	2,142
315-46-318-2902-43450	Professional Services	133,157
315-46-310-2904-43450	Professional Services	2,705
315-45-300-2900-43450	Professional Services	1,867
315-46-310-2904-43450	Professional Services	11,036
315-45-301-2900-42034	Tools & Equipment - Shared Costs	8,280
315-45-304-2900-43569	Repair & Maintenance	4,600
Total Appropriations		1,397,347

Supplemental Budget
Wastewater Utility System Impact Fee Fund 316

Revenues

Fun Balance	308,508
Total Revenue	308,508

Appropriations

316-46-318-2902-49352	W1500H	Engineering	22,725
316-46-318-2902-49352	W1504H	Engineering	45,115
316-46-310-2904-49352	W1503G	Engineering	15,848
316-46-310-2904-49360	W1503G	Construction	204,896
316-46-310-0000-47205	W1503G	Transfer to Art in Public Places Fund	5,000
316-45-301-2908-49360	W1508H	Construction	14,924
Total Appropriations			308,508

**Supplemental Budget
Power Utility Fund 330**

Revenues

Fund Balance		7,854,925
330-00-000-0000-32000	Federal Grants	3,500,000
Total Revenue		11,354,925

Appropriations

330-45-301-0000-47120	ITVOIP	Transfers to Capital Projects Fund	11,531
330-46-319-2905-43899	FLD913	Other Services	4,684,674
330-46-311-2903-43450	PW388	Professional Services	30,000
330-45-300-2903-43270	PW388	Travel/Meetings/Schooling	30,000
330-47-315-2903-43645	PW381	Telephone	35,900
330-46-311-2903-43450		Professional Services	39,800
330-45-300-2900-43450	PW520	Professional Services	3,084
330-45-304-2900-43569		Repair & Maintenance	7,600
330-45-301-2900-42034		Tools & Equipment - Shared Costs	13,680
330-47-332-2903-49371	PW913	Warehouse Withdrawals	65,000
330-47-332-2903-49399	PW913	Other Capital	107,450
330-47-332-2903-49399	PW913	Other Capital	404,000
330-47-332-2903-49371	PW914	Warehouse Withdrawals	20,000
330-47-332-2903-49399	PW914	Other Capital	284,220
330-47-332-2903-49371	PW915	Warehouse Withdrawals	162,694
330-47-332-2903-49399	PW913A	Other Capital	282,557
330-47-332-2903-49371	PW914	Warehouse Withdrawals	197,886
330-47-332-2903-49399	PW914	Other Capital	659,849
330-47-333-2903-49399	FLD911	Other Capital	4,000,000
330-46-311-2908-48245	PW930	Communication Equipment	90,000
330-47-332-2908-48244	PW930	Motor Vehicle	225,000
Total Appropriations			11,354,925

**Supplemental Budget
Stormwater Fund 345**

Revenues			
Fund Balance			817,454
Total Revenue			817,454
Appropriations			
345-23-283-0000-49352	FLD913SW03	Engineering	28,800
345-23-283-0000-49360	FLD913	Construction	171,980
345-23-283-0000-49360	SW0710	Construction	59,880
345-23-283-0000-49352	SW1204	Engineering	980
345-23-283-0000-49369	SW1608	Repair & Maintenance	72,540
345-23-283-0000-49362	SW0711	SIF Construction/Engineering	83,340
345-23-283-0000-49362	SW1004	SIF Construction/Engineering	141,280
345-23-283-0000-49362	SW1005	SIF Construction/Engineering	28,690
345-23-283-0000-49352	SW1601	Engineering	6,000
345-23-283-0000-49360	SW1602	Construction	52,130
345-23-283-0000-49360	SW1603	Construction	5,000
345-23-283-0000-49352	SW1614	Engineering	50,000
345-23-283-0000-49352	SW1615	Engineering	100,000
345-23-283-0000-49352	SW1505	Engineering	4,000
345-23-283-0000-43569	SW1502	Repair & Maintenance	11,400
345-23-280-0000-47120	ITVOIP	Transfers to Capital Projects Fund	1,434
Total Appropriations			817,454

**Supplemental Budget
Solid Waste Fund 360**

Revenues			
Fund Balance			1,537,821
Total Revenue			1,537,821
Appropriations			
360-23-270-0000-47120	ITVOIP	Transfers to Capital Projects Fund	821
360-23-270-0000-48240		Machinery & Equipment	717,500
360-23-271-0000-48240		Machinery & Equipment	430,500
360-23-272-0000-48240		Machinery & Equipment	287,000
360-23-271-0000-49399		Other Capital	50,000
360-23-270-0000-49399		Other Capital	16,000
360-23-271-0000-43450		Professional Services	36,000
Total Appropriations			1,537,821

**Supplemental Budget
Golf Fund 375**

Revenues			
Fund Balance			662,054
Total Revenue			662,054
Appropriations			
375-51-510-0000-47120	ITVOIP	Transfers to Capital Projects Fund	1,603
375-51-511-5001-49330		Improvements Other Than Buildings	30,000
375-51-513-5000-48240		Machinery & Equipment	9,360
375-51-513-5000-43899		Other Services	8,000
375-51-513-5001-49330		Improvements Other Than Buildings	49,000
375-51-513-5001-49399		Other Capital	564,091
Total Appropriations			662,054

**Supplemental Budget
Fleet Replacement Fund 500**

Revenues			
Fund Balance			225,745
Total Revenue			225,745
Appropriations			
500-23-260-0000-48244		Motor Vehicle	17,352
500-23-260-0000-48240		Machinery & Equipment	128,512
500-23-260-0000-48244		Motor Vehicle	7,347
500-23-260-0000-42030		Motor Fuel	30,667
500-23-260-0000-47105		Transfer to Transit Fund	24,000
500-23-260-0000-49360		Repair & Maintenance	17,867
Total Appropriations			225,745

**Supplemental Budget
Employee Benefits Fund**

Revenues			
Fund Balance			7,500
Total Revenue			7,500
Appropriations			
503-17-171-0000-43450		Professional Services	5,800
503-17-171-0000-47604		Transfers to LFRA Fund	1,700
Total Appropriations			7,500

**Supplemental Budget
Loveland Fire Rescue Authority Fund 604**

Revenues		
604-22-227-1610-37503	Transfers from Employee Benefits Fund	1,700
Total Revenue		1,700

Section 2. That as provided in City Charter Section 4-9(a)(7), this Ordinance shall be published by title only by the City Clerk after adoption on second reading unless the Ordinance has been amended since first reading in which case the Ordinance shall be published in full or the amendments shall be published in full.

Section 3. That this Ordinance shall be in full force and effect upon final adoption, as provided in City Charter Section 11-5(d).

ADOPTED this ____ day of April, 2016.

Cecil A. Gutierrez, Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:



City Attorney

**CITY OF LOVELAND**
BUDGET DIVISION

Civic Center • 500 East Third • Loveland, Colorado 80537
(970) 962-2695 • FAX (970) 962-2900 • TDD (970) 962-2620

TO: City Council

THROUGH: Bill Cahill, City Manager
Brent Worthington, Finance Director

FROM: Matthew Elliott, Senior Budget Analyst

DATE: April 5, 2016

RE: Staff Report on Projects in the Re-appropriation Ordinance

This is an annual appropriation ordinance staff brings to Council. The total projected cost of a project is appropriated in the first year a project is funded. This allows Council and the public to see what the total project will cost and that resources are available to fund the entire project at the time the project is initially budgeted.

State law and the City Charter state that all appropriations cease on December 31, the final day of the fiscal year. Capital projects, by their nature, take more than one fiscal year to complete for a variety of reasons. This requires the re-appropriation of the funding that was not spent on the projects in the prior year in order to make funding available to complete the projects.

Gross appropriations, the sum of the total appropriations for each fund, total \$65,908,593. With the exclusion of the transfers between the various funds; the net appropriation in the ordinance is \$46,767,794.

Gross revenue, the sum of the total of funding sources for each fund, total \$71,312,871. With the exclusion of transfers between the various funds; the net source of funding is \$52,082,772 consisting of \$12,883,096 of grant or contributions revenue, \$2,793,406 of bond proceeds revenue, and \$36,406,270 of fund balance.

The following pages are a detailed project list by funding source:

General Fund Balance

- \$ 2,851,442 Transportation CIP**
 General Fund portion only. A detailed breakdown of projects including funding sources is attached.
- \$ 942,018 FAB Remodel**
 Project programming and design began late in 2014 and construction drawings were completed by the middle of 2015. Following a pre-qualification process and a formal hard bid process for construction, the City selected BVB General Contractors and construction began in Q4 of 2015. Expected construction completion is on schedule and still anticipated for March, 2016. Rollover funding is required to complete the project.
- \$ 600,000 Wilson Pedestrian Bridge and Flood Trail Reconstruction**
 Pedestrian Bridge at Wilson Avenue & Big Thompson River & trail replacement delayed by FEMA approvals.
- \$ 455,633 MOC Remodel**
 Project programming and design began early in 2015 and construction drawings were completed by the middle of 2015. Following a pre-qualification process and a formal hard bid process for construction, the City selected BVB General Contractors and construction began in Q4 of 2015. Expected construction completion is on schedule and still anticipated for March, 2016. Rollover funding is required to complete the project.
- \$ 362,054 LFRA Contribution**
 The City's portion (82%) of Fire's re-appropriation.
- \$ 278,340 North Lake Park Tennis Court Renovation**
 North Lake Tennis court renovation project with 2 year funding in 2015 and 2016.
- \$ 241,930 Human Service Grant**
 City Council approved grant requests for \$500,000 in 2015, of which \$258,070.58 was spent leaving a balance of \$241,929.42 to be spent by June 30, 2016.
- \$ 188,000 Heat Recovery Unit Replacement**
 The original design of the Service Center Campus in the mid-80's included a heat recovery system for the Fleet Management building roof, saving energy and improving indoor air quality. The system is past its expected life cycle, and is no longer functional. Project start was delayed to ensure funding to complete all projects was available. The HRU project has been reprogrammed for 2016.
- \$ 185,000 Code Amendment Consulting**
 City Council approved a \$185,000 supplemental appropriation in 2015 to hire a consulting firm for updating the zoning code. Plans are to hire the consultant in the 2nd quarter of 2016.
- \$ 163,672 Cemetery Office/Shop Replacement Design**
 Design work in progress for new Cemetery Office/Shop
- \$ 162,495 Viestenz-Smith Flood Renovation Design**
 Continuation of Viestenz-Smith Park Redesign from flood.
- \$ 143,000 COPS Grant**
 Re-appropriation of the Cops Grant. This grant is for 3 years. This is the second year. The requested amount is the total amount less the grant funded portion.
- \$ 132,000 ADA Assessment Process**
 COLT has been taking care of ADA Assessment in-house since its start, this process requires staff members to make determinations with little knowledge of a persons capabilities. The FTA sets certain standards in paratransit which In order to determine if some disability is eligible for paratransit a physical evaluation is the most accurate way to determine eligibility. COLT is asking to roll over funds from Professional services to continue the outsourcing process that has been started.

General Fund Balance (cont'd)

- \$ 131,000 Harris/Innoprise Consulting**
 Many Innoprise/Harris applications are live, but a few remain to be implemented such as CIS (Utility Billing and Miscellaneous Accounts receivable), Fixed Assets, and Work Orders. These rollover funds are added to this year's budgeted funds to create a pool of monies to fund software requests that are unique to Loveland.
- \$ 129,142 Chilson Center Equipment**
 Stainmaster Gauntlet purchased and received for the Chilson Recreation Center, Playground fencing, surfacing, Umbrella & concrete, Control Link, replacement of security cameras, bleachers, backstops and office changes not completed prior to year-end due to the timing of other Department priorities.
- \$ 127,941 Sales Tax Rebate - Crunchy Grocer**
 Council approved a business agreement with Crunchy Grocer in June 2012 for a sales tax rebate of 1/3 of City sales tax collected over a 60 month period with a cap of \$175,000. The grocery store opened in December 2013. The five year term ends in November 2018.
- \$ 107,622 Hardware Infrastructure Upgrades**
 Administrative Error - The equipment replacement for 2016 was not updated. This corrects the difference between the 2015 amount (currently budgeted) and the correct 2016 amount. The funding source for the requested difference is from 2015 GF savings in the IT Department.
- \$ 88,200 North Lake Park Miniature Train Depot Project**
 NL Train Depot project designed in 2015 and will be completed by Precision Contractors in Spring 2016.
- \$ 71,950 Police RMS System (Consulting)**
 This is the remaining consulting budget with Sciens.
- \$ 65,000 Audit Fees**
 Auditor contract for year end 2015 audit. Fees increased from 2015, and this is the remainder of the 2015 PO.
- \$ 59,069 Parks Equipment**
 Kroh Backstop, Office Equipment and demo not completed prior to year-end due to weather.
- \$ 50,481 Playgrounds**
 Playgrounds and wood fiber surfacing not completed prior to year-end at North Lake and Osborn Park.
- \$ 50,180 Electronic Drawing Review**
 The funding for this project was put in place as a result of the SMART Objectives process for improving the City's development review process. The project was created to enable the review of development related documents in a digital format. The implementation of this project is partially complete and will continue through 2016. This rollover request is being made at the request of the Electronic Drawing Review Committee.
- \$ 40,000 Re-Key Fareboxes**
 Weekly COLT uses Transfort Facilities to dump fare boxes, currently COLT operators are required to get assistance from Transfort to unlock and dump our cash. This is a safety issue as multiple people handle the cash during the process. COLT would like to key their boxes the same as Fort Collins, this will allow COLT to dump cash vaults using a more secured collection station minimizing the number of people handling the cash.

General Fund Balance (cont'd)

- \$ **38,202** **De-Icer**
The Deicing Spreader was delivered in 2015, however minor modifications are needed to meet the bid specifications. PO #0795 funding needs rolled over from 2015 to 2016. Payment was withheld pending completion of modifications.
- \$ **36,940** **NCDTF Overtime**
Northern Colorado Drug Task Force overtime payment.
- \$ **27,024** **Winona Pool Building Roof Replacement**
Facilities Management worked with Parks & Recreation staff in 2015 to bid out the replacement of the old cedar shake roof on the building at Winona Pool. To allow full use of the pool through the 2015 season, the project required a start date late in 2015. With some delay in the bid process and a series of significant weather challenges in Q4 of 2015, the project will instead be completed in early 2016.
- \$ **21,600** **Museum Furniture**
Replacement furnishings for the Museum and the Rialto were ordered in 2015, including: tables, chairs, seating and benches. Orders were delayed for some items and not received until 2016.
- \$ **20,443** **Voice Over Internet Phone (VOIP)**
The majority of City Facilities are VOIP enabled. These funds are needed to complete the City-wide installation, and possibly support an E911 location identification system.
- \$ **20,250** **Snow Plow**
The Snow Plow was not delivered by year's end 2015 due to factory production delays resulting from a company buyout. PO #15-0834 funding needs to roll over.
- \$ **20,000** **New Police Officer Equipment**
Equipment for new officers approved last year was not needed/purchased in 2015.
- \$ **20,000** **Boise Avenue Corridor Study**
The Transportation Development Review (TDR) Division is helping the Traffic Division with the Boise Avenue Corridor Study. TDR started the Project in 2015 and would like to Re-Appropriate \$4,000 from TDR Division's Professional services line item for 2016. This is an unplanned project arising from citizen requests and a commitment has been made to complete the study.
- \$ **17,753** **Comprehensive Plan funds**
The Comprehensive Plan is a multi-year project
- \$ **13,105** **Wing Plow**
The Wing Plow was not delivered by year's end 2015 due to factory production delays resulting from a company buyout. PO # 15-0834 funding needs to roll over.
- \$ **12,500** **Museum Expansion Project**
In 2015 Loveland City Council appropriated a \$15,000 donation from the Erion Foundation to hire an architectural firm--later determined to be Olson Kundig, Seattle--to access the feasibility of expanding on the current site and to develop a conceptual rendering of the proposed expansion. The majority of their work has been done in 2016, hence the need for the rollover.
- \$ **11,478** **Courtview Online**
The Software was contracted for in 2013 to take advantage of discounts offered in 2013. Actual implementation of these modules will come after full completion of the implementation of the Jworks Municipal Court software. In the meantime, the actual licenses have been paid for (\$7,750). Outstanding Purchase Order 13-1107.
- \$ **11,217** **CanDo Grant Funds**
Previous project for which funds were allocated has been integrated into Comprehensive Plan project. A new Memorandum of Understanding with CanDo has been signed to allow grant funds to be spent on Comprehensive Plan.

General Fund Balance (cont'd)

\$	10,000	<u>Art Exhibit</u> A grant was received from Colorado Creative Industries in 2015 for an exhibit in Fall, 2016.
\$	7,000	<u>Honor Uniforms</u> Honor Guard uniforms that were budgeted for in 2015 but not received and paid for until 2016.
\$	6,490	<u>Irrigation Systems</u> Retainage release to Belmire for the irrigation replacement for Barnes Fields 5 & 6.
\$	6,045	<u>CEF Consulting</u> The CEF Consulting is a multi-year project.
\$	5,000	<u>Culture - Employee Personnel Expenses</u> Personnel expenses were encumbered in 2015 paid out in 2016.
\$	5,000	<u>Historic Preservation Loan Program</u> 2009 City Council approved a \$15,000 Loan Program for historic preservation purposes. All was loaned out until 2015 when \$5,000 was paid back from a 2010 loan.
\$	1,840	<u>HOA Outreach Projects (Cando)</u> Cando funds given in 2012 to hire intern for community mapping application. This project was never implemented. Funds will be refunded to organization in 2016.
\$	1,600	<u>North Lake Park Miniature Train Depot Project</u> Contract with Architects Studio to complete the North Lake Park Train Depot Design
\$	-	<u>Loveland Homeless Connect</u> In 2015, the CPO received \$2,838 for Loveland Homeless Connect. The revenue and appropriation of \$2,838 are requested.
\$	7,939,656	Total

Capital Projects Fund Balance

\$	195,650	<u>Radio tower</u> The contracts and paperwork took two-three months to complete and project couldn't get started before year end. The funding source is fund balance because the contributing departments paid (transferred) their portions last year.
\$	195,650	Total

Perpetual Care Fund Balance

\$	42,024	<u>Cemetery Columbarium and Plaza</u> Columbarium plaza work not completed by year-end due to weather.
\$	42,024	Total

Parks Improvement Fund Balance

\$	291,196	<u>Restrooms- ADA Improvements</u> Completion of restrooms at Centennial and Barnes Parks - Delayed by weather.
\$	291,196	Total

Conservation Trust Fund Balance

\$	163,786	<u>Long View Trail Planning</u> Planning, survey, etc... for the 2016 construction of this regional trail and local trail connections.
\$	163,786	Total

Larimer County Open Space Fund balance

\$ 1,743,433	<u>Open Lands Acquisitions and Development</u>	Open Land acquisitions, flood projects and development not completed prior to year-end. Development at Morey, Mineral, Swisher, Sunset Vista, Signage Program, Maintenance/Management Plans
\$ 195,560	<u>Open Lands Acquisitions and Development</u>	Professional Services for flood related and open land development projects.
\$ 96,380	<u>Open Lands Acquisitions and Development</u>	Other Services related to quick win projects at Kings Crossing, Owbow and Old St. Louis Natural Areas
\$ 2,035,373	Total	

Community Development Block Grant Fund balance

\$ 295,014	<u>Community Development Block Grant</u>	The City of Loveland received an allocation of \$322,471 starting October 1, 2015. At the end of the year, \$308,868.92 remained unspent, along with \$10,803.29 from the year prior.
\$ 295,014	Total	

Lodging Tax Fund Balance

\$ 100,000	<u>Wayfinding Signage</u>	City Council approved a \$100,000 supplemental appropriation (Ordinance number 5869) on July 15, 2014 for wayfinding signage phase II. Phase I was completed on 5/11/2015. Phase II has not started but will be initiated and completed in 2016.
\$ 100,000	Total	

Trails Capital Expansion Fee Fund Balance

\$ 300,000	<u>Recreation Trail Projects</u>	Recreation Trail Connections, planning and design.
\$ 300,000	Total	

Open Lands Capital Expansion Fee Fund Balance

\$ 82,270	<u>Mineral & Swisher OL Parcels into River's Edge</u>	These were approved in 2015 and the requested amount is the remaining funding. Site grading and trail development on River's Edge In-fill properties.
\$ 82,270	Total	

Police Capital Expansion Fee Fund Balance

\$ 8,676	<u>Police CSO van (1) equipment up-fit</u>	One of the CSO vans listed above was a fleet addition on Police CIP, but is part of same PO# 16-0107.
\$ 8,676	Total	

General Government Capital Expansion Fee Fund Balance

\$ 107,350	<u>Cityworks Implementation</u>	In 2016, these rollover funds will be used primarily to accommodate the continued move into the Cityworks Server product and the future integration of Cityworks with Innoprise. Expenditures this year will be for training and/or consulting as we finish the move from the legacy desktop product into the server-based product and for consultation on integration with Innoprise.
\$ 107,350	Total	

Streets Capital Expansion Fee Fund Balance

\$ 3,887,209	<u>Transportation CIP</u>	Streets CEF portion only. A detailed breakdown of projects including funding sources is attached.
\$ 3,887,209	Total	

Water Utility (Includes SIF)

\$ 6,181,489	<u>WTP Phase II Expansion (38 MGD)</u>	Multi-year project that is expected to be completed in August, 2016.
\$ 868,182	<u>2015 Water Line Replacement</u>	This project is under contract and will be completed this summer.
\$ 222,015	<u>Big Dam Phase 2 Work</u>	Mostly complete. Still to complete SHPO monument. Delayed by Larimer County Road rebuilding but due to complete in 2016.
\$ 220,000	<u>Green Ridge Glade Dam Erosion Repair</u>	Supplemental Appropriation done in Aug 2015, too late to complete project in 2015. Will be completed in mid-2016.
\$ 143,474	<u>Nonrevenue Water Study</u>	Supplemental Appropriation done in Aug 2015, too late to complete project in 2015. Will be completed in 2016.
\$ 91,449	<u>WTP Security Upgrades and Fiber Optic Line</u>	We are planning to finalize the security upgrades at the WTP this spring/summer as the plant expansion project wraps up.
\$ 57,473	<u>2014 Hydraulic Model Update</u>	Project took longer than contractor anticipated - will be completed in 2016.
\$ 30,000	<u>Purchase and Renovation of Old Vehicle Wash Building at Service Center</u>	Costs split between Water and Wastewater. Funds rolled to pay for repairs to make building suited for new purpose.
\$ 18,165	<u>Pre-Treatment Soda Ash System Evaluation</u>	Project took longer than contractor anticipated - will be completed in 2016.
\$ 14,167	<u>Service Center Expansion - PW Admin Building Technology Upgrade</u>	Process to choose which contractor to work with took longer than anticipated. Project expected to be completed Fall of 2016.
\$ 11,835	<u>Voice Over Internet Phone (VOIP)</u>	The majority of City Facilities are VOIP enabled. These funds are needed to complete the City-wide installation, and possibly support an E911 location identification system.
\$ 7,800	<u>Floor Replacement in Water Operations and Metering Area</u>	Project delayed due to moisture that was discovered in concrete sub-flooring. Expected to be completed in 2016.
\$ 7,225	<u>Water Meters</u>	We are expecting another strong year of new homes so we would like to have these remaining funds available for meters.
\$ 6,505	<u>WTP Backwash Tanks Recoating Project</u>	The painting work is complete, we just need to close out the project and finalize as-builts.
\$ 3,827	<u>Water & Wastewater Cost-of-Service Study & Rate Design</u>	Need to finish final report - will be completed March, 2016.
\$ 3,165	<u>Service Center Interior Finishes Renovation Master Plan</u>	Coordination between W&P, Facilities Management and contractor took longer than expected.
\$ 2,142	<u>Backflow Testing Loveland Pump Stations</u>	Project took longer than contractor anticipated - will be completed in 2016.
\$ 1,515	<u>Green Ridge Glade Reservoir Erosion Control Improvements - Design</u>	This contract is for design services, the project is out for bids, just rolling amount for final payment.
\$ 7,890,429	Total	

