

**Communication Technology Commission
Special Meeting
February 28, 2011 Meeting
City of Loveland, City Manager's Conference Room**

COMMITTEE MEMBERS PRESENT:

Glen Phelps, Al Kogler, Deb Elliott, Carson Hamlin, Jason Fellingham.

STAFF & LIAISONS PRESENT:

Ed Roth.

CALL TO ORDER:

Glen Phelps called the meeting called to order at 5:33 PM.

APPROVAL OF MINUTES:

Glen asked if there were any changes to the October 2010 minutes. Ed would like to make a correction to "virtual server and storage" rather than virtual storage. **A motion was made and seconded to approve the minutes as amended. Motion passed 5-0.**

REGULAR AGENDA:

Web Design Project

Ed Roth unveiled the approved home page design for the new website. He explained the process of the internal committee. He stated that a few revisions were made by committee, reviewed by management team and City Council. He explained that content migration and training is underway. Question was asked when the go live date will be. Ed explained the target is mid-April but hinges on the migration of content by the departments. Question was asked about the final cost of the project, and Ed stated is about \$55,000 for the license and a portion of the migration. A brief discussion ensued on the design and additional features.

Boards & Commission Summit

Ed announced that the Summit is on Wednesday, March 2nd at Marianna Butte Golf Course restaurant. Discussion ensued on which members would like to attend. Deb Elliott confirmed and Carson Hamlin scheduled tentatively. Question was asked if the goals and achievements were submitted for the summit. Ed confirmed that they were turned in to the Summit coordinator.

A brief discussion ensued regarding the possibility of members attending other boards and commission meetings promoting this commission as a possible technical and informational resource for them.

Vacant Position

Glen stated that there is currently one vacancy and two members have terms that expire in June. Decision was to begin recruiting in April as normal and Ed will contact the members that have terms expiring if they are interested in re-applying.

Discussion ensued regarding the difficulty of only meeting quarterly and future beneficial agenda items and topics. Ed suggested using a group site and commission agreed that would be a good idea.

STAFF REPORT:

Ed stated that staff is getting ready to roll out Wi-Fi in the conference rooms. It will be for internal staff and temporarily for outside presenters.

Question was asked about the status of a potential new City logo. Ed stated that it appears we will not be changing our logo at this time.

INFORMATION SHARING:

Ed is converting a Chevy S-10 to an electric vehicle. Discussion ensued on the details of the project.

No new news on a wireless rollout from FRII. Brief conversation continued regarding internet service options.

ADJOURN:

Motioned was made to adjourn. Seconded, approved, and adjourned at 6:40 PM.

Minutes respectfully submitted,

Dawn Wirth

Secretary to the Board