

**Communication Technology Commission  
Regular Meeting  
October 25, 2010 Meeting  
City of Loveland, City Manager's Conference Room**

**COMMITTEE MEMBERS PRESENT:**

Glen Phelps, Carrie Schroeder, Al Kogler, Rich Bilancia, Deb Elliott, Carson Hamlin, Jason Fellingham.

**STAFF & LIAISONS PRESENT:**

Ed Roth, Kent Solt.

**CALL TO ORDER:**

Glen Phelps called the meeting called to order at 5:30 PM.

**APPROVAL OF MINUTES:**

Glen asked if there were any changes to the April 2010 minutes. Al Kogler stated he did attend the meeting in April but was not included on the Committee Members Present. **A motion was made and seconded to approve the minutes as amended. Motion passed 7-0.**

**REGULAR AGENDA:**

*Web Design Project*

Ed Roth announced that a contract has been approved with Vision Internet to do the City website redesign. He explained the latest developments with the internal committee and current status of that process.

Commission agreed that all the designs are much better than the current site. Commission reviewed the collected surveys and discussion ensued on the results.

The commission determined their choice in the website designs were similar to the internal staff's choice. The commission continued by listing what they like and dislike about the current site and what they would like to see in the next site. Discussion ensued.

**COUNCIL REPORT:**

Kent Solt updated the commission on the overwhelming email responses that the Council received regarding the art controversy and incident. He stated that IT Department did a great job assisting Council with the flood of emails.

He continued by announcing the hiring of the new City Manager Bill Cahill who starts November 1<sup>st</sup>. Discussion ensued on the challenges of the Open Records Act with the newspaper regarding the closed door interviews with the candidates.

Kent announced that the Council approved the art space but the location has not been determined. Also the Rialto Bridge Project was approved. He stated some major public dollars are being invested in downtown and hoping a return on investment. A brief discussion ensued.

**STAFF REPORT:**

Ed announced a couple of large projects the IT Department is working on currently are the continued roll out of Windows 7 and increasing virtualized storage. Question was raised

regarding if the City has a retention policy for electronic documents. Ed explained that the City Clerk's office is currently working on an email retention policy but maybe after that policy is completed; staff can begin to look at a retention policy for the rest of the storage files.

He also stated that the City is taking the opportunity while the Chilson Center and the Library are being expanded to upgrade the fiber optic infrastructure to extend to 1<sup>st</sup> Street. A brief discussion continued.

Question was asked about the status of the security issues at the parks. Ed stated that the security cameras have been installed and has been implemented about a month or so ago. Discussion ensued on the logistics of those cameras.

**INFORMATION SHARING:**

The virus outbreak that caused major outages is being investigated by the FBI and they seem to have some solid leads. They are actively pursuing this case.

Question was asked if anyone has heard any information on Open Range Wireless. No one has heard anything yet but has seen the advertisements. Discussion ensued on the company's advertising claims.

County is updating all their video from analog to digital and up to high definition. And putting together a "studio in a box" technology and be able to stream and record at the same to and hoping to use it at the Fairgrounds. Discussion ensued on the details of the video project.

For those that do a lot of bookmarking on the internet, [Instapaper.com](http://Instapaper.com) is a great resource with many great features. It's for archiving and retrieving articles that you may not have the opportunity to read right away but would like to get back to soon.

**ADJOURN:**

**Motioned was made to adjourn. Seconded, approved, and adjourned at 7:34 PM.**

Minutes respectfully submitted,

*Dawn Wirth*

Secretary to the Board