Wastewater Utility

\$	464,912	<u>Lakeside Terrace & Boedecker Lift Stn Improvements</u> Coordinated with construction contractor to do work in off-peak season and save on construction costs
\$	431,651	<u>Southside Lift Station</u> Coordinated with construction contractor to do work in off-peak season and save on construction costs
\$	146,552	<u>2015 WWTP Imprvmts(Bar Screens, Genr Fuel Tank, etc)</u> Project delayed due to changing to Construction Manager At Risk (CMAR) process from traditional Design/Build process
\$	135,345	<u>Bio Nutrient Removal Facilities</u> Project delayed due to changing to Construction Manager At Risk (CMAR) process from traditional Design/Build process
\$	133,157	<u>Selenium Evaluation Scope - Phase 1</u> Response to new compliance standard - this phase will be completed in 2016.
\$	25,397	<u>Repair to Channel Monster Grinder</u> Project delayed due to changing to Construction Manager At Risk (CMAR) process from traditional Design/Build process
\$	22,725	<u>WWTP Digester #3</u> Project delayed due to changing to Construction Manager At Risk (CMAR) process from traditional Design/Build process
\$	11,036	<u>402 Corridor Wastewater Collection System</u> Delayed due to coordination with multiple entities
\$	8,280	<u>Service Center Expansion - PW Admin Building Technology Upgrade</u> Process to choose which contractor to work with took longer than anticipated. Project expected to be completed Fall of 2016.
\$	6,978	<u>Voice Over Internet Phone (VOIP)</u> The majority of City Facilities are VOIP enabled. These funds are needed to complete the City-wide installation, and possibly support an E911 location identification system.
\$	4,600	<u>Floor Replacement in Water Operations and Metering Area</u> Project delayed due to moisture that was discovered in concrete sub-flooring. Expected to be completed in 2016.
\$	2,705	<u>Boyd Interceptor Flow Study</u> Work nearly completed in 2015; rolling amount for final payment
\$	2,142	<u>Backflow Testing Loveland Pump Stations</u> Work nearly completed in 2015; rolling amount for final payment
\$	1,867	<u>Service Center Interior Finishes Renovation Master Plan</u> Coordination between W&P, Facilities Management and contractor took longer than expected.
\$	1,397,347	Total

Water Utility Revenue (less transfer)

\$	2,793,406	<u>Loan for WTP Expansion W1300D</u> \$9,900,000 (Wells Fargo) and \$3,000,000 (NBH) Loans
\$	1,560,135	<u>Expected FEMA grant for 2013 Flood payments for PW194</u> Roll the expected payments for flood reimbursement
\$	937,440	<u>Expected FEMA grant for 2013 Flood payments for PW194 (Water SIF)</u> Roll the expected payments for flood reimbursement
\$	5,290,981	Total

Raw Water Utility Fund Balance

\$ 8,000,000	<u>\$8,000,000 Loan to Water</u>	Loan for WTP Expansion W1300D
\$ 1,000,000	<u>\$5,000,000 Loan to Water</u>	Loan for WTP Expansion W1300D

\$ 9,000,000 Total

Wastewater Utility Fund Revenue Only

\$ 674,501	<u>BNR Grant payment remaining</u>	Expected BNR grant payment
\$ 148,787	<u>Expected FEMA payments</u>	Expected FEMA payments, FLZ05G PW194 \$28917, FLZ007G PW194 \$35763, FLZO08 PW88 \$84107
\$ 30,000	<u>Purchase and Renovation of Old Vehicle Wash Building at Service Center</u>	Costs split between Water and Wastewater. Funds rolled to pay for repairs to make building suited for new purpose.

\$ 853,288 Total

Wastewater Utility System Impact Fee Fund Balance

\$ 225,744	<u>East Side Lift Station Upgrades</u>	Coordinated with construction contractor to do work in off-peak season and save on construction costs
\$ 45,115	<u>Bio Nutrient Removal Facilities</u>	Project delayed due to changing to Construction Manager At Risk (CMAR) process from traditional Design/Build process
\$ 22,725	<u>WWTP Digester #3</u>	Project delayed due to changing to Construction Manager At Risk (CMAR) process from traditional Design/Build process
\$ 14,924	<u>Purchase and Renovation of Old Vehicle Wash Building at Service Center</u>	Costs split between Water and Wastewater. Funds rolled to pay for repairs to make building suited for new purpose.

\$ 308,508 Total

Power Utility

\$ 4,684,674	<u>ENVIRONMENTAL MITIGATION FOR DEMOLITION/REMOVAL OF HYDRO DAM/PENSTOCK/TRESTLE/POWER HOUSE & FERC LICENSE SURRENDER</u> Working with contractors, FERC, USFS and other agencies. Project costs and scope have not been determined by the USFS and FERC.
\$ 4,000,000	<u>FEMA ALTERNATE PROJECT - FOOTHILLS SUBSTATION</u> The start of this project was delayed due to a delay with FEMA approving the project scope change for the site location. Staff and PRPA are completing the design for the substation currently. Construction for the substation is expected to begin in September of 2016 and complete by the summer of 2017. (\$3.5 million of the project is funded through Federal grant revenue)
\$ 1,161,955	<u>Overhead to Underground Conversions</u> Delayed due to coordination with Public Works and other utility projects. Expected to be completed in 2016.
\$ 404,000	<u>COLORADO RENEWABLE ENERGY STANDARD COMPLIANCE</u> Will be applied to the solar buildout at the Foothills site to meet the Colorado Renewable Energy Standard
\$ 282,557	<u>WILSON AVE RIGHT-OF-WAY - PART OF WEST SUBSTATION TIE PROJECT</u> Project delayed due to construction coordination with the Greeley/Loveland ditch company. Project is expected to complete in 2016.
\$ 225,000	<u>55' DOUBLE BUCKET TRUCK TO REPLACE #5318</u> Manufacturer delay - truck received in February, 2016.
\$ 172,450	<u>DISTRIBUTION AUTOMATION</u> Ongoing pilot program with several projects planned for 2016.
\$ 162,694	<u>LED PILOT PROGRAM</u> Continuation of a multi-year project for LED streetlight conversion
\$ 90,000	<u>INTERACTIVE VOICE RESPONSE SYSTEM (IVR) - CAPITAL PORTION</u> Consultant interviews were completed in 2015. Following the interviews, the scope of the project expanded to potentially include other functions for the desired IVR system. The project scope is being rewritten and we expect this project to complete in 2016.
\$ 39,800	<u>INTERACTIVE VOICE RESPONSE SYSTEM (IVR) - O&M PORTION</u> Consultant interviews were completed in 2015. Following the interviews, the scope of the project expanded to potentially include other functions for the desired IVR system. The project scope is being rewritten and we expect this project to complete in 2016.
\$ 35,900	<u>AFTER-HOURS EMERGENCY CALL CENTER SERVICES</u> Contract negotiations with the selected provider fell through in 2015. The project scope was adjusted and we are currently in the evaluation process with other providers for this service. We expect this project to be awarded in 2016.
\$ 30,000	<u>DISTRIBUTION DESIGN SOFTWARE (DESIGNER EXPRESS PROGRAM) - SOFTWARE IMPLEMENTATION</u> This project requires integration with several other software programs and other projects needs to finish before this one could be focused on. This is an extensive, long project that will most likely span multiple years.
\$ 30,000	<u>DISTRIBUTION DESIGN SOFTWARE (DESIGNER EXPRESS PROGRAM) - TRAINING</u> This project requires integration with several other software programs and other projects needs to finish before this one could be focused on. This is an extensive, long project that will most likely span multiple years.
\$ 13,680	<u>SERVICE CENTER EXPANSION - PW ADMIN BUILDING TECHNOLOGY UPGRADE</u> Process to choose which contractor to work with took longer than anticipated. Project expected to be completed Fall of 2016.
\$ 11,531	<u>Voice Over Internet Phone (VOIP)</u> The majority of City Facilities are VOIP enabled. These funds are needed to complete the City-wide installation, and possibly support an E911 location identification system.
\$ 7,600	<u>FLOOR REPLACEMENT IN WATER OPERATIONS AND METERING AREA</u> Project delayed due to moisture that was discovered in concrete sub-flooring. Expected to be completed in 2016.
\$ 3,084	<u>SERVICE CENTER INTERIOR FINISHES RENOVATION MASTER PLAN</u> Coordination between W&P, Facilities Management and contractor took longer than anticipated.
\$ 11,354,925	Total

Stormwater Utility Fund Balance

\$	171,980	<u>2013 Flooding Response</u> Construction project that has been delayed until 2016 due to slow response from FEMA on funding.
\$	141,280	<u>MeHaffey Park Regional Detention Pond</u> Construction project in which the irrigation pond elevation has prevented the completion of two components.
\$	100,000	<u>Fire Training Grounds Entrance Relocation</u> On-going engineering design project to improve Railroad Avenue and close Fire Engine Red Road.
\$	83,340	<u>Boyd Lake Outlet Ditch Grading Improvements</u> On-going engineering design project of the lower reach from 5th Street north to the Great Western RR tracks.
\$	72,540	<u>Caddoa Basin Stormwater Quality Improvements</u> On-going engineering design project with construction scheduled for 2016.
\$	59,880	<u>Washington Ave. Outfall Phase 4</u> On-going engineering design project to sample Stormwater Quality from two Cleveland Avenue bio boxes.
\$	52,130	<u>Boyd Lake North 1st Addition</u> Developer Reimbursement Agreement - awaiting execution of the agreement and construction in 2016.
\$	50,000	<u>Big Thompson River LiDAR</u> New aerial topo for the Big Thompson River floodplain restudy which was delayed by the State until 2016.
\$	28,800	<u>Denver Ave. Outfall Flood Repairs</u> On-going engineering design project that we are working towards completing in 2016.
\$	28,690	<u>Giuliano Regional Detention Pond</u> Developer Reimbursement Agreement - awaiting Developer to construct the pond outlet structure.
\$	11,400	<u>Cascade Stormwater Project</u> On-going construction project in which retainage money is being released in February of 2016.
\$	6,000	<u>Civic Center Pond Floating Islands</u> On-going engineering conceptual study to determine the feasibility of cleaning up the pond water.
\$	5,000	<u>Concrete Repairs</u> Several drainage related concrete repairs that were delayed until 2016 due to December's weather.
\$	4,000	<u>Airport North Outfall</u> On-going engineering design project in which construction is scheduled for 2016.
\$	1,434	<u>Voice Over Internet Phone (VOIP)</u> The majority of City Facilities are VOIP enabled. These funds are needed to complete the City-wide installation, and possibly support an E911 location identification system.
\$	980	<u>Benson Park Pond & 29th Street Culvert</u> On-going project in which construction is scheduled for the fall of 2016.
\$	817,454	Total

Solid Waste Fund Balance

\$ 1,435,000	<u>Solid Waste Truck Replacement</u>	City Council approved \$1,664,000 for the purchase of 4 solid waste collection trucks in 2015. However, because of design and weight issues with the previous trucks [6] purchased in 2014, purchase of these replacement trucks was postponed until these issues were successfully resolved. We are now ready to purchase the 3 automated refuse trucks (\$395,000/each) and one rearload refuse truck (\$250,000/each) originally scheduled for 2015 purchase.
\$ 52,000	<u>Routing System</u>	City council approved \$52,000 for the purchase of an integrated routing system for the Solid Waste Collection trucks in 2015. An opportunity to collaborate on a city-wide GPS system may now be available. Rolling the funding gives the opportunity to explore this option and provide a more effective purchase.
\$ 50,000	<u>Stormwater Outfalls [2] at Wilson Recycling Center</u>	In the 2014 Budget, City Council approved \$50,000 for the redesign and construction of the two [2] Stormwater outfall systems at the Wilson Recycling Center. Final design was postponed because the Stormwater Engineering team continues to be heavily impacted by their post-flood engineering commitments following the Big Thompson Flood of October 2013. As a result, project funds were rolled over from 2014 to 2015. Stormwater Engineering finally completed design/construction plans in late 2015. Construction is now scheduled for Spring 2016, so the funding needs to be rolled a second time, from 2015 to 2016.
\$ 821	<u>Voice Over Internet Phone (VOIP)</u>	The majority of City Facilities are VOIP enabled. These funds are needed to complete the City-wide installation, and possibly support an E911 location identification system.
\$ 1,537,821	Total	

Golf Fund Balance

\$ 564,091	<u>Mariana Butte Flood River & Bridge Enhancements</u>	Flood Work at Mariana Butte not completed prior to year-end due to water levels and weather
\$ 49,000	<u>Mariana Butte Projects</u>	Mariana Butte Dry Creek and Practice Green Projects.
\$ 30,000	<u>Olde Course Driving Range</u>	Olde Course Driving Range Project.
\$ 9,360	<u>Mariana Butte Clubhouse Equipment</u>	Mariana Butte Clubhouse Equipment.
\$ 8,000	<u>Mariana Butte - Flood Environmental</u>	Mariana Butte Environmental Work on Big Thompson.
\$ 1,603	<u>Voice Over Internet Phone (VOIP)</u>	The majority of City Facilities are VOIP enabled. These funds are needed to complete the City-wide installation, and possibly support an E911 location identification system.
\$ 662,054	Total	

Fleet Replacement Fund Balance

\$	128,512	<u>Equipment Upfits for [14] Police Patrol cars</u>	Original Equipment Manufacturer's order-to-delivery for government vehicles now averages 9 months' time. The (14) vehicles were delivered in Dec of 2015 but the equipment up-fitting is still in progress. Estimated time of completion is March, 2016. PO# 15-1114 funding needs rolled from 2015 into 2016 budget.
\$	30,667	<u>Non-Capital Tools and Equipment</u>	Fleet had a \$32,000 supplemental appropriation approved for replacement of some 30-year old shop equipment. Purchases were delayed to ensure adequate operational & project funding was available. This necessity still exists and the purchases have been reprogrammed for 2016.
\$	24,000	<u>Paratransit Bus Replacement</u>	Transit did not apply for any 5309 grants due to changes in the process and availability of grants. This funding is needed to purchase replacement para-transit buses in 2016.
\$	17,867	<u>Light Duty Shop</u>	Fleet received an appropriation of \$22,000 to convert the north half of Fleet Maintenance Garage into a light duty shop. Due to other ongoing projects, this has been reprogrammed for 2016.
\$	17,352	<u>Police CSO van (2) equipment up-fits</u>	Original Equipment Manufactures' order-to-delivery for government vehicles now averages 9-months. The (3) vehicles were delivered in Oct. 2015 but up-fitting had to be bid separately - then - the bid equipment ordered after a PO was issued, causing another three month delay. Estimated time of completion is April, 2016. PO# 16-0107 funding needs rolled from 2015 into 2016 budget
\$	7,347	<u>Equipment Upfits for Traffic Division thermo truck</u>	Original Equipment Manufacturer's order-to-delivery for government vehicles now averages 9 month's time. This vehicle was delivered in Nov. 2015 but up-fitting had to be bid separately and the bid equipment ordered after the PO was issued. Equipment upfitting is still in progress. PO# 15-1120 funding needs rolled from 2015 into 2016 budget.
\$	225,745	Total	

Employee Benefits Fund Balance

\$	7,500	<u>LFRA Retirement</u>	The City received revenue in 2015 to pay the retirement expenses associated with Fire. The expenses were not paid until Feb 2016. This is Fire's portion that was collected by the City in 2015 and needs to be moved to Fire.
\$	7,500	Total	

Re-Appropriations

Transportation Projects					
Amount	Project	Funding Sources			
		GF	CEF	Federal Grant	State Grant
\$ 5,491,522	Railroad Ave Flood Repairs	24.00%	-	68.00%	8.00%
\$ 1,019,993	Taft Ave @ Big Barnes Ditch	20.00%	80.00%		-
\$ 976,000	Boyd Lake Ave @ Greeley Loveland Canal	2.00%	66.00%	32.00%	-
\$ 932,422	Boise & 37th	20.00%	80.00%	-	-
\$ 497,000	Traffic Signal Controls	-	100.00%	-	-
\$ 449,040	Boyd/US-34 Signal & Intersection Improvements	-	-	100.00%	-
\$ 425,000	County Road 3 Improvements	100.00%	-	-	-
\$ 380,000	Roadway Weather Information System	4.00%	16.00%	80.00%	-
\$ 355,000	ROW Acquisition	-	100.00%	-	-
\$ 283,586	Bike Lane/Ped Walk	50.00%	50.00%	-	-
\$ 209,436	Bridge Replacement Program	100.00%	-	-	-
\$ 205,001	2014 Traffic Operations Projects	3.00%	14.00%	83.00%	-
\$ 200,000	Anti-Icing System @ I-25 & Crossroads	4.00%	16.00%	80.00%	-
\$ 191,021	I-25 Area VMS	3.00%	14.00%	83.00%	-
\$ 134,062	Signal System Interconnect	20.00%	80.00%	-	-
\$ 110,716	Small Capital Projects	-	100.00%	-	-
\$ 109,460	Bike Route	50.00%	50.00%	-	-
\$ 102,880	2014 Sidewalk Gap Projects	100.00%	-	-	-
\$ 102,473	School Flasher Units	20.00%	80.00%	-	-
\$ 98,246	N. Boise Ave Interim Extension	-	100.00%	-	-
\$ 65,741	Centerra Area ITS	25.00%	75.00%	-	-
\$ 64,716	Madison Ave @ Greeley Loveland Canal	4.00%	4.00%	92.00%	-
\$ 64,193	2013 Flooding Response (O&M)	12.00%	-	88.00%	-
\$ 53,537	Fiber Network to Signals & Other Facilities	4.00%	16.00%	80.00%	-
\$ 36,290	Garfield Elementary Sidewalk Improvements	-	-	100.00%	-
\$ 35,916	Loveland ITS Update - Traffic	20.00%	80.00%	-	-
\$ 30,000	10th Street Sidewalk Gaps	100.00%	-	-	-
\$ 15,067	Garfield - 10th to 23rd St.	100.00%	-	-	-
\$ 4,000	1st Street Sidewalk Gaps	50.00%	50.00%	-	-
\$ 728	Extended Projects	100.00%	-	-	-

\$ 12,643,046 Total

*Note: Snow Plow, Wing Plow, De-icer, & Boise Ave Corridor Study are included in the GF list. These projects total \$87,557.

AGENDA ITEM: 7
MEETING DATE: 4/5/2016
TO: City Council
FROM: Brent Worthington, Finance
PRESENTER: Matthew Elliott, Senior Budget Analyst

**TITLE:**

An Ordinance Enacting A Supplemental Budget And Appropriation To The 2016 Ft. Collins-Loveland Municipal Airport Budget To Appropriate Funds For Projects Approved But Not Completed In 2015

RECOMMENDED CITY COUNCIL ACTION:

Conduct a public hearing and approve the ordinance on first reading.

OPTIONS:

1. Adopt the action as recommended.
2. Deny the action. If the action is denied, projects currently underway and/or projects anticipated to begin in 2016 will be delayed or canceled until funding is appropriated.
3. Adopt a modified action. (specify in the motion)
4. Refer back to staff for further development and consideration. If the action is referred back to staff, projects that are on-going or anticipated to begin in 2016 will be delayed or canceled until additional funding is appropriated.

SUMMARY:

This is an administrative action. The ordinance re-appropriates funding approved in 2015 for capital, one-time or on-going projects and equipment not completed or received prior to the end of the fiscal year. The total request is for \$1,354,013.

BUDGET IMPACT:

- Positive
 Negative
 Neutral or negligible

The projects or programs requested in the ordinance were appropriated in 2015. Funding for these projects or programs is available due to the appropriations lapsing at the end of 2015. Any appropriation that lapses at the end of the year returns to the source of funding as fund balance in their respective fund. The re-appropriation of these projects and programs do not have an impact on the 2016 budget because the 2016 budget was based upon the assumption that all 2015 appropriations would be fully spent by the end of 2015.

BACKGROUND:

This action is the re-appropriation of funds for projects or programs approved in the 2015 Airport Budget that have not been completed or closed out at the end of 2015. By City Charter and State law, all appropriations for any one fiscal year expire on December 31st of said fiscal year. Re-appropriation is necessary to allow the expenditures of ongoing projects to continue into 2016.

City Council approved all of the projects included in the referenced ordinance as a part of the 2015 Airport Budget.

A detailed explanation of each project or program requested is below:

Airport Fund Balance

\$ 1,252,549 Snow Removal Equipment Building

This is for a Federal and State Grant funded design and construction of a Snow Removal Equipment Storage Building. The building is anticipated to be constructed in 2016 and is a multi year funded project.

\$ 84,811 DOT Air Service Grant

This is a US Department of Transportation Grant that has been extended through January of 2016. The grant is to be used for Air Service Development purposes.

\$ 10,000 Audit Fees

Auditor contract for year end 2015 audit. Fees increased from 2015, and this is the remainder of the 2015 PO.

\$ 6,653 Parking Kiosk Refurbishment

This is a refurbishment of our parking payment kiosk which has become inoperable due to wear and tear.

\$ 1,354,013 Total

REVIEWED BY CITY MANAGER:

William A. Cavill

LIST OF ATTACHMENTS:

Ordinance

FIRST READING: April 5, 2016

SECOND READING: _____

ORDINANCE NO. _____

AN ORDINANCE ENACTING A SUPPLEMENTAL BUDGET AND RE-APPROPRIATION TO THE 2016 FORT COLLINS-LOVELAND MUNICIPAL AIRPORT BUDGET TO APPROPRIATE FUNDS FOR PROJECTS APPROVED BUT NOT COMPLETED IN 2015

WHEREAS, the 2015 budget for the Fort Collins-Loveland Municipal Airport included appropriations for projects not completed or closed out by the end of 2015, when the 2015 budget appropriations expired in accordance with the City of Loveland Charter and state law, requiring re-appropriation in 2016 to permit expenditure of such funds to continue with respect to ongoing projects; and

WHEREAS, the City Council desires to authorize the expenditure of these funds by enacting a supplemental budget and re-appropriation to the Airport budget for 2016, as authorized by Section 11-6(a) of the Loveland City Charter.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LOVELAND, COLORADO:

Section 1. That reserves in the amount of \$1,354,013 from fund balance in the Airport Fund are available for appropriation. Such revenues in the total amount of \$1,354,013 are hereby appropriated to the Airport budget for 2016. The spending agencies and funds that shall be spending the monies supplementally budgeted and appropriated are as follows:

**Supplemental Budget
Airport Fund 600**

Revenues		
Fund Balance		1,354,013
Total Revenue		1,354,013
Appropriations		
600-60-290-0000-43450	Professional Services	10,000
600-23-290-0000-49360 AP1502	Construction	1,159,830
600-23-290-0000-49355 AP1502	Design & Architecture	92,719
600-23-290-0000-43450 AP1110	Professional Services	84,811
600-23-290-0000-43569 AP1501	Repair & Maintenance	6,653
Total Appropriations		1,354,013

Section 2. That as provided in City Charter Section 4-9(a)(7), this Ordinance shall be published by title only by the City Clerk after adoption on second reading unless the Ordinance has been amended since first reading in which case the Ordinance shall be published in full or the amendments shall be published in full.

Section 3. That this Ordinance shall be in full force and effect upon final adoption, as provided in City Charter Section 11-5(d).

ADOPTED this _____ day of April, 2016.

Cecil A. Gutierrez, Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:



City Attorney

AGENDA ITEM: 8
MEETING DATE: 4/5/2016
TO: City Council
FROM: Brent Worthington, Finance
PRESENTER: Matthew Elliott, Senior Budget Analyst

**TITLE:**

An Ordinance Enacting A Supplemental Budget And Appropriation To The 2016 Loveland Urban Renewal Authority Budget To Re-Appropriate The Façade Grant Program Approved In 2015 But Not Completed

RECOMMENDED CITY COUNCIL ACTION:

Conduct a public hearing and approve the ordinance on first reading.

OPTIONS:

1. Adopt the action as recommended.
2. Deny the action. If the action is denied, projects currently underway and/or projects anticipated to begin in 2016 will be delayed or canceled until funding is appropriated.
3. Adopt a modified action. (specify in the motion)
4. Refer back to staff for further development and consideration. If the action is referred back to staff, projects that are on-going or anticipated to begin in 2016 will be delayed or canceled until additional funding is appropriated.

SUMMARY:

This is an administrative action. Reserves in the amount of \$88,630 are re-appropriated for the Façade Grant Program.

BUDGET IMPACT:

- Positive
 Negative
 Neutral or negligible

The projects or programs requested in the ordinance were appropriated in 2015. Funding for these projects or programs is available due to the appropriations lapsing at the end of 2015. Any appropriation that lapses at the end of the year returns to the source of funding as fund balance in their respective fund. The re-appropriation of these projects and programs do not have an impact on the 2016 budget because the 2016 budget was based upon the assumption that all 2015 appropriations would be fully spent by the end of 2015.

BACKGROUND:

This action is the re-appropriation of funds for the Façade Grant Program approved in the 2015 Loveland Urban Renewal Authority Budget that have not been completed or closed out at the end of 2015. By City Charter and State law, all appropriations for any one fiscal year expire on December 31st of said fiscal year. Re-appropriation is necessary to allow the expenditures of ongoing projects to continue into 2016.

Loveland Urban Renewal Authority Fund Balance**\$ 88,630 Façade Program**

City Council approved Resolution R-88-2015 with an effective date of 12/15/2015. In summary, the LDP, under the terms of the Services Contract (separate, annual contract) will administer the LURA Façade Program including marketing, processing and funding recommendations. The LDP receives the applications and has authority to approve. The terms and conditions of the program are the same as when the City administered the program. The applicant will sign an agreement with the City and when the terms and conditions have been met the City will issue a reimbursement.

\$ 88,630 Total

REVIEWED BY CITY MANAGER:

LIST OF ATTACHMENTS:

Ordinance

FIRST READING: April 5, 2016

SECOND READING: _____

ORDINANCE NO. _____

AN ORDINANCE ENACTING A SUPPLEMENTAL BUDGET AND RE-APPROPRIATION TO THE 2016 LOVELAND URBAN RENEWAL AUTHORITY BUDGET TO APPROPRIATE THE FAÇADE GRANT PROGRAM APPROVED IN 2015 BUT NOT COMPLETED

WHEREAS, the 2015 budget for the Loveland Urban Renewal Authority included appropriations for projects not completed or closed out by the end of 2015, when the 2015 budget appropriations expired in accordance with the City of Loveland Charter and state law, requiring re-appropriation in 2016 to permit expenditure of such funds to continue with respect to ongoing projects; and

WHEREAS, the City Council, acting as the Board of Commissioners of the Loveland Urban Renewal Authority, desires to authorize the expenditure of these funds by enacting a supplemental budget and re-appropriation to the Loveland Urban Renewal Authority budget for 2016, as authorized by Section 11-6(a) of the Loveland City Charter.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LOVELAND, COLORADO:

Section 1. That reserves in the amount of \$88,630 from fund balance in the Loveland Urban Renewal Authority Fund are available for appropriation. Such revenues in the total amount of \$88,630 are hereby re-appropriated to the 2016 Loveland Urban Renewal Authority budget for the Façade Grant Program approved in 2015 but not completed, as hereinafter set forth. The spending agencies and funds that shall be spending the monies supplementally budgeted and appropriated are as follows:

**Supplemental Budget
Loveland Urban Renewal Authority Fund 603**

Revenues		
Fund Balance		88,630
Total Revenue		88,630
Appropriations		
603-80-873-0000-43840	Grants	88,630
Total Appropriations		88,630

Section 2. That as provided in City Charter Section 4-9(a)(7), this Ordinance shall be published by title only by the City Clerk after adoption on second reading unless the Ordinance has been amended since first reading in which case the Ordinance shall be published in full or the amendments shall be published in full.

Section 3. That this Ordinance shall be in full force and effect upon final adoption, as provided in City Charter Section 11-5(d).

ADOPTED this _____ day of April, 2016.

Cecil A. Gutierrez, Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:



City Attorney

AGENDA ITEM: 9
MEETING DATE: 4/5/2016
TO: City Council
FROM: Alison Hade, Community Partnership Office
PRESENTER: Alison Hade, Administrator



TITLE:

A Resolution Waiving Certain Development Fees For The Construction Of Five Residences By Loveland Habitat For Humanity

RECOMMENDED CITY COUNCIL ACTION:

Adopt the resolution as recommended.

OPTIONS:

1. Adopt the action as recommended.
2. Deny the action. If the action is denied, Habitat for Humanity will have to reduce the number of homes built in 2016. Currently, five families are in process of building homes and 51 families are waiting to be able to apply.
3. Adopt a modified action. If a smaller waiver is approved, Habitat for Humanity will have to reduce the number of homes built in 2016.
4. Refer back to staff for further development and consideration. Habitat for Humanity will start building the five homes in October.

SUMMARY:

This is an administrative item. Loveland Habitat for Humanity is requesting a waiver of development fees totaling \$127,032.50 for the construction of five homes to be built in 2016. This amount is for five dwellings.

BUDGET IMPACT:

- Positive
 Negative
 Neutral or negligible

\$65,000 was appropriated in the 2016 Budget to backfill enterprise fees waived by the proposed resolution. This request is estimated to require \$47,041 in backfilled fees. An additional amount, not to exceed \$145,000, in development and capital expansion fees would also be waived by the resolution and not backfilled. This is normal and customary.

BACKGROUND:

The City of Loveland has been waiving development fees on behalf of Habitat for Humanity since 1995. Section 16.38.080 of the Loveland Municipal Code allows City Council to grant an exemption from all or part of the capital expansion fees or any other fees imposed by the City upon new development, whether for capital or other purposes, upon a finding, set forth in a development agreement, that the project for which the fees would otherwise be imposed is a qualified affordable housing development. The Code requires that any enterprises fees waived be paid by the City's general fund or other appropriate fund. The 2015 City of Loveland Adopted Budget includes an appropriation to pay the enterprise fees waived on behalf of Habitat for Humanity. Under the recommended resolution, \$47,041 of the budget appropriation will be used to pay the enterprise fees.

Habitat for Humanity builds and sells homes to households that earn between 30% and 60% of the area median income (AMI), which is a maximum of \$46,670 annually for a family of four. Habitat for Humanity is able to provide affordable housing by offsetting the cost of construction with donations and grants. Fee waivers reduce the cost of building by about 21%.

Habitat for Humanity homes are always affordable for qualified low income families. For example, a family of four living at 30% of the AMI earning \$2,020 a month would likely have to pay more than a \$1,100 for a 2-bedroom apartment, which is more than 50% of the family income. As a Loveland Habitat for Humanity homeowner, this same family will pay a monthly mortgage of \$566, or 28% of their income, including principal and escrow. Loveland Habitat for Humanity has provided homeownership for 130 Loveland families since 1987.

See **Attachment A** for more detail on the history of fee waivers for Habitat for Humanity, including the number of homes completed for each year.

REVIEWED BY CITY MANAGER:



LIST OF ATTACHMENTS:

1. Resolution
2. Attachment A - Fee Waiver History
3. Attachment B - Habitat for Humanity Request Letter

RESOLUTION #R-22-2016

A RESOLUTION WAIVING CERTAIN DEVELOPMENT FEES FOR CONSTRUCTION OF FIVE RESIDENCES BY LOVELAND HABITAT FOR HUMANITY

WHEREAS, Loveland Habitat for Humanity, Inc., a Colorado nonprofit corporation (“Habitat”) has requested that the City of Loveland (“City”) waive certain City-imposed development fees, including capital expansion and enterprise fees, for five residences that it will construct in 2016 in Loveland, Colorado located in Sierra Valley First Subdivision (collectively, the “Residences”); and

WHEREAS, Loveland Municipal Code Section 16.38.075 provides that the City Council may by resolution grant an exemption from all or part of the capital expansion fees or any other fees imposed upon new development upon a finding, set forth in a development agreement, that the project for which the fees would otherwise be imposed will provide not-for-profit facilities open to Loveland area residents that might otherwise be provided by the City at taxpayer expense, that such facilities relieve the pressures of growth on City-provided facilities, and that such facilities do not create growth or growth impacts; and

WHEREAS, the City desires to provide waiver of certain fees in an amount not to exceed \$127,033.00 apportioned between capital expansion fees, development fees and enterprise fees as set forth below; and

WHEREAS, Habitat is willing and able to enter into one or more development agreements with the City pursuant to which Habitat will agree to construct the Residences for the benefit of low and moderate income Loveland households.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LOVELAND, COLORADO:

Section 1. That the City Council finds that the waiver of the development fees, capital expansion fees, and enterprise fees which results from the adoption of this Resolution will provide not-for-profit facilities open to Loveland area residents that might otherwise be provided by the City at taxpayer expense, that such facilities relieve the pressures of growth on City-provided facilities, and that such facilities do not create growth or growth impacts.

Section 2. That capital expansion fees in a total amount not to exceed \$62,494.00 payable for the construction of the Residences are hereby waived for the purpose described above.

Section 3. That as provided in Loveland Municipal Code Section 16.38.075, when a capital related fee is waived as set forth in Section 2, there shall be no reimbursement to the capital expansion fund by the general fund or any other fund.

Section 4. That development fees, including, but not limited to, all building permit fees, plan review fees, and any and all other fees, due and payable for construction of the Residences between permit application and final certificate of occupancy (but not including capital expansion fees, enterprise fees such as system impact fees, raw water fees, tap fees or other enterprise fees) in a total amount not to exceed \$17,498.00 are hereby waived for the purpose described above.

Section 5. That enterprise fees, including system impact fees, raw water fees, tap fees, or any other enterprise fees, payable for construction of the Residences in a total amount not to exceed \$47,041.00 are hereby waived for the purpose described above.

Section 6. That the amount of the waived enterprise fees, in an amount not to exceed \$47,041.00 as set forth in Section 5 hereof, shall be paid by the City into the City's enterprise funds from the general fund of the City, and that such funds have been appropriated in the City's 2016 budget.

Section 7. That the waiver of the fees described in Sections 2, 4, and 5 hereof shall be conditioned upon the City, through its City Manager, and Habitat entering into one or more development agreements, which development agreements shall provide for the waiver of said fees in exchange for the construction of the Residences, compliance with the Loveland Municipal Code, including restrictions on conveyance of the Residences, and s such other conditions as the City Manager shall deem necessary.

Section 8. That the City Manager is authorized, following consultation with the City Attorney, to approve a request by Habitat to modify the locations of and/or lots on which the five (5) Residences will be located and to substitute other locations and/or lots for those described in this Resolution, including signature of any documentation necessary or appropriate to reflect any such approved modification and substitution.

That this Resolution shall be effective as of the date of its adoption.

ADOPTED this 5th day of April 2016.

Cecil Gutierrez, Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:


Assistant City Attorney

A RESOLUTION WAIVING CERTAIN DEVELOPMENT FEES FOR CONSTRUCTION OF FIVE RESIDENCES BY LOVELAND HABITAT FOR HUMANITY



Habitat for Humanity Fee Waiver History

Year	# Units	\$ Waived	Per Unit	Gen Fund Backfill	Units Built
1995	5	\$43,338	\$8,668	\$21,140	1
1996	2	\$15,450	\$7,725	\$7,748	6
1997	5	\$51,607	\$10,321	\$21,790	1
1998	4	\$48,491	\$12,123	\$19,354	5
1999	5	\$55,908	\$11,182	\$23,962	3
2000	5	\$52,379	\$10,476	\$24,522	6
2001	5	\$66,327	\$13,265	\$28,977	7
2002	5	\$68,736	\$13,747	\$29,622	4
2003	5	\$38,876	\$7,775	\$0	6
2004	5	\$40,437	\$8,087	\$0	7
2005	5	\$41,113	\$8,223	\$0	5
2006	6	\$89,077	\$14,846	\$36,592	5
2007	6	\$136,452	\$22,742	\$64,465	5
2008	6	\$152,425	\$25,404	\$66,733	4
2009	6	\$154,642	\$25,774	\$68,254	7
2010	6	\$148,697	\$24,783	\$65,000	6
2011	6	\$151,462	\$25,244	\$65,000	4
2012	8	\$192,607	\$24,076	\$65,000	7
2013	8	\$185,797	\$23,225	\$65,000	8
2014	9	\$185,797	\$20,644	\$65,000	8
2015	9	\$208,417	\$23,157	\$65,000	9
2016	5	\$127,033	\$25,407	\$47,041	7 plus 5 started
Total	126	\$1,733,821	\$21,405	\$673,159	126



March 24, 2016

City Council
City of Loveland

Loveland Habitat for Humanity requests waiver of fees for building permits for our 2016 build projects. We plan to build one quadplex townhome unit and one single family home. The properties we request the waivers for are: 1776 Valency Drive, 1784 Valency Drive, 1790 Valency Drive, 1794 Valency Drive and 343 Primrose Drive.

We appreciate your consideration of our request and your support for affordable housing in Loveland.

Sincerely,



Susan Briggs

Program Director

AGENDA ITEM: 10
MEETING DATE: 4/5/2016
TO: City Council
FROM: Susan Ison, Cultural Services Department
PRESENTER: Susan Ison, Cultural Services Director

**TITLE:**

A Resolution Amending The Scheduled Meeting Times Of The City Of Loveland Visual Arts Commission

RECOMMENDED CITY COUNCIL ACTION:

Adopt the action as recommended.

SUMMARY:

This is an administrative item. City Council liaison, Leah Johnson, is unable to attend Visual Arts Commission meetings at the regularly scheduled second Thursday of the month, 5:00PM at the Museum. This Resolution changes the regular meeting date to the first Thursday of the month, 5:00 PM at the Museum.

BUDGET IMPACT:

- Positive
 Negative
 Neutral or negligible

BACKGROUND:

Councilor Johnson also serves on the Affordable Housing Commission, which currently meets at the same time as the Visual Arts Commission. This change will allow her to serve as liaison to both commissions. All Visual Arts Commission members were supportive of the change.

REVIEWED BY CITY MANAGER:

William A. Cahill

LIST OF ATTACHMENTS:

Resolution

RESOLUTION #R-23-2016**A RESOLUTION AMENDING THE SCHEDULED MEETING TIMES OF THE CITY OF LOVELAND VISUAL ARTS COMMISSION**

WHEREAS, on December 15, 2015, City Council adopted Resolution #R-90-2015 setting forth the 2016 meeting location, time and dates for the City's boards and commissions, including the City of Loveland Visual Arts Commission (the "Commission"); and

WHEREAS, the Commission meeting dates are currently set at 5 p.m. on the second Thursday of each month of each calendar year at the Loveland Museum, 503 North Lincoln Avenue, Loveland, Colorado; and

WHEREAS, City Councilor Leah Johnson was selected as the City Council Liaison for the Commission, but has a conflict with the current meeting time, and the Commission has voted to change the meeting times to permit Councilor Johnson to attend;

WHEREAS, in order to facilitate Councilor Johnson's attendance as Council Liaison at the Commission meetings, City staff proposes that the meeting time of the Commission change from the second Thursday of each month to the first Thursday of each month, with the time and location to remain the same.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LOVELAND, COLORADO:

Section 1. That the meeting location, time and dates adopted in Resolution #R-90-2015 are hereby amended to change the Commission's meeting dates to the first Thursday of each month, with the time and location to remain the same.

Section 2. That Resolution #R-90-2015, as amended herein and by prior resolutions, shall remain in full force and effect.

Section 3. That pursuant to City Code Section 2.14.020 B., the City Clerk is directed to publish the revised meeting location established by this Resolution within seven days after the date of this Resolution to be published in a newspaper of general circulation in the City and in addition post such notice of the revised meeting location in a conspicuous place in the City Municipal Building.

Section 4. That this Resolution shall take effect as of the date and time of its adoption.

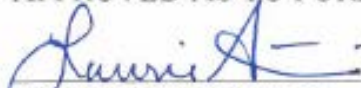
ADOPTED this 5th day of April, 2016.

Cecil A. Gutierrez, Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:



Assistant City Attorney

AGENDA ITEM: 11
MEETING DATE: 4/5/2016
TO: City Council
FROM: Public Works (Engineering Division) and Finance
PRESENTER: Jeff Bailey, Interim City Engineer



TITLE:
2016 Street Resurfacing Concrete Rehabilitation Program

RECOMMENDED CITY COUNCIL ACTION:

Award extension of the Concrete Rehabilitation Program (Schedule TA) to JAG's Enterprises, Inc., of Greeley, Colorado in the amount of \$700,000.00 and authorize the City Manager to execute the contract.

OPTIONS:

1. Adopt the action as recommended.
2. Deny the action. Denying the action could negatively impact drainage features on our streets and put us out of compliance with American's with Disabilities requirements.
3. Adopt a modified action. Modifying our current action would delay our paving schedule.
4. Refer back to staff for further development and consideration. Referring back to staff for alternatives could potentially jeopardize our goal of staying one year ahead of the paving program, which we have successfully managed to accomplish since 2014.

SUMMARY:

This is an administrative item. Extension of an existing Contract for Concrete Rehabilitation for the 2016 Street Resurfacing Program to JAG's Enterprises, Inc., of Greeley, Colorado in the amount of \$700,000.00 and Authorization for City Manager to execute the contract. The contract documents for the 2015 Street Resurfacing Concrete Rehabilitation Program included a clause to allow the extension of the contract for three additional years in one-year periods, if beneficial to both parties. 2016 is the first extension year for the TA contract which covers our concrete maintenance needs in advance of our asphalt paving operations of City streets.

BUDGET IMPACT:

- Positive
 Negative
 Neutral or negligible

Funding is available in the Adopted 2016 Budget.

BACKGROUND:

Approval of this item extends the 2015 Street Resurfacing Program, Concrete Rehabilitation, Project No. ENSR15-TA to JAG's Enterprises, Inc. of Greeley, Colorado for work to be completed in 2016. The funding for Schedule TA shown below is budgeted in the annual Street Resurfacing Program.

<u>Contractor</u>	<u>Item</u>	<u>Extension Amount</u>
JAG's Enterprises, Inc.	Schedule TA	\$700,000.00

In order to accept price increases, the Contractor is required to provide specific information to the City detailing changes in fixed costs associated with the required work. Cost increases are

allowed for items that are out of the control of the contractor (i.e.: increases in the costs of raw materials and fuel for equipment). These contracts are especially sensitive to concrete and asphalt related price increases. Using the provisions of the contract, the City was able to reach acceptable terms with JAG's Enterprises, Inc., with minimal increases in unit prices.

Schedule TA: The work under the Schedule TA contract consists of the following: Repair of damaged curbs, gutters, and sidewalks in advance of our asphalt paving operations. In addition, the contractor upgrades the corner ramps to comply with the new Federal Standards for the Americans with Disabilities Act, which is required by the US Department of Justice. This contractor also removes and replaces damaged concrete drainage structures in our roadways, such as concrete crosspans and stormwater inlets and other structures.

REVIEWED BY CITY MANAGER:



LIST OF ATTACHMENTS:

None

AGENDA ITEM: 12
MEETING DATE: 4/5/2016
TO: City Council
FROM: Public Works (Engineering Division) and Finance
PRESENTER: Jeff Bailey, Interim City Engineer



TITLE:
2016 Street Resurfacing Program, Asphalt Paving Schedule AP (Project ENSR005-AP)

RECOMMENDED CITY COUNCIL ACTION:

Award extension of the Asphalt Paving Contract (Schedule AP) to Coulson Excavating Company of Loveland, Colorado in the amount of \$1,270,000.00 and authorize the City Manager to execute the contract.

OPTIONS:

1. Adopt the action as recommended, which will allow the 2016 Street Resurfacing Program Schedule AP to be completed in 2016 as planned.
2. Deny the action, which would stop the 2016 Street Resurfacing Program Schedule AP from being completed in 2016.
3. Adopt a modified action.
4. Refer back to staff for further development and consideration. 2016 Street Resurfacing Program Schedule AP construction would be delayed.

SUMMARY:

This is an administrative item. Extension of an Asphalt Maintenance Contract for Asphalt Paving for the 2016 Street Resurfacing Program to Coulson Excavating Company of Loveland, Colorado in the amount of \$1,270,000.00 and Authorization for City Manager to execute the contract. The contract documents for the 2014 Street Resurfacing Program included a clause to allow the extension of the contract for three additional years in one-year periods, if beneficial to both parties. 2016 is the second extension year for the AP contract which covers our asphalt paving and maintenance of City streets.

BUDGET IMPACT:

- Positive
 Negative
 Neutral or negligible

Funding is available in the Adopted 2016 Budget.

BACKGROUND:

Approval of this item extends the 2014 Street Resurfacing Program, Asphalt Paving Schedule AP (Project ENSR10-AP) contract to Coulson Excavating Company of Loveland, Colorado for work to be completed in 2016. The funding for Schedule AP shown below is budgeted in the annual Street Resurfacing Program.

<u>Contractor</u>	<u>Item</u>	<u>Extension Amount</u>
Coulson Excavating Co.	Schedule AP	\$1,270,000.00

In order to accept price increases, the Contractor is required to provide specific information to the City detailing changes in fixed costs associated with the required work. Cost increases are

allowed for items that are out of the control of the contractor (i.e. increases in the costs of raw materials and fuel for equipment). These contracts are especially sensitive to petroleum related price increases. Using the provisions of the contract, the City was able to reach acceptable terms with Coulson Excavating Company with minimal increases in unit prices for adjustments to manhole and water valves as well as unit price adjustments to traffic control.

Schedule AP: The work under the Schedule AP consists of the following: structural overlays to improve the durability of existing streets; reconstruction of failed pavement sections, either patching or replacement; and construction of new pavement sections such as turn lanes or completing partial roads to improve the traffic operation. With a structural overlay, a two-inch asphalt lift is applied to the street surface. A structural overlay, with periodic minor maintenance, normally adds 9 to 12 years of life to a street. The project will also include reconstruction work on streets that have deteriorated beyond maintenance or for utility repair work. The existing pavement section is removed to a depth of four to eight inches and replaced with five to nine inches of asphalt. Reconstructed streets will normally last 15 to 20 years with only periodic minor maintenance (e.g. chip sealing).

Highlights of the Schedule AP include: resurfacing an estimated, 176,562 square yards of existing City roadway.

REVIEWED BY CITY MANAGER:



LIST OF ATTACHMENTS:

None

AGENDA ITEM: 13
MEETING DATE: 4/5/2016
TO: City Council
FROM: Brent Worthington, Finance
PRESENTER: Brent Worthington, Finance Director

**TITLE:**

February 2016 Financial Report

RECOMMENDED CITY COUNCIL ACTION:

This is an information only item. No action is required.

SUMMARY:

This is an information only item. The Snapshot Report includes the City's preliminary revenue and expenditures including detailed reports on tax revenue and health claims year to date, ending February 29, 2016.

BUDGET IMPACT:

- Positive
 Negative
 Neutral or negligible

BACKGROUND:

The Snapshot Report is submitted for Council review and includes the reporting of the City's revenue and expenditures, including detailed reports on tax revenue and health claims as of February 29, 2016. Citywide Revenue (excluding internal transfers) of \$40,314,370 is 88.1% of year to date (YTD) budget or \$5,464,474 under the budget. Sales Tax collections are 101.2% of the YTD budget or \$87,621 over budget. Building Material Use Tax is 130.4% of YTD budget, or \$89,245 over budget. Sales and Use Tax collections combined were 105.3% of YTD budget or \$431,121 over budget. When the combined sales and use tax for the current year are compared to 2015 for the same period last year, they are higher by 12.7% or \$964,260.

Citywide total expenditures of \$38,229,149 (excluding internal transfers) are 84.4% of the YTD budget or \$7,087,640 under the budget.

REVIEWED BY CITY MANAGER:

William D. Cavill

LIST OF ATTACHMENTS:

1. February Snapshot Presentation
2. Snapshot report for February 2016

Snapshot

P.95



February 2016

Brent Worthington
Finance Director

Presented
April 5, 2016

February 2016 Snapshot

- Citywide Revenue
 - 40.3 million, excluding transfers
 - 11.9% below budget projections

- Citywide Expenditures
 - \$38.2 million, excluding transfers
 - 15.6% below budget projections

- Citywide revenues exceed expenditures by \$2.1 million.

February 2016 Snapshot

- General Fund Revenue
 - \$13.7 million YTD, excluding transfers
 - 3.2% above YTD Budget
 - 5.5% above same period last year

- Sales and Use Tax Revenue
 - \$8.6 million YTD
 - 5.3% above budget projections
 - 12.7% above same period as last year

- Sales Tax only
 - \$7.6 million YTD
 - 1.2% above budget projections
 - 11.6% above same period last year

February 2016 Snapshot

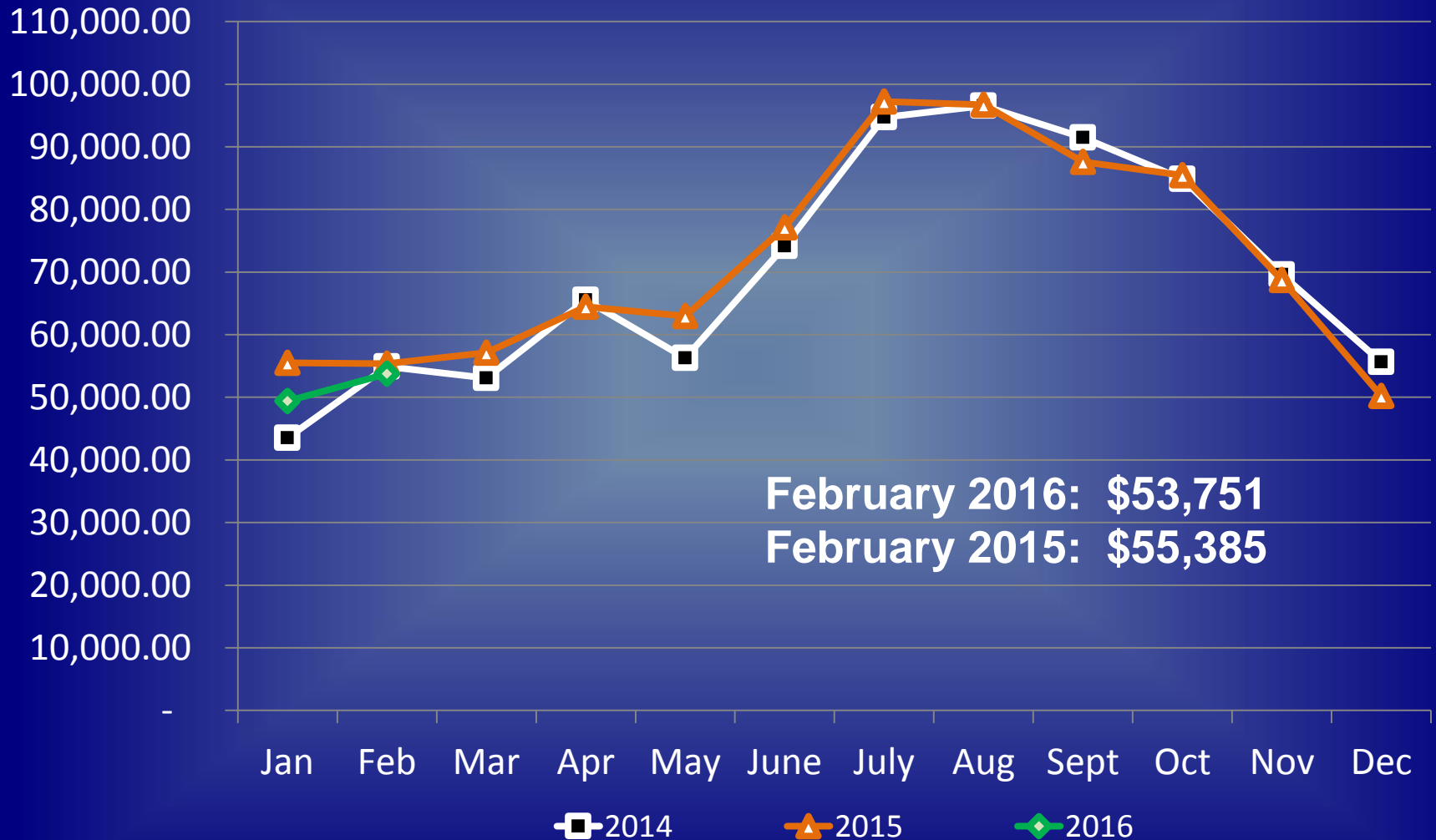
- General Fund Expenditures
 - \$13.0 million YTD, excluding transfers
 - 7.8% above budget projections

- General Fund Expenditures Exceed Revenues by \$700 thousand

- Health Claims
 - February Claims \$983 thousand
 - 2016 YTD decreased from \$2.1 million to \$1.8 million from same time as last year (12.6%)

February 2016 Snapshot

Lodging Tax



➤ Lodging tax YTD is \$49,420 (12.3% lower than 2015 YTD).

Flood Report

Cost Estimates			
Emergency Response		\$	2,000,000
Business Assistance			600,000
Capital			27,906,129
Total			\$30,506,129

Actual Expenditures			
		<u>February</u>	<u>To Date</u>
Total	\$	213,389	\$ 22,457,977

Reimbursements Applied For			
		<u>February</u>	<u>To Date</u>
FEMA	\$	39,954	\$ 10,308,350
CIRSA		69,563	7,119,891
Other		-	705,090
Total	\$	109,517	\$ 18,133,331

Reimbursements Received			
		<u>February</u>	<u>To Date</u>
FEMA	\$	-	\$ 6,599,063
CIRSA		69,563	\$ 7,119,891
Other		-	\$ 705,090
Total	\$	69,563	\$ 14,424,043



February 2016 Snapshot



Questions?

Brent Worthington
Finance Director

Presented
April 5, 2016

SnapShot



Citywide Revenues & Expenditures 2-3

General Fund Revenues & Expenditures 4-5

Capital Projects 5

Tax Totals & Comparison 6-7

Flood Update 8-9

Geo Codes & Sales Tax SIC 10-12

Health Care Claims 13

Activity Measures 14

“Loveland: a vibrant community...surrounded by natural beauty... where you belong.”



Monthly Financial Report



- ◆ Citywide Revenue, excluding transfers between funds, \$40.3 million (11.9 below budget projections)
- ◆ Sales & Use Tax Collection, \$8.6 million (5.3% above budget projections)
- ◆ Citywide Expenditures, excluding transfers between funds, \$38.2 million (15.6% below budget projections)
- ◆ Citywide Revenues exceed Expenditures by \$2.1 million; Citywide Operating Revenues exceed Operating Expenditures by 9.8 million.
- ◆ General Fund Revenue, excluding transfers between funds, \$13.7 million (3.2% above budget projections)
- ◆ General Fund Expenditures, excluding transfers between funds, \$13.0 million, (7.8% above budget projections)
- ◆ General Fund Expenditures exceed Revenues by \$700,000; General Fund Operating Revenues exceed Fund Operating Expenditures by \$83,300.



Sales / Use Tax Basics

February 2016	Sales Tax	Motor Vehicle Use Tax	Building Materials Use Tax	Combined
Budget 2016	\$ 7,467,800	\$ 380,068	\$ 293,991	\$ 8,141,859
Actual 2016	7,555,421	634,323	383,236	8,572,980
% of Budget	101.2%	166.9%	130.4%	105.3%
Actual 2015	\$ 6,771,329	\$ 501,430	\$ 335,962	\$ 7,608,721
Change from prior yr	11.6%	26.5%	14.1%	12.7%

Citywide Revenues & Expenditures

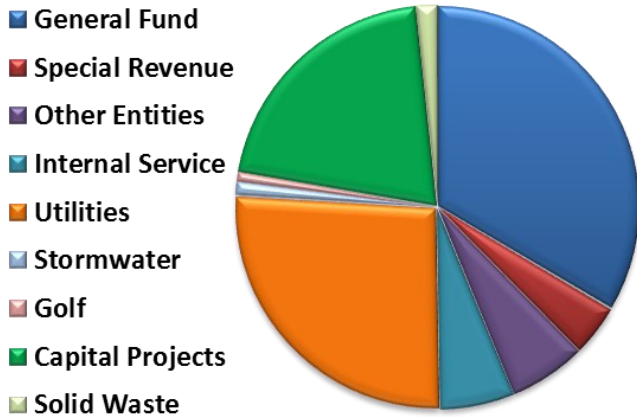
Combined Statement of Revenues and Expenditures February 2016				
REVENUE	Current Month	YTD Actual	YTD Revised Budget	% of Budget
General Governmental				
1 General Fund	\$ 6,387,945	\$ 13,734,498	\$ 13,308,850	103.2%
2 Special Revenue	512,730	1,006,581	1,127,261	89%
3 Other Entities	1,160,283	4,921,640	6,326,559	77.8%
4 Internal Service	1,595,296	3,049,393	3,002,947	101.5%
5 <i>Subtotal General Govt Operations</i>	<i>9,656,255</i>	<i>22,712,113</i>	<i>23,765,617</i>	<i>95.6%</i>
6 Capital Projects	608,163	1,411,292	1,395,454	101.1%
Enterprise Fund				
7 Water & Power	6,833,649	13,976,055	18,275,656	76.5%
8 Stormwater	492,751	981,187	969,358	101.2%
9 Golf	241,942	269,607	278,827	96.7%
10 Solid Waste	485,384	964,115	1,093,931	88.1%
11 <i>Subtotal Enterprise</i>	<i>8,053,726</i>	<i>16,190,965</i>	<i>20,617,773</i>	<i>78.5%</i>
12 Total Revenue	\$ 18,318,145	\$ 40,314,370	\$ 45,778,844	88.1%
		<i>Prior Year External Revenue</i>		
		<i>37,511,245</i>		
		<i>Increase From Prior Year</i>		
		<i>7.5%</i>		
13 Internal Transfers	1,545,955	3,431,371	5,030,002	68.2%
14 Grand Total Revenues	\$ 19,864,100	\$ 43,745,740	\$ 50,808,846	86.1%
EXPENDITURES				
General Governmental				
15 General Fund	5,311,664	12,801,083	11,786,139	108.6%
16 Special Revenue	928,536	1,561,510	1,582,884	98.6%
17 Other Entities	1,178,242	2,377,859	2,092,666	113.6%
18 Internal Services	1,554,740	2,278,419	3,441,130	66.2%
19 <i>Subtotal General Gov't Operations</i>	<i>8,973,181</i>	<i>19,018,871</i>	<i>18,902,819</i>	<i>100.6%</i>
20 Capital	4,878,030	7,867,712	13,199,359	59.6%
Enterprise Fund				
21 Water & Power	5,200,129	10,008,264	11,664,854	85.8%
22 Stormwater	213,123	396,913	364,179	109.0%
23 Golf	152,267	290,723	351,386	82.7%
24 Solid Waste	331,102	646,666	834,193	77.5%
25 <i>Subtotal Enterprise</i>	<i>5,896,621</i>	<i>11,342,566</i>	<i>13,214,612</i>	<i>85.8%</i>
26 Total Expenditures	\$ 19,747,832	\$ 38,229,149	\$ 45,316,790	84.4%
		<i>Prior Year External Expenditures</i>		
		<i>33,416,933</i>		
		<i>Increase (-Decrease) From Prior Year</i>		
		<i>14.4%</i>		
27 Internal Transfers	1,523,035	3,431,371	4,741,442	72.4%
28 Grand Total Expenditures	\$ 21,270,867	\$ 41,660,520	\$ 50,058,232	83.2%

Special Revenue Funds: Community Development Block Grant, Cemetery, Local Improvement District, Lodging Tax, Affordable Housing, Seizure & Forfeitures, Transit, Transportation.

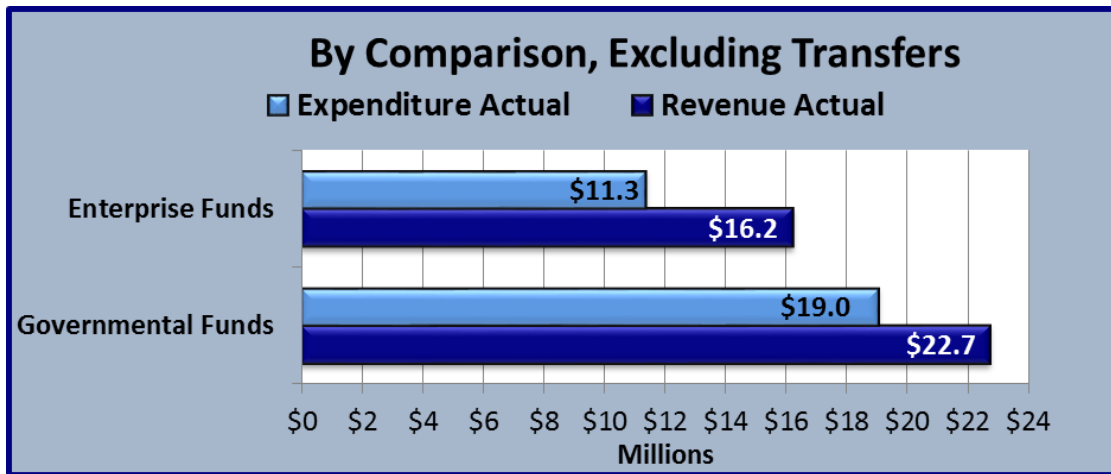
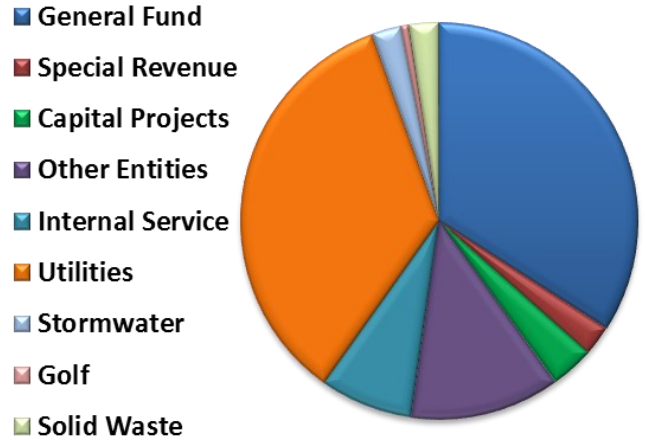
Other Entities Fund: Special Improvement District #1, Airport, General Improvement District #1, Loveland Urban Renewal Authority, Loveland/Larimer Building Authority, Loveland Fire and Rescue Authority.

Internal Service Funds: Risk/Insurance, Fleet, Employee Benefits.

YTD Operating Expenditures of \$38.2 Million



YTD Operating Revenues of \$40.3 Million



- ◆ General Fund Revenue, excluding capital and transfers between funds, \$13.7 million (3.2% above budget projections)
 - * 5.5% above 2015 YTD
- ◆ General Fund Expenditures, excluding capital and transfers between funds, \$12.8 million (8.6% above budget projections)
 - * 20.0% above 2015 YTD
- ◆ Water & Power Revenue, excluding transfers between funds, \$14 million (23.5% below budget projections)
 - * 1.0% below 2015 YTD
- ◆ Water & Power Expenditures, excluding transfers between funds, \$10 million (14.2% below budget projections)
 - * 0.3% above 2015 YTD
- ◆ Other Entities Fund Revenue, excluding transfers between funds, \$4.9 million (22.2% below budget projections)
 - * 58.9% above 2015 YTD
- ◆ Other Entities Expenditures, excluding capital and transfers between funds, \$2.4 million (13.6% above budget projections)
 - * 10.7% above 2015 YTD

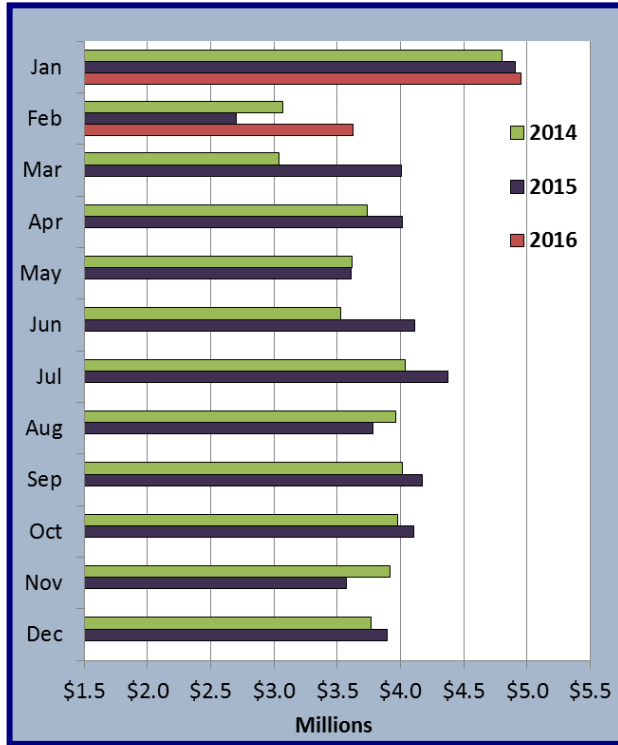
General Fund Revenues & Expenditures

P.105

General Fund Revenue & Expenditures February 2016				
REVENUES	Current Month	YTD Actual	YTD Revised Budget	% of Budget
1 Taxes				
2 Property tax	\$ 250,578	\$ 248,755	\$ 162,621	153.0%
3 Sales tax	3,190,005	7,555,421	7,467,800	101.2%
4 Building use tax	175,706	383,236	293,991	130.4%
5 Auto use tax	257,248	634,323	380,068	166.9%
6 Other taxes	303,224	451,073	503,952	89.5%
7 Intergovernmental	11,346	16,471	78,762	20.9%
8 License & Permits				
9 Building Permits	153,137	332,020	491,200	67.6%
10 Other Permits	20,972	42,340	28,420	149.0%
11 Charges for Services	1,361,892	2,719,427	2,550,636	106.6%
12 Fines & Forfeitures	68,210	158,049	150,750	104.8%
13 Interest Income	12,958	41,464	54,740	75.7%
14 Miscellaneous	582,670	1,151,920	1,145,910	100.5%
15 <i>Subtotal</i>	6,387,945	13,734,498	13,308,850	103.2%
16 Interfund Transfers	29,770	38,700	38,700	100.0%
17 Total Revenue	\$ 6,417,715	\$ 13,773,198	\$ 13,347,550	103.2%
EXPENDITURES				
Operating Expenditures				
18 Legislative	15,992	30,140	24,810	121.5%
19 Executive & Legal	186,388	371,058	354,048	104.8%
20 City Clerk & Court Admin	35,569	76,657	69,720	109.9%
21 Economic Development	115,322	387,603	584,055	66.4%
22 Cultural Services	157,580	292,219	258,087	113.2%
23 Development Services	228,519	513,209	538,637	95.3%
24 Finance	381,519	752,106	672,402	111.9%
25 Fire & Rescue	-	-	-	0.0%
26 Human Resources	82,386	176,837	175,173	100.9%
27 Information Technology	357,114	820,045	807,249	101.6%
28 Library	244,681	520,812	499,666	104.2%
29 Parks & Recreation	613,060	1,269,429	1,324,439	95.8%
30 Police	1,843,257	3,551,422	2,966,927	119.7%
31 Public Works	416,682	757,642	928,439	81.6%
32 Water/ Waste Operations	-	-	-	0.0%
33 Non-Departmental	733,625	3,526,162	2,897,720	121.7%
34 <i>Subtotal Operating</i>	5,411,695	13,045,339	12,101,372	107.8%
35 Internal Transfers	854,127	1,390,195	2,097,522	66.3%
36 Total Expenditures	\$ 6,265,822	\$ 14,435,535	\$ 14,198,894	101.7%

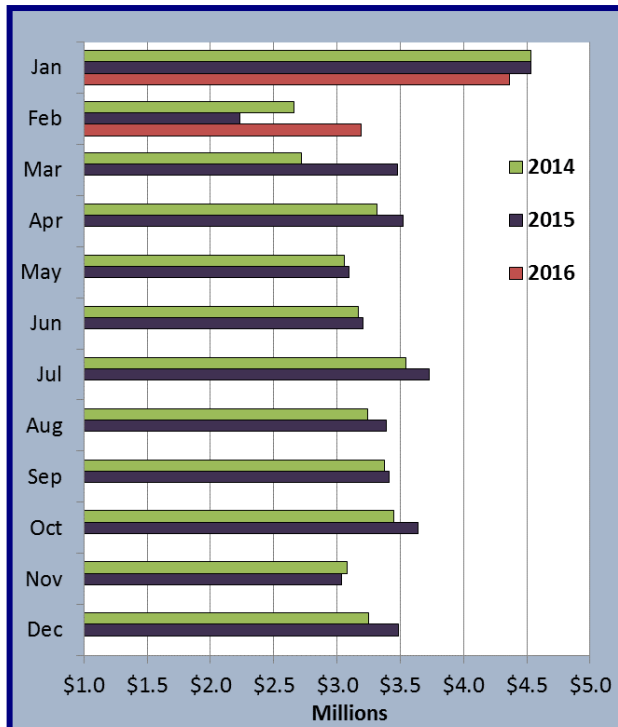
Project Title	2016 Budget	2016 Expenditures	Remaining 2016	% of 2016 Budget
Water Capital				
WTP Phase II Expansion (38 MGD)	\$ 535,417	\$ 1,143,964	\$ (608,547)	213.66%
2016 Water Line Replacement	722,800	-	722,800	0.00%
Raw Water Capital				
Windy Gap Firming Project	2,406,660	-	2,406,660	0.00%
Wastewater Utility Capital				
WWTP Digester System Improvements	9,276,822	-	9,276,822	0.00%
WWTP Digester #3	15,661,370	-	15,661,370	0.00%
Bio Nutrient Removal Facilities	2,080,600	64,622	2,015,978	3.11%
Southside Lift Station	1,284,980	67,568	1,217,412	5.26%
Power Capital				
Phase 2 of Canyon Voltage Conversion - Glade Rd to WTP	754,250	-	754,250	0.00%
OH to UG conversion Circuit 411	555,660	-	555,660	0.00%
OH to UG conversion 29th St - Madison to Hwy 287	750,000	2,836	747,164	0.38%
OH to UG conversion - RR tracks N of 10th	1,400,000	-	1,400,000	0.00%
OH to UG conversion - Downtown Catalyst	1,400,000	267	1,399,733	0.02%
Land purchase for new substation	1,700,000	-	1,700,000	0.00%
Transfer load from 1012-621 - Crossroads to Fairgrounds	950,000	-	950,000	0.00%
Install 750 AL - Crossroads Sub N. to CR30, E. to I-25	1,000,000	-	1,000,000	0.00%
Extend feeders - Crossroads C2 into system	700,000	-	700,000	0.00%
Stormwater Capital				
Benson Park Culvert Improvements	1,000,000	-	1,000,000	0.00%
Airport Basin North Outfall	1,576,444	1,475	1,574,969	0.09%
All Other				
Replace General Spartan Engine	652,300	-	652,300	0.00%
Viestenz-Smith Mountain Park Redevelopment	2,865,610	7,024	2,858,586	0.25%
Museum Collections Storage Building	2,400,000	2,079,779	320,222	86.66%
Open Lands Acquisition & Restoration	4,156,000	-	4,156,000	0.00%
Neighborhood Park East	1,900,000	-	1,900,000	0.00%





Sales & Use Tax

	2014	2015	2016	2016 Budget	+ / - Budget
Jan	\$ 4,801,433	\$ 4,908,517	\$ 4,950,021	\$ 5,026,356	-1.5%
Feb	3,066,965	2,700,204	3,622,959	3,115,503	16.3%
Mar	3,037,688	4,007,386		3,410,801	
Apr	3,737,255	4,011,633		3,950,876	
May	3,614,459	3,611,468		3,686,850	
Jun	3,525,536	4,116,214		3,636,050	
Jul	4,038,555	4,375,627		4,286,198	
Aug	3,962,915	3,783,694		4,104,437	
Sep	4,014,321	4,170,066		4,103,238	
Oct	3,974,590	4,102,720		4,138,714	
Nov	3,919,205	3,572,713		3,898,651	
Dec	3,763,933	3,894,616		3,933,615	
<hr/>					
	\$ 45,456,855	\$ 47,254,859	\$ 8,572,980	\$ 47,291,289	
YTD	\$ 7,868,398	\$ 7,608,721	\$ 8,572,980	\$ 8,141,859	5.3%

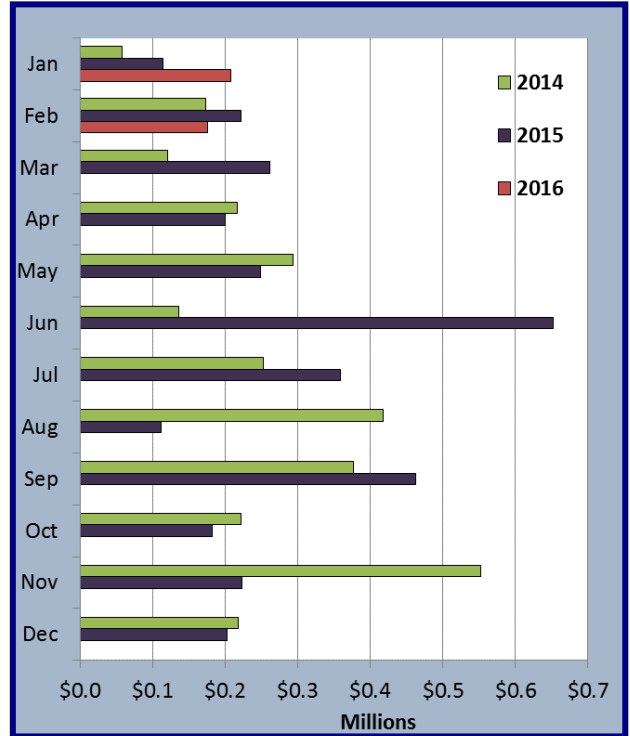


Retail Sales Tax

	2014	2015	2016	2016 Budget	+ / - Budget
Jan	\$ 4,531,650	\$ 4,535,554	\$ 4,365,416	\$ 4,697,419	-7.1%
Feb	2,658,798	2,235,775	3,190,005	2,770,381	15.1%
Mar	2,719,254	3,480,164		3,141,451	
Apr	3,317,905	3,521,350		3,596,856	
May	3,059,076	3,092,253		3,217,352	
Jun	3,170,467	3,208,195		3,335,420	
Jul	3,546,945	3,727,389		3,870,943	
Aug	3,241,521	3,389,010		3,495,655	
Sep	3,374,248	3,408,259		3,563,123	
Oct	3,448,473	3,642,285		3,693,841	
Nov	3,077,404	3,034,997		3,289,036	
Dec	3,246,097	3,486,297		3,495,655	
<hr/>					
	\$ 39,391,838	\$ 40,761,528	\$ 7,555,421	\$ 42,167,132	
YTD	\$ 7,190,448	\$ 6,771,329	\$ 7,555,421	\$ 7,467,800	1.2%

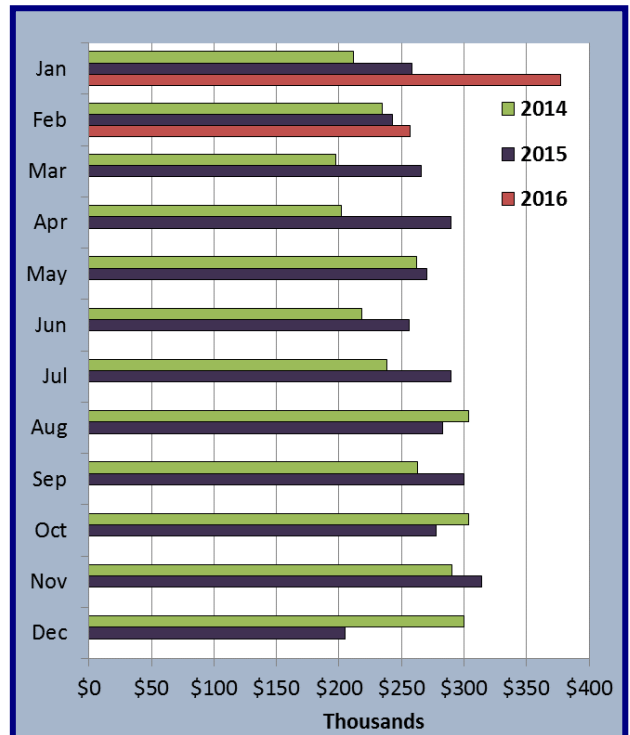
Building Materials Use Tax

	2014	2015	2016	2016 Budget	+ / - Budget
Jan	\$ 57,942	\$ 114,444	\$ 207,531	148,689	39.6%
Feb	173,295	221,517	175,706	145,302	20.9%
Mar	120,768	261,500		101,202	
Apr	217,134	200,708		182,010	
May	293,543	248,738		246,503	
Jun	136,432	651,849		114,457	
Jul	253,077	358,806		212,345	
Aug	417,801	111,575		350,509	
Sep	377,319	462,146		316,605	
Oct	222,297	182,690		186,343	
Nov	551,682	223,788		362,672	
Dec	217,712	203,069		182,520	
	\$3,039,002	\$3,240,831	\$ 383,236	\$2,549,157	
YTD	\$ 231,237	\$ 335,962	\$ 383,236	\$ 293,991	30.4%

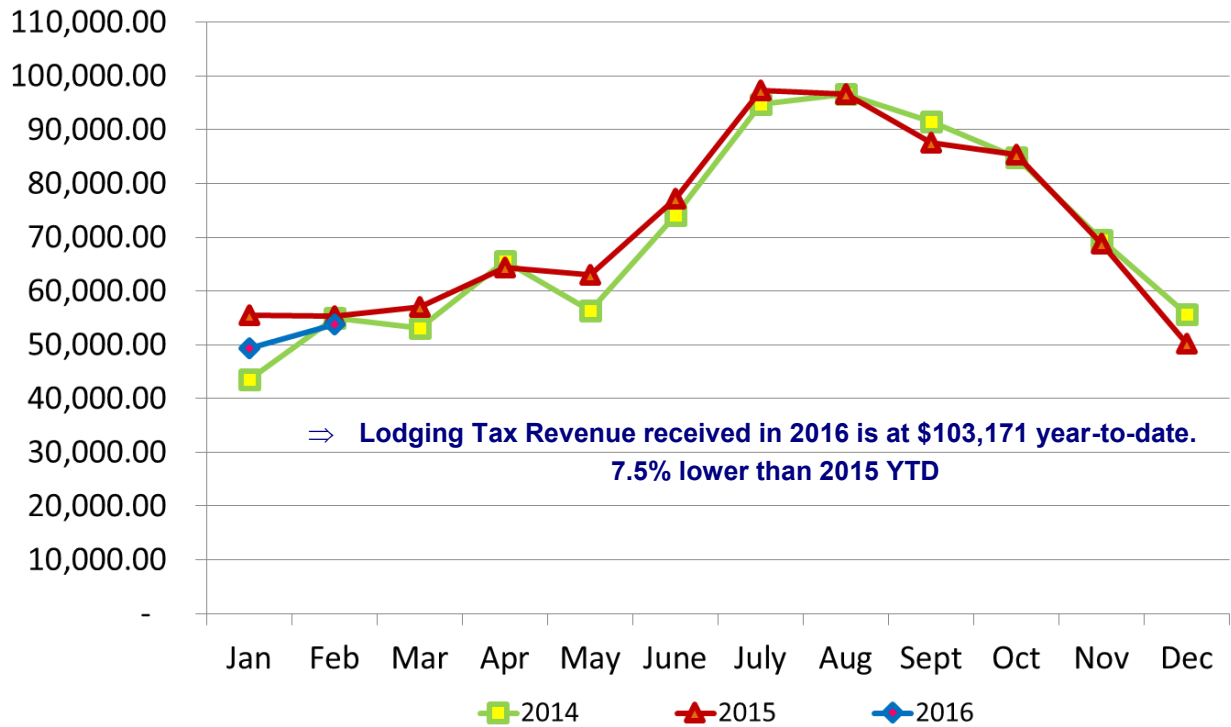


Motor Vehicle Use Tax

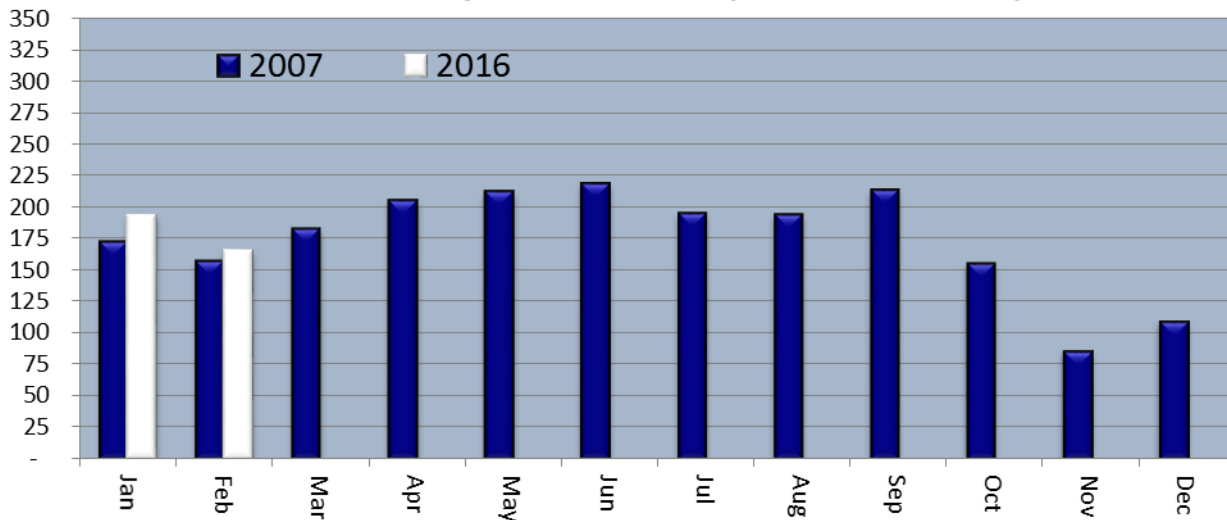
	2014	2015	2016	2016 Budget	+ / - Budget
Jan	\$ 211,841	\$ 258,519	\$ 377,075	180,248	109.2%
Feb	234,872	242,911	257,248	199,820	28.7%
Mar	197,666	265,721		168,148	
Apr	202,216	289,575		172,010	
May	261,840	270,477		222,995	
Jun	218,637	256,170		186,173	
Jul	238,533	289,432		202,910	
Aug	303,593	283,109		258,273	
Sep	262,754	299,661		223,510	
Oct	303,820	277,746		258,530	
Nov	290,119	313,928		246,943	
Dec	300,124	205,249		255,440	
	\$ 3,026,015	\$3,252,500	\$ 634,323	\$2,575,000	
YTD	\$ 446,713	\$ 501,430	\$ 634,323	\$ 380,068	66.9%



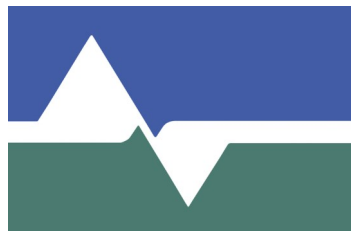
Lodging Tax



Building Permit Comparison History



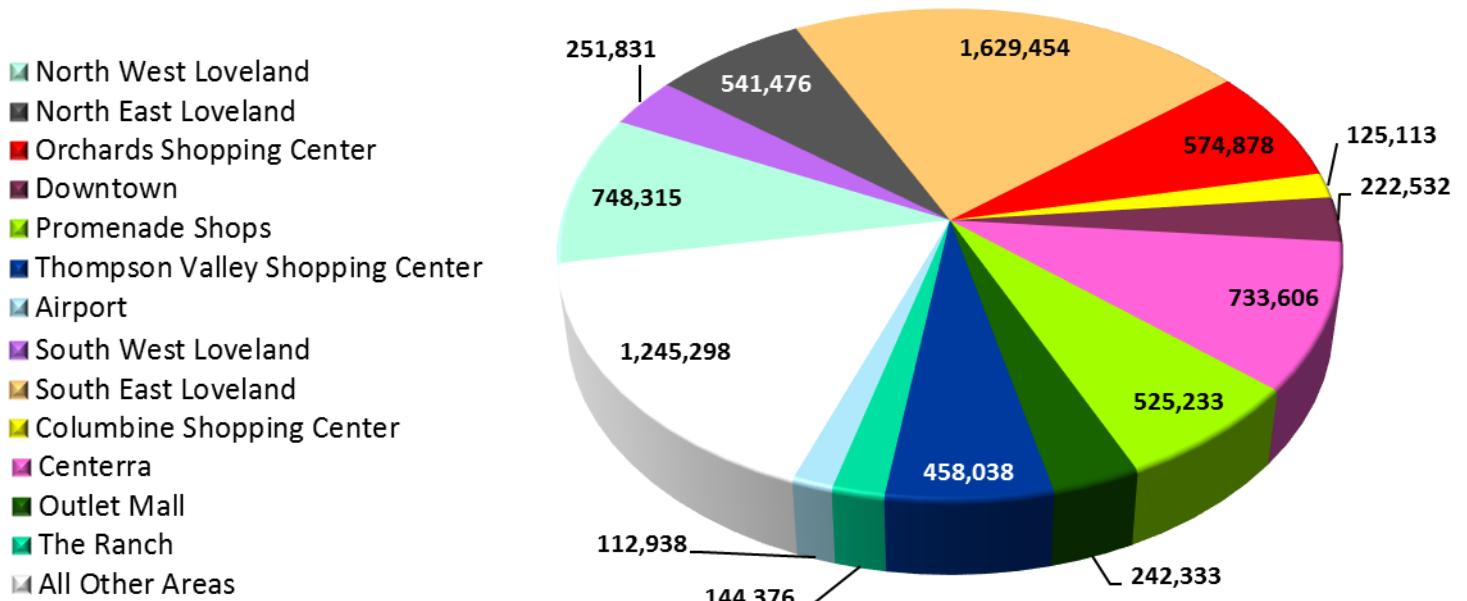
Cost Estimates			
Emergency Response		\$ 2,000,000	
Business Assistance		600,000	
Capital		27,906,129	
Total		\$ 30,506,129	
Actual Expenditures			
		February	To Date
Total	\$	213,389	\$ 22,457,977
Reimbursements Applied For			
		February	To Date
FEMA	\$	39,954	\$ 10,308,350
CIRSA		69,563	7,119,891
Other		-	705,090
Total	\$	109,517	\$ 18,133,331
Reimbursements Received			
		February	To Date
FEMA	\$	-	\$ 6,599,063
CIRSA		69,563	\$ 7,119,891
Other		-	\$ 705,090
Total	\$	69,563	\$ 14,424,043



Geographical Codes

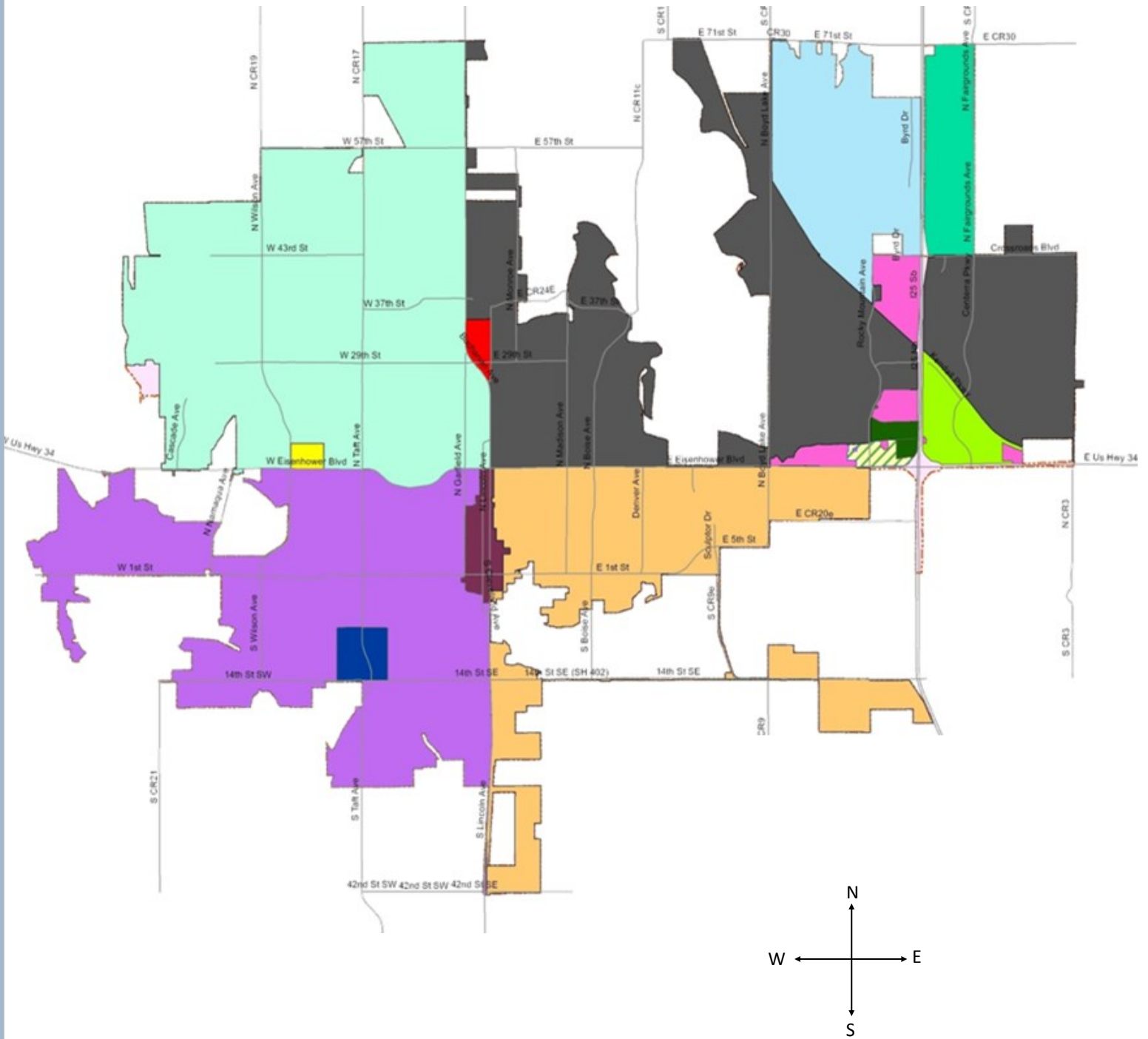
Geographical Area	YTD 2016	YTD 2015	Change
South East Loveland	\$ 1,629,454	\$ 1,202,539	35.5%
North West Loveland	748,315	604,645	23.8%
Centerra	733,606	676,791	8.4%
Orchards Shopping Center	574,878	516,761	11.2%
North East Loveland	541,476	557,396	-2.9%
Promenade Shops	525,233	549,132	-4.4%
Thompson Valley Shopping Center	458,038	442,067	3.6%
South West Loveland	251,831	229,867	9.6%
Outlet Mall	242,333	263,581	-8.1%
Downtown	222,532	217,620	2.3%
The Ranch	144,376	151,870	-4.9%
Columbine Shopping Center	125,113	125,356	-0.2%
Airport	112,938	66,150	70.7%
All Other Areas (1)	1,245,298	1,167,554	6.7%
Total	\$7,555,421	\$6,771,329	11.6%

(1) Refers to sales tax remitted by vendors who are located outside of the City but make sales to customers within Loveland.



Map →

Geographical Codes



Sales Tax Collections

Description	YTD 2016	YTD 2015	\$ Change	% Change	% of Total	Total %
Department Stores & General Merchandise	\$ 1,453,619	\$ 981,852	\$ 471,767	48.0%	19.2%	19.2%
Grocery Stores & Specialty Foods	952,674	902,264	50,410	5.6%	12.6%	31.8%
Restaurants & Bars	890,698	876,999	13,699	1.6%	11.8%	43.6%
Clothing & Clothing Accessories Stores	506,305	549,410	(43,105)	-7.8%	6.7%	50.3%
Motor Vehicle Dealers, Auto Parts & Leasing	505,916	498,480	7,436	1.5%	6.7%	57.0%
Building Material & Lawn & Garden Supplies	476,672	335,953	140,719	41.9%	6.3%	63.3%
Utilities	395,015	423,040	(28,025)	-6.6%	5.2%	68.6%
Sporting Goods, Hobby, Book & Music Stores	374,130	363,167	10,963	3.0%	5.0%	73.5%
Used Merchandise Stores	277,729	249,981	27,748	11.1%	3.7%	77.2%
Broadcasting & Telecommunications	213,071	178,648	34,423	19.3%	2.8%	80.0%
Consumer Goods & Commercial Equipment	189,212	163,425	25,787	15.8%	2.5%	82.5%
Electronics & Appliance Stores	185,060	127,365	57,695	45.3%	2.4%	85.0%
Beer, Wine & Liquor Stores	181,550	174,953	6,597	3.8%	2.4%	87.4%
Health & Personal Care Stores	144,805	135,569	9,236	6.8%	1.9%	89.3%
Hotels, Motels & Other Accommodations	138,524	152,265	(13,741)	-9.0%	1.8%	91.1%
Electronic Shopping & Mail-Order Houses	133,571	161,688	(28,117)	-17.4%	1.8%	92.9%
Furniture & Home Furnishing Stores	109,227	95,854	13,373	14.0%	1.4%	94.3%
Gasoline Stations with Convenience Stores	65,823	70,402	(4,579)	-6.5%	0.9%	95.2%
Office Supplies, Stationery & Gift Stores	54,024	60,758	(6,734)	-11.1%	0.7%	95.9%
All Other Categories	307,796	269,256	38,540	14.3%	4.1%	100.0%
Total	\$ 7,555,421	\$ 6,771,329	\$ 784,092	11.6%	100.0%	

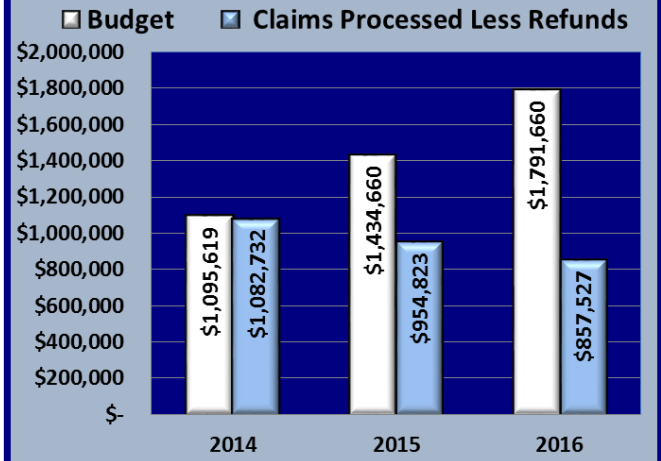
Claims Incurred

		OAP	HRA	Total
2016	Feb	852,534	130,751	983,285
	YTD	1,575,787	264,351	1,840,138
2015	Feb	917,571	200,492	1,118,064
	YTD	1,724,616	380,096	2,104,713
Change	Feb	(65,037)	(69,741)	(134,779)
	Feb	-7.1%	-34.8%	-12.1%
	YTD	(148,829)	(115,745)	(264,575)
	% YTD	-8.6%	-30.5%	-12.6%

⇒ HRA—Health Reimbursement Arrangement

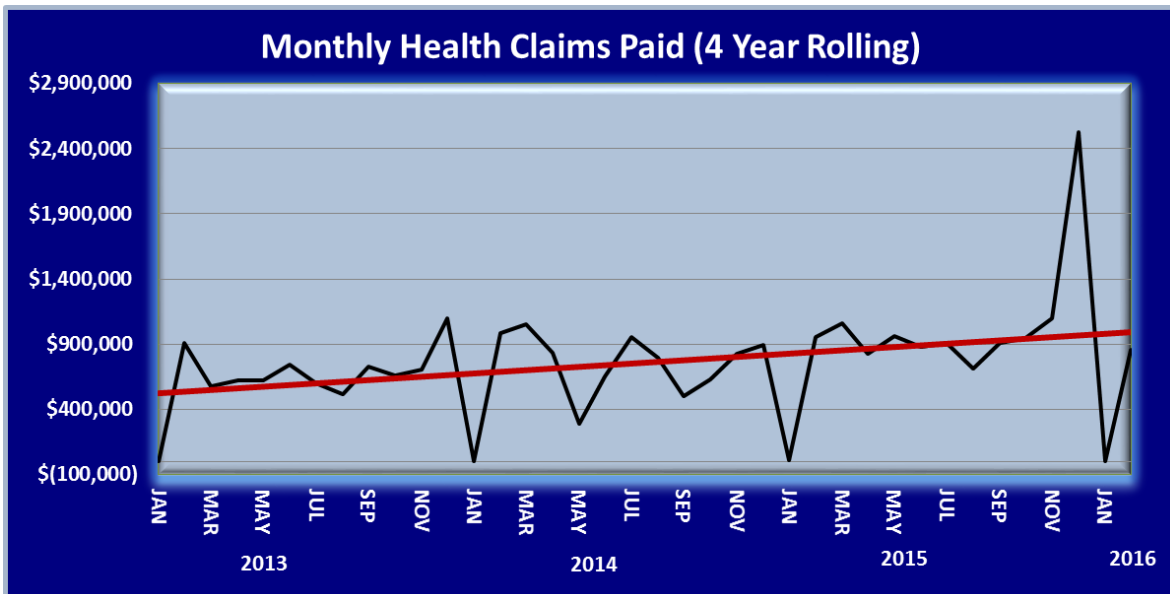
⇒ OAP—Open Access Plan

YTD Claims Processed Less Refunds vs Budget



Incurred claims are total expenses the City is obligated to pay for claims, including claims paid and unpaid. Paid claims are those claims that have been paid and reconciled through the bank to-date, which may not reflect Stop Loss reimbursements or other refunds.

Monthly Health Claims Paid (4 Year Rolling)



Comparison of YTD Claims Over \$25k

February	2013	2014	2015	2016
# of claims	9	15	17	12
YTD Cost of high claims	\$388,708	\$1,219,575	\$1,066,290	\$875,394

⇒ 2016 # of StopLoss claims: 0

⇒ Projected YTD Reimbursements: \$0

(claims over \$175k paid by StopLoss Carrier)

Activity Measures

Measures	Feb 2014	Feb 2015	Feb 2016	2014 YTD	2015 YTD	2016 YTD
# of Building Permits	173	200	165	310	330	357
Building Permit Valuations	21,315,042	14,848,857	13,103,882	27,175,200	22,089,852	30,420,744
# of Certified Occupancies	10	41	65	21	63	99
Net # of Sales Tax Licenses	(82)	(42)	(17)	(63)	(48)	(13)
New Residential Electric Meter Sets	11	113	75	93	138	111
# of Utility Bills Sent	36,739	37,270	38,201	73,429	74,491	76,422
Rounds of Golf	766	2,962	2,423	1,106	4,712	1,554
\$ Average Health Claim Costs/Emp.	1,597	1,651	1,150	\$ 1,030	\$ 1,584	\$ 1,554
KWH Demand (kH)	102,753	95,951	94,900	202,605	196,397	190,371
KWH Purchased (kwh)	2,117,186	58,165,978	57,476,136	65,367,801	124,009,982	19,076,290
Gallons of Water Sold	135,429,226	150,695,376	139,218,636	303,529,221	312,279,457	291,754,027
# of Workers' Comp Claims 2015	3	9	8	8	14	17
\$ of Workers' Comp Claims Paid 2015	32,788	73,554	23,547	71,630	136,641	43,061
# of Total Open Claims	17	17	18	<i>Not Cumulative</i>		
\$ of Total Open Claims	390,941	286,228	317,204	<i>Not Cumulative</i>		
\$ of Lodging Tax Collected	54,907	55,385	53,751	98,400	110,910	103,171



**Financial Sustainability
Strategies Can Be
Found At:
CityofLoveland.org**

- ⇒ **Departments**
- ⇒ **Finance**
- ⇒ **Administration**
- ⇒ **Financial Reports**
- ⇒ **Financial
Sustainability
Strategies**

The City of Loveland is committed to providing an equal opportunity for citizens and does not discriminate on the basis of disability, race, color, national origin, religion, sexual orientation or gender. The City will make reasonable accommodations for citizens in accordance with the Americans with Disabilities Act. For more information, please contact the City's ADA Coordinator at bettie.greenberg@cityofloveland.org or 970-962-3319

SnapShot

February 2016



For more information regarding this report contact:

Brent Worthington

Finance Director

970.962.2300 or

brent.worthington@cityofloveland.org



AGENDA ITEM: 14
MEETING DATE: 4/5/2016
TO: City Council
FROM: Alan Krcmarik
PRESENTER: Alan Krcmarik, Executive Fiscal Advisor



TITLE:
Investment Report for February 2016

RECOMMENDED CITY COUNCIL ACTION:

This is an information only item. No Council action is required.

SUMMARY:

This is an information only item. The budget projection for investment earnings for 2016 is \$2,229,818. On the portfolio's 2016 beginning balance this equates to an annual interest rate of 1.02%. Based on the February monthly statement, the estimated yield on the fixed income securities held by USBank was at 1.29%, for total assets the yield was 1.17%. For January and February, total earnings of \$186,110 were posted to City fund accounts; the year-to date target was \$364,987. U.S. short-term Treasury interest rates fell slightly in February; the portfolio's change in unrealized gain for the year-to-date was \$1.65 million. The end of January portfolio market value is estimated to be \$212.7 million. The total amount of the portfolio is lower than the end of 2015 by \$4.5 million. The peak amount for the portfolio was reached before the 2013 flood when it had estimated market value of \$226.3 million.

BACKGROUND:

At the end of February, the City's portfolio had an estimated market value of \$212.7 million, about \$200,000 more than a month ago. Of this amount, USBank held \$193.2 million (including accrued interest) in trust accounts; other funds are held in local government investment pools, in operating accounts at First National Bank, and a few other miscellaneous accounts. Interest rates trended to all-time record lows in 2012-2013 before rising in the second half of 2014. Through 2015 interest rates cycled down, up, down, and back up through December. In January and February of 2016, they were down sharply. Short-term rates are projected to rise later in 2016 and are dependent upon the actions of the Federal Open Market Committee. City investments are in U.S. Treasury Notes, high-rated U.S. Agency Bonds, highly-rated corporate bonds, money market accounts, insured certificates of deposit and local government investment pools. The City's investment strategy emphasizes safety of principal, then sufficient liquidity to meet cash needs, and finally, return on investment. Each percent of earnings on the portfolio equates to about \$2.1 million annually.

REVIEWED BY CITY MANAGER:

William A. Cavill

LIST OF ATTACHMENTS:

Investment Focus February 2016

Lowland Municipal Building

Investment Focus

Monthly Investment Report

February 2016

What's in here?

Focal Points	1
Gain / Global Outlook Down	
Rate Trends	2
Cash Statement	3
Portfolio Size / Investment Types	4
Transactions / Maturity	5
Labor Data	6-7
Future Scan	8

Focal Points

- * **The 2016 targets for the City's portfolio:**
1) interest rate = **1.02%**; 2) earnings = **\$2,229,818**.
- * **City investments are in high-quality, low-risk securities to comply with Colorado law and the City's investment policy.**
- * **Interest earnings posted for the month totaled \$57,767. Year-to-date earnings total \$186,110.**
- * **Each 1% of market value amounts to nearly \$2.1 million.**
- * **The month-end market value shows the unrealized gain is estimated to be **\$894,625** at the end of February.**

The International Monetary Fund (IMF) is sounding louder and louder alarms about the state of the global economy.

“The IMF’s latest reading of the global economy shows once again a weakening baseline,’ the fund’s No. 2 official, **David Lipton**, warned Tuesday in a speech to the **National Association for Business Economics**.

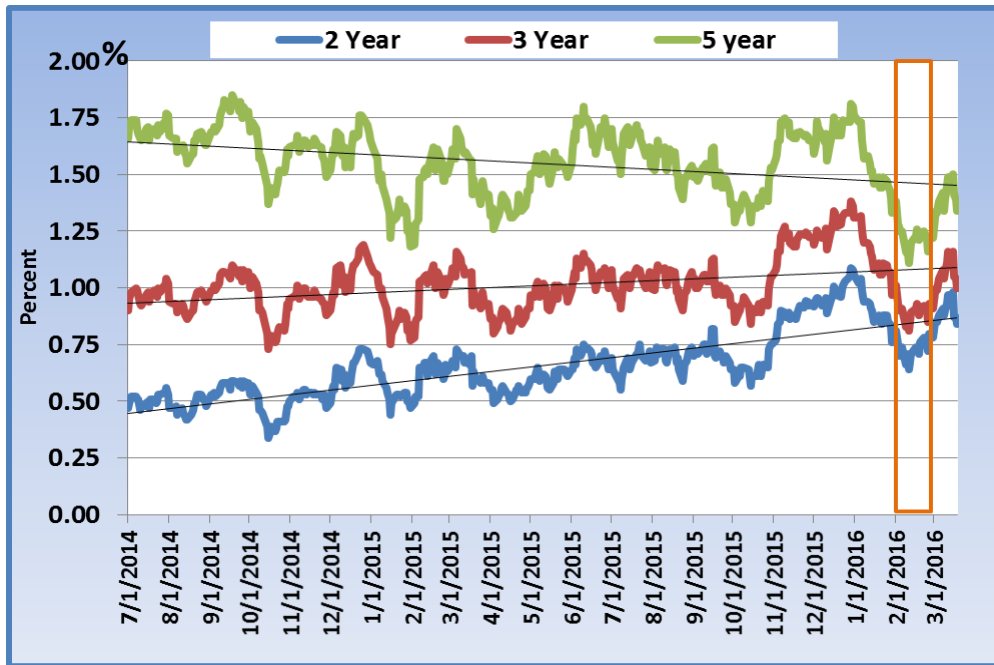
While the world economy is still expanding, he said, ‘we are clearly at a delicate juncture, where risk of economic derailment has grown.’”

Type of Investment	Purchase Price	Market Price	Unrealized Gain / Loss
Checking Accounts	\$ 14,471,425	\$ 14,471,425	-
Investment Pools	\$ 5,035,187	\$ 5,035,187	-
Money Markets	\$ 20,965,410	\$ 20,965,410	-
Subtotal	\$ 40,472,022	\$ 40,472,022	-
Notes, Bonds, and CDs	\$ 171,341,910	\$ 172,236,535	\$ 894,625
Total Portfolio	\$ 211,813,932	\$ 212,708,557	\$ 894,625
Data sources	(Morgan Stanley)	(US Bank)	2/29/2016

continued on page 2

Due to rounding, column and row totals may not add exactly.

Treasury Rate Trends / Forecasts Down

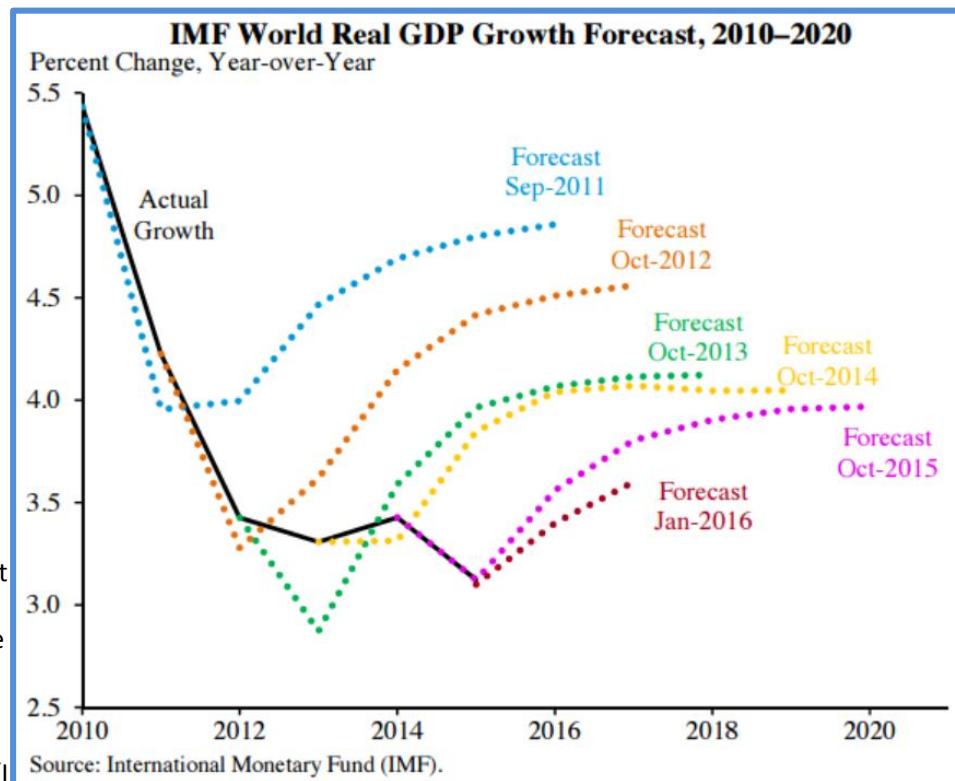


Interest rates on U.S. Treasuries continued to fall in February. The 2-year Treasury note was down 3 basis points, the 3-year note down 10 basis points and the 5-year Treasury was down 16 basis points.

When rates moved lower, the price of securities held in the portfolio increased, resulting in a larger unrealized gain at month end.

Continued from Page 1.

“The IMF alerted finance ministers and central bank governors from the **Group of 20** largest economies gathered in Shanghai late last month, signaling it would likely downgrade its outlook for the global economy in April. IMF Managing Director **Christine Lagarde** said a coordinated effort was needed, urging governments with room in their budgets to accelerate delivery of long-promised economic overhauls. Unlike the G-20’s massive joint-stimulus effort in 2009 to combat the financial melt-down wreaking havoc across the globe, IMF members are at odds about the severity of the problem and how to fix it. The IMF fears such an attitude risks jeopardizing the global economic expansion. Mr. Lipton, at his speech Tuesday, cited a World War II-era quote by **Winston Churchill**: “never worry about action, but only inaction.””



(Source: “The IMF Is Sounding the Alarm. Is Anyone Listening” by Ian Talley in **THE WALL STREET JOURNAL**, March 8, 2016.)

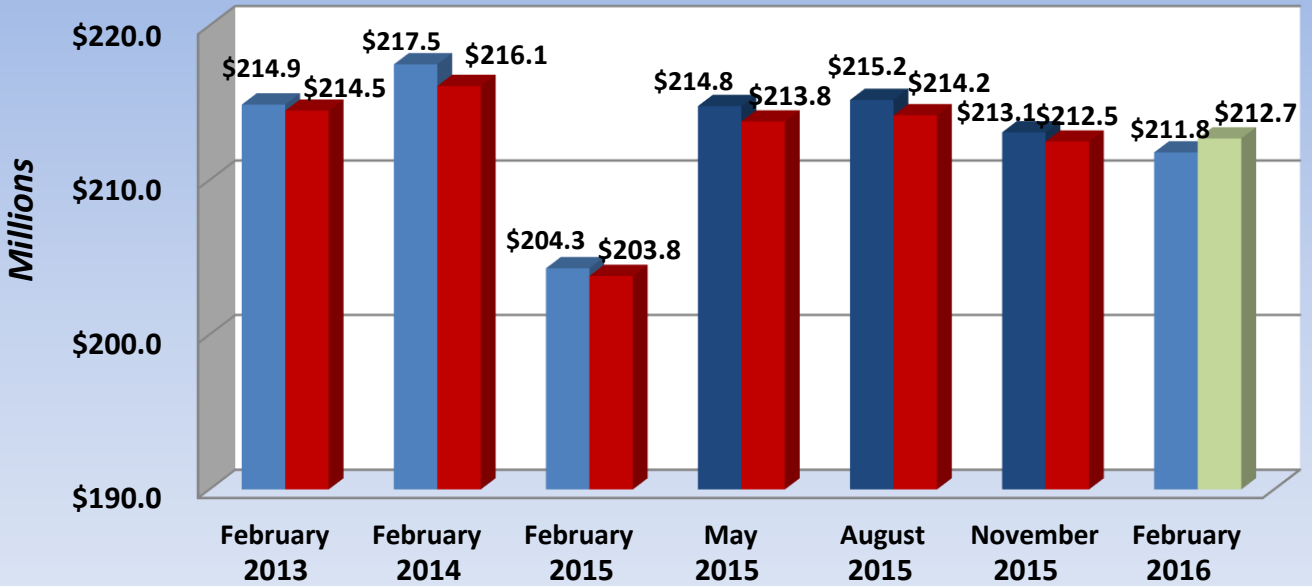
Bottom Line: Minus 1.6% to Beginning Balance

		2016 Beginning	YTD Activity	Month End Total
Restricted Reserves				
1	Capital Expansion Fees	\$ 29,882,589	\$ (1,102,397)	\$ 28,780,191
2	Water System Improvement Fees	3,463,847	(1,228,312)	2,235,535
3	Raw Water Revenue - Windy Gap	21,258,069	182,549	21,440,618
4	Wastewater System Imp. Fees	8,275,646	4,165	8,279,810
5	Storm Drainage System Imp. Fees	2,029,191	33,364	2,062,555
6	Power Plant Investment Fees	2,882,209	716,452	3,598,661
7	Cemetery Perpetual Care	2,765,890	(7,994)	2,757,896
8	Other Restricted	31,200,164	(2,014,084)	29,186,080
9	Total Restricted	\$ 101,757,605	\$ (3,416,258)	\$ 98,341,347
Committed / Assigned				
10	General Fund	\$ 11,224,908	\$ 193	\$ 11,225,101
11	Enterprise Funds	6,692,782	(147,897)	6,544,885
12	Internal Service Funds	11,695,724	1,036,338	12,732,062
13	Total Committed / Assigned	\$ 29,613,414	\$ 888,634	\$ 30,502,048
14	Total Restricted/Committed/Assigned	\$ 131,371,018	\$ (2,527,624)	\$ 128,843,394
Unassigned Balance				
15	General Fund	\$ 35,771,899	\$ (868,642)	\$ 34,903,257
16	Airport	1,830,922	(22,462)	1,808,460
17	Internal Service - Vehicle Maint.	5,794	38,493	44,287
18	Enterprise Funds	46,122,160	(27,685)	46,094,476
19	Total Unassigned	\$ 83,730,775	\$ (880,296)	\$ 82,850,479
20	TOTAL FUND BALANCE	\$ 215,101,794	\$ (3,407,920)	\$ 211,693,874

Due to rounding, column and row totals may not add exactly.

Portfolio Growth Trend / Types of Investments

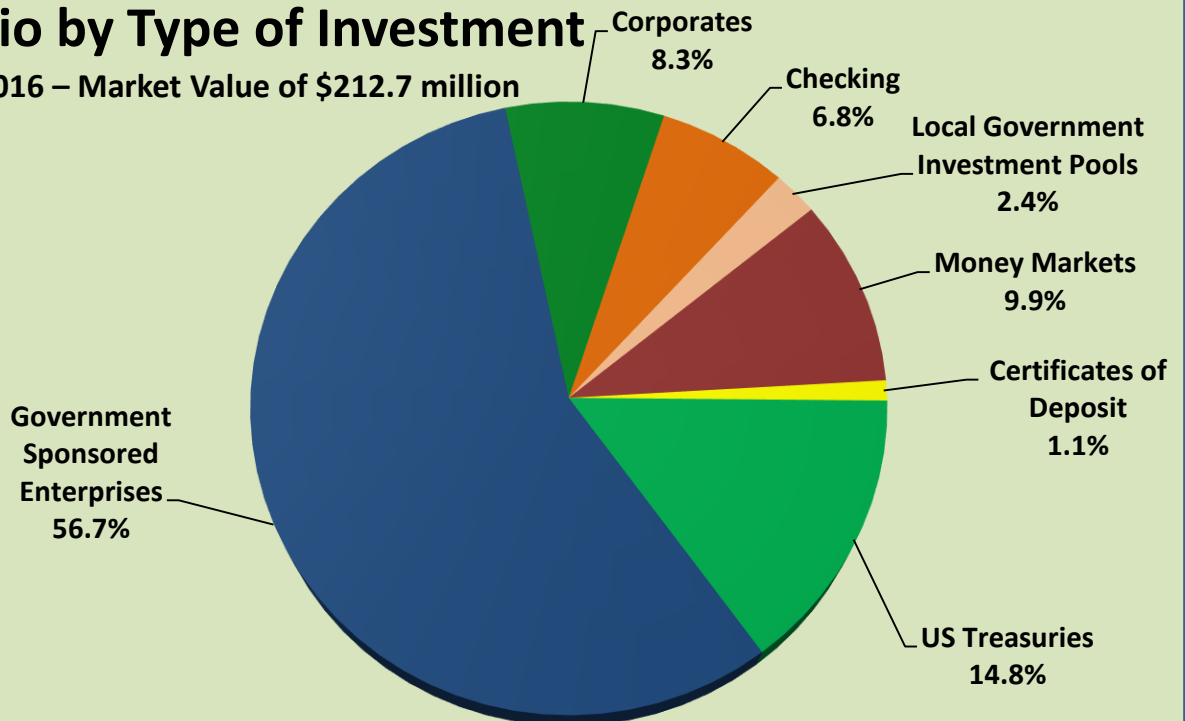
Portfolio Size Since February 2013



Blue bars show Purchase value; red or green bars show Market value (red = loss and green = gain).

Portfolio by Type of Investment

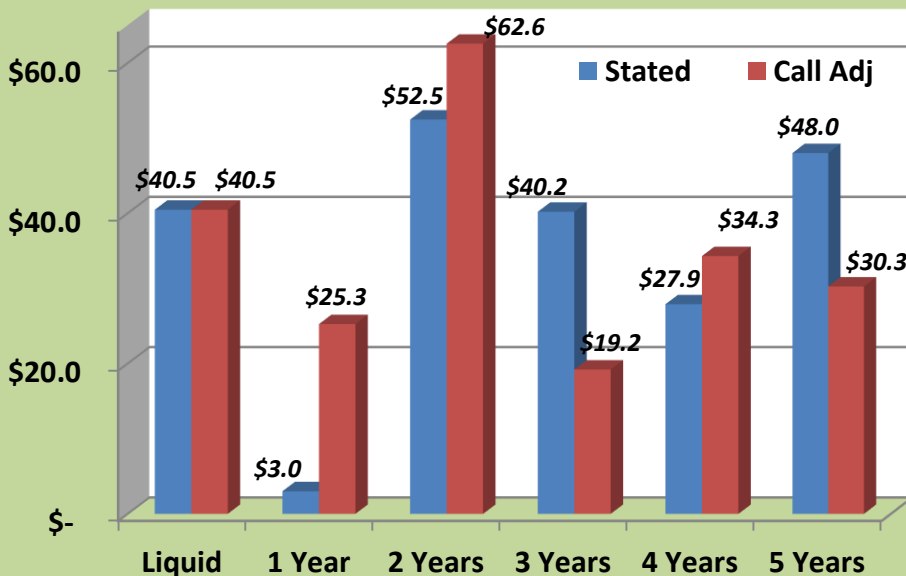
February 2016 – Market Value of \$212.7 million



Transactions / Portfolio by Maturity

	Maturity Date	Face Value \$	Purchase \$	Rate
<u>Purchases</u>				
None this month				
<u>Matured</u>				
None this month				
<u>Called</u>			<u>Call Value \$</u>	
None this month				
<u>Sales</u>			<u>Gain/(Loss) \$</u>	
None this month				

Portfolio by Estimated Maturity Term
(in millions - Total = \$212.7 at the end of the month)



The target interest earnings rate for 2016 is 1.02%. Rates have been volatile over recent months and reached all-time lows for the 10-year treasury.

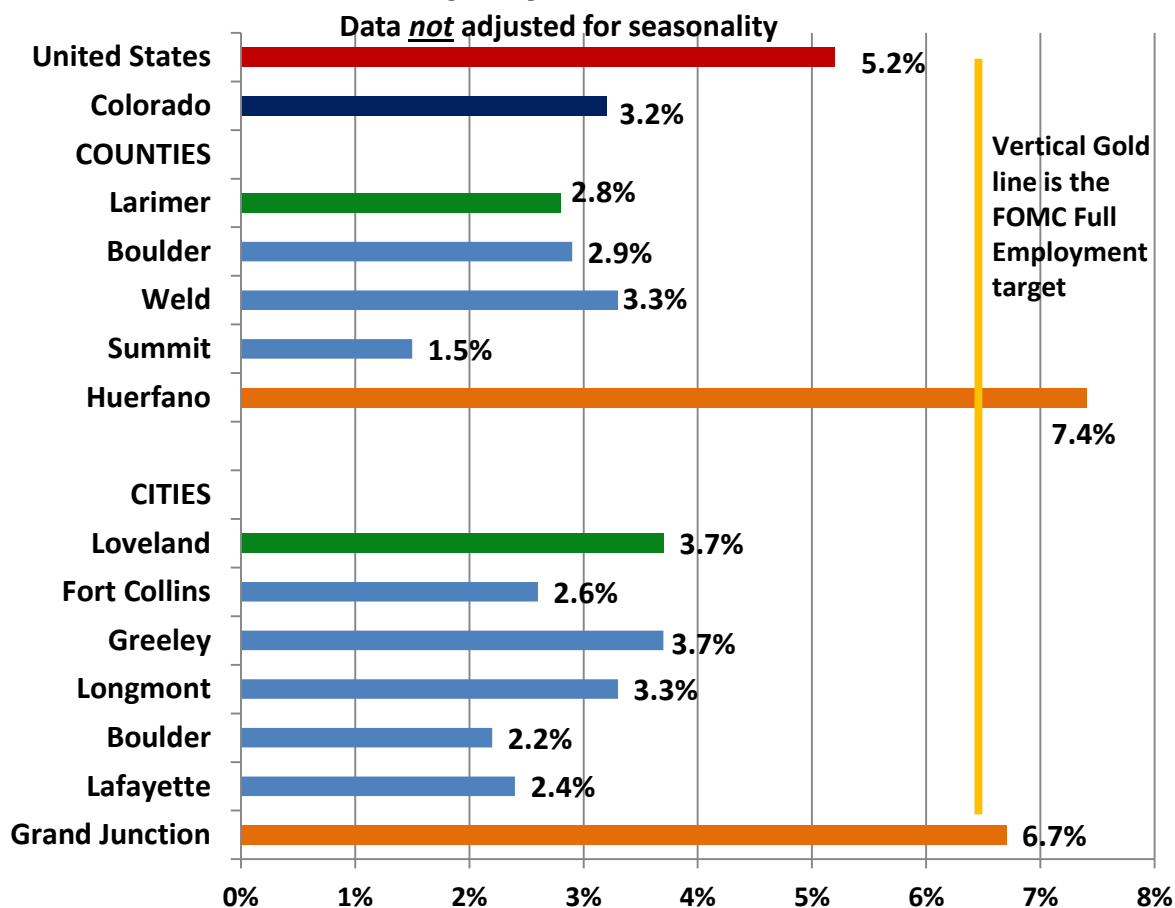
To support earnings, or to reposition the portfolio, bonds may be sold. Sales have netted \$54,758.36 this year.

Blue bars show the stated term; red bars show possible calls.

- ❑ Loveland’s employed workforce contracted in January, **down 208** jobs from December.
- ❑ Compared to January of 2015, there are **1,356 more** jobs reported by Loveland residents

Important note: It is a routine practice at the beginning of each year for the Bureau of Labor Statistics to revise estimates for prior years based on new information available and updated methodologies. Revisions to the unemployment rate and all related household survey based series as a result of the benchmark process this year were particularly significant due to a change to American Community Survey based inputs. All series were revised back to 1976.

Unemployment Rates



Current “missing worker” estimates at a glance

Updated March 4, 2016, based on most current data available.

Total missing workers,
February 2016:
2,400,000

Unemployment rate if
missing workers were
looking for work:
6.3%

Official
unemployment rate:
4.9%

In today’s labor market, the unemployment rate drastically understates the weakness of job opportunities. This is due to the existence of a large pool of “missing workers”—potential workers who, because of weak job opportunities, are neither employed nor actively seeking a job. In other words, these are people who would be either working or looking for work if job opportunities were significantly stronger. Because jobless workers are only counted as unemployed if they are actively seeking work, these “missing workers” are not reflected in the unemployment rate. When persons marginally attached to the labor force plus those employed part time for economic reasons are added to the official unemployment rate (the 4.9% number above right), the rate rises to **9.7%** (the seasonally adjusted U-6 number; the unadjusted number is **10.1%**).

Website: <http://www.epi.org/publication/missing-workers/>





Future Scan: Federal Reserve Bank Talk, Colorado Economy & Employment, and Recession Outlook

❖ **Not projecting the timing for a U.S. recession yet, slow growth to continue**

- “Last week (March 16), the Fed held rates steady – even though the initial plan in December was, commencing in March, to hike at every other meeting in 2016. Though somewhat optimistic about the U.S. recovery, the Fed cited global growth concerns, and their updated forecasts reflected a less-aggressive hiking campaign.”
- “Federal Reserve Bank of Chicago President Charles Evans explained: *‘The rationale for no rate change in March is that economic and financial risks seem somewhat higher for 2016 than we had hoped back last December when we first began raising rates.’* He said: *‘Most of the Federal Open Market Committee’s cautionary pause in the rate normalization path is about assessing risks and just being careful.’*”
- “While Kansas City’s Esther L. George voted against the stay, preferring a hike in March, there are also a few more in favor of a quicker path to normalization. If you’ve been in this business for years, you tend to think of a ‘normal’ 10-year yield being 6 to 8%. We are most likely years from that occurrence – which is probably why someone’s always trying to define the ‘new normal’.”
- The Bond Market Review continues to take issue with overweighting the low U.S. Unemployment Rate versus the quality of jobs, the lofty number of Americans out of the workforce, and high numbers of those on government assistance.

(Source: *“Bond Market Review”* by Joel Banes, March 23, 2016.)

❖ **Economic Alarm rings – Colorado Legislative economists warn of recession**

- “The severe downturn in the oil and gas industry, combined with global economic pressures, led state economic analysts on Friday (March 18) to caution Colorado lawmakers about the looming possibility of a recession.”
- “The warning represented a milestone, after years of positive news as the state surged out of the Great Recession, and further complicates the ongoing battle at the Capitol concerning the \$27 billion state budget.”
- “Economic indicators point to a clear softening in U.S. economic activity at the end of 2015. This forecast assumes that the softening signals slower growth. However, these indicators could instead be the start of a contraction in economic activity.” [This quote is directly from the Legislative Council forecast.]

(Source: *“Economic Alarm Rings”* by John Frank, in the Denver Post, March 19, 2016.)

❖ **The January 2016 Colorado Employment Situation** was released March 14th. Total nonfarm payroll jobs grew by 5,200 from December to January. Over the year, nonfarm payroll jobs increased by 69,100. The latest household survey data show Loveland’s unemployment rate to be 3.7%, up from 3.3% in December. Other cities and counties showed slight decreases in their rates. The chart is on page 6. (Next Update March 25, 2016.)

(Source: Colorado Department of Labor and Employment *January 2016 Colorado Employment Situation*, March 14, 2016.)

❖ **Recession Indicators:** Four indicators (Industrial Production, Nonfarm Employment, Real Personal Income, and Real Retail Sales) are the basis for determining a recession. Based on February data, Employment was **up 0.17%**, Industrial Production **was down 0.49%**, and Real Sales **were up 0.02%**. January Real Income **was up 0.43%**. “The US economy has been slow in recovering from the Great Recession, and the overall picture has been a mixed bag for well over a year and counting. Employment and Income have been relatively strong. Real Retail Sales have been hovering around a flat line for the past eight months, and Industrial Production has essentially been in a recession.”

(Source: *Advisor Perspectives*, Doug Short, March 24, 2016.)

For more information regarding this report, please contact:

Alan Krcmarik, Executive Fiscal Advisor 970.962.2625 or Alan.Krcmarik@cityofloveland.org

Monthly Investment Report

February 2016



City of Loveland
500 East 3rd Street
Loveland, CO 80537

AGENDA ITEM: 15
MEETING DATE: 4/5/2016
TO: City Council
FROM: Brent Worthington, Finance
PRESENTER: Matthew Elliott, Senior Budget Analyst

**TITLE:**

An Ordinance Enacting A Supplemental Budget And Appropriation To The 2016 City Of Loveland Budget For Projects Or Programs Not Anticipated At The Time Of Adoption For The 2016 Budget

RECOMMENDED CITY COUNCIL ACTION:

Conduct a public hearing and approve the ordinance on first reading.

OPTIONS:

1. Adopt the action as recommended.
2. Deny the action. (If the action is denied, currently scheduled projects will be delayed until funding is available.)
3. Adopt a modified action. (specify in the motion)
4. Refer back to staff for further development and consideration. (If the action is referred back to staff, currently scheduled projects will be delayed until funding is available)

SUMMARY:

This is an administrative item. Since the adoption of the 2016 Budget, several issues and new projects have emerged that require increased appropriations. This ordinance addresses those issues. \$18,793 in revenue and \$523,710 in unassigned General Fund balance, \$40,000 of unassigned fund balance in the Conservation Trust Fund, \$17,000 of unassigned fund balance in the PEG Fee Fund, \$400,000 of unassigned fund balance in the Open Lands Capital Expansion Fee Fund, & \$92,000 in refunds and \$110,000 of unassigned fund balance in the Employee Benefits Fund are available for appropriation.

BUDGET IMPACT:

- Positive
 Negative
 Neutral or negligible

If the request is approved there will be \$5,923,249 remaining in unassigned General Fund balance, \$3,512,439 remaining in unassigned Conservation Trust Fund balance, \$106,479 in unassigned PEG Fee Fund balance, \$1,571,726 in unassigned Open Lands Capital Expansion Fee Fund balance, & \$3,390,000 in unassigned Employee Benefits Fund balance.

BACKGROUND:

Since the adoption of the 2016 Budget, there are several issues and projects requiring additional appropriations. These are listed in detail by funding sources in attachment A.

REVIEWED BY CITY MANAGER:

William D. Cavill

LIST OF ATTACHMENTS:

- 1) Ordinance
- 2) Attachment A – Citywide New Appropriations

FIRST READING: April 5, 2016

SECOND READING: _____

ORDINANCE NO. _____

AN ORDINANCE ENACTING A SUPPLEMENTAL BUDGET AND APPROPRIATION TO THE 2016 CITY OF LOVELAND BUDGET FOR PROJECTS OR PROGRAMS NOT ANTICIPATED AT THE TIME OF ADOPTION OF THE 2016 BUDGET

WHEREAS, the City has received and reserved funds not anticipated or appropriated at the time of the adoption of the City budget for 2016; and

WHEREAS, the City Council desires to authorize the expenditure of these funds by enacting a supplemental budget and appropriation to the City budget for 2016, as authorized by Section 11-6(a) of the Loveland City Charter.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LOVELAND, COLORADO:

Section 1. That revenues in the amount of \$18,793 from State grants in the General Fund are available for appropriation. That reserves in the amount of \$523,710 from fund balance in the General Fund are available for appropriation. That reserves in the amount of \$40,000 from fund balance in the Conservation Trust Fund are available for appropriation. That reserves in the amount of \$40,000 from fund balance in the Conservation Trust Fund are available for appropriation. That reserves in the amount of \$17,000 from fund balance in the PEG Fee Fund are available for appropriation. That revenues in the amount of \$92,000 from refunds in the Employee Benefits Fund are available for appropriation. That reserves in the amount of \$110,000 from fund balance in the Employee Benefits Fund are available for appropriation. Such revenues in the total amount of \$1,201,503 are hereby appropriated to the City budget for 2016. The spending agencies and funds that shall be spending the monies supplementally budgeted and appropriated are as follows:

**Supplemental Budget
General Fund 100**

Revenues		
Fund Balance		523,710.00
100-53-750-0000-32100 LB1501	State Grants	18,793.00
Total Revenue		542,503.00

**Supplemental Budget
General Fund 100**

Appropriations

100-19-193-0000-41011		Salaries - Benefitted Employee	70,000.00
100-53-756-0000-43270		Travel/Meetings/Schooling	10,000.00
100-91-902-0000-43899		Other Services	20,000.00
100-21-201-2101-41011		Salaries - Benefitted Employee	16,529.00
100-21-202-2102-41011		Salaries - Benefitted Employee	139,061.00
100-21-202-2113-41011		Salaries - Benefitted Employee	11,839.00
100-21-203-2106-41011		Salaries - Benefitted Employee	13,500.00
100-21-203-2107-41011		Salaries - Benefitted Employee	31,613.00
100-21-203-2115-41011		Salaries - Benefitted Employee	7,402.00
100-21-204-2104-41011		Salaries - Benefitted Employee	27,853.00
100-21-204-2109-41011		Salaries - Benefitted Employee	4,903.00
100-21-204-2111-41011		Salaries - Benefitted Employee	4,420.00
100-21-204-2112-41011		Salaries - Benefitted Employee	9,755.00
100-21-204-2114-41011		Salaries - Benefitted Employee	15,125.00
100-21-203-2107-42033		Tools & Equipment	10,000.00
100-15-135-0000-43091		Bank Charges/Investment Fees	10,000.00
100-53-750-0000-42014	LB1501	Books & Periodicals	16,245.00
100-53-753-0000-43833	LB1501	Subscriptions	2,550.00
100-53-750-0000-42014		Books & Periodicals	16,500.00
100-53-750-0000-42014	LBDONA	Books & Periodicals	6,500.00
100-53-750-0000-42422	LBDONA	Food	500.00
100-53-750-0000-43270	LBDONA	Travel/Meetings/Schooling	3,000.00
100-53-753-0000-42012	LBDONA	Office Furniture & Equipment	2,640.00
100-53-753-0000-42899	LBDONA	Other Supplies	870.00
100-53-753-0000-43569	LBDONA	Repair & Maintenance	8,400.00
100-53-755-0000-43569	LBDONA	Repair & Maintenance	4,200.00
100-53-756-0000-42012	LBDONA	Office Furniture & Equipment	1,622.00
100-23-231-1707-42899	PBWEEK	Other Supplies	5,946.00
100-91-999-0000-47211	EN1604	Transfers to Transportation Fund	45,000.00
100-19-192-0000-48244		Motor Vehicle	26,530.00
Total Appropriations			542,503.00

**Supplemental Budget
Conservation Trust Fund 201**

Revenues		
Fund Balance		40,000
Total Revenue		40,000
Appropriations		
201-51-567-0000-41011	Salaries - Benefitted Employees	40,000
Total Appropriations		40,000

**Supplemental Budget
PEG Fee Fund 210**

Revenues		
Fund Balance		17,000
Total Revenue		17,000
Appropriations		
201-53-751-0000-49399	Other Capital	17,000
Total Appropriations		17,000

**Supplemental Budget
Transportation Fund 211**

Revenues		
211-23-232-0000-37100	Transfers from General Fund	45,000
Total Revenue		45,000
Appropriations		
211-23-232-0000-43450 EN1604	Professional Services	45,000
Total Appropriations		45,000

**Supplemental Budget
Open Lands Capital Expansion Fee Fund 263**

Revenues		
Fund Balance		400,000
Total Revenue		400,000
Appropriations		
263-51-590-0000-49399	Other Capital	400,000
Total Appropriations		400,000

**Supplemental Budget
Employee Benefits Fund 503**

Revenues

Fund Balance		110,000
503-17-171-0215-35315	Refunds/Rebates	62,000
503-17-171-0216-35315	Refunds/Rebates	30,000
Total Revenue		202,000

Appropriations

503-17-171-0215-43270	Travel/Meetings/Schooling	30,000
503-17-171-0000-43450	Professional Services	28,000
503-17-171-0215-43450	Professional Services	4,000
503-17-171-0216-43270	Travel/Meetings/Schooling	20,000
503-17-171-0216-43450	Professional Services	10,000
503-17-175-0000-47504	Transfers to Health & Welfare Trust Fund	110,000
Total Appropriations		202,000

**Supplemental Budget
Health & Welfare Trust Fund 504**

Revenues

504-00-000-0000-37503	Transfers from Employee Benefits Fund	110,000
Total Revenue		110,000

Section 2. That as provided in City Charter Section 4-9(a)(7), this Ordinance shall be published by title only by the City Clerk after adoption on second reading unless the Ordinance has been amended since first reading in which case the Ordinance shall be published in full or the amendments shall be published in full.

Section 3. That this Ordinance shall be in full force and effect upon final adoption, as provided in City Charter Section 11-5(d).

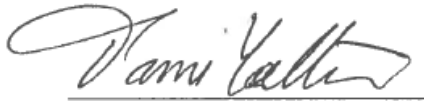
ADOPTED this _____ day of April, 2016.

Cecil A. Gutierrez, Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:

A handwritten signature in cursive script, reading "Tami Yalter", written over a horizontal line.

City Attorney

Attachment A – New Appropriations

NEW APPROPRIATIONS

General Fund Balance

\$ 282,000	<u>Police Salary Range Increase</u>	Requesting funding for the increase in Police Pay range. This is for the 3.5% pay range adjustment that was unknown during the budget development process.
\$ 70,000	<u>Special Projects Manager - Development Services</u>	Temporary hiring of staff to complete 402 and 287 Corridor projects as well as other special assignments. (Funded through Salary savings in 2015)
\$ 45,000	<u>Quiet Zone Consultant Expenses</u>	The requested amount is the proposal from Seneca LLC for the Quiet Zone TIGER project.
\$ 44,234	<u>Library Donations</u>	Donations received in 2015 will be spent on library books, food, staff training, Tech Day, book shelving, summer reading program, upholstery repair, and general repair & maintenance. The donation revenue was booked in 2015 therefore, it is not being requested in 2016.
\$ 26,530	<u>DS - Building Division Vehicle</u>	In 2016, 1 FTE Building Inspector was approved. The vehicle requested for this position was not appropriated due to an administrative error.
\$ 20,000	<u>I-25 IGA Contract</u>	Approved by Council on 01/19/16
\$ 10,000	<u>PD - Radios</u>	This is a "re-appropriation" of funds for police radios approved last year. However, the Budget Office determines this is a new appropriation. The reason is because this funding is a "new" need for encrypting volunteer police radios for safety purposes. Encrypting volunteer radios was not identified in the request that was approved last year.
\$ 10,000	<u>YAC Trip</u>	The YAC Trip was not budgeted in 2016. Future budgets will include the trip.
\$ 10,000	<u>Credit Card Terminals</u>	Request is for the purchasing of new credit card terminals. New terminals are needed in order to read the new credit cards that have EVM chips. We are currently renting these devices from the carrier but it would be more cost effective to purchase as opposed to continuing renting.
\$ 5,946	<u>Public Works Day</u>	Public Works Day was cancelled in 2015 due to inclement weather. This is an unfunded event relying solely on donations. In 2015, donations in the amount of \$8,300.00 were received for the event. The amount of expenses was \$2,354.26 leaving a balance of \$5,945.74 donated funds to be used for the 2016 event.
\$523,710	Total	

Attachment A – New Appropriations

General Fund - Off Setting Revenue

\$ 18,793 State Library Aide Grant

Grant amount received late in 2015 that must be spent according to certain criteria by 6/30/2016

\$ 18,793 **Total**

Conservation Trust Fund Balance

\$ 40,000 Department Reorganization- Realignment of Resources

Reallocation of salary based on workloads as part of P&R Dept. Reorganization.

\$ 40,000 **Total**

PEG Fee Fund Balance

\$ 17,000 Council Chambers Technology Upgrade

Equipment and technical labor to add a fourth camera to capture speakers at new public podium. Cost covers one HD camera, wireless microphones, 3 network drops for feed/pan/tilt & signal converter.

\$ 17,000 **Total**

Open Lands Capital Expansion Fee Fund Balance

\$400,000 Environmental Center w High Plains Environmental Foundation

Partnership with High Plains Environmental Center on construction of new Visitor and Environmental Center

\$400,000 **Total**

Employee Benefits - Off Setting Revenue

\$ 92,000 Retirement Accounts

The City does not manage the trust fund that holds the retirement funds. In the past, the retirement funds have been paid and then reimbursed without the budgets being in place. In 2015, the purchasing policy was reanalyzed and requires budget to be in place prior to processing an invoice or contact. This budgets both the revenue and expenses. THIS IS NOT AN INCREASE TO THE BUDGET.

\$ 92,000 **Total**

Employee Benefits Transfer to Health & Welfare Trust Fund

\$110,000 IBNR Claims

Incurred but not reported claims (IBNR) for 2015 were received in late February of 2016. Based on the agreement for the Trust, funds are needed to increase the balance in the Trust account at the bank.

\$110,000 **Total**

AGENDA ITEM: 16
MEETING DATE: 4/5/2016
TO: City Council
FROM: Tim Brown, Police
PRESENTER: Bill Cahill, City Manager

**TITLE:**

An Ordinance Enacting A Supplemental Budget And Appropriation To The 2016 City Of Loveland Budget For Three Police Officers

RECOMMENDED CITY COUNCIL ACTION:

Conduct a public hearing and approve the ordinance on first reading.

OPTIONS:

1. Adopt the action as recommended.
2. Deny the action. Officers currently hired or in the hiring process would not have compensation appropriated upon completion of their field training.
3. Adopt a modified action. (specify in the motion)
4. Refer back to staff for further development and consideration. Delay of this action would result in police salaries exceeding their current appropriations.

SUMMARY:

This is an administrative item. City Council approved the addition of three (3) officers funded by existing appropriations. The Council did not accept proposed budget changes at the February 29 meeting, so staff are now returning with a different combination of budget changes based on the February 29 Council direction. A total of \$253,350 in reductions are made in 2016, with \$215,600 from the Police Department and \$37,750 from other departments whose services will not be affected by the changes. Future budget year needs for the positions are met through the continuing parts of the reductions and General Fund revenue growth.

BUDGET IMPACT:

- Positive
 Negative
 Neutral or negligible

The additional officers are funded by existing appropriations. Therefore, there is no impact to fund balance in the General Fund.

BACKGROUND:

In October, 2015, City Council approved an additional three Police officers. Council directed staff to fund the additional officers through existing 2016 appropriations. At the February 29 City Council meeting, the Council reviewed proposed reductions and did not accept them. The Council directed that:

- other reductions be found,
- that reductions come from within the Police Department or from reductions to other departments that would not affect programs,
- and that departments be asked for statements of the effects of any such reductions.

A new combination of budget reductions is now returned to the Council, following the February 29 Council direction. A detailed breakdown of the reductions by department is attached in Exhibit

A. A total of \$253,350 in reductions are listed, with \$215,600 from Police and \$37,750 from other departments. The departments making reductions have made the statements in Attachment 3, showing no program impact.

The future on-going expenditures associated with the additional officers will be funded by the ongoing reductions from Police and from other departments (a total of \$163,350 in permanent reductions) and the balance from anticipated General Fund revenue growth.

REVIEWED BY CITY MANAGER:



LIST OF ATTACHMENTS:

- 1) Ordinance
- 2) Attachment – Reductions
- 3) Departments' statements of impacts

FIRST READING: April 5, 2016

SECOND READING: _____

ORDINANCE NO. _____

AN ORDINANCE ENACTING A SUPPLEMENTAL BUDGET AND APPROPRIATION TO THE 2016 CITY OF LOVELAND BUDGET FOR HIRING THREE POLICE OFFICERS

WHEREAS, the City has reserved funds not anticipated or appropriated at the time of the adoption of the 2016 City budget for hiring three police officers; and

WHEREAS, the City Council desires to authorize the expenditure of these funds by enacting a supplemental budget and appropriation to the 2016 City budget for hiring three police officers, as authorized by Section 11-6(a) of the Loveland City Charter.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF LOVELAND, COLORADO:

Section 1. That revenues in the amount of \$253,350 from expenditure reductions in the General Fund are available for appropriation. Such revenues in the total amount of \$253,350 are hereby appropriated to the 2016 City budget for three police officers. The spending agencies and funds that shall be spending the monies supplementally budgeted and appropriated are as follows:

**Supplemental Budget
General Fund 100**

Revenues		-
Total Revenue		-
Appropriations		
100-14-116-0000-43021	Printing	(1,000)
100-15-120-0000-43450	Professional Services	(5,000)
100-23-231-0000-43450	Professional Services	(5,000)
100-13-105-0000-42012	Office Furniture & Equipment	(1,000)
100-13-105-0000-43645	Telephone	(500)
100-16-161-0000-43569	Repair & Maintenance	(2,750)
100-16-163-0000-43569	Repair & Maintenance	(7,000)
100-91-902-0000-43450	Professional Services	(10,000)
100-18-180-1500-42015	Computer Supplies & Equipment	(2,500)
100-17-173-0000-43737	Advertising	(3,000)
100-21-203-2115-42078	Supplies for Programs or Resale	(35,000)
100-21-204-2109-42078	Supplies for Programs or Resale	(14,000)
100-21-201-2101-41011	Salaries - Benefitted Employee	(38,000)
100-21-201-2101-41011	Salaries - Benefitted Employee	(48,000)
100-21-204-2114-41011	Salaries - Benefitted Employee	(5,600)
100-21-202-2102-43534	Vehicle & Equipment Maintenance	(75,000)
100-21-202-2102-41011	Salaries - Benefitted Employee	203,195
100-21-204-2104-41543	Insurance Benefits	25,013
100-21-204-2104-41544	F.I.C.A. Taxes	5,646
100-21-204-2104-41546	Police Pension	19,496
Total Appropriations		-

Section 2. That as provided in City Charter Section 4-9(a)(7), this Ordinance shall be published by title only by the City Clerk after adoption on second reading unless the Ordinance has been amended since first reading in which case the Ordinance shall be published in full or the amendments shall be published in full.

Section 3. That this Ordinance shall be in full force and effect upon final adoption, as provided in City Charter Section 11-5(d).

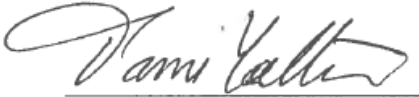
ADOPTED this ____ day of April, 2016.

Cecil A. Gutierrez, Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:

A handwritten signature in black ink, appearing to read "Tami Yalter". The signature is written in a cursive style with a large initial "T" and a long, sweeping underline.

City Attorney

Exhibit A – Reductions

Total Amount	Department	Reduction	Amount
1,000	City Clerk	Printing	1,000
5,000	Finance	Office Furniture & Equipment and Professional Services	5,000
5,000	Public Works	Consulting Services	5,000
1,500	City Manager	Office Furniture & Equipment	1,000
		Telephone	500
10,000	City Mgr: Non-Departmental	Special Projects	10,000
9,750		Blackberry Maintenance - (City no longer uses Blackberry)	2,750
		Decrease in Harris Maintenance	7,000
2,500	Economic Development	Computer Supplies & Equipment	2,500
3,000	Human Resources	Advertising	3,000
		Reduce Replacement Cycle	35,000
		Video Enhancement Equipment	14,000
215,600	Police	Accreditation Manager Savings (1/2 Year Salary)	38,000
		Chief's Salary Savings	48,000
		Delayed reclassification of Sergeant to Lieutenant	5,600
		Vehicle Maintenance	75,000
\$253,350		Total	\$ 253,350

Impacts of Expense Reductions in Other Departments

City Clerk

 Terry Andrews

The reduction of \$1,200 in printing will not adversely affect the Clerk's office. I would like to go on the record as supporting the hiring of three additional police officers, requested by City Council. The City Clerk's Office does benefit by this action in the following ways:

- 1) Pawnshop licensing, background verifications and enforcement
- 2) Liquor Licensing: We currently have at least three officers that work directly with the Liquor Authority in both licensing and enforcement.
- 3) Mobile Vendors-enforcement

Since three additional officers ensure continued quality service and does not impact ongoing services in the City Clerk's Office, it is our privilege to donate \$1,000 to this cause.

City Manager

 William D. Cahill


The reductions in Office furniture and equipment, telephone and nondepartmental special projects will not negatively affect services.

Economic Development

Susan Grafton 


The reductions in computer supplies and equipment will not adversely affect service levels.

Finance

 Brent Worthington

The reductions in Office furniture and equipment, and professional services will not adversely affect service levels.

Human Resources

 Karen Rees

Reducing advertising expense will not adversely affect HR services.

Information Technology

 Bill Westbrook

The reductions for Blackberry and Harris will have no negative effect on programs or service levels.

Public Works

 Leah Browder

The \$5,000 reduction in professional services will not negatively affect Public Works services.

AGENDA ITEM: 17
MEETING DATE: 4/5/2016
TO: City Council
FROM: City Manager's Office
PRESENTER: Bill Cahill, City Manager

**TITLE:**

Resolution for Financial Match Support for North I-25 TIGER and FASTLANE Grant Applications

RECOMMENDED CITY COUNCIL ACTION:

Adopt the Resolution as recommended.

OPTIONS:

1. Adopt the resolution as recommended, which will commit matching funding from the City of Loveland for two possible federal grants, if funded.
2. Modify the proposed resolution for a different amount of local match money (please specify in motion).
3. Deny the action, which will result in no action from Loveland and may diminish the possibility of north I-25 improvements being funded.

SUMMARY:

This is an administrative action to adopt a resolution to support applications for federal funding of I-25 improvements by providing \$1,000,000 in local match funds. The funding, provided from the General Fund unassigned balance, would help in attracting significant grant funding to complete a \$230 million package of improvements to north I-25. Federal grant applications for TIGER funds and FASTLANE funds are being prepared by CDOT and the North Front Range Metropolitan Planning Organization (NFRMPO) respectively, and are due before the end of April. Local matching funds are required for each. If the applications are not successful, then no Loveland funding will be drawn upon.

BUDGET IMPACT:

- Positive
 Negative
 Neutral or negligible

The \$1,000,000 funding for the local match would only be used if one or more of the grant applications are successful. This action is not an appropriation in itself. If successful, then the matching funds would not need to be appropriated until 2017. The unassigned General Fund balance at April 5, 2013 is \$6,696,959.

BACKGROUND:

At the City Council study session of March 22, Johnny Olson, Regional Director of CDOT, made a proposal for the Council to provide local match dollars for a federal TIGER grant application for I-25 which CDOT is preparing. Terri Blackmore, Executive Director of the NFRMPO, can use the same match commitment for a FASTLANE grant application that the NFRMPO will file. The requests are urgent:

1. CDOT's TIGER application must be submitted by April 26
2. NFRMPO's FASTLANE application deadline is April 14

CDOT is approaching each of five municipalities, as well as Weld County, with the same request. The I-25 improvements to be included in the project together comprise a \$230 MM project which would add an “interim” third lane each way on I-25 from approximately Highway 14 to approximately Highway 402, and include permanent expansions on several bridges along that segment. The purpose is to achieve significant I-25 capacity in the short term.

The funding mix that’s proposed:

- \$25 million in TIGER grant
- \$80 million from State of Colorado
- \$100 million in loan, backed by toll revenues from the new lanes, which would be managed lanes
- \$25 million in local match

In the local match, \$10 million is already committed through Larimer County and municipality shares of Larimer County’s road and bridge mill levy. CDOT believes there’s \$8 million in other local commitments, leaving them \$7 million short in the local match needed. If NFRMPO obtains the FASTLANE grant, it will work in combination with TIGER. The \$25 million in local match is needed whether it’s TIGER alone, FASTLANE alone, or both combined.

TIGER and FASTLANE are both highly competitive nationally, and there is no guarantee that funding will be received. The City’s funding will only be used if one or more of the grants is received.

At the March 22 study session, Council extensively discussed these projects and funding. The Council indicated strong support for I-25 improvements and for these grant applications, and discussed possible funding levels. Fort Collins has already tentatively committed \$2 million. The other four municipalities requested for local funds (Greeley, Johnstown, Timnath and Windsor) have been contacted but have not yet acted on the request, and that is the same situation with Weld County.

Given the status of the local commitments, the resolution has been drafted for a \$1 million Loveland commitment. However, should the Council desire a different amount, the resolution can be readily changed.

REVIEWED BY CITY MANAGER:



LIST OF ATTACHMENTS:

Resolution

RESOLUTION #R-24-2016**A RESOLUTION FOR FINANCIAL MATCH SUPPORT FOR NORTH I-25
TIGER AND FASTLANE GRANT APPLICATIONS**

WHEREAS, Colorado Department of Transportation (CDOT) and North Front Range Metropolitan Planning Organization (NFRMPO) are proposing improvements to I-25 to achieve significant increased capacity in the short term (Project); and

WHEREAS, the Project would add an “interim” third lane each way on I-25 from approximately Highway 14 to approximately Highway 402, and include permanent expansions on several bridges along that segment; and

WHEREAS, Transportation Investment Generating Economic Recovery (TIGER) is a supplementary discretionary grant program included in the American Recovery and Reinvestment Act of 2009; and

WHEREAS, Fostering Advancements in Shipping and Transportation for the Long-term Achievement of National Efficiencies (FASTLANE) is a competitive grant established by the Fixing America’s Surface Transportation Act (FAST Act) of 2015; and

WHEREAS, at the City Council study session of March 22, the Regional Director of Colorado Department of Transportation (CDOT), made a proposal for the Council to provide local match dollars for a federal TIGER grant application for I-25 which Colorado Department of Transportation (CDOT) is preparing to help fund the Project; and

WHEREAS, the Executive Director of the North Front Range Metropolitan Planning Organization (NFRMPO), can use the same match commitment for a Fostering Advancements in Shipping and Transportation for the Long-term Achievement of National Efficiencies (FASTLANE) grant application that the North Front Range Metropolitan Planning Organization (NFRMPO) will file to help fund the Project; and

WHEREAS, the requests are urgent: Colorado Department of Transportation’s (CDOT) TIGER application must be submitted by April 26 and North Front Range Metropolitan Planning Organization’s (NFRMPO) Fostering Advancements in Shipping and Transportation for the Long-term Achievement of National Efficiencies (FASTLANE) application must be submitted by April 14; and

WHEREAS, Colorado Department of Transportation (CDOT) is approaching five municipalities and Weld County with the same request; and

WHEREAS, the I-25 improvements to be included in the project together comprise a \$230 MM project; and

WHEREAS, the funding mix that's proposed includes \$25 million in TIGER grant, \$80 million from State of Colorado, \$100 million in loan, backed by toll revenues from the new lanes, which would be managed lanes, and \$25 million in local match; and

WHEREAS, the \$25 million in local match is needed whether it is TIGER alone, Fostering Advancements in Shipping and Transportation for the Long-term Achievement of National Efficiencies (FASTLANE) alone, or both combined; and

WHEREAS, \$10 million is already committed to the local match through Larimer County and municipality shares of Larimer County's road and bridge mill levy and with a potential of \$8 million in other local commitments, Colorado Department of Transportation (CDOT) still needs \$7 million in local match; and

WHEREAS, any funds for the local match would only be used if one or more of the grant applications are successful and would not need to be appropriated until 2017; and

WHEREAS, the City Council supports the Project and desires to approve \$1,000,000 funding for the local match.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LOVELAND, COLORADO:

Section 1. That the City of Loveland hereby supports the commitment of \$1,000,000 from the General Fund unassigned balance to contribute to the local match fund for either the Transportation Investment Generating Economic Recovery (TIGER) or the Fostering Advancements in Shipping and Transportation for the Long-term Achievement of National Efficiencies (FASTLANE) grant applications for the project, subject to appropriation by the City Council and subject to the award of such grants.

Section 2. That this Resolution shall take effect as of the date of its adoption.

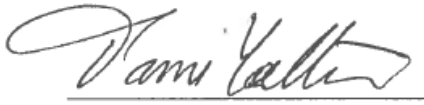
ADOPTED this 5th day of April, 2016.

Cecil A. Gutierrez, Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:

A handwritten signature in cursive script, reading "Tami Yalter". The signature is written in black ink and is positioned above a horizontal line.

City Attorney

AGENDA ITEM: 18
MEETING DATE: 4/5/2016
TO: City Council
FROM: City Manager's Office
PRESENTER: Jeff Bailey, Interim City Engineer
 Bill Cahill, City Manager



TITLE:

Resolution For Financial Match Support For TIGER Grant Application For Quiet Zone

RECOMMENDED CITY COUNCIL ACTION:

Adopt the resolution as recommended.

OPTIONS:

1. Adopt the resolution as recommended, which will authorize submittal of a Federal TIGER Grant for a Quiet Zone, and commit \$1.5 million matching funds.
2. Modify the proposed resolution (please specify in motion).
3. Deny the action, which will result in no TIGER Grant application from Loveland, foregoing the opportunity for grant funding of a Quiet Zone.

SUMMARY:

This is an administrative action to adopt a resolution to authorize City application for federal TIGER grant funding of a Quiet Zone by providing \$1,500,000 in local match funds for a \$6 million federal grant. The funding, provided from the General Fund unassigned balance, is necessary to the submittal of a federal applications for TIGER funds for a Quiet Zone. If the application is not successful, then no Loveland funding will be drawn upon.

BUDGET IMPACT:

- Positive
 Negative
 Neutral or negligible

The \$1,500,000 funding for the local match would only be used if the TIGER grant application is successful. This action is not an appropriation in itself. If successful, then the matching funds would not need to be appropriated until 2017. The unassigned General Fund balance at April 5, 2013 is \$6,696,959.

BACKGROUND:

Train horn noise and the possibility of creating railroad "Quiet Zones" have been community topics since at least 2009. The City commissioned a feasibility study on Quiet Zones that year in response to citizen complaints about the problem of train horn noise, which had become more severe since Federal Railroad Administration (FRA) regulatory changes in 2005 which required train horns to be sounded more frequently and increased the decibel level of the horns.

The City's Quiet Zone study of 2009 (link attached) created conceptual engineering designs for improving railroad grade crossings to meet Quiet Zone standards throughout the City. Quiet Zones remove the requirement that train horns be sounded, but in order to quiet the trains, crossings need to be substantially upgraded to meet exacting standards. The total price tag to quiet all of Loveland's 33 crossings (on the BNSF, UPRR, and Great Western Railways) in 2009 was estimated at over \$9 million.

Since that time, the City (together with other northern Colorado municipalities) has repeatedly pressured the FRA to re-open the train horn regulation so that it could be amended. The FRA has recently announced that the rule will be re-opened for a 120-day comment period, ending in early July. Northern Colorado has been vocal in expressing problems about the noise rule, and that's been pivotal in getting the Federal Railroad Administration to re-open the rule for public comment. The City will prepare comments for Council consideration for submittal.

At the same time, we also currently have an opportunity for Loveland to apply for a federal TIGER Grant for a railroad Quiet Zone. The TIGER grant application is due on April 26. The TIGER program is the only grant program staff has found that will fund Quiet Zone improvements. Two years ago, Windsor was able to secure about \$3 million in TIGER grant funds for a Quiet Zone in Windsor; it was the only funded portion of a \$20 million+ grant application.

The proposed TIGER grant application will address the areas of Loveland along the BNSF tracks. It will not address the UPRR tracks in eastern Loveland. The application is most likely to be successful if targeted to the area of greatest benefit. We anticipate the application to be for \$6 million in federal TIGER funds, which is slightly more than the minimum \$5 million application allowed. A 25% local match is required under the TIGER program, so that is \$1.5 million from the City, making a total project of \$7.5 million.

Under the federal TIGER grant rules, the City is required to have the endorsement of CDOT for our grant application. Staff have begun that discussion with CDOT and CDOT support appears forthcoming.

Analysis and recommendation: This is a unique opportunity to address a problem that has been a City issue for nearly ten years. TIGER is the only viable grant source for outside funding, and can provide 4 federal dollars for every local dollar invested. The TIGER grant opportunity now available has the advantage of being at the same time as the opening of the public comment period of the train horn noise rule, so that more attention can be focused upon the topic of Quiet Zones.

REVIEWED BY CITY MANAGER:

LIST OF ATTACHMENTS:

1. Resolution
2. [Link to the 2009 Study](#)

RESOLUTION #R-25-2016**A RESOLUTION FOR FINANCIAL MATCH SUPPORT FOR TIGER
GRANT APPLICATION FOR QUIET ZONE**

WHEREAS, the Federal Railroad Administration (FRA) made regulatory changes in 2005 which requires train horns to be sounded more frequently and at increased decibel levels; and

WHEREAS, the City commissioned a feasibility study on Quiet Zones in 2009 in response to citizen complaints about the problem of train horn noise; and

WHEREAS, the City's Quiet Zone study of 2009 supported the creation of Quiet Zones at railroad crossings in the City that remove the requirement that train horns be sounded, but in order to quiet the trains, crossings need to be substantially upgraded to meet exacting Quiet Zone standards; and

WHEREAS, the total amount to quiet all of Loveland's 33 crossings including the BNSF, Union Pacific Rail Road, and Great Western Railways, was estimated at over \$9 million in 2009; and

WHEREAS, Transportation Investment Generating Economic Recovery (TIGER) is a supplementary discretionary federal grant program included in the American Recovery and Reinvestment Act of 2009; and

WHEREAS, the City has a current opportunity to apply for a TIGER grant for a railroad Quiet Zone which is the only grant that staff has found that will fund Quiet Zone improvements; and

WHEREAS, the proposed TIGER grant application will address the most densely populated areas of Loveland along the BNSF tracks; and

WHEREAS, staff anticipates the TIGER grant application to be for \$6 million, which is slightly more than the minimum \$5 million application allowed; and

WHEREAS, a 25% local match is required under the TIGER grant program which would require \$1.5 million from the City for a total project cost of \$7.5 million; and

WHEREAS, the City is required to have the endorsement of the Colorado Department of Transportation (CDOT) for the grant application under the TIGER program; and

WHEREAS, support from CDOT appears to be forthcoming based on staff conversations with CDOT; and

WHEREAS, any funds for the local match would only be used if the grant application is successful and would not need to be appropriated until 2017; and

WHEREAS, the City Council supports the TIGER grant application for Quiet Zone improvements and desires to approve \$1,500,000 in funding for the local match.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LOVELAND, COLORADO:

Section 1. That the City of Loveland hereby supports the commitment of \$1,500,000 from the General Fund unassigned balance to contribute to the local match fund for the Transportation Investment Generating Economic Recovery (TIGER) grant applications for Quiet Zone improvements, subject to appropriation by the City Council and subject to the award of such grants.

Section 2. That this Resolution shall take effect as of the date of its adoption.

ADOPTED this 5th day of April, 2016.

Cecil A. Gutierrez, Mayor

ATTEST:

City Clerk

APPROVED AS TO FORM:



Assistant City Attorney



AGENDA ITEM: 19
MEETING DATE: 4/5/2016
TO: City Council
FROM: Karen Rees, Human Resources
PRESENTER: Karen Rees, Human Resources

TITLE:
Discussion/Determination Of The Annual Performance Evaluation Process For City Manager, City Attorney, And Presiding Municipal Judge And Possible Executive Session To Discuss Personnel Matters, Including Performance, Salary, And Benefits Of The City Manager, The City Attorney, And The Municipal Judge As Allowed By As Authorized By § 24-6-402(4)(F) Of The Colorado Revised Statutes And Municipal Charter Section 4-4(C)(5).

RECOMMENDED CITY COUNCIL ACTION:

1. Give direction to staff for the conduct of annual evaluations for the Council’s direct reports
2. If necessary, adopt a motion for an executive session.

OPTIONS:

1. Give direction to staff, in open session.
2. Convene an executive session, and then give direction in open session.
3. Take no action (results in no direction for evaluations)
4. Refer back to staff for further development and consideration.

SUMMARY:

This is an administrative action to discuss/determine the evaluation process for the City Manager, City Attorney and Presiding Municipal Judge for 2015 performance and a possible executive session to discuss personnel matters, including performance, salary, and benefits of the City Manager, the City Attorney, and the Municipal Judge as authorized by § 24-6-402(4)(f) of the Colorado Revised Statutes and Charter Section 4-4(c)(5).

BUDGET IMPACT:

- Positive
- Negative
- Neutral or negligible

BACKGROUND:

This is an administrative action to discuss/determine the 2015 performance evaluation process and for a possible executive session.

REVIEWED BY CITY MANAGER:

William D. Cabell

LIST OF ATTACHMENTS:

None